

**LEEDS METAL SITE**  
(Site Identification Code – 01FB)

**REMOVAL ACTION  
ADMINISTRATIVE RECORD FILE  
AND  
INDEX**

Prepared For:

U.S. Environmental Protection Agency  
Region I  
Emergency Planning and Response Branch  
5 Post Office Square, Suite 100  
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## INTRODUCTION

This document is the Index to the Administrative Record File for the Leeds Metal Site Removal Action. The Index cites site-specific documents and guidance documents used by U.S. Environmental Protection Agency (EPA) staff in selecting a removal action at the site. Removal activities are being conducted by the potentially responsible party (PRP) under an Administrative Order on Consent (AOC). Activities conducted will address an area of significantly high lead contamination in surface soil and restrict access to the Site. If for some reason the PRP cannot complete these activities, EPA would conduct the following actions:

- Conduct a site walk with the cleanup contractor to assess layout of the Site and to determine required equipment, personnel and utilities.
- Develop and implement a site-specific Health and Safety Plan (HASP).
- Develop a site-specific work plan providing estimates of materials, time, and costs.
- Mobilize personnel and equipment.
- Clear vegetation and debris as needed.
- Delineate work zones and decontamination area.
- Perform air monitoring as needed.
- Excavate lead-contaminated soils in the battery recycling area and prepare for off-site disposal.
- Install security fence around the entire Site, effectively restricting access to the Site.
- Coordinate transportation and disposal (T&D) of hazardous substances to an EPA-approved disposal facility.
- Repair response-related damages.
- Demobilize resources.

The Administrative Record File is available for public review, by appointment, at the U.S. EPA Records Center, 5 Post Office Square, Suite 100, Boston, Massachusetts, 02109-3912; and at the Leeds Town Office, 8 Community Drive, Leeds, Maine, 04263. Questions concerning the Administrative Record File should be addressed to John McKeown, EPA On-Scene Coordinator.

The Administrative Record File is required by the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), 42 U.S.C. § 9613 (k), and EPA's implementing regulations, 40 CFR § 300.800.-825.

**PLEASE NOTE:**

**THE DOCUMENTS COMPILED IN THIS ADMINISTRATIVE RECORD FILE HAVE BEEN REPRODUCED FROM THE BEST AVAILABLE COPIES, OR AS PROVIDED IN ELECTRONIC FILES.**

**SITE-SPECIFIC DOCUMENTS**  
**ADMINISTRATIVE RECORD FILE INDEX**  
**for the**  
**Leeds Metal Site Removal Action**

**REMOVAL**

**Correspondence** (Site File 2.01)

1. Memorandum from John McKeown, On-Scene Coordinator, Emergency Response and Removal Section I, Emergency Planning and Response Branch (EPRB), Office of Site Remediation and Restoration (OSRR), EPA Region I, through David McIntyre, Chief, Emergency Response and Removal Section I, EPRB, OSRR, EPA Region I, to the Leeds Metal Site File, regarding the Site Investigation Closure at the Leeds Metal Site, Blue Rock Road, Leeds, Maine, dated 28 October 2010.

**Removal Reports** (Site File 2.02)

2. "Removal Program Preliminary Assessment/Site Investigation Report for the Leeds Metal Site, Leeds, Androscoggin County, Maine, 1 June 2009 and 15 Through 19 June 2009", prepared by Weston Solutions, Inc., Superfund Technical Assessment and Response Team III (START), for U.S. Environmental Protection Agency (EPA) Region I, dated February 2010.

**Action Memorandum** (Site File 2.09)

3. Memorandum from John McKeown, On-Scene Coordinator, Emergency Response and Removal Section I, EPA Region I, through David McIntyre, Chief, Emergency Response and Removal Section I, and Arthur V. Johnson III, Chief, Emergency Planning & Response Branch, EPA Region I, to James T. Owens III, Director, Office of Site Remediation and Restoration, EPA Region I, regarding a Request for a Removal Action at the Leeds Metal Site, Leeds, Androscoggin County, Maine, dated 15 September 2011, and signed by James T. Owens, III, on 19 September 2011. (The Enforcement Section of the Memorandum is withheld as being CONFIDENTIAL.)

**ENFORCEMENT/NEGOTIATION**

**EPA Administrative Orders** (Site File 10.07)

4. Administrative Settlement Agreement and Order on Consent for Removal Action. U.S. EPA Region 1 CERCLA Docket No. 01-2013-0001. In the matter of Leeds Metal Superfund Removal Site, Leeds, Maine. Maine Central Railroad Company, Respondent. Agreed (and signed) by Cynthia S. Scarano, Executive Vice President, for Maine Central Railroad Company, on 2 October 2012. Ordered and Agreed, and signed by James T. Owens, III, Director, Office of Site Remediation & Restoration, U.S. Environmental Protection Agency, Region 1, on 10 October 2012. (Effective Date: 15 October 2012.)

## **POTENTIALLY RESPONSIBLE PARTY (PRP)**

### **PRP-Specific Documents (Site File 11.09)**

5. Letter from Arthur V. Johnson, III, Chief, Emergency Planning and Response Branch, EPA Region I, to Maine Central Railroad Company, Pan Am Railways, Inc., David Fink, President, 1700 Iron Horse Park, N. Billerica, MA 01862, regarding Notice of Potential Liability and Invitation to Perform or Finance Proposed Cleanup Activities for the Leeds Metal Superfund Removal Site, Leeds, Maine, dated 26 September 2011.

## **COMMUNITY RELATIONS**

### **News Clippings/Press Releases (Site File 13.03)**

6. “Administrative Record File Available for the Leeds Metal Site Removal Action,” text of the display announcement as it was requested to appear in *The Sun-Journal*, Lewiston, Maine.

## SELECTED KEY GUIDANCE DOCUMENTS

EPA guidance documents may be reviewed at the U.S. EPA Records Center, 5 Post Office Square, Suite 100, Boston, Massachusetts.

1. Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended, 42 U.S.C. § 9601 et seq.
2. "National Oil and Hazardous Substances Pollution Contingency Plan," Code of Federal Regulations (Title 40, Part 300) 1990.
3. "Revised Guidance on Compiling Administrative Records for CERCLA Response Actions", U.S. EPA, Office of Site Remediation Enforcement, Office of Superfund Remediation and Technology Innovation, Office of Emergency Management, September 2010.
4. Superfund Amendments and Reauthorization Act of 1986.