

Part I: General Conditions

General Information

Name of Municipality or Organization: Town of Sturbridge State: MA

EPA NPDES Permit Number (if applicable): MAR041240

Primary MS4 Program Manager Contact Information

Name: Greg Morse Title: DPW Director

Street Address Line 1: 69 New Boston Road Ext

Street Address Line 2: PO Box 182

City: Sturbridge State: MA Zip Code: 01566

Email: gmorse@town.sturbridge.ma.us Phone Number: (508) 347-2515

Fax Number: (508) 347-2517

Other Information

Stormwater Management Program (SWMP) Location (web address or physical location, if already completed): Sturbridge Department of Public Works

Eligibility Determination

Endangered Species Act (ESA) Determination Complete? Yes

Eligibility Criteria (check all that apply): A B C

National Historic Preservation Act (NHPA) Determination Complete? Yes

Eligibility Criteria (check all that apply): A B C

Check the box if your municipality or organization was covered under the 2003 MS4 General Permit

MS4 Infrastructure (if covered under the 2003 permit)
Estimated Percent of Outfall Map Complete? 100%
Web address where MS4 map is published: See pdf map and arc map.
Regulatory Authorities (if covered under the 2003 permit)
Illicit Discharge Detection and Elimination (IDDE) Authority Adopted? No
Construction/Erosion and Sediment Control (ESC) Authority Adopted? Yes
Post- Construction Stormwater Management Adopted? Yes



Waterbody segment that receives flow from the MS4	Number of outfalls into receiving water segment	Chloride	Chlorophyll-a	Dissolved Oxygen/ DO Saturation	Nitrogen	Oil & Grease/ PAH	Phosphorus	Solids/ TSS/ Turbidity	E. coli	Enterococcus	Other pollutant(s) causing impairments
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## Notice of Intent (NOI) for coverage under Small MS4 General Permit

### Part III: Stormwater Management Program Summary

Identify the Best Management Practices (BMPs) that will be employed to address each of the six Minimum Control Measures (MCMs). For municipalities/organizations whose MS4 discharges into a receiving water with an approved Total Maximum Daily Load (TMDL) and an applicable waste load allocation (WLA), identify any additional BMPs employed to specifically support the achievement of the WLA in the TMDL section at the end of part III.

For each MCM, list each existing or proposed BMP by category and provide a brief description, responsible parties/departments, measurable goals, and the year the BMP will be employed (public education and outreach BMPs also requires a target audience). **Use the drop-down menus in each table or enter your own text to override the drop down menu.**

#### MCM 1: Public Education and Outreach

<b>BMP Media/Category</b> (enter your own text to override the drop down menu)	<b>BMP Description</b>	<b>Targeted Audience</b>	<b>Responsible Department/Parties</b> (enter your own text to override the drop down menu)	<b>Measurable Goal</b>	<b>Beginning Year of BMP Implementation</b>
Web Page	Informational web page for storm water management.	Residents, businesses ,commercial fac	Town Administrator	The town will continue to work on the storm water management web page.	
Brochures/Pamphlets	Flyer Distribution on mass wetland protection act.	Residents, business , developers	Conservation Department	Re-print as needed.	
School Curricula/Programs	Education displays	Institutions, Residents	Conservation Commission.	Maintain educational material at the Center Office Building current practice is sufficient. Coordinated with school if there is interest shown	

Local Cable Access	public outreach	Residents	Town Administrator	Information Bulletins should be posted for a minimum of one month additionally, seasonally targeted prevention initiatives also. Town Administrator should assign duties to the Cable Access Production Coordinator.	
Classroom Education Recycling	public outreach	Residents , Institutions	Board of Health	Maintain yearly visits which have been on-going since year one. Will be coordinated if interest shown.	



## Notice of Intent (NOI) for coverage under Small MS4 General Permit

### Part III: Stormwater Management Program Summary (continued)

#### MCM 2: Public Involvement and Participation

<b>BMP Categorization</b>	<b>Brief BMP Description</b> <small>(enter your own text to override the drop down menu)</small>	<b>Responsible Department/Parties</b> <small>(enter your own text to override the drop down menu)</small>	<b>Additional Description/ Measurable Goal</b>	<b>Beginning Year of BMP Imple- mentation</b>
Public Participation	Storm drain stenciling	D.P.W	Maintain existing stenciling and expand as needed	
Public Participation	Adopt-A-stream	Conservation Commission; DPW	Continue to clean up spot river/stream locations in various areas.	
Public Participation	Adopt-A-road	DPW ; Town Administrator	Continue to recruit sponsors for the program; document trash collection on roads throughout the year	
Public Participation	Community Clean up	Conservation Commission and Town Administrator	Continue Town wide community day, trying to increase the number of volunteers each. DPW picks up bagged and bulk material.	
Public Participation	Lake & Pond Management Program	Conservation Commission	Continue effort to test water quality/document conditions in Town lakes and ponds. The Town will continue to assist Lake associations with their needs. An annual presentation is held.	
Public Participation	Watershed Organization Meeting	Town Administrator & Conservation Commission.	Continue to hold meetings. Lake Associations frequently identify stormwater problems and propose solutions or improvements. The town supports these initiatives.	



## Notice of Intent (NOI) for coverage under Small MS4 General Permit

### Part III: Stormwater Management Program Summary (continued)

#### MCM 3: Illicit Discharge Detection and Elimination (IDDE)

<b>BMP Categorization</b> <small>(enter your own text to override the drop down menu)</small>	<b>BMP Description</b>	<b>Responsible Department/Parties</b> <small>(enter your own text to override the drop down menu)</small>	<b>Measurable Goal</b> <small>(all text can be overwritten)</small>	<b>Beginning Year of BMP Implementation</b>
SSO inventory	Develop SSO inventory in accordance of permit conditions	DPW Operations	Complete within 1 year of effective date of permit	2018
Storm sewer system map	Create map and update during IDDE program completion	DPW Operations	Update map within 2 years of effective date of permit and complete full system map 10 years after effective date of permit	2020
Written IDDE program	Create written IDDE program	DPW Operations	Complete within 1 year of the effective date of permit and update as required	2019
Implement IDDE program	Implement catchment investigations according to program and permit conditions	DPW Operations	Complete 10 years after effective date of permit	2025
Employee training	Train employees on IDDE implementation	DPW Operations	Train annually	2019
Conduct dry weather screening	Conduct in accordance with outfall screening procedure and permit conditions	DPW Operations	Complete 3 years after effective date of permit	2020
Conduct wet weather screening	Conduct in accordance with outfall screening procedure	DPW Operations	Complete 10 years after effective date of permit	2025
Ongoing screening	Conduct dry weather and wet weather screening (as necessary)	DPW Operations	Complete ongoing outfall screening upon completion of IDDE program	2026



## Notice of Intent (NOI) for coverage under Small MS4 General Permit

### Part III: Stormwater Management Program Summary (continued)

#### MCM 4: Construction Site Stormwater Runoff Control

<b>BMP Categorization</b> (enter your own text to override the drop down menu or entered text)	<b>BMP Description</b>	<b>Responsible Department/Parties</b> (enter your own text to override the drop down menu)	<b>Measurable Goal</b> (all text can be overwritten)	<b>Beginning Year of BMP Implementation</b>
Site inspection and enforcement of Erosion and Sediment Control (ESC) measures	Complete written procedures of site inspections and enforcement procedures	Conservation Committee ; DPW Operations	Complete within 1 year of the effective date of permit	2018
Site plan review	Complete written procedures of site plan review and begin implementation	Conservation , DPW, Fire Dept, Planning, Zoning, Bldg	Complete within 1 year of the effective date of permit	2018
Erosion and Sediment Control	Adoption of requirements for construction operators to implement a sediment and erosion control program	Conservation Committee ; DPW Operations	Complete within 1 year of the effective date of permit	2018
Waste Control	Adoption of requirements to control wastes, including but not limited to, discarded building materials, concrete truck wash out, chemicals, litter, and sanitary wastes	Health Department; DPW Operations	Complete within 1 year of the effective date of permit	2018



## Notice of Intent (NOI) for coverage under Small MS4 General Permit

### Part III: Stormwater Management Program Summary (continued)

#### MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

<b>BMP Categorization</b> (enter your own text to override the drop down menu or entered text)	<b>BMP Description</b>	<b>Responsible Department/Parties</b> (enter your own text to override the drop down menu)	<b>Measurable Goal</b> (all text can be overwritten)	<b>Beginning Year of BMP Implementation</b>
As-built plans for on-site stormwater control	The procedures to require submission of as-built drawings and ensure long term operation and maintenance will be a part of the SWMP	Planning, conservation, DPW	Require submission of as-built plans for completed projects	2018
Target properties to reduce impervious areas	Identify at least 5 permittee-owned properties that could be modified or retrofitted with BMPs to reduce impervious areas and update annually	Conservation Committee	Complete 4 years after effective date of permit and report annually on retrofitted properties	2022
Allow green infrastructure	Develop a report assessing existing local regulations to determine the feasibility of making green infrastructure practices allowable when appropriate site conditions exist	DPW Highway Department, Planning and Conservation Department	Complete 4 years after effective date of permit and implement recommendations of report	2022
Street design and parking lot guidelines	Develop a report assessing requirements that affect the creation of impervious cover. The assessment will help determine if changes to design standards for streets and parking lots can be modified to support low impact design options.	DPW Highway Department, Planning and Conservation Department	Complete 4 years after effective date of permit and implement recommendations of report	2022



## Notice of Intent (NOI) for coverage under Small MS4 General Permit

### Part III: Stormwater Management Program Summary (continued)

#### MCM 6: Municipal Good Housekeeping and Pollution Prevention

<b>BMP Categorization</b> (enter your own text to override the drop down menu or entered text)	<b>BMP Description</b>	<b>Responsible Department/Parties</b> (enter your own text to override the drop down menu)	<b>Measurable Goal</b> (all text can be overwritten)	<b>Beginning Year of BMP Implementation</b>
O&M procedures	Create written O&M procedures including all requirements contained in 2.3.7.a.ii for parks and open spaces, buildings and facilities, and vehicles and equipment	Planning, Facilities Dept., Bldg department, DPW	Complete and implement 2 years after effective date of permit	2020
Inventory all permittee-owned parks and open spaces, buildings and facilities, and vehicles and equipment	Create inventory	Planning, Facilities Dept, DPW	Complete 2 years after effective date of permit and implement annually	2020
Infrastructure O&M	Establish and implement program for repair and rehabilitation of MS4 infrastructure	DPW Operations	Complete 2 years after effective date of permit	2020
Stormwater Pollution Prevention Plan (SWPPP)	Create SWPPPs for maintenance garages, transfer stations, and other waste-handling facilities	Facilities Dept, Health Dept, and DPW	Complete and implement 2 years after effective date of permit	2020
Catch basin cleaning	Establish schedule for catch basin cleaning such that each catch basin is no more than 50% full and clean catch basins on that schedule	DPW Operations	Clean catch basins on established schedule and report number of catch basins cleaned and volume of material moved annually	2018
Street sweeping program	Sweep all streets and permittee-owned parking lots in accordance with permit conditions	DPW Operations	Sweep all streets and permittee-owned parking lots once per year in the spring	2018
Road salt use optimization program	Establish and implement a program to minimize the use of road salt	DPW Operations	Implement salt use optimization during deicing season	2018







Part IV: Notes and additional information

Use the space below to indicate the part(s) of 2.2.1 and 2.2.2 that you have identified as not applicable to your MS4 because you do not discharge to the impaired water body or a tributary to an impaired water body due to nitrogen or phosphorus. Provide all supporting documentation below or attach additional documents if necessary. Also, provide any additional information about your MS4 program below.

Part V: Certification

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

Name:

Title:

Signature:  Digitally signed by Greory H. Morse  
DN: cn=Greory H. Morse, o=Town of Sturbridge,  
ou=Department of Public Works,  
email=morse@town.sturbridge.ma.us, c=US  
Date: 2018.09.28 13:18:15 -0400

Date:

*[To be signed according to Appendix B, Subparagraph B.11, Standard Conditions]*

Note: When prompted during signing, save the document under a new file name



## United States Department of the Interior

FISH AND WILDLIFE SERVICE  
New England Ecological Services Field Office  
70 Commercial Street, Suite 300  
Concord, NH 03301-5094  
Phone: (603) 223-2541 Fax: (603) 223-0104  
<http://www.fws.gov/newengland>



In Reply Refer To:

October 10, 2018

Consultation Code: 05E1NE00-2019-SLI-0074

Event Code: 05E1NE00-2019-E-00156

Project Name: sturbridge mass Ms4 stormwater plan

Subject: List of threatened and endangered species that may occur in your proposed project location, and/or may be affected by your proposed project

To Whom It May Concern:

The enclosed species list identifies threatened, endangered, proposed and candidate species, as well as proposed and final designated critical habitat, that may occur within the boundary of your proposed project and/or may be affected by your proposed project. The species list fulfills the requirements of the U.S. Fish and Wildlife Service (Service) under section 7(c) of the Endangered Species Act (Act) of 1973, as amended (16 U.S.C. 1531 *et seq.*).

New information based on updated surveys, changes in the abundance and distribution of species, changed habitat conditions, or other factors could change this list. Please feel free to contact us if you need more current information or assistance regarding the potential impacts to federally proposed, listed, and candidate species and federally designated and proposed critical habitat. Please note that under 50 CFR 402.12(e) of the regulations implementing section 7 of the Act, the accuracy of this species list should be verified after 90 days. This verification can be completed formally or informally as desired. The Service recommends that verification be completed by visiting the ECOS-IPaC website at regular intervals during project planning and implementation for updates to species lists and information. An updated list may be requested through the ECOS-IPaC system by completing the same process used to receive the enclosed list.

The purpose of the Act is to provide a means whereby threatened and endangered species and the ecosystems upon which they depend may be conserved. Under sections 7(a)(1) and 7(a)(2) of the Act and its implementing regulations (50 CFR 402 *et seq.*), Federal agencies are required to utilize their authorities to carry out programs for the conservation of threatened and endangered species and to determine whether projects may affect threatened and endangered species and/or designated critical habitat.

## Endangered Species Act Species

There is a total of 1 threatened, endangered, or candidate species on this species list.

Species on this list should be considered in an effects analysis for your project and could include species that exist in another geographic area. For example, certain fish may appear on the species list because a project could affect downstream species.

IPaC does not display listed species or critical habitats under the sole jurisdiction of NOAA Fisheries<sup>1</sup>, as USFWS does not have the authority to speak on behalf of NOAA and the Department of Commerce.

See the "Critical habitats" section below for those critical habitats that lie wholly or partially within your project area under this office's jurisdiction. Please contact the designated FWS office if you have questions.

- 
1. NOAA Fisheries, also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of Commerce.

## Mammals

NAME	STATUS
Northern Long-eared Bat <i>Myotis septentrionalis</i> No critical habitat has been designated for this species. Species profile: <a href="https://ecos.fws.gov/ecp/species/9045">https://ecos.fws.gov/ecp/species/9045</a>	Threatened

## Critical habitats

THERE ARE NO CRITICAL HABITATS WITHIN YOUR PROJECT AREA UNDER THIS OFFICE'S JURISDICTION.

## Project Summary

Consultation Code: 05E1NE00-2019-SLI-0074

Event Code: 05E1NE00-2019-E-00156

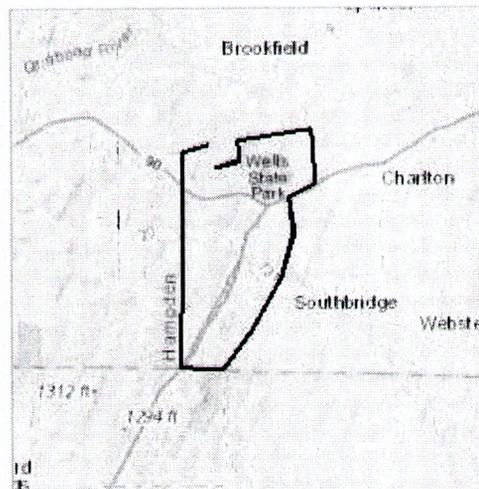
Project Name: sturbridge mass Ms4 stormwater plan

Project Type: \*\* OTHER \*\*

Project Description: This project includes the size of the entire town and will incorporate 10 or more so years for stormwater planning and management

### Project Location:

Approximate location of the project can be viewed in Google Maps: <https://www.google.com/maps/place/42.10136212404093N72.04666615356942W>



Counties: Tolland, CT | Windham, CT | Hampden, MA | Worcester, MA

## **Official Species List**

This list is provided pursuant to Section 7 of the Endangered Species Act, and fulfills the requirement for Federal agencies to "request of the Secretary of the Interior information whether any species which is listed or proposed to be listed may be present in the area of a proposed action".

This species list is provided by:

**New England Ecological Services Field Office**  
70 Commercial Street, Suite 300  
Concord, NH 03301-5094  
(603) 223-2541

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A Biological Assessment is required for construction projects (or other undertakings having similar physical impacts) that are major Federal actions significantly affecting the quality of the human environment as defined in the National Environmental Policy Act (42 U.S.C. 4332(2)(c)). For projects other than major construction activities, the Service suggests that a biological evaluation similar to a Biological Assessment be prepared to determine whether the project may affect listed or proposed species and/or designated or proposed critical habitat. Recommended contents of a Biological Assessment are described at 50 CFR 402.12.

If a Federal agency determines, based on the Biological Assessment or biological evaluation, that listed species and/or designated critical habitat may be affected by the proposed project, the agency is required to consult with the Service pursuant to 50 CFR 402. In addition, the Service recommends that candidate species, proposed species and proposed critical habitat be addressed within the consultation. More information on the regulations and procedures for section 7 consultation, including the role of permit or license applicants, can be found in the "Endangered Species Consultation Handbook" at:

<http://www.fws.gov/endangered/esa-library/pdf/TOC-GLOS.PDF>

Please be aware that bald and golden eagles are protected under the Bald and Golden Eagle Protection Act (16 U.S.C. 668 *et seq.*), and projects affecting these species may require development of an eagle conservation plan ([http://www.fws.gov/windenergy/eagle\\_guidance.html](http://www.fws.gov/windenergy/eagle_guidance.html)). Additionally, wind energy projects should follow the wind energy guidelines (<http://www.fws.gov/windenergy/>) for minimizing impacts to migratory birds and bats.

Guidance for minimizing impacts to migratory birds for projects including communications towers (e.g., cellular, digital television, radio, and emergency broadcast) can be found at: <http://www.fws.gov/migratorybirds/CurrentBirdIssues/Hazards/towers/towers.htm>; <http://www.towerkill.com>; and <http://www.fws.gov/migratorybirds/CurrentBirdIssues/Hazards/towers/comtow.html>.

We appreciate your concern for threatened and endangered species. The Service encourages Federal agencies to include conservation of threatened and endangered species into their project planning to further the purposes of the Act. Please include the Consultation Tracking Number in the header of this letter with any request for consultation or correspondence about your project that you submit to our office.

Attachment(s):

- Official Species List

### Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary (continued)

MCM 2: Public Involvement and Participation

<b>BMP Categorization</b>	<b>Brief BMP Description</b> (enter your own text to override the drop down menu)	<b>Responsible Department/Parties</b> (enter your own text to override the drop down menu)	<b>Additional Description/ Measurable Goal</b>	<b>Beginning Year of BMP Imple- mentation</b>
Public Participation	Storm drain stenciling	D.P.W	Maintain existing stenciling and expand as needed annually	2003
Public Participation	Adopt-A-stream	Conservation Commission; DPW	Volenteers continue to clean up spot river/stream locations in various locations. DPW picks up materials as needed.	2003
Public Participation	Adopt-A-road	DPW ; Town Administrator	Continue to recruit sponsors for the program; document trash collection on roads throughout the year. One sponsor is in place. Several residents work in various locations. Post signs identifying party	2003
Public Participation	Community Clean up, Earth Day, River/trail	Conservation Commission, Town Administrator, Board of Health, DPW	Continue Town wide community day, trying to increase the number of volunteers each year. DPW picks up bagged and bulk material. Holds and maintains programs	2003
Public Participation	Lake& Pond Management Program	Conservation Commission	Continue effort to test water quality/document conditions in Town lakes and ponds. The Town will continue to assist Lake Associations with their needs. An annual presentation is held.	2003

Local Cable Access	public outreach	Residents, Local Businesses, Local Industries	Town Administrator, Cable Access Production Coordinator	Information Bulletins should be posted for a minimum of one month additionally, seasonally targeted prevention initiatives also. Town Administrator should assign duties to the Cable Access Production Coordinator.	2019
Classroom Education Recycling	public outreach	Residents , Institutions	Health Department	Maintain yearly visits which have been on-going since year one. Will be coordinated if interest shown.	2003
Hazardous Waste Collection Day	Public Outreach	Residents	Health Department	The Town continues to hold hazardous waste collection day 3rd Saturday 9 months per year	2003
Classroom Education-Storm Water	Public Outreach	Residents	School Science Department, DPW, Conservation, Town Administrator	Since 2003 all departments will continue the site visit programs and school requests.	2003



## Notice of Intent (NOI) for coverage under Small MS4 General Permit

### Part III: Stormwater Management Program Summary

Identify the Best Management Practices (BMPs) that will be employed to address each of the six Minimum Control Measures (MCMs). For municipalities/organizations whose MS4 discharges into a receiving water with an approved Total Maximum Daily Load (TMDL) and an applicable waste load allocation (WLA), identify any additional BMPs employed to specifically support the achievement of the WLA in the TMDL section at the end of part III.

For each MCM, list each existing or proposed BMP by category and provide a brief description, responsible parties/departments, measurable goals, and the year the BMP will be employed (public education and outreach BMPs also requires a target audience). **Use the drop-down menus in each table or enter your own text to override the drop down menu.**

#### MCM 1: Public Education and Outreach

<b>BMP Media/Category</b> (enter your own text to override the drop down menu)	<b>BMP Description</b>	<b>Targeted Audience</b>	<b>Responsible Department/Parties</b> (enter your own text to override the drop down menu)	<b>Measurable Goal</b>	<b>Beginning Year of BMP Implementation</b>
Web Page	Informational web page for storm water management.	Residents, businesses ,commercial dev	Town Administrator	The town will continue to work on the storm water management web page. www.town.sturbridge.ma.us	2017
Brochures/Pamphlets	Flyer Distribution on mass wetland protection act.	Residents, business , developers, industries	Conservation Department	Re-print as needed. Available at the Center office building	2003
School Curricula/Programs	Education displays	Institutions, Residents	Conservation Commission.	Maintain educational material at the Center Office Building current practice is sufficient. Coordinated with school if there is interest shown	2003

## Tedder, Newton

---

**From:** Greg Morse <gmorse@town.sturbridge.ma.us>  
**Sent:** Monday, November 05, 2018 7:48 AM  
**To:** Tedder, Newton; Reports Stormwater  
**Subject:** Re: Small MS4 NOI submission - additional or corrected information required

**Categories:** Record Saved - Shared

I am mailing out the signed notice of intent from the Town Administrator.

Also the public is allowed to review our MS4 plan and information with availability to comment.

Thank you  
-Elissa

STURBRIDGE

# Notice of Intent (NOI) for coverage under Small MS4 General Permit

## Part V: Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

Title:

Signature:   
[To be signed according to Appendix B, Subparagraph B.11, Standard Conditions]

Date:

Note: When prompted during signing, save the document under a new file name

