

Year 6 Annual Report

Massachusetts Small MS4 General Permit

Reporting Period: July 1, 2023-June 30, 2024

*****Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form. Also ensure any websites included on this form are to publicly accessible sites*****

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2023 and June 30, 2024 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name:

Title:

Street Address Line 1:

Street Address Line 2:

City:

State:

Zip Code:

Email:

Phone Number:

Stormwater Management Program (SWMP) Information

SWMP Location (publicly available web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

Impairment(s)			
<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input type="checkbox"/> Nitrogen	<input type="checkbox"/> Phosphorus
<input type="checkbox"/> Solids/ Oil/ Grease (Hydrocarbons)/ Metals			
TMDL(s)			
<i>In State:</i>	<input type="checkbox"/> Assabet River Phosphorus	<input type="checkbox"/> Bacteria and Pathogen	<input type="checkbox"/> Cape Cod Nitrogen
	<input type="checkbox"/> Charles River Watershed Phosphorus	<input type="checkbox"/> Lake and Pond Phosphorus	
<i>Out of State:</i>	<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Metals	<input checked="" type="checkbox"/> Nitrogen
			<input type="checkbox"/> Phosphorus
			Clear Impairments and TMDLs

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Annual Requirements

- ☐ Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- ☒ Kept records relating to the permit available for 5 years and made available to the public
- ☒ The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
 - ☐ This is not applicable because we do not have sanitary sewer
 - ☒ This is not applicable because we did not find any new SSOs
 - ☐ The updated SSO inventory is attached to the email submission
 - ☐ The updated SSO inventory can be found at the following publicly available website:

- ☐ Updated system map due in year 10 with information from completed catchment investigations
- ☒ Provided training to employees involved in IDDE program within the reporting period
- ☒ Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- ☒ All curbed roadways were swept at least once within the reporting period
- ☒ Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- ☒ Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities

- ☒ Updated inventory of all permittee owned facilities as necessary
- ☒ O&M programs for all permittee owned facilities have been completed and updated as necessary
- ☒ Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- ☒ Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- ☐ Inspected all permittee owned treatment structures (excluding catch basins)

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

During Permit Year 6, the Town of Rutland updated their SWMP and developed a SWPPP for the DPW Facility and an O&M Plan to meet the requirements of the 2016 MS4 Permit.

Each Year, the Town repairs structurally damaged catch basins. Records of catch basins that have received structural repairs is kept. During Permit Year 6, 19 basins were rebuilt.

The Town of Rutland held three yard waste drop off days (October 7, October 29, and November 4) at the DPW.

Nitrogen (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- ☐ Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers
- ☒ Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- ☒ Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- ☐ Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Structural BMPs

- ☐ Installed a structural BMP as a demonstration project within the drainage area of the water quality limited water or its tributaries. The type of BMP installed is (*e.g. biofiltration*):

Any structural BMPs listed in Attachment 3 to Appendix F already existing or installed in the regulated area by the permittee or its agents was tracked and the nitrogen removal by the BMP was estimated

- ☐ consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP, and the estimated nitrogen removed in mass per year by the BMP were documented.

☐ No BMPs were installed

- ☐ The above referenced BMP information is attached to the email submission
- ☐ The above referenced BMP information can be found at the following publicly available website:

Total estimated nitrogen removed in lbs/year from the installed BMPs:

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Town intends to prepare their Phase 1 and Phase 2 Nitrogen Source Identification Report for the urbanized portion of the Town that is tributary to the Long Island Sound, which has a TMDL for Nitrogen in Permit Year 7.

During Permit Year 6, the Town updated their website to include information on the proper management of pet waste and proper disposal of leaf litter.

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

COVID, staff turnover, and limited resources have impacted the Town's ability to complete some permit requirements to date. During Permit Year 6, the Town updated their SWMP, developed an IDDE Plan, performed stormwater GIS updates, developed Good Housekeeping and Pollution Prevention procedures, developed a SWPPP for the DPW facility, and developed post-construction stormwater management reports.

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

☒ Yes

☐ No

If yes, describe below, including any relevant impairments or TMDLs:

During stormwater GIS updates, updates to the Town's outfall mapping and receiving waters were made. The Town's outfall mapping can be viewed in the SWMP.

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed **during this reporting period:**

Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP:Stormwater Public Education Web Page

Message Description and Distribution Method:

The Town created a web page that provides educational material on stormwater pollution prevention, lawn care, pet waste, septic systems, swimming pools, yard waste, leaf litter, preventing stormwater pollution in the automotive industry, dumpsters, stormwater best management practices for restaurants, erosion, stormwater pollution prevention for construction sites, and stormwater pollution prevention for industrial sites.

The web page also has links to Central Massachusetts Regional Stormwater Coalition, Department of Conservation & Recreation brochures for keeping public waters clean and safe, and Think Blue Massachusetts.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP:Winter Deicing Social Media Posts

Message Description and Distribution Method:

Daily messages on social media were posted to educate the public on deicing activities that impact water quality

Targeted Audience:

Responsible Department/Parties: Central Massachusetts Regional Stormwater Coalition

Measurable Goal(s):

Facebook: 3 posts, 10 likes, 1,228 impressions

Instagram: 3 posts, 3 likes, 27 impressions

Twitter: 26 posts, 8 likes, 1,194 impressions

Message Date(s): Daily from November 1, 2023 through February 28, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP:Lawn Care Social Media Posts

Message Description and Distribution Method:

Daily messages were posted on social media to target lawn care activities that have the potential to impact water quality.

Targeted Audience: Residents

Responsible Department/Parties: Central Massachusetts Regional Stormwater Coalition

Measurable Goal(s):

Facebook: 25 posts, 45 likes, 4,842 impressions

Instagram: 17 posts, 9 likes, 136 impressions

Twitter: 79 posts, 10 likes, 1,721 impressions

Message Date(s): Daily from March 1, 2024 through May 31, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP:Pet Waste Social Media Posts

Message Description and Distribution Method:

Daily messages were posted on social media to target pet waste activities that have the potential to impact water quality.

Targeted Audience: Residents

Responsible Department/Parties: Central Massachusetts Regional Stormwater Coalition

Measurable Goal(s):

Facebook: 8 posts, 12 likes, 1,717 impressions
Instagram: 8 posts, 3 likes, 45 impressions
Twitter: 69 posts, 1 like, 557 impressions

Message Date(s): Daily from June 1, 2024 through September 30, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP:Leaf/Yard Waste Social Media Posts

Message Description and Distribution Method:

Daily messages were posted on social media to target leaf/yard waste activities that have the potential to impact water quality.

Targeted Audience: Residents

Responsible Department/Parties: Central Massachusetts Regional Stormwater Coalition

Measurable Goal(s):

Facebook: 2 posts, 1 like, 693 impressions
Instagram: 2 posts, 1 like, 7 impressions
Twitter: 6 posts, 0 likes, 707 impressions

Message Date(s): Daily from October 1, 2023 through November 30, 2023

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: 2023 - 2024 Educational Outreach for Best Management Practices for Residents

Message Description and Distribution Method:

Daily messages were posted on social media to target residential activities that have the potential to impact water quality.

Targeted Audience: Residents

Responsible Department/Parties: Central Massachusetts Regional Stormwater Coalition

Measurable Goal(s):

Facebook: 83 posts, 149 likes, 15,274 impressions

Instagram: 72 posts, 32 likes, 518 impressions

Twitter: 460 posts, 71 likes, 1,368 impressions

Message Date(s): Daily from October 1, 2023 through June 30, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP:2023 - 2024 Educational Outreach for Best Management Practices for Commercial Businesses

Message Description and Distribution Method:

Daily messages were posted on social media to target the activities of commercial businesses and their employees whose activities have the potential to impact water quality.

Targeted Audience: Commercial Businesses

Responsible Department/Parties: Central Massachusetts Regional Stormwater Coalition

Measurable Goal(s):

Facebook: 4 posts, 7 likes, 427 impressions

Instagram: 3 posts, 1 like, 21 impressions

Twitter: 30 posts, 1 like, 750 impressions

Message Date(s): Daily from October 1, 2023 through June 30, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP:2023 - 2024 Educational Outreach for Best Management Practices for Industrial Industries

Message Description and Distribution Method:

Daily messages were posted on social media to target industrial industries whose activities have the potential to impact water quality.

Targeted Audience: Industrial Industries

Responsible Department/Parties: Central Massachusetts Regional Stormwater Coalition

Measurable Goal(s):

Facebook: 15 posts, 22 likes, 2,274 impressions
Instagram: 6 posts, 2 likes, 43 impressions
Twitter: 63 posts, 6 likes, 2,840 impressions

Message Date(s): Daily from October 1, 2023 through June 30, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP:2023 - 2024 Educational Outreach for Best Management Practices for Developers and Contractors

Message Description and Distribution Method:

Daily messages were posted on social media to target developers and contractors whose activities have the potential to impact water quality.

Targeted Audience: Developers and Contractors

Responsible Department/Parties: Central Massachusetts Regional Stormwater Coalition

Measurable Goal(s):

Facebook: 8 posts, 12 likes, 1,761 impressions
Instagram: 8 posts, 1 likes, 48 impressions
Twitter: 36 posts, 4 likes, 2,128 impressions

Message Date(s): Daily from October 1, 2023 through June 30, 2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP:[Message name here]

Message Description and Distribution Method:

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

The Town continues to maintain a copy of the Stormwater Management Plan on the Town's website and is open to receiving comments and feedback from residents on the document. The Town updated their Stormwater Management Plan in June 2024. The updated Stormwater Management Plan is available on the Town's website.

Was this opportunity different than what was proposed in your NOI? Yes ☐ No ☒

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

The Town of Rutland is a member of the Central Massachusetts Regional Stormwater Coalition.

The Town of Rutland is a partner with Wachusett Earth Day, which is a non-profit organization that offers a place to reuse, recycle, or dispose of household items.

In May 2023, a stormwater utility was adopted at Town Meeting with an effective date of June 2024. During Permit Year 6, the Select Board adopted a Stormwater Utility Rate of \$40/parcel on April 1, 2024 to fund MS4 Permit compliance needs as part of the Fiscal Year 2024 budget. There are five major categories the Stormwater Utility funds will be used for: public education and outreach, public participation and involvement, illicit discharge detection and elimination, construction and post-construction site runoff control, and pollution prevention/good housekeeping.

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

- ☐ This SSO section is NOT applicable because we DO NOT have sanitary sewer

Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period**.

Number of SSOs identified:

Number of SSOs removed:

MS4 System Mapping

Percent of Phase II map complete:

Optional: Provide additional status information regarding your map:

Outfall mapping updates were completed for regulated outfalls in the urbanized area in Permit Year 6 during GIS updates. This includes mapping of outfalls, catch basins, drain manholes, storm drain pipes and catchment delineations. In addition, the Town has comprehensively mapped their sanitary sewer system.

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.

- ☐ No outfalls were inspected
- ☒ The above referenced outfall screening data is attached to the email submission
- ☐ The above referenced outfall screening data can be found at the following publicly available website:

Below, report on the number of outfalls/interconnections screened **during this reporting period**.

Number of outfalls screened:

Below, report on the percent of outfalls/interconnections screened **to date**.

Percent of outfalls screened:

Optional: Provide additional information regarding your outfall/interconnection screening:

Regulated outfalls in the urbanized area of the Town were screened during dry weather in Permit Year 5. After GIS updates in Permit Year 6, 22 additional outfalls were screened because new outfalls were discovered and outfalls that previously could not be located were now located. To date, 63/69 outfalls have been screened under dry weather conditions. Efforts will be made to locate the six outfalls that could not be located during screening in Permit Years 5 and 6. The Town's Catchment Prioritization & Ranking Matrix is attached.

Wet weather screening and sampling of outfalls has not yet been completed.

Catchment Investigations

If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.

- ☒ No catchment investigations were conducted
- ☐ The catchment investigation data is attached to the email submission
- ☐ The catchment investigation data can be found at the following publicly available website:

*Below, report on the number of catchment investigations completed **during this reporting period.***

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date.***

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

The Town plans to begin catchment investigations in future permit years. The Town's System Vulnerability Factor Matrix is attached for reference.

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- ☒ No illicit discharges were found
- ☐ The illicit discharge removal report is attached to the email submission
- ☐ The illicit discharge removal report can be found at the following publicly available website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period.***

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018).***

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

No illicit discharges have been identified during dry weather outfall screening and sampling.

Employee Training

Describe the frequency and type of employee training conducted **during this reporting period:**

Town employees received IDDE and SWPPP training at the DPW facility on May 30, 2024. Eight employees attended the training.

MCM4: Construction Site Stormwater Runoff Control

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period.***

Number of site plan reviews completed: 0

Number of inspections completed: 0

Number of enforcement actions taken: 0

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

No site plans were reviewed and no inspections occurred during Permit Year 6.

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

Ordinance or Regulatory Mechanism

Date update was completed (due in year 3):

The Town of Rutland has drafted a post-construction stormwater management bylaw. The Town plans to update their bylaw as needed in Permit Year 7 to fully meet the requirements of the 2016 MS4 Permit, and move forward with adoption at Spring Town Meeting in 2025. The

Town of Rutland has also drafted supporting Stormwater Rules and Regulations.

Website of ordinance or regulatory mechanism:

As-built Drawings

*Below, report on the number of as-built drawings received **during this reporting period**.*

Number of as-built drawings received:

Optional: Enter any additional information relevant to the submission of as-built drawings:

The Town did not receive any as-built drawings during Permit Year 6.

Street Design and Parking Lots Report

Below, describe any changes made or planned to be made to local regulations and guidelines based on the report completed in Year 4:

The Town developed a Street Design and Parking Lots Report during Permit Year 6. The Town plans to incorporate recommendations from the report into the post-construction stormwater management bylaw during Permit Year 7.

Green Infrastructure Report

Below, describe progress towards making green infrastructure practices allowable based on the report completed in Year 4:

The Town developed a Green Infrastructure Report during Permit Year 6. The Town plans to incorporate recommendations from the report into the post-construction stormwater management bylaw during Permit Year 7.

Retrofit Properties Inventory

Below, list remaining permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas (must maintain a minimum of 5 sites in inventory until less than 5 sites remain):

The Town developed a BMP Retrofit Inventory Report during Permit Year 6. The following permittee-owned properties have been examined for potential BMP retrofit: Rutland Town Hall, Rutland Fire Department and Recreation Center, Rutland Community Center, Naquaq Elementary School, and Central Tree Middle School.

Below, list all properties that have been modified or retrofitted with BMPs to mitigate impervious area that were inventoried as part of 2.3.6.d of the permit and the type of BMP(s) implemented. Non-MS4 owned properties that have been modified or retrofitted with BMPs to mitigate impervious area may also be listed, but must be indicated as non-MS4.

MCM6: Good Housekeeping

Catch Basin Cleaning

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected: 1,048

Number of catch basins cleaned: 1,048

Total volume or mass of material removed from all catch basins: 200 tons

Below, report on the total number of catch basins in the MS4 system.

Total number of catch basins: 1,060

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

Street Sweeping

*Report on street sweeping completed **during this reporting period** using one of the three metrics below.*

- ☒ Number of miles cleaned:
- ☐ Volume of material removed: [Select Units]
- ☐ Weight of material removed: [Select Units]

Stormwater Pollution Prevention Plan (SWPPP)

*Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period**.*

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

A SWPPP was developed for the DPW facility during Permit Year 6. Two site inspections were performed at the DPW facility on February 6, 2024 and June 5, 2024.

Additional Information**Monitoring or Study Results**

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- ☒ Not applicable
- ☐ The results from additional reports or studies are attached to the email submission
- ☐ The results from additional reports or studies can be found at the following publicly available website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Additional Information

Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above.

COVID-19 and staff turnover strained already limited resources in Rutland over the past 4 years, preventing the Town from meeting some MS4 Permit requirements.

During Permit Year 6, on April 1, 2024 the Town adopted a stormwater utility fee for all developed residential

and non-residential parcels. The stormwater enterprise funds will be used to meet MS4 permit requirements for the town.

During Permit Year 6, the Town worked with an outside consultant to assist the Town into coming into compliance with the permit requirements.

Year 7

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 7 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree ☒

- Complete investigations of catchments associated with Problem Outfalls
- Complete investigations of catchments where any information gathered on the outfall/interconnection identifies sewer input

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implement program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Enclose all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction

- bylaws, regulations, or regulatory mechanism consistent with permit requirements
- Inspect all permittee owned treatment structures (excluding catch basins)
- Identify additional permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious areas so that the permittee maintains a minimum of 5 sites in their inventory, until such a time when the permittee has less than 5 sites remaining

Provide any additional details on activities planned for permit year 7 below:

During Permit Year 7, the Town plans to continue to secure funding from the Stormwater Enterprise Fund and will continue to work with an outside consultant to assist the Town into coming into compliance with permit requirements through Permit Year 7.

Part V: Certification of Small MS4 Annual Report 2024

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

Austin Cyganiewicz

Title:

Town Administrator

Seth Knipe, Acting TA

Signature:

Seth Knipe

Date:

9/26/2024

*[Signatory may be a duly authorized
representative]*