

Year 4 Annual Report

New Hampshire Small MS4 General Permit

Reporting Period: July 1, 2021-June 30, 2022

****Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form****

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2021 and June 30, 2022 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization: Town of Sandown, NH

EPA NPDES Permit Number: NHR041032

Primary MS4 Program Manager Contact Information

Name: Lynne Blaisdell

Title: Town Administrator

Street Address Line 1: 320 Main Street

Street Address Line 2:

City: Sandown

State: NH

Zip Code: 03873

Email: lblaisdell@sandown.us

Phone Number: (603) 887-3646

Stormwater Management Program (SWMP) Information

SWMP Location (web address): <https://www.sandown.us/stormwater-management/pages/stormwater-ms4-permit-information>

Date SWMP was Last Updated: June 30, 2021

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

Impairment(s)			
<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input checked="" type="checkbox"/> Nitrogen	<input checked="" type="checkbox"/> Phosphorus
<input type="checkbox"/> Solids/ Oil/ Grease (Hydrocarbons)/ Metals			
TMDL(s)			
<input checked="" type="checkbox"/> Bacteria and Pathogen	<input type="checkbox"/> Chloride	<input checked="" type="checkbox"/> Lake and Pond Phosphorus	
<div style="border: 1px solid black; padding: 2px 10px; display: inline-block;">Clear Impairments and TMDLs</div>			

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Year 4 Requirements

- Developed a report assessing current street design and parking lot guidelines and other local
- ☒ requirements within the municipality that affect the creation of impervious cover, made it available as part of the SWMP, and:

- ☐ No updates were recommended
- ☒ Updates were recommended. The anticipated date or date of completion for updates is/was:

To be determined pending discussions between various departments. Estimated June 30, 2025.

- Developed a report assessing local regulations to determine the feasibility of making green
- ☒ infrastructure practices allowable when appropriate site conditions exist, made it available as part of the SWMP, and:

- ☐ No updates were recommended
- ☒ Updates were recommended. The anticipated date or date of completion for updates is/was:

To be determined pending discussions between various departments. Estimated June 30, 2025.

- ☒ Identified a minimum of 5 permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious cover

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide an update on previous incomplete milestones, or provide any additional details, please use the box below:

Annual Requirements

- ☒ Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- ☒ Kept records relating to the permit available for 5 years and made available to the public
- ☒ The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
 - ☒ This is not applicable because we do not have sanitary sewer
 - ☐ This is not applicable because we did not find any new SSOs
 - ☐ The updated SSO inventory is attached to the email submission
 - ☐ The updated SSO inventory can be found at the following website:

- ☒ Updated system map due in year 2 as necessary
- ☒ Provided training to employees involved in IDDE program within the reporting period
- ☒ Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- ☒ All curbed roadways were swept at least once within the reporting period
- ☒ Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- ☒ Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- ☒ Updated inventory of all permittee owned facilities as necessary
- ☒ O&M programs for all permittee owned facilities have been completed and updated as necessary
- ☒ Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- ☒ Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- ☒ Inspected all permittee owned treatment structures (excluding catch basins)

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

SWPPPs - The Town has no standalone maintenance garage or other waste handling facility. The Town's Highway Garage and Transfer Station are located on adjacent parcels just outside the urbanized area and have no closed drainage system. Rather, runoff sheet flows into nearby wooded areas. Based on the location of both facilities, surrounding land uses and topography, it has been determined that both facilities do not discharge to the Town's MS4 or a Waterbody of the United States under any conditions.

Structural BMPs - The Town currently has no known town-owned stormwater BMPs within its regulated urbanized area. Should any BMPs be located during future years, the Town will compute pollutant removals provided by this BMP and begin annual inspections with maintenance performed as needed.

Bacteria/ Pathogens (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)
Annual Requirements

*Public Education and Outreach**

- ☒ Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- ☒ Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- ☒ Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Nitrogen ImpairmentAnnual Requirements*Public Education and Outreach**

- ☒ Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers
- ☒ Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- ☒ Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- ☐ Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Nitrogen Source Identification Report

- ☐ Completed the Nitrogen Source Identification Report

- ☐ The Nitrogen Source Identification Report is attached to the email submission
- ☐ The Nitrogen Source Identification Report can be found at the following website:

Potential structural BMPs

- ☐ Any structural BMPs listed in Table 3 of Attachment 1 to Appendix H already existing or installed in the regulated area by the permittee or its agents was tracked and the nitrogen removal by the BMP was estimated consistent with Attachment 1 to Appendix H. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated nitrogen removed in mass per year by the BMP were documented.

- ☐ The BMP information is attached to the email submission

- ☐ The BMP information can be found at the following website:

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Street Sweeping - Streets were swept only once during Year 4.

Nitrogen Source Identification Report - A Nitrogen Source ID Report has not yet been completed, however, the Town is planning on hiring a consultant to complete this task. It is anticipated this item will be completed by December 31, 2022.

Structural BMPs - The Town currently has no known town-owned stormwater BMPs within its regulated urbanized area. Should any BMPs be located during future years, the Town will compute nitrogen removal provided by this BMP and begin annual inspections with maintenance performed as needed.

Phosphorus Impairment

Annual Requirements

*Public Education and Outreach**

- ☒ Distributed an annual message in the spring (April/May) encouraging the proper use and disposal of grass clippings and encouraging the proper use of slow-release and phosphorus-free fertilizers
- ☒ Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- ☒ Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- ☐ Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Phosphorus Source Identification Report

- ☐ Completed the Phosphorus Source Identification Report
 - ☐ The Phosphorus Source Identification Report is attached to the email submission
 - ☐ The Phosphorus Source Identification Report can be found at the following website:

Potential structural BMPs

- ☐ Any structural BMPs already existing or installed in the regulated area by the permittee or its agents was tracked and the phosphorus removal by the BMP was estimated consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated phosphorus removed in mass per year by the BMP were documented.
 - ☐ The BMP information is attached to the email submission
 - ☐ The BMP information can be found at the following website:

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Street Sweeping - Streets were swept only once during Year 4.

Phosphorus Source Identification Report - A Phosphorus Source ID Report has not yet been completed, however, the Town is planning on hiring a consultant to complete this task. It is anticipated this item will be completed by December 31, 2022.

Structural BMPs - The Town currently has no known town-owned stormwater BMPs within its regulated urbanized area. Should any BMPs be located during future years, the Town will compute phosphorus removal provided by this BMP and begin annual inspections with maintenance performed as needed.

Lake and Pond Phosphorus TMDL

☐ Defined the scope of the Lake Phosphorus Control Plan (LPCP). *Please select one of the following:*

- ☐ The PCP scope is the entire area within our jurisdiction discharging to the impaired waterbody
- ☐ The PCP scope is the urbanized area portion of our jurisdiction discharging to the impaired waterbody

☐ Calculated baseline phosphorus, allowable phosphorus load, and phosphorus reduction requirement

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Lake Phosphorus Control Plan - A LPCP has not yet been completed, however, the Town is planning on hiring a consultant to complete this task. It is anticipated this item will be completed by December 31, 2022.

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

☒ Yes

☐ No

If yes, describe below, including any relevant impairments or TMDLs:

Part III of the NOI should be amended as follows:

Actions for Meeting Total Maximum Daily Load (TMDL) Requirements:

- Remove NHRIV600030802-10 - Towle Brook to Pandolphin Dam (e.coli)
- Remove NHLAK700061403-01-01 Angle Pond (phosphorus)

Actions for Meeting Requirements Related to Water Quality Limited Waters:

- Remove NHLAK600030802-04-Showell Pond (phosphorus)
- Remove NHRIV600030802-03-Exeter River (e.coli)
- Remove NHRIV600030802-10-Towle Brook (e.coli)
- Add NHRIV600030802-03 Great Bay via Exeter River (nitrogen), meet Appendix H, Part I
- Add NHLAK700061403-01-01 Angle Pond (phosphorus), meet Appendix H, Part II

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed **during this reporting period:**

*Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.*

BMP: Pet Waste Flyers

Message Description and Distribution Method:

A flyer outlining the proper management of pet waste and the connection to stormwater was mailed to dog owners in February 2022 with registration reminder notices. Flyers are also continually available at Town Hall for pickup.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Distribute informational flyers with all pet registration renewal reminders. Approximately 1,200 flyers were mailed during Permit Year 4.

Message Date(s):

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: Leaf Litter Flyers

Message Description and Distribution Method:

A flyer outlining proper collection and disposal of leaf litter called Rake It / Leave It was mailed to all residents with motor vehicle registration renewals. Flyers are also available at Town Hall.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Do one mass-mailing per year to all town residents on proper stormwater management. A total of 8,485 flyers

were mailed during Permit Year 4.

Message Date(s): Once per year

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: Flyer, LID and Stormwater Management

Message Description and Distribution Method:

A flyer outlining proper use of LID and stormwater handling called Low Impact Development and Stormwater Management was mailed to area developers, businesses, and commercial companies.

Targeted Audience: Businesses, institutions and commercial facilities; Developers

Responsible Department/Parties: Town Administrator

Measurable Goal(s):

Distribute targeted informational flyer to approximately 150 businesses were mailed during Permit Year 4.

Message Date(s): February 17, 2022

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: Flyer, Recycle Right

Message Description and Distribution Method:

A flyer outlining proper recycling called Recycle Often, Recycle Right was distributed to residents dropping off trash and other materials at the transfer station.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator

Measurable Goal(s):

Distribute targeted informational flyer to approximately 150 residents

Message Date(s): February 15, 2022

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: Stormwater Webpage

Message Description and Distribution Method:

Develop a town stormwater website with a links to external sites such as EPA and NHDES as well as provide stormwater brochures for download.

Targeted Audience: Residents, Businesses, institutions and commercial, Developers, Industrial

Responsible Department/Parties: Town Administrator

Measurable Goal(s):

Create a website and complete periodic updates.

Message Date(s): Ongoing / continuous

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: Seasonal Brochures

Message Description and Distribution Method:

Made a series of seasonal brochures available at Town Hall for collection. Messages included Leaf Hero, Recycle Often Recycle Right, and Dog Waste and Surface Water Quality

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator

Measurable Goal(s):

10 Leaf Hero brochures out Feb 2022 – 4 taken by June 2022

25 Recycle Often, Recycle Right brochures out Feb 2022 – 20 taken by June 2022

25 Pet Waste Brochures out Feb 2022 – 9 taken by June 2022

Message Date(s): February 2022 through June 2022

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

SWMP Plan for Download - The Town has posted the SWMP Plan and other relevant information on Town website along with contact information to allow for public comment.

Was this opportunity different than what was proposed in your NOI? Yes ☐ No ☒

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

Lions Club and Scouts Earth Day Cleanup - The Lions Club and local Scout chapters held a roadside cleanup on Earth Day weekend. Approximately 133 bags of trash and other debris were collected for disposal.

Household Hazardous Waste Day - Sandown participated in an annual HHW day.

Recycling - Sandown residents recycled 11.2 tons of aluminum cans, 23.7 tons of portable electronic devices, 247.2 tons of paper, and 9.2 tons of tires.

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

☒ This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.***

Number of SSOs identified:

Number of SSOs removed:

MS4 System Mapping

Optional: Provide additional status information regarding your map:

All known outfalls, stormwater BMPs, and receiving waterbodies with impairments have been mapped to date. Initial catchment delineations have also been completed based on topographic mapping and available stormwater system information. Mapping of open channel conveyances and any newly located outfalls is ongoing. Mapping interconnections with other MS4s (e.g. DOT) is ongoing, and it is expected that this will continue as part of DOT's own mapping efforts to be completed under a future TS4 permit.

The Town has identified a number of data gaps in its drainage mapping (e.g., catch basins without piping, disconnected drainage networks, etc.) and has begun investigating these through field efforts. Any new outfalls/interconnections discovered through this process will be mapped and screened for dry weather flow.

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.

- ☐ No outfalls were inspected
- ☒ The outfall screening data is attached to the email submission
- ☐ The outfall screening data can be found at the following website:

*Below, report on the number of outfalls/interconnections screened **during this reporting period**.*

Number of outfalls screened:

*Below, report on the percent of total outfalls/ interconnections screened **to date**.*

Percent of outfalls screened:

Optional: Provide additional information regarding your outfall/interconnection screening:

2 new outfalls were located and inspected for dry weather flows either at the outfalls or at the next upgradient structure, none of which were flowing. One outfall exhibited minor illicit discharge indicators associated with green algae growth, however, is likely due to natural causes.

Catchment Investigations

If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.

- ☒ No catchment investigations were conducted
- ☐ The catchment investigation data is attached to the email submission
- ☐ The catchment investigation data can be found at the following website:

*Below, report on the number of catchment investigations completed **during this reporting period**.*

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date**.*

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- ☒ No illicit discharges were found
- ☐ The illicit discharge removal report is attached to the email submission
- ☐ The illicit discharge removal report can be found at the following website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period**.*

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018)**.*

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

Employee Training

Describe the frequency and type of employee training conducted **during this reporting period**:

An on-site IDDE training session was held on December 13, 2021 with applicable Highway staff.

MCM4: Construction Site Stormwater Runoff Control

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period**.*

Number of site plan reviews completed: 17

Number of inspections completed: 15

Number of enforcement actions taken: 0

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment**Ordinance or Regulatory Mechanism**

Date update was completed (due in year 3): June 15, 2021

As-built Drawings

*Below, report on the number of as-built drawings received **during this reporting period**.*

Number of as-built drawings received: 0

Optional: Enter any additional information relevant to the submission of as-built drawings:

Retrofit Properties Inventory

Below, list the permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas (at least 5):

Recreation Building, 25 Pheasant Run Drive - Recommend the addition of two infiltration swales to collect

sheet flow from the paved and gravel parking areas. Allowing them to infiltrate instead of carrying sediment into the wetland areas within the parcel. Swales will have riprap overflow areas .

Town Hall and Fire Department, 320 Main Street - Recommend the addition of a single catch basin in the parking area between the Town Hall and Fire Station to convey runoff to a new infiltration basin southwest of the entrance off of Hampstead Road. A riprap spillway will act as the overflow structure, allowing water to flow down the ditch south of Hampstead Road.

Highway Department and Old Landfill, 26 Depot Road - Recommend further armoring of the downstream headwall area and the open drainage outfall near the headwall. Recommend a berm to be installed along the western side of the stream to limit the runoff flow directly into the stream.

Vacant Land, 315 Main Street - Recommend a repave of the open drainage area and the addition of curbing and a double grate shallow catch basin. Flow would be piped to a sedimentation forebay before entering a proposed bioretention basin. A riprap spillway will allow for water to exit the BMP and enter the wetland area to the north during high flow events.

Seeley Park, 306 Main Street - Recommend a sedimentation basin and attached infiltration basin at the downstream end of the existing HDPE pipe.

MCM6: Good Housekeeping

Catch Basin Cleaning

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

Below, report on the total number of catch basins in the MS4 system.

Total number of catch basins:

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

Street Sweeping

*Report on the number of miles swept **during this reporting period** below.*

Number of miles cleaned:

Report either the volume or weight of street sweeping materials collected **during this reporting period** below.

- ☒ Volume of material removed: cubic yards
- ☐ Weight of material removed: [Select Units]

Stormwater Pollution Prevention Plan (SWPPP)

*Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period**.*

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

The Town has no standalone maintenance garage or other waste handling facility. The Town's Highway Garage and Transfer Station are located on adjacent parcels just outside the urbanized area and have no closed drainage system. Rather, runoff sheet flows into nearby wooded areas. Based on the location of both facilities, surrounding land uses and topography, it has been determined that both facilities do not discharge to the Town's MS4 or a Waterbody of the United States under any conditions.

Additional Information**Monitoring or Study Results**

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- ☒ Not applicable
- ☐ The results from additional reports or studies are attached to the email submission
- ☐ The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

COVID-19 Impacts

Optional: If any of the above year 4 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 5 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree ☒

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities

- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implement program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Enclose all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements
- Inspect all permittee owned treatment structures (excluding catch basins)
- Identify additional permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious areas so that the permittee maintains a minimum of 5 sites in their inventory, until such a time when the permittee has less than 5 sites remaining

Provide any additional details on activities planned for permit year 5 below:

Part V: Certification of Small MS4 Annual Report 2021**40 CFR 144.32(d) Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

Lynne Blaisdell

Title:

Town Administrator

Signature:



Date:

9/20/22

[Signatory may be a duly authorized representative]