

# **Year 7 Annual Report**

**New Hampshire Small MS4 General Permit**

**EXISTING PERMITTEES**

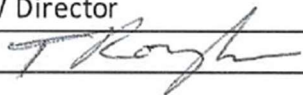
**Reporting Period: July 1, 2024 - June 30, 2025**

**Town of Kingston**

EPA NPDES Permit Number NHR041014

# Certification of Small MS4 Year 7 Annual Report

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Printed Name: Tom Rougan	
Title: DPW Director	
Signature: 	Date: 9/23/25

## Authorized Representative:

The authorization letter is:

☐ Attached to this document (document name listed below):

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☒ Publicly available at the website:

<a href="https://www.kingstonnh.org/kingston-stormwater-management-ms-4">https://www.kingstonnh.org/kingston-stormwater-management-ms-4</a>
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## Primary MS4 Program Manager Contact Information:

Name: Lisa Perreault	Title/Position: Administrative Assistant	
Department: Public Works		
Street Address: 12 Main Street		
City: Kingston	State: New Hampshire	Zip Code: 03848
Email: <a href="mailto:highwayadmin@kingstonng.org">highwayadmin@kingstonng.org</a>	Phone Number: (603) 642-8042	

# Small MS4 Authorization

The following annual report, which serves as a self-assessment, is intended to document the activities undertaken over the **reporting period from July 1, 2024, through June 30, 2025**, in accordance with the Permit.

*Please do not attach any documents to this form. Instead, attach all requested documents to an email when submitting the form. Also ensure that any websites included on this form are to publicly accessible sites and that links are correct and valid.*

*Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2024 and June 30, 2025 unless otherwise requested.*

The Notice of Intent (NOI) can be found at the following (document name or web address):

<a href="https://www.epa.gov/npdes-permits/regulated-ms4-new-hampshire-communities">https://www.epa.gov/npdes-permits/regulated-ms4-new-hampshire-communities</a>
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Compliance activities have been identified and described in the Town of Kingston's Stormwater Management Program Plan (SWMP) and Illicit Discharge Detection and Elimination (IDDE) Plan. Those documents and other pertinent Year 7 information can be found in submission or at the following websites, and will be referred to throughout this report:

SWMP: <a href="#">Year 7 SWMP Final Revision.pdf</a>
Date SWMP was Last Updated: June 2025
IDDE Program Plan: <a href="https://www.kingstonnh.gov/media/181">https://www.kingstonnh.gov/media/181</a>
Updated System Map: Phase 1 completed June 2020; Phase 2 mapping in progress.
Updated SSO Inventory: N/A
Updated Inventory and Ranking of Outfalls/Interconnections with System Vulnerability Factors: Submitted with Year 5 Report.
Dry Weather Screening Data: Submitted with Year 4 Report; see attached submission.
Wet Weather Screening Data: See attached submission.
Catchment Investigation Data: N/A
Illicit Discharge Removal Report: No Illicit Discharges identified in Permit Year 7.
Results from additional stormwater or receiving water quality monitoring reports or studies: See attached.
PTAP 2025 Nutrient Reduction Report: See attached submission.
Salt Reduction Plan: N/A
Annual Salt Usage Report: N/A

Updated Nitrogen Source Identification Report: Submitted with Year 5 Report.
PTAP 2025 Nutrient Reduction Report: See attached submission.
Town of Kingston Nutrient Tracking Program Report: N/A
Updated Phosphorus Source Identification Report: Submitted with Year 5 Report.
PTAP 2025 Nutrient Reduction Report: See attached submission.
Town of Kingston Nutrient Tracking Program Report: N/A
Street Sweeping Schedule: N/A
Chloride Reduction Plan: N/A
Annual Salt Usage Report: N/A
Lake Phosphorus Control Plan: See attached submission.
PTAP 2025 Nutrient Reduction Report: See attached submission.
Town of Kingston Nutrient Tracking Program Report: N/A

# Self-Assessment

Select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the [2020/2022 EPA approved Section 303\(d\) Impaired Waters List](#) which was used for the Year 7 reporting period and can be found on the [New Hampshire Department of Environmental Services \(NHDES\) webpage](#).

All **Appendix F and H requirements** can be found under “Appendix F and H: Water Quality Limited Waters & TMDLs” section of this report.

Impairment(s)		
<input checked="" type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input checked="" type="checkbox"/> Nitrogen
<input checked="" type="checkbox"/> Phosphorus	<input type="checkbox"/> Solids/Oil/Grease (Hydrocarbons)/Metals	
TMDL(s)		
<input checked="" type="checkbox"/> Bacteria and Pathogens	<input type="checkbox"/> Chloride	<input checked="" type="checkbox"/> Lake and Pond Phosphorus

## Receiving Waters/Impaired Waters/TMDL

Have there been any changes to your lists of **receiving waters or impairments** since the NOI was submitted?

☐ Yes

Changes have been made to the lists of receiving waters or impairments since the NOI submission. The following **impairments and/or TMDLs** have been added or delisted:

Water Quality Impaired Waters: N/A

TMDL: N/A

☒ No

There have been no changes to the lists of **receiving waters or impairments** since the NOI submission.

Have there been any changes to your **list of outfalls** since the NOI was submitted?

☐ Yes

Changes have been made to the **list of outfalls** since the NOI submission.

A total of 0 outfall(s) have added.

A total of 0 outfall(s) have removed.

☒ No

The Town of Kingston has not made changes to the **list of outfalls** since the NOI submission.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

N/A

# Minimum Control Measures

## MCM 1: Public Education

Total number of all MS4 related educational efforts completed **during this reporting period:** 6

Were any of the messages below different than what was proposed in your NOI?

☒ No.

☐ Yes. The Town of Kingston made changes due to N/A.

### BMP: Grass and Fertilizer

#### Outreach Resources:

Grass and fertilizer related flyers, mailers, postcards, videos and social media posts found on the [MCM #1 webpage](#) of the NH MS4 website.

#### Description:

Distribution and promotion of “Green Grass and Clean Water”. “Green Grass and Clean Water” materials were produced by UNH Cooperative Extension, NH Sea Grant, and NHDES outlining simple recommendations to keep lawns healthy while reducing water quality impacts - including proper fertilizer techniques and disposal of grass clippings.

The Town of Kingston posts stormwater outreach materials on a bulletin board outside of the recycling center, and via social media posts on the Department of Public Works Facebook page.

#### Targeted Audience:

Residential, Business and Institutions

#### Responsible Department/Parties:

Town of Kingston Public Works

#### Measurable Goal(s):

Residents that are lawn care enthusiasts understand the potential water quality impacts from fertilizer and improper disposal of grass clippings and are aware of the proper lawn care management techniques for reducing those impacts. Measurement includes quantity of materials distributed.

Following are the number flyers that were distributed **during this reporting period:**

Year 7 = 8,000 flyers

The Town of Kingston posts flyers on a bulletin board outside of the recycling collections center. The collection center is open one day every two weeks, with roughly 90 cars visiting each day.

**Goal was achieved.**

**Message Date:** The recycling center is open year-round, flyers were included in two sets of tax mailers, and flyers were handed out on April 2025, May 2025, and June 2025.

## **BMP: Pet Waste Disposal**

### **Outreach Resources:**

Pet waste related flyers, mailers, postcards, and videos found on the [MCM #1 webpage](#) of the NH MS4 website.

### **Description:**

Distribution and promotion of “Every Drop” municipally created flyers with educational information about proper pet waste management, impacts of improper management, pet waste ordinance, and disposal requirements messaging. May include the “Every Drop” pledge to pick up pet waste to be made available during dog registration and other events or venues (veterinarians, dog training, groomers, etc.). Every Drop is a collaborative education effort with PREP, NHDES, and other partners.

The Town of Kingston posts stormwater outreach materials on a bulletin board outside of the recycling center, and via social media posts on the Department of Public Works Facebook page.

### **Targeted Audience:**

Residents - Pet Owners

### **Responsible Department/Parties:**

Kingston Public Works

### **Measurable Goal(s):**

Dog owners and/or dog walkers are aware of the potential water quality impacts from pet waste, local pet waste ordinances, and how to dispose of pet waste properly. If pledges are signed, there will be an increase of dog owners committed to picking up pet waste.

Following are the number of flyers that were distributed *during this reporting period*:

Year 7 = 8,000 flyers

The Town of Kingston posts flyers on a bulletin board outside of the recycling collections center. The collection center is open one day every two weeks, with roughly 90 cars visiting each day.

### **Goal was achieved.**

**Message Date:** The recycling center is open year-round, flyers were included in two sets of tax mailers, and flyers were handed out on April 2025, May 2025, and June 2025.

## **BMP: Disposal of Leaf and Grass Clippings**

### **Outreach Resources:**



Leaf and grass clippings related flyers, brochures, pledges, door hangers, and videos found on the [MCM #1 webpage](#) of the NH MS4 website.

**Description:**

Distribution and promotion of municipally created flyers, brochures, pledges, door hangers, and videos with messaging about impacts from yard waste to waterbodies, alternatives to dumping yard waste, and laws against dumping yard waste near or in waterbodies.

The Town of Kingston posts flyers on a bulletin board outside of the recycling collections center. The collection center is open one day every two weeks, with roughly 90 cars visiting each day.

**Targeted Audience:**

Residential, Business and Institutions

**Responsible Department/Parties:**

Kingston Public Works

**Measurable Goal(s):**

Residents are aware of the water quality impacts of yard waste dumping near or in water bodies and safe alternatives for yard waste disposal.

Following are the number of flyers that were distributed *during this reporting period*:

Year 7 = 8,000 flyers

The Town of Kingston posts flyers on a bulletin board outside of the recycling collections center. The collection center is open one day every two weeks, with roughly 90 cars visiting each day.

**Goal was achieved.**

**Message Date:** The recycling center is open year-round, flyers were included in two sets of tax mailers, and flyers were handed out on April 2025, May 2025, and June 2025.

## **BMP: Septic System Maintenance**

**Outreach Resources:**

Septic system related brochures, letters, videos, and/or social media posts found on the [MCM #1 webpage](#) of the NH MS4 website.

**Description:**

Distribution and promotion of Get Pumped NH created brochures, educating New Hampshire homeowners with septic systems on how to identify, locate and maintain those systems. Get Pumped NH is a collaborated effort between the New Hampshire Association of Septage Haulers (NHASH) and the NHDES.

The Town of Kingston posts flyers on a bulletin board outside of the recycling collections center. The collection center is open one day every two weeks, with roughly 90 cars visiting each day.

**Targeted Audience:**

Septic System Owners

**Responsible Department/Parties:**

Kingston Public Works

**Measurable Goal(s):**

Residents are aware of water quality impacts from septic systems, the importance of maintaining septic systems, and how to maintain them.

Following are the number of flyers that were distributed *during this reporting period*:

Year 7 = 8,000 flyers

The Town of Kingston posts flyers on a bulletin board outside of the recycling collections center. The collection center is open one day every two weeks, with roughly 90 cars visiting each day.

**Goal was achieved.**

**Message Date:** The recycling center is open year-round, flyers were included in two sets of tax mailers, and flyers were handed out on April 2025, May 2025, and June 2025.

**BMP: Construction/Developers Outreach****Outreach Resources:**

Construction/developers related letter and fact sheets found on the [MCM #1 webpage](#) of the NH MS4 website.

**Description:**

- ☐ Provide the Construction General Permit (CGP) outreach letter and fact sheets to developers, construction contractors, and other municipal or local organizations to educate them on the EPA 2022 Construction General Permit along with information on the selection, installation, and maintenance of construction related best management practices.
- ☒ Review the construction checklist with developers and construction contractors prior to the beginning of construction projects (pre-construction) to identify responsible parties, erosion control practices, other best management practices, and requirements for the EPA Construction General Permit as appropriate.

**Targeted Audience:**

Construction/Developers

**Responsible Department/Parties:**

Kingston Public Works

**Measurable Goal(s):**

Contractors, developers, and municipal or local organizations are made aware of the EPA 2022 Construction General Permit and its associated requirements including that those who wish to

be considered a qualified person to conduct inspections must meet EPA training standards. Contractors, developers, and municipal or local organizations are also educated on how to properly select, install, and maintain construction related best management practices.

Following is the number of outreach letters that were distributed to contractors, developers, and municipal or local organizations **during this reporting period**:

Year 7 = 0 of letters

The Town of Kingston held 13 pre-construction meetings, representing 100% of projects that received planning board approval and began construction **during this reporting period**.

**Goal was achieved.**

**Message Date:** 2024-2025

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

The Town of Kingston participated in a Household Hazardous Waste Collection Event in October 2024 and April 2025; a State Park Cleanup Day on May 17, 2025; and a Bulky Waste Event on June 21, 2025.

The Town of Kingston created Construction/Developer outreach during Year 7, the outreach includes responsible parties, erosion control practices, other best management practices, and requirements for the EPA Construction General Permit as appropriate. Although the outreach was not handed to constructors and developers during Permit Year 7, the contents of the outreach were reviewed during the pre-construction meetings.

The Town held 13 pre-construction meetings prior to the beginning of construction projects to identify responsible parties, erosion control practices, other best management practices, and requirements for the EPA Construction General Permit, as appropriate.

## MCM 2: Public Participation

- ☒ Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements as described in the Town of Kingston SWMP.
- ☒ Kept records relating to the permit for 5 years and made available to the public.

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

**Description:**

The Stormwater Management Program (SWMP) was publicly reviewed on June 12, 2025 at the Town of Kingston Town Hall and online at [Year 7 SWMP Final Revision.pdf](#). Documents and records relating to the permit are retained and available for 5 years to the public at [Year 7 SWMP Final Revision.pdf](#). The SWMP was advertised on social media, the Town of Kingston's webpage, and Town Hall.

**Was this opportunity different than what was proposed in your NOI?**

☒ No.

☐ Yes. The Town of Kingston made the following changes: N/A

**Measurable Goal(s):**

Input was received and records are maintained.

**Goal was achieved.**

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

Public involvement or participation opportunities are ancillary to daily operations.

The Town of Kingston has conducted the following public involvement or participation opportunities: Household Hazardous Waste Event, State Park Cleanup Day, and Bulky Waste Event.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

N/A
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## MCM 3: Illicit Discharge Detection and Elimination (IDDE)

### Sanitary Sewer Overflows (SSOs)

- ☒ This SSO section is NOT applicable because we DO NOT have sanitary sewer.
- ☐ This SSO section is NOT applicable because we DID NOT find any new SSOs.
- ☐ The SSO inventory has been updated, including the status of mitigation and corrective measures implemented or was addressed and can be found in submission.

*Below, report on the number of SSOs identified in the MS4 system and removed:*

Number of SSOs identified **during this reporting period:** 0

Number of SSOs removed **during this reporting period:** 0

### MS4 System Mapping

- ☐ MS4 System Map was updated **during this reporting period:**
  - Percent of Phase 1 elements incorporated into MS4 System Map: 100% of Phase 1 system mapping completed as of June 30, 2025.
  - Percent of Phase 2 elements incorporated into MS4 System Map: 60% of Phase 2 system mapping completed as of June 30, 2025.
- ☐ MS4 System Map was updated in Year(s) 2 and there were no updates in Year 7.
- ☒ The Town of Kingston's MS4 System Map is continually updated to incorporate findings and changes from catchment investigations.

Describe any additional details regarding phase 1 and phase 2 MS4 System Mapping requirements, in the box below:

N/A

### Screening of Outfalls/Interconnections

#### Dry Weather Screening

- ☒ No outfalls were inspected for dry weather screening **during this report period.**
- ☐ Outfalls were inspected for dry weather screening **during this report period** and data can be found in submission.

*Below, report on the number of outfalls screened in the MS4 system:*

Number of outfalls/interconnections screened **during this reporting period:** 0

Percent of total known outfalls/interconnections screened **to date (Year 1 – Year 7)**:  
100%

The inventory and ranking of outfalls/interconnections was not updated during Year 7 because outfalls/interconnections were not inspected.

Describe any additional details regarding dry weather screening requirements, in the box below:

N/A

### Wet Weather Screening

- ☐ No outfalls/interconnections were inspected for wet weather screening **during this report period**.
- ☒ Wet weather outfall/interconnection screening data collected **during this reporting period** can be found in submission.

**Number** of outfalls screened **during this reporting period**: 17

**Percent** of total known Problem Outfalls and outfalls/interconnections that identify sewer input screened **to date (Year 1 – Year 7)**: 0%

**Percent** of total known outfalls/interconnections screened **to date (Year 1 – Year 7)**: 100%

Describe any additional details regarding wet weather screening requirements, in the box below:

N/A

### Catchment Investigations

- ☒ No catchment investigations were inspected for wet weather screening **during this report period**. Catchment investigations include investigations associated with Problem, High Priority, and Low Priority Outfalls/Interconnections within the MS4 regulated area.
- ☐ Catchment investigations were conducted **during this report period**, and data can be found in submission.

**Number** of catchment investigations **during this reporting period**: 0. Catchment Investigations were conducted as outlined in Part [2.3.4.8](#) of the permit and include investigations associated with Problem, High Priority, and Low Priority Outfalls and Interconnections within the MS4 regulated area.

**Percent** of total Problem Catchment and outfalls/interconnections that identify sewer input investigated **to date (Year 1 – Year 7)**: 0

**Percent** of total catchments investigated **to date (Year 1 – Year 7)**: 0

Describe any additional details regarding catchment investigations requirements, in the box below:

N/A

## IDDE Progress

- ☒ No illicit discharges were found **during this reporting period.**
- ☐ Illicit discharges were found but not removed **during this reporting period.**
- ☐ Illicit discharges were removed **during this reporting period** and the illicit discharges removal report can be found in submission.

Number of illicit discharges identified **during this reporting period**: 0

Number of illicit discharges removed **during this reporting period**: 0

Estimated gallons of flow removed **during this reporting period**: 0 gallons/day

Total number of illicit discharges identified **since the effective date of the permit (July 1, 2018 – June 30, 2025)**: 0

Total number of illicit discharges removed **since the effective date of the permit (July 1, 2018 – June 30, 2025)**: 0

Describe any additional details regarding illicit discharge requirements, in the box below:

N/A

## Employee Training

- ☒ Provided training to employees involved in IDDE program **during this reporting period**:  
The Town of Kingston held an IDDE training session for municipal staff on May 15, 2025. In addition, The Town of Kingston routinely provides IDDE materials and training, including information on how to identify illicit discharges and SSOs are made available to applicable employees in accordance with IDDE Program Plan. Training logs are included in Appendix F of the IDDE Program Plan.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

N/A

## MCM 4: Construction Site Stormwater Runoff Control

The following tasks are in progress in accordance with the permit:

Number of site plan reviews completed *during this reporting period*: 14

Number of inspections completed *during this reporting period*: 8

Number of enforcement actions taken *during this reporting period*: 0

The Town of Kingston works closely with contractors to address environmental concerns for the least environmental impact.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

N/A
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# MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

## As-built Drawings

Number of as-built drawings received *during this reporting period*: 1

## Local Regulations Assessment Report

- ☐ The **Assessment Report** was evaluated and no updates were recommended *during this reporting period*.
- ☐ The **Assessment Report** was evaluated and updates were recommended *during this reporting period*. Following are the recommended updates: N/A. The anticipated date of completion for updates is N/A.
- ☒ No updates were made *during this reporting period* because all required updates have been made to make low impact designs allowable as outlined in the **Assessment Report**.

## Street Design, Parking Lots, and Creation of Impervious Cover

- ☐ No updates were made or planned to be made to **Local Regulations and/or Guidelines** that affect the creation of impervious cover *during this reporting period*.
- ☐ Updates were recommended **and/or** planned to be made to **Local Regulations and/or Guidelines** that affect the creation of impervious cover *during this reporting period*. Following are the recommended updates: N/A. The anticipated date of completion for updates is N/A.
- ☒ No updates were made *during this reporting period* because all required **Local Regulations and/or Guidelines** updates have been made to make low impact designs allowable as outlined in the Local Regulations Assessment Report.

## Green Infrastructure

- ☐ No updates were made or planned to be made to Local Regulations regarding green infrastructure practices *during this reporting period*.
- ☐ Updates were recommended **and/or** planned to be made to **Local Regulations** regarding green infrastructure practices *during this reporting period*. Following are the recommended **and/or** planned updates: N/A. The anticipated date of completion for updates is N/A.
- ☒ No updates were made *during this reporting period* because all required **Local Regulation** updates have been made to make green infrastructure practices allowable as outlined in the Assessment Report.

## Retrofit Properties Inventory

- ☒ The Town of Kingston has identified the remaining permittee-owned properties that **could be** modified or retrofitted with BMPs to mitigate impervious areas and of which are included in the list below:

List of MS4 Properties:

Treatment Priority	IC (ac)	Street Address	Town-Owned Property
1	1.76	12+16 Main St	Highway and Police Departments
2	0.77	2 Library Ln	Library
3	0.72	163 Main St	Town Hall
4	0.51	7 Exeter Rd	Magnusson Fields
5	0.36	148 Main St	Fire Station
6	0.24	24 Main St	Recreation Center
7	0.22	Off Mill Road and 120 Route 125	Empty Lot
8	0.13	169 Main St	Nicholas Building
9	0.12	10 Beach Dr	Empty Lot
10	0.11	3 Shendoar Dr	Empty Lot
11	0.11	15 A South Rd	Empty Lot
12	0.10	3 Hunt Rd	South Station (Fire Dept.)
13	0.08	165 Main St	Grace Daley Barn
14	0.07	Main St	Plains opposite the Fire Station
15	0.07	Main St	Plains opposite the Town Hall

List of Non-MS4 Properties: N/A

- ☐ The Town of Kingston has modified or retrofitted the following MS4 **and/or** Non-MS4 properties with BMPs to mitigate impervious area that were inventoried as part of 2.3.6.e of the permit. Following is a list of the properties that were modified or retrofitted as well as the type of BMP(s) that were implemented:

List of MS4 Properties: N/A

List of Non-MS4 Properties: N/A

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

N/A
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## MCM 6: Good Housekeeping

### Catch Basin Cleaning

- ☒ Stored and disposed of catch basin cleanings so they did not discharge to receiving waters.
- ☒ Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:
  - No actions were taken because no catch basin sumps were more than 50% full during two consecutive routine inspections/cleaning events.

Number of catch basins inspected **during this reporting period:** 192

Number of catch basins cleaned **during this reporting period:** 34

Total volume **or** mass of material removed from **all** catch basins **during this reporting period:** 3 Cubic Yards

Total number of catch basins within the MS4 system: 66

### Street Sweeping

- ☐ Stored and disposed of street sweepings so they did not discharge to receiving waters.
- ☐ All curbed roadways were swept at least once within the reporting period.

All curbed roadways were **not** swept at least once **during this reporting period.** The Town of Kingston does not have curbed roadways; therefore, street sweeping is not applicable.

All curbed roadways were swept **not** at least once **during this reporting period.**

Number of (lane) miles swept **during this reporting period:** 0

Volume of swept material **during this reporting period:** 0

Mass of swept material **during this reporting period:** 0

### Stormwater Pollution Prevention Plan (SWPPP)

The Town of Kingston has implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities that are not currently covered under another NPDES Permit.

Number of site inspections completed for *during this reporting period*: 8

Describe any corrective actions taken at a facility with a SWPPP:

No corrective actions necessary.

### Operations and Maintenance (O & M) Programs

- ☒ O&M programs for all permittee owned facilities have been completed and/or updated as noted below:
  - ☒ Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs.
  - ☒ Updated inventory of all permittee owned facilities as necessary.  
All permittee owned facilities, including an inventory, are included in our SWMP. There were no changes to report during Year 7.
  - ☒ Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants as outlined in the SWMP.
  - ☒ Inspected all permittee owned treatment structures (excluding catch basins) as outlined in the SWMP.
  - ☒ Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt as outlined in the SWMP.

Describe progress made on any **incomplete requirements** listed above or optionally provide any additional relevant details, in the box below:

N/A
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## Appendix F and H:

### Water Quality Limited Waters & TMDLs

#### Bacteria/Pathogens Impairment (Appendix H) AND TMDL (Appendix F)

- ☒ Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate ***during this reporting period.***
- ☒ Permittee or its agent(s) disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time ***during this reporting period.***
- ☒ Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria ***during this reporting period.***

Describe progress made on any **incomplete requirements** listed above or optionally provide any additional relevant details, in the box below:

N/A

## Chloride Impairment (Appendix H)

☒ Permittee **does not** have a chloride impairment.

☐ Permittee **has** a chloride impairment.

☐ Fully implemented Salt Reduction Plan *during this reporting period* which can be found in submission.

The Town of Kingston is utilizing **none** of the Voluntary Municipal Green SnowPro Certification Program resources and trainings as outlined in The Town of Kingston's Salt Reduction Plan to reduce their winter salt application and to prevent increased concentrations of chlorides in their community's surface and ground waters.

The Town of Kingston is certified under the Voluntary Municipal Green SnowPro Certification Program with the goal to reduce their winter salt application and to prevent increased concentrations of chlorides in their community's surface and ground waters.

☐ Reported amount of salt applied to all municipally-owned and maintained surfaces by completing the NHDES Annual Salt Usage reporting form and submitting it to NHDES and can be found in submission **and/or** at the following website. The UNH Technology Transfer Center online tool is non-functional and has been for several years.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

N/A

## Nitrogen Impairment (Appendix H)

- ☐ Permittee **does not** have a nitrogen impairment.
- ☒ Permittee **has** a nitrogen impairment.
  - ☒ Distributed an annual message that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers **during this reporting period.**
  - ☒ Distributed an annual message encouraging the proper management of pet waste, including noting any existing ordinances where appropriate **during this reporting period.**
  - ☒ Distributed an annual message encouraging the proper disposal of leaf litter **during this reporting period.**
  - ☐ Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.d.iii to a minimum of two times per year (spring and fall) **during this reporting period.**
  - ☐ Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.d.iii to a minimum of one time per year (spring) and implemented a fall leaf litter collection program in lieu of post-drop street sweeping **during this reporting period.**

### Nitrogen Source Identification Report- Update

- ☒ The Nitrogen Source Identification Report was reviewed and there were no updates required **during this reporting period** because there were no revisions. The Nitrogen Source Identification Report can be found in the Year 5 Submission.
- ☐ The Nitrogen Source Identification Report was **updated during this reporting period** and can be found in submission. An updated list of the planned structural BMPs and a plan and schedule for implementation can be found in *Section 2: Potential Structural BMPs Report (Year 5) part I.1.c.ii* of the Nitrogen Source Identification Report.

### Structural BMPs

- ☐ The Town of Kingston has **not** installed a minimum of one structural BMP(s) as a demonstration project within the drainage area of the water quality limited water or its tributaries **by the end of this reporting period.** The Town of Kingston plans to install a structural BMP(s) on N/A.
- ☐ The Town of Kingston has installed a minimum of one structural BMP(s) as a demonstration project within the drainage area of the water quality limited water or its tributaries, **during this reporting period.** The structural BMP(s) was installed on N/A. The type of structural



BMP(s) that was installed was N/A. Information regarding the installed BMP(s) can be found in *Section 2: Potential Structural BMPs Report (Year 5) in Part I.1.c.iii* of the Nitrogen Source Identification Report.

- ☒ The Town of Kingston has installed a minimum of one structural BMP(s) as a demonstration project within the drainage area of the water quality limited water or its tributaries **during the Year 6 reporting period**. The structural BMP(s) was installed on 2024. The type of structural BMP(s) that was installed was an infiltration trench. Information regarding the installed BMP(s) can be found in *Attachment G – Country Pond Concept Design Report*.
- ☒ Structural BMP(s) listed in Attachment 3 to Appendix F already existing or installed in the regulated area by The Town of Kingston or its agents was tracked and the nitrogen removal by the BMP(s) was estimated consistent with Attachment 3 to Appendix F. The BMP(s) type, total area treated by the BMP(s), the design storage volume of the BMP(s), and the estimated nitrogen removed in mass per year by the BMP(s) were documented in **PTAP 2025 Nutrient Reduction Report** in submission. The total estimated nitrogen removed from the installed BMP(s) is 2.11 lbs/year.

The Town of Kingston is utilizing the Pollutant Tracking and Account Project, better known as PTAP, to track nutrient reductions associated with stormwater structural and non-structural best management practices. PTAP was developed by the University of New Hampshire Stormwater Center and New Hampshire Department of Environmental Services utilizing the EPA Region 1 approved performance curves, to provide New Hampshire communities with a way to track their nutrient reductions. PTAP allows The Town of Kingston the benefit of utilizing a uniform, defensible and consistent method for tracking reductions so that a common, weight-of-evidence based approach can be shared with other entities including EPA, NHDES, and other MS4 communities and interest groups. The consistent and systematic tracking and accounting framework also allows for routine updates when improved science becomes available.

- ☐ Structural BMP(s) listed in Attachment 3 to Appendix F already existing or installed in the regulated area by The Town of Kingston or its agents was tracked and the nitrogen removal by the BMP(s) was estimated consistent with Attachment 3 to Appendix F. The BMP(s) type, total area treated by the BMP(s), the design storage volume of the BMP(s), and the estimated nitrogen removed in mass per year by the BMP(s) were documented in **The Town of Kingston Tracking Program** in submission. The total estimated nitrogen removed from the installed BMP(s) is 0.
- ☐ No BMPs were installed **during this reporting period**. The implementation schedule is outlined in *Section 2: Potential Structural BMPs Report (Year 5) in Part I.1.c.i* of the Nitrogen Source Identification Report. The total estimated nitrogen removed from the installed BMP(s) is 0 lbs/year.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

N/A

## Phosphorus Impairment (Appendix H)

- ☐ Permittee **does not** have a phosphorus impairment.
- ☒ Permittee **has** a phosphorus impairment.
  - ☒ Distributed an annual message that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers **during this reporting period.**
  - ☒ Distributed an annual message encouraging the proper management of pet waste, including noting any existing ordinances where appropriate **during this reporting period.**
  - ☒ Distributed an annual message encouraging the proper disposal of leaf litter **during this reporting period.**
  - ☐ Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.d.iii to a minimum of two times per year (spring and fall) **during this reporting period.**
  - ☐ Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.d.iii to a minimum of one time per year (spring) and implemented a fall leaf litter collection program in lieu of post-drop street sweeping **during this reporting period.**

### Phosphorus Source Identification Report- Update

#### Structural BMPs

- ☒ The Phosphorus Source Identification Report was reviewed and there were no updates required **during this reporting period** because there were no revisions. The Phosphorus Source Identification Report can be found in submission.
- ☐ The Phosphorus Source Identification Report was **updated during this reporting period** and can be found in submission. An updated list of the planned structural BMPs and a plan and schedule for implementation can be found in *Section 2: Potential Structural BMPs Report (Year 5) part II.1.c.ii* of the Phosphorus Source Identification Report.
- ☐ The Town of Kingston has **not** installed a minimum of one structural BMP(s) as a demonstration project within the drainage area of the water quality limited water or its tributaries **by the end of this reporting period.** The Town of Kingston plans to install a structural BMP(S).
- ☐ The Town of Kingston has installed a minimum of one structural BMP(s) as a demonstration project within the drainage area of the water quality limited water or its tributaries **during this reporting period.** The structural BMP(s) was installed on. The type of structural BMP(s)

that was installed was. Information regarding the installed BMP(s) can be found in *Section 2: Potential Structural BMPs Report (Year 5) in Part II.1.c.iii* of the Phosphorus Source Identification Report.

- ☒ The Town of Kingston installed a minimum of one structural BMP(s) as a demonstration project within the drainage area of the water quality limited water or its tributaries **during the Year 6 reporting period**. The structural BMP(s) was installed on 2024. The type of structural BMP(s) that was installed was an infiltration trench. Information regarding the installed BMP(s) can be found in *Attachment G – Country Pond Concept Design Report*.
- ☒ Structural BMP(s) listed in Attachment 3 to Appendix F already existing or installed in the regulated area by the Town of Kingston or its agents was tracked and the phosphorus removal by the BMP(s) was estimated consistent with Attachment 3 to Appendix F. The BMP(s) type, total area treated by the BMP(s), the design storage volume of the BMP(s), and the estimated phosphorus removed in mass per year by the BMP(s) were documented in **PTAP 2025 Nutrient Reduction Report** and the Country Pond Watershed Based Plan in submission. The total estimated phosphorus removed from the installed BMP(s) is 2.8 lbs/year.

The Town of Kingston is utilizing the Pollutant Tracking and Account Project, better known as PTAP, to track nutrient reductions associated with stormwater structural and non-structural best management practices. PTAP was developed by the University of New Hampshire Stormwater Center and New Hampshire Department of Environmental Services utilizing the EPA Region 1 approved performance curves, to provide New Hampshire communities with a way to track their nutrient reductions. PTAP allows the Town of Kingston the benefit of utilizing a uniform, defensible and consistent method for tracking reductions so that a common, weight-of-evidence based approach can be shared with other entities including EPA, NHDES, and other MS4 communities and interest groups. The consistent and systematic tracking and accounting framework also allows for routine updates when improved science becomes available.

- ☐ Structural BMP(s) listed in Attachment 3 to Appendix F already existing or installed in the regulated area by the Town of Kingston or its agents was tracked and the phosphorus removal by the BMP(s) was estimated consistent with Attachment 3 to Appendix F. The BMP(s) type, total area treated by the BMP(s), the design storage volume of the BMP(s), and the estimated phosphorus removed in mass per year by the BMP(s) were documented in **the Town of Kingston Tracking Program** in submission. The total estimated phosphorus removed from the installed BMP(s) is.
- ☐ No BMPs were installed **during this reporting period**. The implementation schedule is outlined in *Section 2: Potential Structural BMPs Report (Year 5) in Part II.1.c.i* of the Phosphorus Source Identification Report. The total estimated phosphorus removed from the installed BMP(s) is 0 lbs/year.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

The Concannon Road BMP's Phosphorous reduction was calculated using the PTAP and the Country Pond Watershed Based Plan. The Country Pond Watershed Based Plan was used to report the Phosphorous Reduction for the report.

## Solids, Oil and Grease (Hydrocarbons), or Metals Impairment(s) (Appendix H)

- ☒ Permittee **does not** have a solids, oil and grease, or metals impairment(s).
- ☐ Permittee **has** a solids, oil and grease, or metals impairment(s).
- ☐ Increased street sweeping frequency of all municipal owned streets and parking lots to a schedule that targets areas with potential for high pollutant loads **during this reporting period**. The Town of Kingston street sweeping schedule can be found in submission.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

N/A

## Chloride TMDL (Appendix F)

☒ Permittee **does not** have a chloride TMDL.

☐ Permittee **has** a chloride TMDL.

☐ Fully implemented Chloride Reduction Plan which can be found in submission.

The Town of Kingston is utilizing **some** of the Voluntary Municipal Green SnowPro Certification Program resources and trainings as outlined in the Town of Kingston's Salt Reduction Plan to reduce their winter salt application and to prevent increased concentrations of chlorides in their community's surface and ground waters.

The Town of Kingston is certified under the Voluntary Municipal Green SnowPro Certification Program with the goal to reduce their winter salt application and to prevent increased concentrations of chlorides in their community's surface and ground waters.

☐ Reported amount of salt applied to all municipally-owned and maintained surfaces by completing the NHDES Annual Salt Usage reporting form, submitting it to NHDES, and can be found in submission. The UNH Technology Transfer Center online tool is non-functional and has been for several years.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

N/A

## Lake and Pond Phosphorus TMDL (Appendix F)

- ☐ Permittee **does not** have a lake and pond phosphorus TMDL.
- ☒ Permittee **has** a lake and pond phosphorus TMDL.

### Lake Phosphorus Control Plan Reporting Requirements

- ☐ The LPCP was submitted in a previous annual report.
- ☒ The LPCP can be found in submission.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

Country Pond Baseline phosphorus export rate required from LPCP Area (lbs/year)[**A**]:  
228 lb/year

Country Pond Total phosphorus reduction from all implemented nonstructural controls **during this reporting period** (lbs/year) [**B**]: 0 lb/year

Country Pond Total phosphorus reduction from all structural controls installed **during this reporting period and all previous years** (lbs/year) [**C**]: 2.8 lb/year

Halfmoon Pond Baseline phosphorus export rate required from LPCP Area (lbs/year)[**A**]:  
18.4 lb/year

Halfmoon Pond Total phosphorus reduction from all implemented nonstructural controls **during this reporting period** (lbs/year) [**B**]: 0 lb/year

Total phosphorus reduction from all structural controls installed **during this reporting period and all previous years** (lbs/year) [**C**]: 0 lb/year

Greenwood Pond Baseline phosphorus export rate required from LPCP Area (lbs/year)[**A**]:  
27.5 lb/year

Greenwood Pond Total phosphorus reduction from all implemented nonstructural controls **during this reporting period** (lbs/year) [**B**]: 0 lb/year

Total phosphorus reduction from all structural controls installed **during this reporting period and all previous years** (lbs/year) [**C**]: 0 lb/year

Phosphorus load increase due to development incurred since baseline loading was calculated in lbs/year [**D**]: 0

The Town of Kingston is utilizing a scaled back approach to Pbase recalculations with assistance from the UNH Stormwater Center. Due to limited funding and available mapping resources, the



Town of Kingston plans to update the Pbase calculations every 5 years or whenever meaningful and substantial updates are made to the critical impervious surface and land use/cover GIS layers that are used in Pbase characterization. Due to this new approach, **phosphorus load increases due to development incurred since baseline loading** were not calculated **during this reporting period**. The New Hampshire Stormwater Coalition and the UNH Stormwater Center are in the process of calculating the **phosphorus load increases due to development incurred since baseline loading** and will be available in the future.

Country Pond current phosphorus export rate from the LPCP Area in lbs/year [=A-(B+C)+D from above]: 225.2 lb/year

Halfmoon Pond current phosphorus export rate from the LPCP Area in lbs/year [=A-(B+C)+D from above]: 18.4 lb/year

Greenwood Pond current phosphorus export rate from the LPCP Area in lbs/year [=A-(B+C)+D from above]: 27.5 lb/year

## Non-Structural Controls

- ☒ The Town of Kingston has **not** implemented all selected Lake Phosphorus Control Plan **non-structural control measure(s) during this reporting period** and has **not** documented the measure(s) and their phosphorus reductions. The non-structural control measure(s) that have been implemented are recorded within the Town of Kingston's written Lake Phosphorus Control Plan which can be found in submission.
- ☐ The Town of Kingston has implemented all selected Lake Phosphorus Control Plan **non-structural control measure(s) during this reporting period** and documented the measure(s) and their phosphorus reductions. The **non-structural control measure(s)** are noted within the Town of Kingston's written Lake Phosphorus Control Plan which can be found in submission.

The Town of Kingston is utilizing the Pollutant Tracking and Account Project, better known as PTAP, to track nutrient reductions associated with non-structural best management practices. PTAP was developed by the University of New Hampshire Stormwater Center and New Hampshire Department of Environmental Services utilizing the EPA Region 1 approved performance curves, to provide New Hampshire communities with a way to track their nutrient reductions. PTAP allows the Town of Kingston the benefit of utilizing a uniform, defensible and consistent method for tracking reductions so that a common, weight-of-evidence based approach can be shared with other entities including EPA, NHDES, and other MS4 communities and interest groups. The consistent and systematic tracking and accounting framework also allows for routine updates when improved science becomes available.

## Structural Controls

- ☒ The Town of Kingston has **not** installed any **structural control measure(s)** within the Lake Phosphorus Control Plan area **during this reporting period or during previous reporting periods**. Therefore the Town of Kingston has not documented the location, phosphorus reduction in mass/year, and date of last completed maintenance and inspection for each installed control within the written Lake Phosphorus Control Plan.
- ☐ The Town of Kingston has installed **structural control measure(s)** within the Lake Phosphorus Control Plan area **during this reporting period or during previous reporting periods**. The Town of Kingston has documented the location, phosphorus reduction in weight/year, and date of last completed maintenance and inspection for each installed structural control measure(s). The documented information for each of the installed structural control measure(s) are noted within the written Lake Phosphorus Control Plan which can be found in submission.

The Town of Kingston is utilizing the Pollutant Tracking and Account Project, better known as PTAP, to track nutrient reductions associated with structural best management practices. PTAP was developed by the University of New Hampshire Stormwater Center and New Hampshire Department of Environmental Services utilizing the EPA Region 1 approved performance curves, to provide New Hampshire communities with a way to track their nutrient reductions. PTAP allows the Town of Kingston the benefit of utilizing a uniform, defensible and consistent method for tracking reductions so that a common, weight of evidence-based approach can be shared with other entities including EPA, NHDES, and other MS4 communities and interest groups. The consistent and systematic tracking and accounting framework also allows for routine updates when improved science becomes available.

Describe progress made on any **incomplete requirements** listed above **or** optionally provide any additional relevant details, in the box below:

N/A
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# Additional Required Information

## Monitoring or Study Results

Results from all stormwater or receiving water quality monitoring or studies conducted **during the reporting period** and **not otherwise mentioned above**, where the data is being used to inform permit compliance or permit effectiveness is:

☒ Not applicable.

☐ The results from additional reports or studies are in submission.

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

N/A
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## Description of Any Changes in Identified BMPs or Measurable Goals

The Town of Kingston has implemented activities in accordance with the permit and outlined in the SWMP. All BMPs and measurable goals outlined in the SWMP are appropriate.

## Activities Planned for Next Reporting Period

The Town of Kingston will continue to implement activities in accordance with the permit and SWMP.