

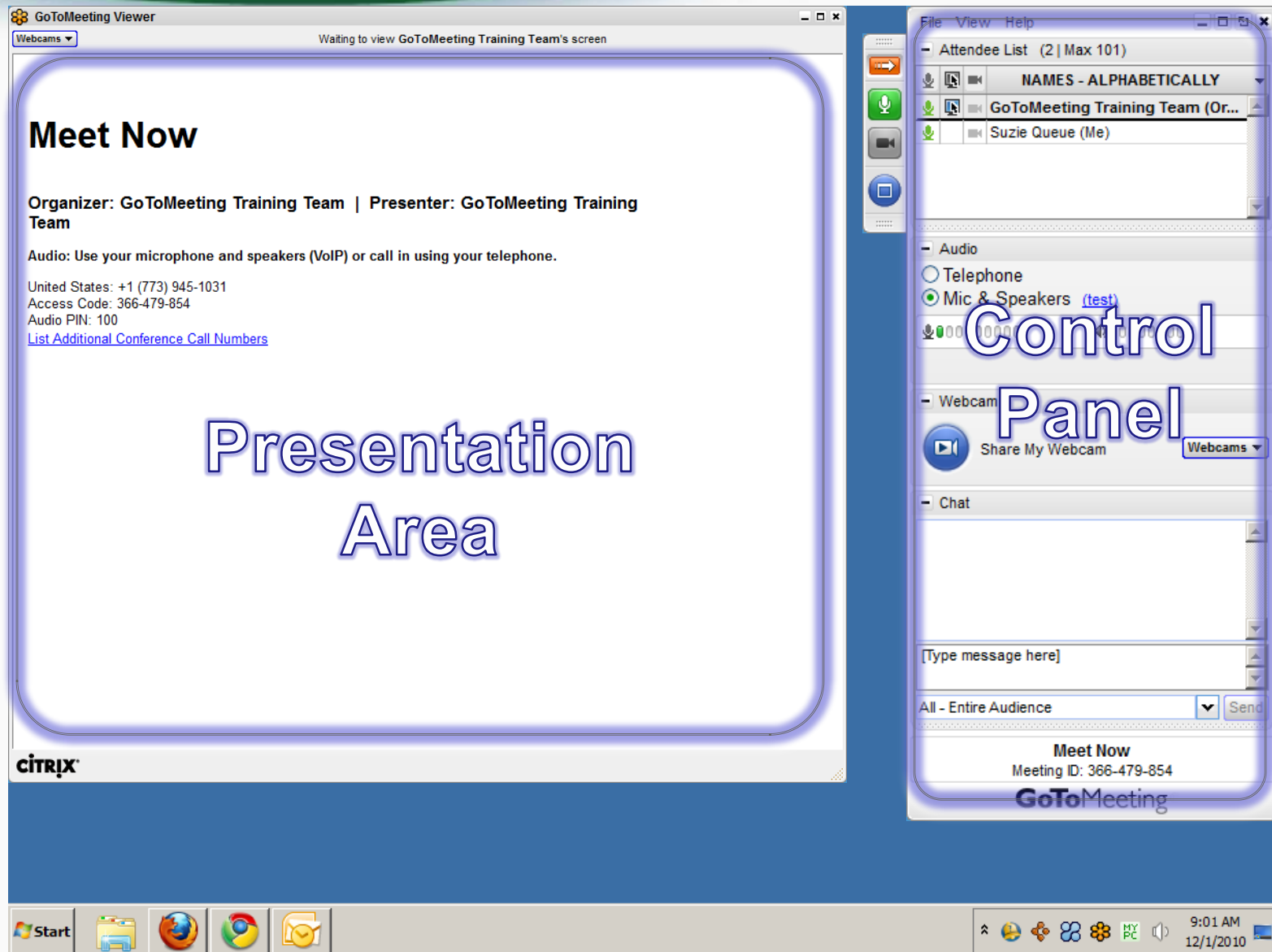


**How to use
Go To Webinar
to attend
AQS Quarterly Webinars**



- To launch
 - Follow the link sent in the confirmation email you got after registering
- Questions and Answers
 - Use the Question area to submit questions
 - Do not raise your hand; just submit a question
 - Please do not use Chat area to ask a question
 - We will respond to all questions at the end of the presentations
- Audio
 - VOIP (over the computer) only
 - Must have headphones or computer speakers to hear presentation
 - No phone line
 - We will mute all attendees to minimize noise
 - You will be muted
 - See last slide if you can hear us but not well
- For technical help, call GoToWebinar help line: at 800-263-6317

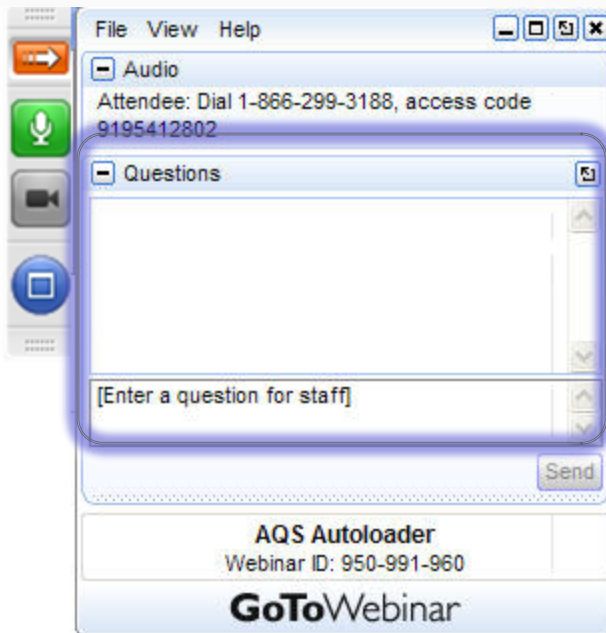
2 Areas on Screen: Presentation and Control Panel



Attendee Control Panel



- Small Orange Arrow
 - Expand and collapse your control panel
 - If you don't see control panel, click arrow



- Question Pane
 - Area within the control panel
 - Type questions here and *send*
 - We will answer all questions at end of presentations

Tip if audio is breaking up



- Click “Settings” on Audio Control Panel
 - Another window will open
- Toggle each of the Advanced settings
 - May or may not help

