

# Year 7 Annual Report

## Massachusetts Small MS4 General Permit

### Reporting Period: July 1, 2024-June 30, 2025

**\*\*Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form. Also ensure any websites included on this form are to publicly accessible sites\*\***

*Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2024 and June 30, 2025 unless otherwise requested.*

## Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

### Primary MS4 Program Manager Contact Information

Name:

Title:

Street Address Line 1:

Street Address Line 2:

City:

State:

Zip Code:

Email:

Phone Number:

### Stormwater Management Program (SWMP) Information

SWMP Location (publicly available web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

## Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found [here](#):

<b>Impairment(s)</b>			
<input checked="" type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input checked="" type="checkbox"/> Nitrogen	<input type="checkbox"/> Phosphorus
<input type="checkbox"/> Solids/ Oil/ Grease (Hydrocarbons)/ Metals			
<b>TMDL(s)</b>			
<i>In State:</i>	<input type="checkbox"/> Assabet River Phosphorus	<input checked="" type="checkbox"/> Bacteria and Pathogen	<input checked="" type="checkbox"/> Cape Cod Nitrogen
	<input type="checkbox"/> Charles River Watershed Phosphorus	<input type="checkbox"/> Lake and Pond Phosphorus	
<i>Out of State:</i>	<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Metals	<input type="checkbox"/> Nitrogen
			<input type="checkbox"/> Phosphorus
<a href="#">Clear Impairments and TMDLs</a>			

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

### Year 7 Requirements

- ☒ Completed catchment investigations associated with Problem Outfalls
- ☒ Completed catchment investigations where information gathered on the outfall/interconnection indicated sewer input

### Annual Requirements

- ☒ Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- ☒ Kept records relating to the permit available for 5 years and made available to the public
- ☐ The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
  - ☐ This is not applicable because we do not have sanitary sewer
  - ☒ This is not applicable because we did not find any new SSOs
  - ☐ The updated SSO inventory is attached to the email submission
  - ☐ The updated SSO inventory can be found at the following publicly available website:

- ☐ Updated system map due in year 10 with information from completed catchment investigations
- ☒ Provided training to employees involved in IDDE program within the reporting period
- ☒ Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters

- ☒ All curbed roadways were swept at least once within the reporting period
- ☒ Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- ☒ Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- ☒ Updated inventory of all permittee owned facilities as necessary
- ☒ O&M programs for all permittee owned facilities have been completed and updated as necessary
- ☒ Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- ☒ Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- ☒ Inspected all permittee owned treatment structures (excluding catch basins)

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

*IDDE training was conducted for applicable Department of Public Works (DPW) staff on May 15, 2025. In addition to this scheduled training, the DPW provides opportunistic IDDE instruction throughout the year during routine work activities and implementation of stormwater practices.*

*Quarterly SWPPP inspections are also conducted at the Town's DPW and Transfer Station facilities, reinforcing IDDE awareness and compliance as part of ongoing stormwater management efforts.*

## **Bacteria/ Pathogens** (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

### Annual Requirements

#### *Public Education and Outreach\**

- ☒ Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- ☒ Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- ☒ Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria
- ☐ This is not applicable because there are no septic systems present

*\* Public education messages can be combined with other public education requirements as applicable (see Appendix F and H for more information)*

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

*The Town of Harwich and the Harwich Department of Water and Wastewater provided educational messaging on their websites to inform the public about best practices for reducing impacts on water quality. These messages are detailed in Part IV, MCM1 below.*

## **Nitrogen** (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

### Annual Requirements

#### *Public Education and Outreach\**

- ☒ Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers

- ☒ Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- ☒ Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

*\* Public education messages can be combined with other public education requirements as applicable (see Appendix F and H for more information)*

*Good Housekeeping and Pollution Prevention for Permittee Owned Operations*

- ☒ Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

*Structural BMPs*

- ☒ Installed a structural BMP as a demonstration project within the drainage area of the water quality limited water or its tributaries. The type of BMP installed is (*e.g. biofiltration*):

*Leaching Catch Basins*

Any structural BMPs listed in Attachment 3 to Appendix F already existing or installed in the regulated area by the permittee or its agents was tracked and the nitrogen removal by the BMP was estimated

- ☐ consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP, and the estimated nitrogen removed in mass per year by the BMP were documented.

- ☐ No BMPs were installed
- ☐ The above referenced BMP information is attached to the email submission
- ☐ The above referenced BMP information can be found at the following publicly available website:

Total estimated nitrogen removed in lbs/year from the installed BMPs:

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

*The Town of Harwich installed one additional system on Lower County Road next to Allen's Harbor, three complete systems on Sea Breeze Ave, and four leaching systems on Rt 28.*

*Optional:* Use the box below to provide any additional information you would like to share as part of your self-assessment:



### Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

- ☒ Yes  
☐ No

If yes, describe below, including any relevant impairments or TMDLs:

*The original list of impaired waters included in the NOI was prepared using the Final Massachusetts Year 2016 Integrated List of Waters. Since then, the Final Massachusetts Integrated List of Waters for Clean Water Act 2022 Reporting was released in May 2023. To reflect this update, the list of impaired waterbodies and associated impairments for Harwich was revised accordingly. An Impaired Waters Map was also created to show the locations of Harwich's impaired waterbodies. Both the updated list and map were submitted with the PY6 Annual Report.*

*Additionally, the number of outfalls discharging to various waterbodies in Harwich has changed since the NOI was submitted:*

- An unmapped outfall discharging to Wychmere Harbor was discovered during a site plan review for the Harwich Town Pier, increasing the number of outfalls from three (3) to four (4).*
- The number of outfalls to the Herring River decreased from four (4) to two (2) after it was determined that two previously identified outfalls were privately owned.*
- A previously identified outfall to Skinequit Pond was field-verified to be a culvert and was removed from the inventory.*
- A new outfall discharging to Coys Brook was identified, increasing the number of outfalls from zero (0) to one (1).*

*As of the time of this report, there are 17 outfalls identified in Harwich.*

## Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

### MCM1: Public Education

Number of educational messages completed **during this reporting period:**

Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

#### **BMP: Stormwater Guide**

Message Description and Distribution Method:

*The Harwich Department of Public Works (DPW) posted its Storm Water Guide on the Town's website to educate residents on everyday actions they can take to protect water quality. The guide includes sections on vehicle and garage maintenance, lawn and garden care, home repair and improvement, pet waste disposal, swimming pool and spa maintenance, and the handling of household hazardous waste.*

*Each section outlines practical steps residents can take to reduce stormwater pollution and safeguard local water resources. The Stormwater Guide can be found at the Town's website:*

*<https://www.harwich-ma.gov/318/Storm-Water-Guide>*



Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

*To inform residents of everyday actions they can take to reduce stormwater pollution and protect local water quality, with a goal of reaching as many residents as possible.*

Message Date(s):

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☐

If yes, describe why the change was made:

#### **BMP: Household Hazardous Waste Collection**

Message Description and Distribution Method:

*The Harwich Department of Public Works has posted the 2025 Hazardous Products Collection Schedule at the Harwich Highway Department. Collections of hazardous waste materials occur once a month from May through October. The schedule is available online here:*

*<https://www.facebook.com/HarwichHealthDept/posts/pfbid02S7V6g4Tp2UjzGVqvP3JJMedKgXa4cUeVGYYyKAxVG1ErO8pMZiqngRdLRd9ogQAal?rdid=B6SOuxWexkaBtWLl#>*



Targeted Audience: *Residents*

Responsible Department/Parties: *Harwich Health Department*

Measurable Goal(s):

*The goal of this outreach is to inform the public, particularly as many Harwich residents as possible, about the 2025 Household Hazardous Products Collection Schedule, encouraging proper disposal of hazardous materials to help protect local water resources.*

Message Date(s): *05/06/2025*

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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### **BMP: Fertilizer Policy Guidelines & Education**

Message Description and Distribution Method:

*The Harwich Health Department posted the Town of Harwich Fertilizer Guidelines. The post explains how fertilizer use contributes to nitrogen and phosphorus loading in local watersheds. The guidelines state that fertilizer should not be applied during winter months, on flooded or flood-prone soils, within 20 feet of waterways, within Zone I of a public water supply well, or within 100 feet of public water supply waterbodies. They also outline requirements for retailers carrying fertilizer, including the need to post signage informing customers about the environmental impacts of fertilizer use. The Fertilizer Policy Guidelines can be found on the Town of Harwich website here: <https://www.harwich-ma.gov/353/Fertilizer-Policy-Guidelines-Education>*

Targeted Audience: *Residents, Fertilizer Retailers, and Commercial Property Owners*

Responsible Department/Parties: *Harwich Health Department*

Measurable Goal(s):

*The goal of this outreach is to inform the public, especially Harwich residents, about the Town's Fertilizer Guidelines, promoting responsible fertilizer use to reduce nutrient pollution in local watersheds and protect water quality.*

Message Date(s): *Continuous - Town Website*

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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### **BMP: Septic System Use - What to Do and What to Avoid**

Message Description and Distribution Method:



*The Harwich Water and Wastewater Department posted septic system guidelines on their website. These guidelines include dos and don'ts for septic system maintenance and ownership. The tips are intended to help residents in Harwich properly manage their septic systems and prevent sewage overflows into groundwater or nearby water bodies. The Septic System Use information can be found here:*



Targeted Audience: *Septic System Owners*

Responsible Department/Parties: *Water and Wastewater Department*

Measurable Goal(s):

*The goal of this outreach is to inform the public, particularly Harwich residents, about proper septic system maintenance practices to prevent groundwater contamination and protect local water bodies.*

Message Date(s): *Continuous - Town Website*

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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### **BMP:Education and Outreach Flyers**

Message Description and Distribution Method:

*Education materials are provided at the Health, Conservation and Building Department customer service areas. These include pet waste and lawn care flyers for the public.*

Targeted Audience: *Residents, Pet Owners*

Responsible Department/Parties: *Health, Conservation and Building Department*

Measurable Goal(s):

*The goal of this outreach is to inform the public about responsible pet waste disposal and lawn care practices by distributing as many flyers as possible with the aim of increasing public awareness and reducing stormwater pollution.*



Message Date(s): *Continuous - In Person Materials*

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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*Add an Educational Message*

## MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

*The Town posts their Stormwater Management Plan, related annual updates, and MS4 Annual Reports online for public access and comment. No comments were received on these documents during PY7. The reports can be accessed here: <https://harwich-ma.gov/248/Stormwater>*

Was this opportunity different than what was proposed in your NOI? Yes ☐ No ☒

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

*The Town of Harwich holds an annual 'Tour de Trash' event to encourage public participation in roadside litter cleanup. This year's event was held on Saturday, April 25, 2025. The Town and the Harwich Conservation Trust promoted the event through social media to recruit volunteers for the cleanup effort. More information and an event description can be found here: <https://harwichconservationtrust.org/tour-de-trash-2025/>*

## MCM3: Illicit Discharge Detection and Elimination (IDDE)

### Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

☐ This SSO section is NOT applicable because we DO NOT have sanitary sewer

Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.**

Number of SSOs identified:

Number of SSOs removed:

### MS4 System Mapping

Percent of Phase II map complete:

Optional: Provide additional status information regarding your map:

*The Town's MS4 Map was updated in PY6 to incorporate the Town's stormwater control measure inventory and inspections. This map is included in the SWMP update posted on the Town's stormwater website: <https://content.civicplus.com/api/assets/ma-harwich/cd8aaa19-4c11-442c-be2e-4881ce859311/2025.06-py7-harwich-swmp-update-1-.pdf>*

*The Town of Harwich is in the process of a town wide culvert asset management assessment through the Municipal Vulnerability Preparedness (MVP) Grant. As part of this project the location of catch basins is also*

being updated.

### **Screening of Outfalls/Interconnections**

*If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.*

- ☒ No outfalls were inspected
- ☐ The above referenced outfall screening data is attached to the email submission
- ☐ The above referenced outfall screening data can be found at the following publicly available website:

*Below, report on the number of outfalls/interconnections screened **during this reporting period**.*

Number of outfalls screened:

*Below, report on the percent of outfalls/interconnections screened **to date**.*

Percent of outfalls screened:

*Optional: Provide additional information regarding your outfall/interconnection screening:*

*The Town of Harwich completed dry weather outfall screening and sampling in December 2020, followed by dry weather catchment investigations in April 2021. The findings from these investigations and screenings were submitted as part of the MS4 Year 3 (PY3) reporting.*

### **Catchment Investigations**

*If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.*

- ☒ No catchment investigations were conducted
- ☐ The catchment investigation data is attached to the email submission
- ☐ The catchment investigation data can be found at the following publicly available website:

*Below, report on the number of catchment investigations completed **during this reporting period**.*

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date**.*

Percent of total catchments investigated:

*Optional: Provide any additional information for clarity regarding the catchment investigations below:*

*The Town of Harwich completed dry weather outfall screening and sampling in December 2020, followed by dry weather catchment investigations in April 2021. The findings from these efforts were submitted as part of the MS4 Year 3 (PY3) reporting. However, two new outfalls were identified during site plan reviews and field investigations in Permit Year 6 (PY6). These outfalls discharge to Wychmere Harbor and Coys Brook. They*

have been added to the Town's outfall inventory but have not yet been inspected. As a result, 15 of the Town's 17 outfalls have been inspected to date.

### **IDDE Progress**

*If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.*

- ☒ No illicit discharges were found
- ☐ The illicit discharge removal report is attached to the email submission
- ☐ The illicit discharge removal report can be found at the following publicly available website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period.***

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed:  gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018).***

Total number of illicit discharges identified:

Total number of illicit discharges removed:

*Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:*

### **Employee Training**

Describe the frequency and type of employee training conducted **during this reporting period:**

*A training was conducted for applicable Department of Public Works (DPW) staff on May 15, 2025. This training reviewed the MS4 Permit, stormwater pollution prevention techniques, good housekeeping and IDDE. A copy of the training PowerPoint and staff sign-in sheet is available at the Harwich Department of Public Works. In addition to this scheduled training, the DPW provides opportunistic IDDE instruction throughout the year during routine work activities and implementation of stormwater practices.*

*Quarterly SWPPP inspections are also conducted at the Town's DPW and Transfer Station facilities, reinforcing IDDE awareness and compliance as part of ongoing stormwater management efforts.*

### MCM4: Construction Site Stormwater Runoff Control

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period**.*

Number of site plan reviews completed:

Number of inspections completed:

Number of enforcement actions taken:

*Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:*

### MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

#### As-built Drawings

*Below, report on the number of as-built drawings received **during this reporting period**.*

Number of as-built drawings received:

*Optional: Enter any additional information relevant to the submission of as-built drawings:*

*The Town's Comprehensive Stormwater and Illicit Discharge Regulations require the submittal of as-built drawings no later than one year after the completion of construction projects, as well as the long-term operation and maintenance of stormwater BMPs.*

#### Street Design and Parking Lots Report

Below, describe any changes made or planned to be made to local regulations and guidelines based on the report completed in Year 4:

*The Town of Harwich completed an assessment of regulations and guidelines that influence impervious area creation during street design and parking lot construction. The Town's policies were evaluated using the Center for Watershed Protection's Code and Ordinance Worksheet. The results indicated that Harwich has strong mechanisms in place to promote impervious area reduction. Several policy recommendations emerged from the assessment and are currently under evaluation.*

## **Green Infrastructure Report**

Below, describe progress towards making green infrastructure practices allowable based on the report completed in Year 4:

*The Town completed an assessment of regulations and guidelines affecting the implementation of green infrastructure practices. The Town's regulations and guidelines were scored using the Center for Watershed Protection's Code and Ordinance Worksheet. The scoring identified that the Town has strong mechanisms in place to promote impervious area reduction. As a result of the assessment, several policy recommendations were developed and are currently under evaluation.*

## **Retrofit Properties Inventory**

Below, list remaining permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas (must maintain a minimum of 5 sites in inventory until less than 5 sites remain):

*Bank Street Beach Access and Parking Lot, 0 Bank Street  
Brooks Free Library, 735 Main Street  
Brooks Park, 1 Oak Street  
Cape Cod Lighthouse Charter School, 195 Route 137  
Cranberry Valley Golf Course, 183 Oak Street*

Below, list all properties that have been modified or retrofitted with BMPs to mitigate impervious area that were inventoried as part of 2.3.6.d of the permit and the type of BMP(s) implemented. Non-MS4 owned properties that have been modified or retrofitted with BMPs to mitigate impervious area may also be listed, but must be indicated as non-MS4.

*The Town has implemented retrofits within municipally owned roadways, rights-of-way, and other properties through the installation of stormwater control measures (SCMs), primarily leaching catch basins. The Town proactively identifies and completes retrofit projects to improve water quality through treatment and retention. A copy of the Town's SCM inventory is available at the Department of Public Works.*

## **MCM6: Good Housekeeping**

### **Catch Basin Cleaning**

Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins: 211.8200000 tons

Below, report on the total number of catch basins in the MS4 system.

Total number of catch basins: 3839.000000

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

Known problem areas are inspected and cleaned more frequently than other locations.

### **Street Sweeping**

Report on street sweeping completed **during this reporting period** using one of the three metrics below.

☐ Number of miles cleaned: 142.00000000

☐ Volume of material removed: [Select Units]

☒ Weight of material removed: 588.16000000 tons

### **Stormwater Pollution Prevention Plan (SWPPP)**

Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period**.

Number of site inspections completed: 4.00000000

Describe any corrective actions taken at a facility with a SWPPP:

Quarterly SWPPP inspections were completed at both the Department of Public Works (DPW) and the Transfer Station. As part of these inspections, minor corrective actions were identified and subsequently implemented by the Town. These included installing erosion controls, relocating materials indoors to prevent exposure, covering outdoor materials, cleaning catch basins, removing miscellaneous debris, and ensuring secondary containment where applicable.

The Stormwater Pollution Prevention Plans for both facilities are available for public review at Town Hall and at the DPW and Transfer Station.

## **Additional Information**

### **Monitoring or Study Results**

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- ☒ Not applicable
- ☐ The results from additional reports or studies are attached to the email submission
- ☐ The results from additional reports or studies can be found at the following publicly available website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

### **Additional Information**

Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above.

## **Year 8**

### **Activities Planned for Next Reporting Period**

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 8 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree ☒

### **Annual Requirements**

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4



- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implement program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Enclose all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements
- Inspect all permittee owned treatment structures (excluding catch basins)
- Identify additional permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious areas so that the permittee maintains a minimum of 5 sites in their inventory, until such a time when the permittee has less than 5 sites remaining

Provide any additional details on activities planned for permit year 8 below:

## Part V: Certification of Small MS4 Annual Report 2025

### 40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

Anthony Schiavi

Title:

Acting Town Administrator

Signature:

Signed by:

Anthony Schiavi

FA05H00EE00407...

*[Signatory may be a duly authorized representative]*

Date:

9/26/2025 | 6:17:28 PM EDT