

# Year 7 Annual Report

## Massachusetts Small MS4 General Permit

### Reporting Period: July 1, 2024-June 30, 2025

*\*\*Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form. Also ensure any websites included on this form are to publicly accessible sites\*\**

*Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2024 and June 30, 2025 unless otherwise requested.*

## Part I: Contact Information

Name of Municipality or Organization: Town of Essex

EPA NPDES Permit Number: MAR041239

### Primary MS4 Program Manager Contact Information

Name: Michael Galli

Title: Superintendent of Public Works

Street Address Line 1: 44 Centennial Grove Road

Street Address Line 2:

City: Essex

State: MA

Zip Code: 01929

Email: mgalli@essexma.org

Phone Number: (978) 768-6262

### Stormwater Management Program (SWMP) Information

SWMP Location (publicly available web address): [https://drive.google.com/drive/folders/1Mv6GIqJqoiniqdBopv3qLK1Jinnp\\_maU?usp=sharing](https://drive.google.com/drive/folders/1Mv6GIqJqoiniqdBopv3qLK1Jinnp_maU?usp=sharing)

Date SWMP was Last Updated: May 2025

If the SWMP is not available on the web please provide the physical address:

Physical copy is also available at the DPW Offices at 44 Centennial Grove Road. A copy has yet to be made available on the Town's website but the hope is that a link will be added during Year 8. In the meantime, a copy continues to be available through the Google Drive link above.

## Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

<b>Impairment(s)</b>			
<input checked="" type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input type="checkbox"/> Nitrogen	<input type="checkbox"/> Phosphorus
<input type="checkbox"/> Solids/ Oil/ Grease (Hydrocarbons)/ Metals			
<b>TMDL(s)</b>			
<b>In State:</b>	<input type="checkbox"/> Assabet River Phosphorus	<input checked="" type="checkbox"/> Bacteria and Pathogen	<input type="checkbox"/> Cape Cod Nitrogen
	<input type="checkbox"/> Charles River Watershed Phosphorus	<input type="checkbox"/> Lake and Pond Phosphorus	
<b>Out of State:</b>	<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Metals	<input type="checkbox"/> Nitrogen
			<input type="checkbox"/> Phosphorus
<div style="border: 1px solid black; padding: 2px 10px; display: inline-block;">Clear Impairments and TMDLs</div>			

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

### Year 7 Requirements

- ☐ Completed catchment investigations associated with Problem Outfalls
- ☐ Completed catchment investigations where information gathered on the outfall/interconnection indicated sewer input

### Annual Requirements

- ☒ Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- ☒ Kept records relating to the permit available for 5 years and made available to the public
- ☐ The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
  - ☐ This is not applicable because we do not have sanitary sewer
  - ☒ This is not applicable because we did not find any new SSOs
  - ☐ The updated SSO inventory is attached to the email submission
  - ☐ The updated SSO inventory can be found at the following publicly available website:

- ☒ Updated system map due in year 10 with information from completed catchment investigations
- ☐ Provided training to employees involved in IDDE program within the reporting period
- ☒ Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters

- ☒ All curbed roadways were swept at least once within the reporting period
- ☒ Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- ☒ Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- ☒ Updated inventory of all permittee owned facilities as necessary
- ☒ O&M programs for all permittee owned facilities have been completed and updated as necessary
- ☒ Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- ☒ Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- ☒ Inspected all permittee owned treatment structures (excluding catch basins)

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

1. An updated SWMP has been prepared. It is expected that the updated version will be made available to the public during the 4th quarter of 2025.
2. Essex is implementing a new employee training program. Through this new program, employees will regularly view a series of MS4-related videos that cover a number of important topics. The link to the videos can be found here: : New MS4 Training Videos | Know the Flow – Anoka County.
3. Our consultant began re-inspecting all regulated outfalls and initiated a dry and wet weather screening and sampling program within the regulated area during the latter month of Year 7. Results of the work completed were not compiled in time for this annual report. It is hoped that all sampling and screening will be completed during Year 8.
4. SWPPPs, O&M programs and MS4 infrastructure maintenance programs were developed in prior years. These plans have been reviewed and updates will be made (if appropriate) during Year 8.

**Bacteria/ Pathogens** (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)  
Annual Requirements

*Public Education and Outreach\**

- ☒ Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- ☐ Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- ☒ Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria
- ☐ This is not applicable because there are no septic systems present

*\* Public education messages can be combined with other public education requirements as applicable (see Appendix F and H for more information)*

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

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*Optional:* Use the box below to provide any additional information you would like to share as part of your self-assessment:

<p>Essex once again contracted with Greenscapes to manage the Public Education portion of the permit. During Year 7, Greenscapes addressed pet waste and septic system issues through Scoop It, Septic Smart and Pet Waste in Storm Drains social media campaigns.</p>
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### **Part III: Receiving Waters/Impaired Waters/TMDL**

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

☐ Yes

☒ No

If yes, describe below, including any relevant impairments or TMDLs:

## Part IV: Minimum Control Measures

*Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.*

### MCM1: Public Education

Number of educational messages completed **during this reporting period:**

*Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.*

#### **BMP: School Program - Keeping Water Clean**

Message Description and Distribution Method:

Program engages 5th grade students in several activities designed to raise their stormwater and water conservation awareness. Students learn about watersheds, stormwater, ground water, wastewater, how we impact these systems, and how they should be protected/maintained.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for:    Appendix F Requirements ☐    Appendix H Requirements ☐

Was this message different than what was proposed in your NOI?    Yes ☐    No ☒

If yes, describe why the change was made:

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#### **BMP:Print Material/Magazine - Greenscapes Guide**

Message Description and Distribution Method:

The Greenscapes Guide is a 26 page magazine that covers sustainable landscaping tips, stormwater management tips for homeowners, and ways to conserve water use. These guides are distributed at every school program Greenscapes conducted this year. A digital version can be found on our website, under Resources: <https://greenscapes.org/greenscapes-guide/>

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s): Various dates between September 2022 - June 2023

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Regional Event - Salem Maritime Festival**

Message Description and Distribution Method:

Event attended by Greenscapes personnel where printed materials were provided.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

130 residents

Message Date(s): August 3rd, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Regional Event - Beverly Harbor Fest**

Message Description and Distribution Method:

Event attended by Greenscapes personnel where printed materials were provided. Interactive storm water model was used to demonstrate stormwater runoff and how it contributes to polluted water ways.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

200 Residents

Message Date(s):

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Regional Event - Boxford Apple Festival**

Message Description and Distribution Method:

Event attended by Greenscapes personnel where printed materials were provided.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

30 residents

Message Date(s): September 21st, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Regional Event - Salem State University Career Fair**

Message Description and Distribution Method:

Event attended by Greenscapes personnel where printed materials were provided. Students learned about stormwater management in Salem and surrounding areas.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

50 Students

Message Date(s): March 6th, 2025

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Regional Event - Newburyport Living Green Expo**

Message Description and Distribution Method:

Greenscapes materials provided for residents for this event.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

50 residents

Message Date(s): May 18th, 2025

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Regional Event - Amesbury Earth Day**

Message Description and Distribution Method:

Event attended by Greenscapes personnel and Lake Attitash Association to showcase stormwater runoff with watershed model. Printed materials were provided to residents.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

75 residents

Message Date(s): April 12th, 2025

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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### **BMP:Media - "Fertilizer Use"**

Message Description and Distribution Method:

Social media content informing residents the impact fertilizer has on our waterways. Provides alternatives to chemical fertilizer and best application practices.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 1.5k, 2 likes, 6 shares Instagram: reached 71, 8 likes, 1 share

Message Date(s): July 30th, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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### **BMP:Media - "Scoop It"**

Message Description and Distribution Method:

Social media content informing residents the impact pet waste has on nearby watersheds.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 22 Instagram: reached 21, 6 likes

Message Date(s): August 31st, 2024

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Media - "Septic SMART"**

Message Description and Distribution Method:

Social media content providing information on proper septic tank maintenance.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 14 Instagram: reached 21, 1 like, 1 share

Message Date(s): September 16th, 2024

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Media - "Consider Native Plants"**

Message Description and Distribution Method:

Social media content sharing the benefits native species provide, requiring no fertilizer and less water.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 164, 1 like, 1 share Instagram: reached 20, 3 likes

Message Date(s): September 17th, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Media - "Yard Waste Disposal"**

Message Description and Distribution Method:

Social media content sharing how to properly dispose of yard waste.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 12, 3 likes Instagram: reached 79, 8 likes, 2 shares

Message Date(s): October 25th, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Media - "What is a Storm Drain"**

Message Description and Distribution Method:

Social media informing residents of what a storm drain is, what it does, and importance of keeping it cleared.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 12 Instagram: reached 122, 8 likes, 1 shares

Message Date(s): October 29th, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Media - "Pet Waste in Storm Drains"**

Message Description and Distribution Method:

Social media content informing residents to never put used dog bags in storm drains.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 20, 4 likes Instagram: reached 63, 5 likes, 1 share

Message Date(s): October 31st, 2024

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Media - "Drought Awareness"**

Message Description and Distribution Method:

Social media to inform residents of current drought status and water conservation tips.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 139, 3 shares Instagram: reached 288, 8 likes, 7 shares

Message Date(s): November 13th, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Media - "Save your Drain"**

Message Description and Distribution Method:

Social media content reminding residents to never put oils, fats, or grease down their drains.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 10 Instagram: reached 30, 5 likes

Message Date(s): December 4th, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Media - "Salt Goes Where Water Flows"**

Message Description and Distribution Method:

Social media content that provided the dangers of roadsalt. Post included environmental friendly options to reduce salt in local bodies of water.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 21, 1 like, 2 shares like Instagram: reached 164, 7 likes, 5 shares

Message Date(s): January 19th, 2025

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Media - "Dumpster Maintenance"**

Message Description and Distribution Method:

Social media content explaining the importance of maintaining dumpsters to prevent stormwater pollution.

Targeted Audience: Businesses, Residents

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 18, 1 like Instagram: reached 33, 4 likes

Message Date(s): February 27th, 2025

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP: Media - "Native Plants and Water Conservation"**

Message Description and Distribution Method:

Social media content sharing the benefits native species provide, requiring no fertilizer and less water.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 19 Instagram: reached 48, 5 likes, 1 share

Message Date(s): April 29th, 2025

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Media - "What is MS4?"**

Message Description and Distribution Method:

Social media content providing information on MS4 and what it means.

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

Facebook: reached 1.5k, 2 likes, 8 shares Instagram: reached 20, 3 likes

Message Date(s): June 30th, 2025

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:Public Event - Manchester Essex STEAM Night**

Message Description and Distribution Method:

Event attended by Greenscapes personnel where printed material was provided. Students lead groundwater and watershed model for those attending the event. .

Targeted Audience: Residents +

Responsible Department/Parties: Greenscapes Coalition

Measurable Goal(s):

250 Residents

Message Date(s): March 27th, 2025

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

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**BMP:[Message name here]**

Message Description and Distribution Method:

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for:    Appendix F Requirements ☐    Appendix H Requirements ☐

Was this message different than what was proposed in your NOI?    Yes ☐    No ☐

If yes, describe why the change was made:

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Add an Educational Message

## MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period**:

The SWMP is available for review in the DPW office and its review and comments are encouraged. It is hoped that the updated SWMP will be made available for viewing on the Town's website during Year 8.

Was this opportunity different than what was proposed in your NOI?    Yes ☒    No ☐

Describe any other public involvement or participation opportunities conducted **during this reporting period**:

### MCM3: Illicit Discharge Detection and Elimination (IDDE)

#### Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

☐ This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period**.*

Number of SSOs identified:

Number of SSOs removed:

#### MS4 System Mapping

Percent of Phase II map complete:

*Optional:* Provide additional status information regarding your map:

The mapping update process is ongoing and will continue throughout the permit term. 60% complete is an estimate. It is hoped that the updated mapping will be completed during Year 8 as a part of the dry and wet weather outfall screening and sampling program.

#### Screening of Outfalls/Interconnections

*If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.*

- ☒ No outfalls were inspected
- ☐ The above referenced outfall screening data is attached to the email submission
- ☐ The above referenced outfall screening data can be found at the following publicly available website:

*Below, report on the number of outfalls/interconnections screened **during this reporting period**.*

Number of outfalls screened:

*Below, report on the percent of outfalls/interconnections screened **to date**.*

Percent of outfalls screened:

*Optional:* Provide additional information regarding your outfall/interconnection screening:

Outfall screening was initially completed during a prior reporting year. During Year 7 our consultant began

dry and wet weather screening and sampling of the Town's regulated outfalls. The collected information had not been fully compiled in time for this annual report, but it is hoped that all dry and wet weather sampling will be completed during Year 8 and the results will be provided with that annual report. Catchment investigations will be conducted following the completion of this round of dry and wet weather screening and sampling.

### **Catchment Investigations**

*If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.*

- ☒ No catchment investigations were conducted
- ☐ The catchment investigation data is attached to the email submission
- ☐ The catchment investigation data can be found at the following publicly available website:

*Below, report on the number of catchment investigations completed **during this reporting period**.*

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date**.*

Percent of total catchments investigated:

*Optional: Provide any additional information for clarity regarding the catchment investigations below:*

Catchment investigations are expected to be completed by the end of Year 8 for Problem Outfalls and by Year 10 for High and Low Priority Outfalls.

### **IDDE Progress**

*If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.*

- ☒ No illicit discharges were found
- ☐ The illicit discharge removal report is attached to the email submission
- ☐ The illicit discharge removal report can be found at the following publicly available website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period**.*

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed:  gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018)**.*

Total number of illicit discharges identified: Total number of illicit discharges removed: 

*Optional:* Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

As has been noted in previous annual reports as well as in the IDDE Plan, the Town of Essex completed an extensive investigation into possible SSOs as part of the Town's sewer program that was completed in the 1990s. That investigation included an illicit connection identification and removal program. Therefore, the possibility that illicit connections continue to exist is expected to be minimal, but the Town will continue to investigate illicit connections and will remove any identified.

### **Employee Training**

Describe the frequency and type of employee training conducted **during this reporting period:**

A training program has been established and it is expected that the program will be implemented by the end of 2025.

### **MCM4: Construction Site Stormwater Runoff Control**

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period.***

Number of site plan reviews completed: Number of inspections completed: Number of enforcement actions taken: 

*Optional:* Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

### **MCM5: Post-Construction Stormwater Management in New Development and Redevelopment**

#### **As-built Drawings**

*Below, report on the number of as-built drawings received **during this reporting period.***

Number of as-built drawings received:

*Optional:* Enter any additional information relevant to the submission of as-built drawings:

### **Street Design and Parking Lots Report**

Below, describe any changes made or planned to be made to local regulations and guidelines based on the report completed in Year 4:

Essex continues to evaluate its zoning and subdivision regulations based on the recommendations provided in the bylaw and regulations review that was performed by Greenscapes in Year 4. Throughout the recent past permit years, the focus has been on the Town's stormwater bylaw and regulations. The Town has now adopted stormwater regulations that comply with the MS4 requirements. Those new regulations are available to view here: <https://www.essexma.org/1241/Stormwater-Management-Program#:~:text=When%20walking%20your%20pet%2C%20remember,areas%20of%20the%20construction%20site>.

With the regulations now adopted, the focus will shift to the Street Design and Parking Lots Report.

### **Green Infrastructure Report**

Below, describe progress towards making green infrastructure practices allowable based on the report completed in Year 4:

See above. With the Stormwater Regulations now adopted, the Green Infrastructure Report is planned to be addressed during Year 8..

### **Retrofit Properties Inventory**

Below, list remaining permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas (must maintain a minimum of 5 sites in inventory until less than 5 sites remain):

Essex is continuing to evaluate possible bmp sites. An updated list will be developed during Year 8.

Below, list all properties that have been modified or retrofitted with BMPs to mitigate impervious area that were inventoried as part of 2.3.6.d of the permit and the type of BMP(s) implemented. Non-MS4 owned properties that have been modified or retrofitted with BMPs to mitigate impervious area may also be listed, but must be indicated as non-MS4.

See above.

### MCM6: Good Housekeeping

#### **Catch Basin Cleaning**

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

*Below, report on the total number of catch basins in the MS4 system.*

Total number of catch basins:

*If applicable:*

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

N/A

#### **Street Sweeping**

*Report on street sweeping completed **during this reporting period** using one of the three metrics below.*

☐ Number of miles cleaned:

☒ Volume of material removed:

☐ Weight of material removed:

#### **Stormwater Pollution Prevention Plan (SWPPP)**

*Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period**.*

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

### **Additional Information**

#### **Monitoring or Study Results**

*Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.*

- ☒ Not applicable
- ☐ The results from additional reports or studies are attached to the email submission
- ☐ The results from additional reports or studies can be found at the following publicly available website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

#### **Additional Information**

Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above.

## Year 8

### **Activities Planned for Next Reporting Period**

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 8 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree ☒

### **Annual Requirements**

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implement program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Enclose all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements
- Inspect all permittee owned treatment structures (excluding catch basins)
- Identify additional permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious areas so that the permittee maintains a minimum of 5 sites in their inventory, until such a time when the permittee has less than 5 sites remaining

Provide any additional details on activities planned for permit year 8 below:

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**Part V: Certification of Small MS4 Annual Report 2025****40 CFR 144.32(d) Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

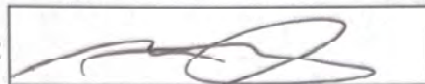
Name:

Michael Galli

Title:

Superintendent

Signature:



Date:

9/26/2025

*[Signatory may be a duly authorized representative]*