

Year 3 Annual Report
Massachusetts Small MS4 General Permit
Reporting Period: July 1, 2020-June 30, 2021

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2020 and June 30, 2021 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name:

Title:

Street Address Line 1:

Street Address Line 2:

City:

State:

Zip Code:

Email:

Phone Number:

Stormwater Management Program (SWMP) Information

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

Impairment(s)

- ☐ Bacteria/Pathogens
 ☐ Chloride
 ☐ Nitrogen
 ☐ Phosphorus
☐ Solids/ Oil/ Grease (Hydrocarbons)/ Metals

TMDL(s)

- In State:**
☐ Assabet River Phosphorus
 ☐ Bacteria and Pathogen
 ☐ Cape Cod Nitrogen
☐ Charles River Watershed Phosphorus
 ☒ Lake and Pond Phosphorus
Out of State:
☐ Bacteria/Pathogens
 ☐ Metals
 ☒ Nitrogen
 ☐ Phosphorus

Clear Impairments and TMDLs

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Year 3 Requirements

- ☒ Inspected and screened all outfalls/interconnections (excluding Problem and Excluded outfalls)
☐ Updated outfall/interconnection priority ranking based on the information collected during the dry weather inspections as necessary
☐ Post-construction bylaw, ordinance, or other regulatory mechanism was updated and adopted consistent with permit requirements

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above year 3 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

The Town's consultant has completed the initial IDDE screening and sampling. Based on the results of this screening the Town is aware of the recommendations to alter the priority ranking of several of these outfalls. These updates have not been formally adopted. The Town intends to update its outfall priority ranking in Year 4 as funding allows.

Additionally, the Town is planning to update its post-construction bylaw, ordinance, or other regulatory mechanism consistent with permit requirements in Year 4 as well.

Annual Requirements

- ☒ Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
☒ Kept records relating to the permit available for 5 years and made available to the public

- ☐ The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
- ☐ This is not applicable because we do not have sanitary sewer
 - ☒ This is not applicable because we did not find any new SSOs
 - ☐ The updated SSO inventory is attached to the email submission
 - ☐ The updated SSO inventory can be found at the following website:

- ☒ Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- ☒ Provided training to employees involved in IDDE program within the reporting period
- ☒ All curbed roadways were swept at least once within the reporting period
- ☒ Updated system map due in year 2 as necessary
- ☒ Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- ☐ Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- ☒ Updated inventory of all permittee owned facilities as necessary
- ☐ O&M programs for all permittee owned facilities have been completed and updated as necessary
- ☐ Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- ☐ Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- ☒ Inspected all permittee owned treatment structures (excluding catch basins)

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above annual requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

The Town is working to complete drafts of the Year 2 written operations and maintenance documents (Buildings and Facilities, Parks and Open Space, and Vehicles and Equipment). The Town is also working on drafts of the required SWPPP at the Highway Barn. Due to the Town's small size, Town staff have significant overlap in their responsibilities.

COVID-19 continued to create a different set of priorities during the time when staff had intended to develop and finalize many of these documents. As such, the Town will work to complete these requirements as soon as possible.

Nitrogen (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- ☒ Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers

- ☒ Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- ☒ Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- ☐ Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Potential structural BMPs

Any structural BMPs listed in Table 3 of Attachment 1 to Appendix H already existing or installed in the regulated area by the permittee or its agents was tracked and the nitrogen removal by the BMP was

- ☐ estimated consistent with Attachment 1 to Appendix H. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated nitrogen removed in mass per year by the BMP were documented.

- ☐ The BMP information is attached to the email submission
- ☐ The BMP information can be found at the following website:

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Town sweeps some streets multiple times per year, ahead of certain public holidays when town streets are used for parades, and as needed when increased sedimentation occurs.

Lake and Pond Phosphorus TMDL

- ☐ Completed the funding source assessment

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

☒ Yes

☐ No

If yes, describe below, including any relevant impairments or TMDLs:

In the 2016 Integrated List of Waters, Depot Pond was changed from category 4A to 4C, but the Town notes that the TMDL requirements in Appendix F part A.II continue to apply until such time as the TMDL is modified. This designation has not changed in the draft 2018/2020 Integrated List of Waters.

The Otter River saw all impairments that require monitoring (Fecal Coliform, Turbidity, Total Dissolved Solids, Nutrient/Eutrophication) lifted under the 2016 Integrated List of Waters following a change in the water quality standard (Fecal coliform) or attainment of the applicable water quality standard (Turbidity, TDS, Nutrient/Eutrophication).

The 2016 Integrated List of Waters, dated December 2019, was approved by the EPA January 2, 2020. The Town believes this delisting relieves it of the additional requirements in Appendix H parts III and V, relating to public education, illicit discharge prioritization, and street sweeping, under section 3 of those parts. The Town will update its SWMP to reflect these changes.

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed **during this reporting period:**

Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP:Think Blue Residents Pet Waste Flyer

Message Description and Distribution Method:

A flyer describing the negative effects of pet waste on water quality will be distributed annually with each dog license issuance/renewal.

https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/pet_waste_flyer.jpg

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Number of flyers distributed, measured as number of licenses issued and renewed.

Message Date(s):

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

The Town used the census as an opportunity to send residents the pet waste flyers this permit year. Approximately 2,500 pet waste flyers were distributed.

BMP:EPA Septic Homeowner Brochure

Message Description and Distribution Method:

A brochure about how to properly maintain a septic system will be mailed to residents in catchments that discharge to waterbodies that are impaired for bacteria. The brochure includes information about inspecting and pumping a septic system, items that should not be flushed and signs of a failing septic system.

https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/septic_system_flyer.pdf

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Number of flyers distributed

Message Date(s): Annually in the fall

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

Septic homeowner brochure is posted on the Town's MS4 webpage which received 59 total views (27 unique views) since Jan 1, 2021.

BMP:Think Blue Landscaping Infographic

Message Description and Distribution Method:

A flyer describing lawn and garden tips to reduce stormwater pollution will be posted on the Town website. The link to the flyer will be shared on social media twice a year (once in the spring and once in the fall). This flyer discusses proper disposal of yard waste (grass clippings and leaf litter) and fertilizer use.
https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/lawn_care_-_stormwater.pdf

Targeted Audience: Residents and Businesses/Institutions/Commercial Facilities

Responsible Department/Parties: Board of Health

Measurable Goal(s):

Number of post views, shares and likes

The landscaping infographic is posted on the Town's MS4 webpage which received 59 total views (27 unique views) since Jan 1, 2021.

The flyer was distributed with 1,472 sewer bills and to approximately 125 home sales.

Message Date(s): Twice a year (once in the spring and once in the fall)

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP:Think Blue Residents Pet Waste Social Media Post

Message Description and Distribution Method:

A social media post will be shared on the Town's Facebook page annually in the summer. The social media post reminds residents to pick up dog waste to keep water clean and provides a link to the Think Blue Massachusetts website.

<https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/petwaste.png>

Targeted Audience: Residents

Responsible Department/Parties: Board of Health

Measurable Goal(s):

Number of post views, shares and likes.

Message Date(s): Annually in the summer

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

Two pet waste flyers are posted on the Town's MS4 webpage which received 59 total views (27 unique views) since Jan 1, 2021

BMP:Think Blue Parking Lot Infographic

Message Description and Distribution Method:

A flyer describing ways that businesses can reduce stormwater pollution will be mailed to business owners. Tips include frequently sweeping parking lots, keeping trash barrels covered, and maintaining stormwater structures.

<https://www.templetonma.gov/sites/g/files/vyhlif3911/f/uploads/tbm-parking-lot-flyer-final-01272019.doc.pdf>

Targeted Audience: Businesses, institutions and commercial facilities

Responsible Department/Parties: Building Department

Measurable Goal(s):

Number of flyers distributed

Message Date(s): Annually in the spring

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

Parking lot infographic is posted on the Town's MS4 webpage which received 59 total views (27 unique views) since Jan 1, 2021

BMP:Think Blue Developers Sediment Control Flyer

Message Description and Distribution Method:

A flyer describing the importance of sediment and erosion controls for construction sites will be distributed

with every approved construction permit.

Targeted Audience: Developers (construction)

Responsible Department/Parties: Planning Board

Measurable Goal(s):

Number of flyers distributed, measured as number of permits issued.

Message Date(s): Rolling throughout the year

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

The Town did not have any construction projects with more than 1 acre of disturbance in Year 3. The Town is aware of planned development projects that may disturb greater than 1 acre of land in Year 4 and intends to distribute these materials as developers apply for permits.

BMP:Think Blue Developers Sediment Control Press Release

Message Description and Distribution Method:

A press release about the importance of erosion control on construction sites to prevent stormwater pollution will be posted on the Town's website.

https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/erosion_control_-_flyer.pdf

Targeted Audience: Developers (construction)

Responsible Department/Parties: Building Department

Measurable Goal(s):

Number of views measured as number of unique page visits

The sediment control flyer is posted on the Town's MS4 webpage which received 59 total views (27 unique views) since Jan 1, 2021

Message Date(s): Annually in the fall

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP:Think Blue Materials Handling Flyer

Message Description and Distribution Method:

A flyer describing ways that industrial site owners can reduce stormwater pollution will be distributed to every industrial facility with a NPDES permit. Tips include how to properly store and dispose of hazardous materials and how to minimize leaks and spills.

<https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/tbm-industrial-material-handling-0127201.pdf>

Targeted Audience: Industrial facilities

Responsible Department/Parties: Planning Board

Measurable Goal(s):

Number of flyers distributed

Message Date(s): Annually in the fall

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

The materials handling flyer is posted on the Town's MS4 webpage which received 59 total views (27 unique views) since Jan 1, 2021

BMP: Think Blue Fleet Maintenance Press Release**Message Description and Distribution Method:**

A press release about the importance of maintaining vehicles and equipment on industrial sites to prevent stormwater pollution from oil, gasoline and grease will be posted on the Town website.

<https://www.templetonma.gov/sites/g/files/vyhlf3911/f/uploads/toc-tbm-industrial-flyer-06262018.pdf>

Targeted Audience: Industrial Facilities

Responsible Department/Parties: Building Department

Measurable Goal(s):

Number of views measured as number of unique page visits

A fleet maintenance flyer is posted on the Town's MS4 webpage which received 59 total views (27 unique views) since Jan 1, 2021

Message Date(s): Annually in the spring

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

The stormwater management plan is posted on the Town website with contact information available for the public to send comments.

Was this opportunity different than what was proposed in your NOI? Yes ☐ No ☒

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

The public is typically invited to a clean-up at Gilman Waite Park. Due to COVID-19, the public were not invited in Year 3. The clean-up occurred with Town staff.

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

☐ This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.***

Number of SSOs identified:

Number of SSOs removed:

MS4 System Mapping

Optional: Provide additional status information regarding your map:

One new catch basin was found but the map has yet to be updated

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.

- ☐ No outfalls were inspected
- ☒ The outfall screening data is attached to the email submission
- ☐ The outfall screening data can be found at the following website:

*Below, report on the number of outfalls/interconnections screened **during this reporting period**.*

Number of outfalls screened:

*Below, report on the percent of outfalls/interconnections screened **to date**.*

Percent of outfalls screened:

Optional: Provide additional information regarding your outfall/interconnection screening:

The Town has completed their outfall investigations. No outfalls were found to have evidence of likely sewer input. One outfall had visual evidence of potential illicit discharge (an oily sheen). The results of the screening indicated that four outfalls could be moved from low to high priority ranking for catchment investigations.

Catchment Investigations

If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.

- ☒ No catchment investigations were conducted
- ☐ The catchment investigation data is attached to the email submission
- ☐ The catchment investigation data can be found at the following website:

*Below, report on the number of catchment investigations completed **during this reporting period**.*

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date**.*

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

The Town plans to commence catchment investigations now that outfall screening is complete, as expeditiously as staff and funding allow.

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- ☒ No illicit discharges were found
- ☐ The illicit discharge removal report is attached to the email submission
- ☐ The illicit discharge removal report can be found at the following website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period**.*

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018)**.*

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

One outfall, at time of inspection, had visual evidence of potential illicit discharge near an auto repair facility. Town staff have examined the facility and spoke with the owner. At the time of inspection, the garage and outside areas appeared to be well maintained, with no evidence of staining. The owner was advised to take measures to prevent fluids from leaking vehicles from draining to the storm drain. This outfall will be moved to high priority for catchment investigations.

Employee Training

Describe the frequency and type of employee training conducted **during this reporting period**:

The Illicit Discharge Detection and Elimination (IDDE) Training was conducted by Fuss & O'Neill on 08/16/2021. The training was held remotely via WebEx. The workshop trained participants on important aspects of the IDDE program, including how to recognize SSOs and other illicit discharges during catch basin inspections.

MCM4: Construction Site Stormwater Runoff Control

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period**.*

Number of site plan reviews completed:

Number of inspections completed:

Number of enforcement actions taken:

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

No projects disturbing greater than 1 acre of land occurred during this permit year.

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

As-built Drawings

*Below, report on the number of as-built drawings received **during this reporting period**.*

Number of as-built drawings received:

Optional: Enter any additional information relevant to the submission of as-built drawings:

Street Design and Parking Lots Report

Describe the status of the street design and parking lots assessment due in year 4 of the permit term, including any planned or completed changes to local regulations and guidelines:

This Town has not yet addressed this permit requirement. The Town intends to complete this assessment in Year 4 as funding allows.

Green Infrastructure Report

Describe the status of the green infrastructure report due in year 4 of the permit term, including the findings and progress towards making the practice allowable:

This Town has not yet addressed this permit requirement. The Town intends to complete this assessment in Year 4 as funding allows.

Retrofit Properties Inventory

Describe the status of the inventory, due in year 4 of the permit term, of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

This Town has not yet addressed this permit requirement. The Town intends to complete this inventory in Year 4 as funding allows.

MCM6: Good Housekeeping

Catch Basin Cleaning

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

Below, report on the total number of catch basins in the MS4 system.

Total number of catch basins:

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

The catch basin would be revisited and its catchment area assessed for problems. The Town increases the frequency of inspections and cleaning of problem catch basins. The 306 catch basins inspected are town-wide, not only within the MS4 area.

Street Sweeping

*Report on street sweeping completed **during this reporting period** using one of the three metrics below.*

☐ Number of miles cleaned:

☒ Volume of material removed:

☐ Weight of material removed:

Stormwater Pollution Prevention Plan (SWPPP)

*Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period**.*

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

Additional Information

Monitoring or Study Results

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- ☒ Not applicable
- ☐ The results from additional reports or studies are attached to the email submission
- ☐ The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

The Town's consultant is conducting I/I investigations on its sanitary sewer system. A summary report is currently in progress.

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

COVID-19 Impacts

Optional: If any of the above year 3 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

The Town is working to meet its permit obligations as expeditiously as possible given its financial and staffing constraints resulting from COVID-19. It is aware that it has incomplete permit requirements and chose to focus its limited resources on completing its IDDE requirements for the Year 3 deadline. The Town is

working with its consultant to meet its permit requirements, and will continue these efforts as its limited staff and financial resources allow.

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 4 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree ☒

- Develop a report assessing current street design and parking lot guidelines and other local requirements within the municipality that affect the creation of impervious cover
- Develop a report assessing existing local regulations to determine the feasibility of making green infrastructure practices allowable when appropriate site conditions exist
- Identify a minimum of 5 permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious areas

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implement program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Enclose all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements
- Inspect all permittee owned treatment structures (excluding catch basins)

Provide any additional details on activities planned for permit year 4 below:

Part V: Certification of Small MS4 Annual Report 2021

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

Title:

Signature:

Date:

*[Signatory may be a duly authorized
representative]*