



To: Distribution

From: Ernestine Bryant, STorage and RETrieval (STORET), Technical Project Leader (TPL), SDC/SAIC

Subject: Minutes of STORET Change Control Board (CCB) Meeting

1.0 Purpose

A CCB Meeting was held on November 26, 2002 at the Systems Development Center (SDC). The purpose of the meeting was to review and address the status of the STORET Project activities, resolve project issues, and ensure that changes are within the Task Order scope and are processed in a visible and traceable manner.

2.0 Attendees

SDC

Ernestine Bryant
Joe Wilson

EPA

Robert King (TOPO)
Lee Manning (ATOPO)

3.0 Discussion Topics

The following sections detail the discussions of the project tasks and associated Software Incident Reports (SIRs).

3.1 Central Warehouse

Secondary State/County assignment search functionality will not be included in the initial version of the Station Central Warehouse. This functionality may be added at a later date.

The list of key Result questions from the previous meeting was reviewed and discussed. The question, "Which Results belong to a select Activity Type/Activity Category?" will be removed from the list. The other questions were unchanged.

A draft data model was presented that included both Station and Result information. In addition, handouts were distributed describing the content of the current Web Application's

Short Activity Report and Long Activity Report, with comparisons to the Result Report that the draft data model was designed to support (see Attachment A). Based on this information and the accompanying discussion, the following decisions were made:

- C The DI_ACTIVITY_TYPE table should be removed from the data model. The activity_type and activity_category columns should be moved to the DI_ACTIVITY table.
- C All data elements included in the Long Activity Report should be included in the data model. The majority of these will be added to the DI_ACTIVITY table.
- C Project Assignments should be captured at the Activity level and stored at the Result level. It was noted that many Activities may exist without Project Assignments.

Next week's meeting will begin with a discussion of whether the Create Station List functionality should be disabled in the initial release of the Station Central Warehouse.

4.0 Action Item Summary

Number	Description	Date Issued	Status	Assignment	Date Completed
02-0001	Provide synopsis of Reporting Capabilities of the CSE.	01/24/2002	Closed	SDC Staff	02/27/2002
02-0002	Investigate abend when deleting characteristic from MTPC/STI area.	01/24/2002	Closed	B. Norris	09/26/2002
02-0003	Reproduce problem with SIR 1087; Char. Group Complete indicator not changing to No when Field/Lab Anal. Procedures are unassigned.	01/24/2002	Closed	B. King	02/27/2002
02-0004	Send summary of Habitat Class Scheme Characteristic rules.	01/24/2002	Closed	B. Norris	01/24/2002
02-0005	Send Characteristic Duplicate Checking Business Rules.	02/05/2002	Closed	B. Norris	02/27/2002
02-0006	Send MTPC and related Biological Result Group Business Rules.	02/05/2002	Closed	B. Norris	02/27/2002
02-0007	Parent/Child Assignment Business Rules for Sample-from-Sample and Composite Sample Activities.	02/05/2002	Closed	B. Norris	02/27/2002
02-0008	Provide synopsis of current COOL:Gen 6.0 null support.	02/27/2002	Closed	B. Norris	04/16/2002

Number	Description	Date Issued	Status	Assignment	Date Completed
02-0009	Send foreign key list mapping "OIS" and "IIS" Numbers/Org IDs to logical relationships.	02/27/2002	Closed	B. Norris	04/16/2002
02-0010	Create list of Oracle database parameters to set during installation.	03/13/2002	Closed	EPA STORET	10/21/2002
02-0011	Send Inventory Summary SQL.	03/13/2002	Closed	S. Smith	04/16/2002
02-0012	Send BLOB performance statistics.	03/25/2002	Closed	B. Norris	04/16/2002
02-0013	Create bitmap for STORET Main Menu.	05/22/2002	Closed	SDC	07/18/2002
02-0014	Send TSMBLOB table structure.	05/30/2002	Closed	B. Norris	06/05/2002
02-0015	Provide answer to: Can data files and table spaces be "portable"?	06/20/2002	Closed	G. Thadkamalla	10/31/2002
02-0016	Provide the full taxonomic characteristics data to B. King.	07/18/2002	Closed	G. Thadkamalla	09/26/2002
02-0017	Send HTML banner page from the X2.0B release to L. Manning.	09/18/2002	Closed	B. Norris	09/20/2002
02-0018	Send the Designer/Developer versions used to create the Web Registration application to B. King.	09/18/2002	Closed	B. Norris	09/20/2002
02-0019	Inquire about CAS Numbers for STORET chemicals.	11/07/2002	Closed	E. Bryant	11/20/2002
02-0020	Determine order of Station Types.	11/20/2002	Open	B. King & L. Manning	

5.0 Next Meeting

The next meeting was scheduled for December 4, 2002.

6.0 Distribution to EPA & SDC Interested Parties

Name	Email/Umail	Affiliation	Phone
Bob Barber	barber.robert@epa.gov	EPA	913-551-7078
Andy Battin	battin.andrew@epa.gov	EPA	202-564-0383
Ernestine Bryant	Bryante@sdcmoses.com	SAIC	703-292-6059
Kevin Christian	Christian.Kevin@epamail.epa.gov	EPA	202-566-1180
Tod Dabolt	Dabolt.Thomas@epamail.epa.gov	EPA	202-566-1186
Patrick Detscher	Patrickd@acclaimsystems.com	ASI	850-878-5101
Robin Fletcher	fletcher.robin@epa.gov	EPA	617-918-1943
Leo Gueriguan	gueriguan.leo@epa.gov	EPA	202-564-0388
Otto Gutenson	Gutenson.Otto@epamail.epa.gov	EPA	202-566-1183
Jim Harrison	harrison.jim@epa.gov	EPA	404-562-9271
Margarete Heber	Heber.Margarete@epamail.epa.gov	EPA	202-566-1191
Jim Hileman	hileman.james@epa.gov	EPA	206-553-1640
Susan Holdsworth	Holdsworth.Susan@epamail.epa.gov	EPA	202-566-1187
Bob King	King.Robert@epamail.epa.gov	EPA	202-566-1177
Karen Klima	Klima.Karen@epamail.epa.gov	EPA	202-566-1175
Paul Koska	koska.paul@epa.gov	EPA	214-665-8357
Lee Manning	Manning.Lee@epamail.epa.gov	EPA	202-566-1176
Martin Mccomb	mccomb.martin@epa.gov	EPA	303-312-6963
Cary McElhinney	Mcelhinney.cary@epa.gov	EPA	202-566-1188
Richard Paiste	Paiste.Richard@epa.gov	EPA	215-814-5739
Dan Parker	Parker.Dan@epamail.epa.gov	EPA	202-566-1182
Deb Soule	dsoule@des.state.nh.us	NH DES	603-271-8863
Stan Stephansen	stephansen.stanley@epa.gov	EPA	212-637-3322
Jerry Widdowson	Widdowson.Jerry@epamail.epa.gov	EPA	919-541-1080
Eric Wilson	Wilson.Eric@epamail.epa.gov	EPA	415-744-1964

7.0 Approval of Minutes as Submitted or Revised

Robert E. King
Task Order Project Officer

Date

ATTACHMENT A

Short Activity Report Columns
Long Activity Report Columns

Short Activity Report Columns

In Result Report

Organization_ID
Station ID
Activity Start Date
Activity Start Time
Act Start Time Zone
Trip ID
Station Visit ID
Activity ID
Replicate Number
Activity Medium
Activity Category
Activity Intent
Activity Subject Taxon
Biopart Name
STN Latitude
STN Longitude
Activity Latitude
Activity Longitude
Horizontal Datum
Geopositioning Method
Field Procedure ID

Not In Result Report

Well Number
Pipe Number

Long Activity Report Columns

In Result Report

Organization ID
Organization Name
Station ID
Station Name
Activity Start Date
Activity Start Time
Act Start Time Zone
Trip ID
Station Visit ID
Activity ID
Replicate Number
Activity Medium
Activity Type
Activity Category
Activity Intent
Activity Community
Activity Subject Taxon
Biopart Name
STN Latitude
STN Longitude
Activity Latitude
Activity Longitude
Horizontal Datum
Geopositioning Method
Activity Stop Date
Activity Stop Time
Act Stop Time Zone
Activity Rel Depth
Activity Depth
Activity Depth Unit
Activity Upper Depth
Activity Lower Depth
Upr Lwr Depth Unit
Field Procedure ID

Not In Result Report

Trip Name
Location Point Type
Point Sequence Number
Well Number
Pipe Number
Field Procedure Name
Gear Config ID
Gear Config Name
Container Type
Container Color
Temp Presrvtn Type
Presrvtn Storage Proc
TR Start Loctn Pt Type
TR Start Point Seq Number
TR Start Latitude
TR Start Longitude
TR Start Depth
TR Start Depth Unit
TR Stop Loctn Pt Type
TR Stop Point Seq Nbr
TR Stop Latitude
TR Stop Longitude
TR Stop Depth
TR Stop Depth Unit