

From: [Michael Bingham](#)
To: [Tisa, Kimberly](#)
Subject: RE: Facilities Conference Room Reservation - Confirmation
Date: Friday, September 20, 2013 1:08:02 PM

Kim:

Just wanted to let you know that Bill White from MassCEC and Jay Borkland (Apex), will be attending the meeting on Monday.
The agenda should stay the same, data review.

Mike

Michael Bingham, LSP, LEP, CPG
Apex Companies, LLC

O) 617-728-0070 x127 M) 508-713-1990

-----Original Message-----

From: Tisa, Kimberly [<mailto:Tisa.Kimberly@epa.gov>]
Sent: Thursday, September 19, 2013 9:57 AM
To: Michael Bingham; Catri, Cindy
Subject: FW: Facilities Conference Room Reservation - Confirmation

Confirmation of South Term. Meeting Upland Remediation on 9/23.

Kimberly N. Tisa, PCB Coordinator (OSRR07-2) USEPA
5 Post Office Square, Suite 100
Boston, MA 02109-3912

(o) 617.918.1527
(f) 617.918-0527

-----Original Message-----

From: r1.facility@epa.gov [<mailto:r1.facility@epa.gov>]
Sent: Thursday, September 19, 2013 9:55 AM
To: Tisa, Kimberly
Subject: Facilities Conference Room Reservation - Confirmation

Kimberly Tisa HTR (617)918-1527

For Your Information

You have reserved

Room: 1540, Mount Madison (15th Floor),
with a start date and time of 09/23/2013 10:00AM
and an ending date and time of 09/23/2013 12:00PM

Purpose: South Terminal

Setup:

Additional Room Information:

Map Link: http://r1-gis-web.r1.epa.gov:9876/cfdocs/r1apps/map_floor.cfm?jack=15-59
Room 1540 Mount Madison (15th Floor)
Room Phone: 617-918-2710

If you have any questions or need to modify your reservation, please contact the Facility Help Desk at 8-2000.

Please contact Sylvia Estabrook 8-8332 or OEME Facilities 8-8350 for Lab Conference Room changes.
Please contact Rosa Beato 8-1940 or Nick Muniz 8-1914 for Info Center Training Room changes.

EPA New England's Green Team presents:
Green Meetings Tips - What you can do to make your meeting green at
<http://r1-gis-web.r1.epa.gov:9876/oarm/ems/GreenMeetings.html>

Additional information for Chelmsford Lab Conference Room:
<http://r1-gis-web.r1.epa.gov:9876/oeme/data/ConferenceRoomsInstructions.pdf>

Thank You.