

# **AQS Hands On Training Class Outline**

## **DAY 1**

Morning	System overview and explanation of data Basic functions
Afternoon	Loading data using transaction files: The process Transferring files Site and monitor Data Raw data

## **DAY 2**

Morning	Loading data using transaction files continued: Dealing with data errors Browsing the data using interactive screens
Afternoon	Entering and editing data using interactive screens Standard (canned) reports Course review

Each day starts at 8:30 and ends at 5:00. After every new concept introduced a hands on exercise is available to students to reinforce what they have learned during the lecture. Several breaks are also taken each day to allow for mental and physical relaxation.