



LITTLE TRAVERSE BAY CKD SITE
**REGIONAL STAKEHOLDER
GROUP INFORMATION MEETING**

AUGUST 29, 2009
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Agenda

- Welcoming Remarks
- Review Meeting Agenda and Ground Rules
- Participant Introductions
- Background - Why We Are Here
- Overview of the Stakeholder Assessment Process
- Opportunities for a Regional Stakeholder Group (RSG)
- Participant Discussion, Comments and Questions
- Next Steps

Ground Rules

- Listen with an open mind
- Speak one at a time
- Be concise and brief
- Disagree respectfully
- Honor time limits
- Turn off cell phones
- Focus on the issue, not the speaker
- Treat each other with respect



Introductions

- Name
- Affiliation
- Area of residence

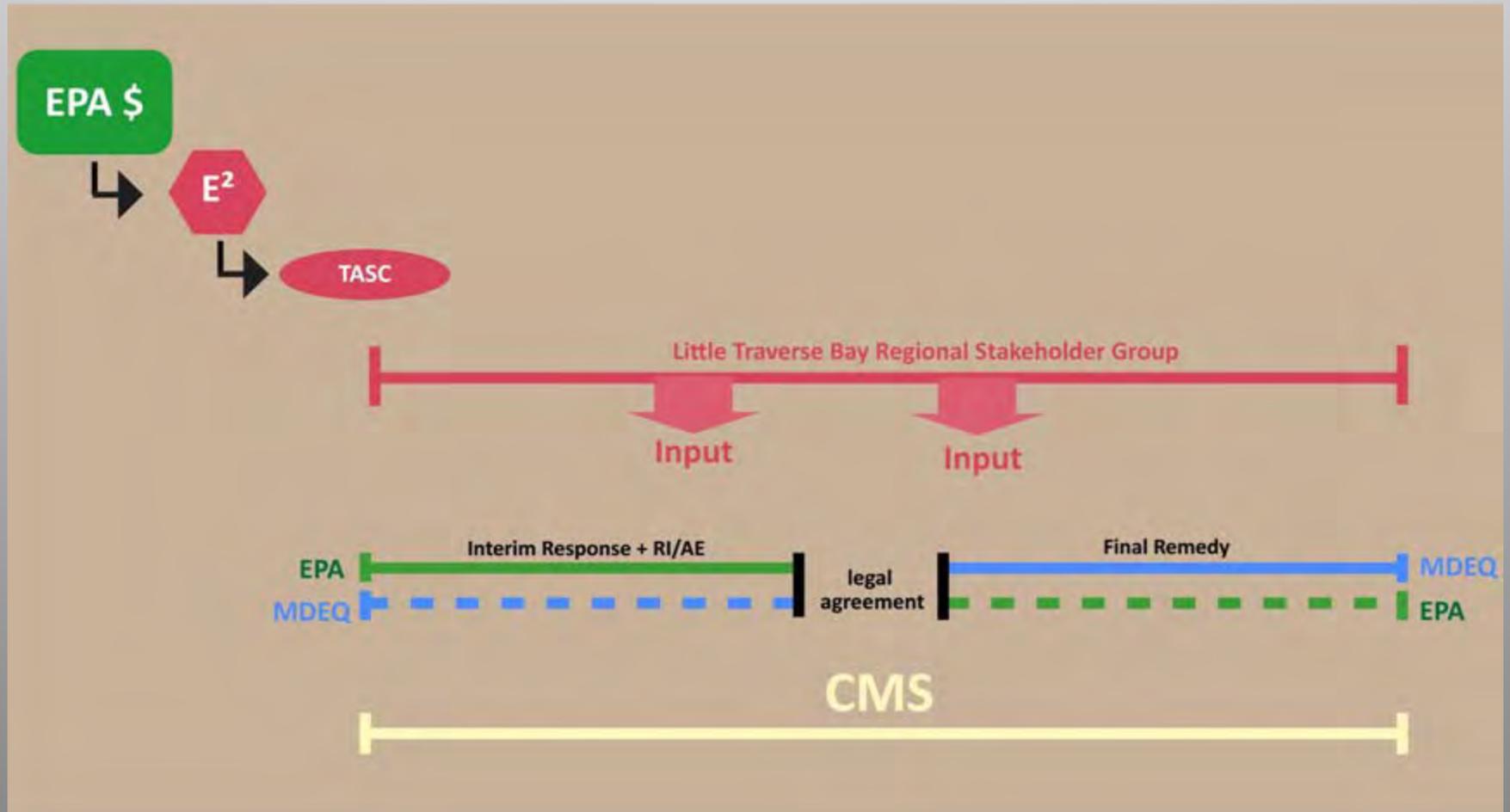


Background

- How the momentum for a RSG started
- Introduction of a professional facilitator
- Technical Assistance Services for Communities (TASC) contract



EPA and DEQ Arrangement



What Is TASC?

- EPA-sponsored program to provide **independent** educational/technical assistance
- Services provided by E² Inc.



TASC Services



- Information Assistance
- Community Education
- Technical Expertise
- Needs Evaluation
- Plan Development
- Process Support

Neutral Stakeholder Assessment

Stakeholder interviews help to identify:

- Areas of concern or conflict
- Feasibility of a collaborative process
- Knowledge about related subjects
- Informational, technical, and educational needs
- Identification of key stakeholders

Stakeholders

Represent interests such as:

- Communities
- Civic or homeowner association groups
- Environmental organizations/NGOs
- Local businesses
- Elected officials
- Site owners



- Health agencies
- Local government

RSG - Key Factors

In forming a productive stakeholder advisory process:

- Group is small enough to allow dialogue
- Group is balanced
- Membership reflects all key stakeholders
- Members work collaboratively and do “homework”
- Meetings are public

The Assessment Report

- Summary of interviews results
- Recommendations for:
 - The balance of stakeholder representation
 - An initial core group of stakeholder interests
- Methods to satisfy the needs identified
- Facilitation and logistical support needs
- Recommendations for design of RSG process

Process Design Recommendations



- Convening an organizational meeting
- Possible topics/agenda
- Structure, schedule, and timing
- Sample ground rules/operating procedures
- Collaboration and consensus-building processes

Methods for Group Member Selection

- Short-term screening panel
- Use existing group
- Recommendation from a core group
- Self-selecting group
- Local government selects
 - The Regional Stakeholder Group (RSG) should reflect a balance of the composition of the community and local interests

Next Steps

If it is decided to convene a stakeholder group:

- Invitation letters will be sent to core group members
- E² Inc. will schedule/facilitate the first meeting



First Meeting

Discuss whether membership needs to be expanded/changed

- Review/adopt:
 - Ground rules
 - Mission statement
 - Process guidelines
- Begin developing:
 - Goals
 - Information needs
 - Future meeting topics
 - Meeting schedule

RSG Opportunities

- Exchange facts and information
- Understand stakeholder views and desired outcomes
- Vehicle for community understanding of site-related information
- Provide community input to EPA and MDEQ
- Work collaboratively toward common goals
- Develop consensus recommendations
- Role is advisory only

Discussion & Questions

- Interests/viewpoints that need to be represented
- Most important issues/questions to address from a community standpoint
- Information to consider
- Goals for RSG process

