

Year 3 Annual Report

Massachusetts Small MS4 General Permit

Reporting Period: July 1, 2020-June 30, 2021

****Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form****

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2020 and June 30, 2021 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization: Town of Dartmouth

EPA NPDES Permit Number: MAR041102

Primary MS4 Program Manager Contact Information

Name: Timothy Barber

Title: Interim Director of Public Works

Street Address Line 1: 759 Russells Mills Road

Street Address Line 2:

City: Dartmouth

State: MA

Zip Code: 02748

Email: tbarber@town.dartmouth.ma.us

Phone Number: (508) 999-0740

Stormwater Management Program (SWMP) Information

SWMP Location (web address): <https://www.town.dartmouth.ma.us/departments-public-works/pages/ms4-stormwater-management-plan>

Date SWMP was Last Updated: September 2020

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

Impairment(s)

- ☒ Bacteria/Pathogens
 ☐ Chloride
 ☒ Nitrogen
 ☐ Phosphorus
☒ Solids/ Oil/ Grease (Hydrocarbons)/ Metals

TMDL(s)

- In State:**
☐ Assabet River Phosphorus
 ☒ Bacteria and Pathogen
 ☐ Cape Cod Nitrogen
☐ Charles River Watershed Phosphorus
 ☐ Lake and Pond Phosphorus
Out of State:
☐ Bacteria/Pathogens
 ☐ Metals
 ☐ Nitrogen
 ☐ Phosphorus

Clear Impairments and TMDLs

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Year 3 Requirements

- ☒ Inspected and screened all outfalls/interconnections (excluding Problem and Excluded outfalls)
☒ Updated outfall/interconnection priority ranking based on the information collected during the dry weather inspections as necessary
☐ Post-construction bylaw, ordinance, or other regulatory mechanism was updated and adopted consistent with permit requirements

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above year 3 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

The Town drafted Regulations for the Stormwater Management Bylaw for consistency with the 2016 Small MS4 General Permit requirements in Permit Year 3. In Permit Year 4 these regulations will be reviewed and adopted by the Board of Public Works.

Annual Requirements

- ☒ Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
☒ Kept records relating to the permit available for 5 years and made available to the public
☒ The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
 - ☐ This is not applicable because we do not have sanitary sewer
 - ☒ This is not applicable because we did not find any new SSOs

- ☐ The updated SSO inventory is attached to the email submission
- ☐ The updated SSO inventory can be found at the following website:

- ☒ Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- ☒ Provided training to employees involved in IDDE program within the reporting period
- ☒ All curbed roadways were swept at least once within the reporting period
- ☒ Updated system map due in year 2 as necessary
- ☒ Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- ☒ Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- ☒ Updated inventory of all permittee owned facilities as necessary
- ☒ O&M programs for all permittee owned facilities have been completed and updated as necessary
- ☐ Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- ☒ Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- ☐ Inspected all permittee owned treatment structures (excluding catch basins)

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above annual requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Since the Town Facilities were still closed to the public during PY3, in person distribution of educational brochures was limited.

Several town-owned BMPs were inspected and maintained in Permit Year 3 however not all BMPs are being proactively maintained on an annual basis.

The Town's "Good Housekeeping and Pollution Prevention Program for Municipal Operations and Maintenance" includes maintenance procedures for Town facilities and MS4 infrastructure, which are implemented to the maximum extent practicable.

Bacteria/ Pathogens (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- ☒ Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- ☒ Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- ☒ Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Educational materials about proper management of pet waste have been made available on the Town's Animal Control website (<https://www.town.dartmouth.ma.us/animal-control/pages/animal-control-laws-applications>). Since the Town Facilities were still closed to the public during PY3, in person distribution of educational brochures were not available at the time dog licenses were issued.

Nitrogen (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- ☒ Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers
- ☒ Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- ☒ Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- ☒ Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Potential structural BMPs

Any structural BMPs listed in Table 3 of Attachment 1 to Appendix H already existing or installed in the regulated area by the permittee or its agents was tracked and the nitrogen removal by the BMP was

- ☒ estimated consistent with Attachment 1 to Appendix H. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated nitrogen removed in mass per year by the BMP were documented.

- ☐ The BMP information is attached to the email submission
- ☐ The BMP information can be found at the following website:

N/A

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

No known municipal BMPs were installed in the Appogansett Bay Watershed after the permit issuance date and therefore this requirement is not applicable. Moving forward the Town will track and calculate the above information for any structural BMPs installed within the watershed.

Solids, Oil and Grease (Hydrocarbons), or Metals

Annual Requirements

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- ☒ Increased street sweeping frequency of all municipal owned streets and parking lots to a schedule that targets areas with potential for high pollutant loads
- ☒ Prioritized inspection and maintenance for catch basins to ensure that no sump shall be more than 50 percent full; Cleaned catch basins more frequently if inspection and maintenance activities indicated excessive sediment or debris loadings

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

☒ Yes

☐ No

If yes, describe below, including any relevant impairments or TMDLs:

During Permit Year 3 the Town modified its outfall mapping by adding eight (8) outfalls and removing thirty-two (32) previously listed outfalls resulting in a total of 283 MS4 regulated outfalls in Town. The thirty-two (32) outfalls were removed from the MS4 mapping and will be recategorized as a different structure (e.g., culvert, BMP inlet) or removed because they are owned or operated by another entity. These modifications removed the following receiving waterbodies, Isolated Wetland off of Mocking Bird Path and Songbird Drive, but this update did not change any impairments/TMDLs listed in the NOI.

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed **during this reporting period:**

Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP: 1A: Education and Outreach to Residents (Multi-media Methods)

Message Description and Distribution Method:

The Animal Control website continues to provide a link to the brochure, "Pet Waste and Bathing Beaches" that describes the risks to the environment and public health if pet waste is not cleaned up.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

The brochures are available to all visitors of the Town's website.

Message Date(s):

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: 1A: Education and Outreach to Residents (Multi-media Methods)

Message Description and Distribution Method:

Brochures on proper disposal of grass clippings remained on the Town's website in the Curbside Yard Waste Collection schedule in addition to brochures from the Buzzards Bay Action Committee and MassDEP detailing proper lawn care and promoting slow-release fertilizer use.

<https://www.town.dartmouth.ma.us/dartmouth-stormwater-management-program>

<https://www.town.dartmouth.ma.us/solid-waste-recycling-division>

<https://www.town.dartmouth.ma.us/departments-public-works/pages/ms4-stormwater-management-plan>

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

The brochures are available to all visitors of the Town's website.

Message Date(s): Ongoing

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: 1A: Education and Outreach to Residents (Multi-media Methods)

Message Description and Distribution Method:

Dartmouth remains a member of the community of the Buzzards Bay Coalition. The Buzzards Bay Coalition provides educational information on its website that focuses on nitrogen pollution and the impact of septic systems.

<https://www.savebuzzardsbay.org/current-issues/nitrogen-pollution/>

Targeted Audience: Residents

Responsible Department/Parties: Buzzards Bay Coalition

Measurable Goal(s):

The information is available to all visitors of the Buzzards Bay Coalition's website.

Message Date(s): Ongoing

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: 1A: Education and Outreach to Residents (Multi-media Methods)

Message Description and Distribution Method:

The Town kept the posters "Don't Let Pollution Go Down the Drain" at Town Hall for all residents to view with business cards that residents can take that explain how to report illicit discharges.

Targeted Audience: Residents

Responsible Department/Parties: DPW, Board of Health

Measurable Goal(s):

The posters are on display for all Town Hall visitors.

Message Date(s): Ongoing

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: 1A: Education and Outreach to Residents (Multi-media Methods)

Message Description and Distribution Method:

The Dartmouth Natural Resources Trust (DNRT) focuses on protecting Dartmouth's natural resources and has educational information on their website.

Targeted Audience: Residents

Responsible Department/Parties: Dartmouth Natural Resources Trust

Measurable Goal(s):

The information is available to all visitors of the DNRT's website and on their social media pages.

Message Date(s): Ongoing

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: 1A: Education and Outreach to Residents (Multi-media Methods)

Message Description and Distribution Method:

The flyer "Don't Leaf Dartmouth's Water to Chance This Fall" contains information on proper leaf disposal to help keep Dartmouth's waterways clean and continues to be displayed at the Town Hall, DPW, and Library.

Targeted Audience: Residents

Responsible Department/Parties: DPW, Board of Health

Measurable Goal(s):

The flyers are on display for all Town Hall, DPW, and Library visitors.

Message Date(s): Ongoing

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: 1A: Education and Outreach to Residents (Multi-media Methods)

Message Description and Distribution Method:

For residents with septic systems, there is a link to the MassDEP article "Caring for your Septic System" which is located on the Board of Health Page.

Targeted Audience: Residents

Responsible Department/Parties: DPW, Board of Health

Measurable Goal(s):

Visitors of the Town's website can access the link to the article.

Message Date(s):

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

BMP: 1A: Education and Outreach to Residents (Multi-media Methods)

Message Description and Distribution Method:

Like last year, on behalf of the members of the Buzzards Bay Stormwater Collaborative, Think Blue Massachusetts ran an educational advertising campaign. The "Fowl Water" advertisement helps viewers visualize stormwater pollution from motor oil, pet waste, and trash become stormwater pollution. Additionally, The BBAC website provides specific pages dedicated to stormwater education and outreach. The web page contains information about various information on how to reduce stormwater pollution including proper pet waste disposal, fertilizer use, and auto care. There are also links to lawn care brochures and stormwater mailers and fliers.

Targeted Audience: Residents

Responsible Department/Parties: Buzzards Bay Stormwater Collaborative

Measurable Goal(s):

The public education materials are available to all visitors of the BBAC website.

Message Date(s): Ongoing

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☐ No ☒

If yes, describe why the change was made:

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

The Stormwater Management Plan (SWMP) remains publicly available on the Town's website for ongoing public review and feedback.

Was this opportunity different than what was proposed in your NOI? Yes ☐ No ☒

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

- The Town's Stormwater Working Group meet on an as-needed basis to review Permit Year 3 items. In Permit Year 3, the Group met on November 12, 2020 and March 15, 2021.
- The Town continues to provide curbside Christmas tree collection for all residents in January.
- Household Hazardous Waste Drop-off Day took place on May 15, 2021 at Crapo Hill Landfill.
- The Town's annual Dartmouth Green Up Day was held April 23, 2021.

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

☐ This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period**.*

Number of SSOs identified:

Number of SSOs removed:

MS4 System Mapping

Optional: Provide additional status information regarding your map:

The Town continues to refine the MS4 GIS mapping as the IDDE Program is implemented and field investigations are completed. Including adding new outfalls and updating incorrectly mapped features.

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.

- ☐ No outfalls were inspected
- ☒ The outfall screening data is attached to the email submission
- ☐ The outfall screening data can be found at the following website:

*Below, report on the number of outfalls/interconnections screened **during this reporting period**.*

Number of outfalls screened:

*Below, report on the percent of outfalls/interconnections screened **to date**.*

Percent of outfalls screened:

Optional: Provide additional information regarding your outfall/interconnection screening:

In Permit Year 3, the Town and their stormwater consultant completed outfall investigations to screen outfalls that had not been visited in a previous Permit Year and also attempted to field verify outfalls that could not be located during previous field efforts. All 283 known MS4 outfalls have been successfully screened to date. The results of the outfall investigations and dry weather screening was used to update each outfall's priority ranking.

Catchment Investigations

If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.

- ☒ No catchment investigations were conducted
- ☐ The catchment investigation data is attached to the email submission
- ☐ The catchment investigation data can be found at the following website:

*Below, report on the number of catchment investigations completed **during this reporting period**.*

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date**.*

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

No catchment investigations were completed in Permit Year 3 because the Town has not identified any problem catchments.

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- ☒ No illicit discharges were found
- ☐ The illicit discharge removal report is attached to the email submission
- ☐ The illicit discharge removal report can be found at the following website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period**.*

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018)**.*

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

There were no known discharges of sanitary wastewater, reports of illegal dumping or spills to the MS4 in Permit Year 3.

Employee Training

Describe the frequency and type of employee training conducted **during this reporting period**:

An IDDE Training was completed by Town staff who implement the IDDE Program on September 10, 2020, September 11, 2020, September 14, 2020, September 15, 2020 and September 16, 2020.

MCM4: Construction Site Stormwater Runoff Control

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period**.*

Number of site plan reviews completed: 9

Number of inspections completed: 7

Number of enforcement actions taken: 0

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

The seven inspections above represent the seven sites with ongoing inspections that took place in Permit Year 3. Logs for each site are available at the DPW.

There were no formal enforcement actions taken; the DPW Department makes every attempt to work with developers for adequate construction period controls before issuing a formal violation.

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

As-built Drawings

*Below, report on the number of as-built drawings received **during this reporting period**.*

Number of as-built drawings received: 5

Optional: Enter any additional information relevant to the submission of as-built drawings:

The requirement of submission of as-built drawings has been met through the adoption of Chapter 313 of the Town's General Bylaws: Stormwater Management Bylaw, which requires the submission of an as-built plan.

Street Design and Parking Lots Report

Describe the status of the street design and parking lots assessment due in year 4 of the permit term, including any planned or completed changes to local regulations and guidelines:

The Town plans to complete this requirement in PY4.

Green Infrastructure Report

Describe the status of the green infrastructure report due in year 4 of the permit term, including the findings and progress towards making the practice allowable:

The Town plans to complete this requirement in PY4.

Retrofit Properties Inventory

Describe the status of the inventory, due in year 4 of the permit term, of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

The Town plans to complete this requirement in PY4.

MCM6: Good Housekeeping

Catch Basin Cleaning

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected: 3,090

Number of catch basins cleaned: 3,090

Total volume or mass of material removed from all catch basins: 9 tons

Below, report on the total number of catch basins in the MS4 system.

Total number of catch basins: 3,090

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

Due to using salt for deicing during the winter, the Town does not experience excessive sediment buildup in catch basins. However, if there is excessive sediment loading in a specific area, the Town completes additional targeted cleaning on an as-needed basis.

Street Sweeping

*Report on street sweeping completed **during this reporting period** using one of the three metrics below.*

- ☐ Number of miles cleaned:
- ☐ Volume of material removed: [Select Units]
- ☒ Weight of material removed:

Stormwater Pollution Prevention Plan (SWPPP)

*Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period**.*

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

The DPW/Highway Facility and Transfer Station is outside of the urbanized area but the Town has elected to do a SWPPP and is completing quarterly inspections. The SWPPP for the DPW/Highway Facility and Transfer Station was certified in May 2021. Third and Fourth quarter site inspections were completed in PY3.

Additional Information**Monitoring or Study Results**

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- ☐ Not applicable
- ☒ The results from additional reports or studies are attached to the email submission
- ☐ The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Buzzards Bay Stormwater Collaborative performed water quality investigations at 10 storm drain networks in Dartmouth in Permit Year 3. The report is attached.

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

Dartmouth continues to sweep all municipal owned streets and parking lots two times per year.

All catch basins were cleaned in Permit Year 3.

Chapter 313 of the Town's General By-laws, Stormwater Management, fulfills part of the MCM 4 and MCM 5 Construction and Post-Construction Stormwater Management requirements. Regulations have been drafted that comply with the General Permit requirements. In Permit Year 4 these regulations will be reviewed and adopted by the Board of Public Works.

COVID-19 Impacts

Optional: If any of the above year 3 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Since the Town Facilities were still closed to the public during part of PY3, in person distribution of educational brochures was limited.

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 4 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree ☒

- Develop a report assessing current street design and parking lot guidelines and other local requirements within the municipality that affect the creation of impervious cover
- Develop a report assessing existing local regulations to determine the feasibility of making green infrastructure practices allowable when appropriate site conditions exist
- Identify a minimum of 5 permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious areas

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually

- Continue investigations of catchments associated with Problem Outfalls
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implement program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Enclose all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements
- Inspect all permittee owned treatment structures (excluding catch basins)

Provide any additional details on activities planned for permit year 4 below:

The Town acknowledges the General Permit Year 4 requirements and will complete as many activities as possible based on funding and staff availability.

Part V: Certification of Small MS4 Annual Report 2021

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

Tim Barber

Title:

Interim Director of Public Works

Signature:

Date:

*[Signatory may be a duly authorized
representative]*