

**DRAFT AGENDA: PM<sub>2.5</sub> Mini-Trends Study Chemical Speciation Sampler Training  
Embassy Suites Conference Center, Cary, North Carolina**

<b>Wednesday, May 24</b>		
<b>Time</b>	<b>Topic</b>	<b>Instructor or participants</b>
8:00 - 8:30 am	Introduction and objectives of workshop	Homolya (EPA)
8:30 - 9:30	Sampler vendor presentations (Andersen, Met One, URG)	Vendor representatives
9:30 - 10:15	Sampler set-up, calibration, operation, maintenance (Andersen RAAS)	Murdoch (RTI)
10:15 - 10:30	BREAK	
10:30 - 11:15	Sampler set-up, calibration, operation, maintenance (Met One SASS)	Vanderpool (RTI)
11:15 - 12:00 noon	Sampler set-up, calibration, operation, maintenance (URG MASS)	Murdoch (RTI)
12:00 - 1:15 pm	LUNCH	
1:15 - 1:30	Introduction to hands-on training sessions and assignment of participants to work stations	Staff
1:30 - 3:00	Hands-on training	Instructors and vendors
3:00 - 3:30	BREAK (hands-on training can continue during break)	
3:30 - 5:00	Hands-on training	Instructors and vendors
~ 5:00 pm	ADJOURN 1 <sup>st</sup> day of training workshop	
<b>Thursday, May 25</b>		
8:00 - 8:15 am	Overview of Day 2 of training workshop	Homolya (EPA) Jayanty (RTI)
8:15 - 9:00	Overview of RTI PM <sub>2.5</sub> chemical speciation laboratories and sample scheduling	Peterson (RTI)
9:00 - 9:30	Receipt of sampling modules; shipment of samples to laboratory	O'Rourke (RTI)
9:30 - 10:00	Speciation trends network quality assurance	Musick or Papp (EPA)
10:00 - 10:30	BREAK	
10:30 - 11:00	Data validation procedures in the laboratories	Flanagan (RTI)
11:00 - 11:15	Data reporting and review	Peterson (RTI)
11:15 - 11:45	Data entry to AIRS	Rickman (RTI) Schmidt (EPA)
11:45 - ~ 12:00	Workshop discussion, summary, and adjournment	participants Homolya (EPA)