

Year 2 Annual Report
Massachusetts Small MS4 General Permit
Reporting Period: July 1, 2019-June 30, 2020

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2019 and June 30, 2020 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name: Title:

Street Address Line 1:

Street Address Line 2:

City: State: Zip Code:

Email: Phone Number:

Stormwater Management Program (SWMP) Information

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

Impairment(s)

Bacteria/Pathogens
 Chloride
 Nitrogen
 Phosphorus
 Solids/ Oil/ Grease (Hydrocarbons)/ Metals

TMDL(s)

In State:
 Assabet River Phosphorus
 Bacteria and Pathogen
 Cape Cod Nitrogen
 Charles River Watershed Phosphorus
 Lake and Pond Phosphorus

Out of State:
 Bacteria/Pathogens
 Metals
 Nitrogen
 Phosphorus

Clear Impairments and TMDLs

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Year 2 Requirements

- Completed Phase I of system mapping
- Developed a written catchment investigation procedure and added the procedure to the SWMP
- Developed written procedures to require the submission of as-built drawings and ensure the long term operation and maintenance of completed construction sites and added these procedures to the SWMP
- Enclosed or covered storage piles of salt or piles containing salt used for deicing or other purposes
- Developed written operations and maintenance procedures for parks and open space, buildings and facilities, and vehicles and equipment and added these procedures to the SWMP
- Developed an inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment and added this inventory to the SWMP
- Completed a written program for MS4 infrastructure maintenance to reduce the discharge of pollutants
 - Developed written SWPPPs, included in the SWMP, for all of the following permittee owned or
 - operated facilities: maintenance garages, public works yards, transfer stations, and other waste handling facilities where pollutants are exposed to stormwater

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above year 2 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- Kept records relating to the permit available for 5 years and made available to the public
- The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
 - This is not applicable because we do not have sanitary sewer
 - This is not applicable because we did not find any new SSOs
 - The updated SSO inventory is attached to the email submission
 - The updated SSO inventory can be found at the following website:

https://www.wayland.ma.us/sites/g/files/vyhlf4016/f/uploads/wayland_swmp_final_june_2020_update_year2_final.pdf
- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- Provided training to employees involved in IDDE program within the reporting period
- All curbed roadways were swept at least once within the reporting period
- Updated outfall and interconnection inventory and priority ranking as needed

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above annual requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

The Town planned to have an in-person Town Hall meeting in April 2020 to present the content of the SWMP and allow residents to provide feedback. Due to COVID-19 physical distancing constraints, this meeting will now take place in Spring 2021. As an alternative to the planned April Town Hall, the SWMP was posted online, where residents were able to submit comments.

Bacteria/ Pathogens (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)Annual Requirements*Public Education and Outreach**

- Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Town planned to provide a brochure detailing proper dog waste management at the time of dog licensure in the Spring. However, due to COVID-19 physical distancing requirements, licensure did not take place in person. In lieu of distribution during that time, the brochure was made available at Town Hall, the Department of Public Works, and online as an intermediate solution. The Town is rethinking how to conduct public education and outreach in a more effective manner going forward to address the constraints caused by COVID-19.

Phosphorus (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Distributed an annual message in the spring (April/May) encouraging the proper use and disposal of grass clippings and encouraging the proper use of slow-release and phosphorus-free fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Potential structural BMPs

- Any structural BMPs already existing or installed in the regulated area by the permittee or its agents was tracked and the phosphorus removal by the BMP was estimated consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated phosphorus removed in mass per year by the BMP were documented.

- The BMP information is attached to the email submission
- The BMP information can be found at the following website:

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Solids, Oil and Grease (Hydrocarbons), or Metals

Annual Requirements

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- Increased street sweeping frequency of all municipal owned streets and parking lots to a schedule that targets areas with potential for high pollutant loads

- Prioritized inspection and maintenance for catch basins to ensure that no sump shall be more than 50 percent full; Cleaned catch basins more frequently if inspection and maintenance activities indicated excessive sediment or debris loadings

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Town conducts cleaning once during the Spring to clean all the MS4 catch basins, and again during the fall to target catch basins that were more the 50% full during the Spring cleaning.

Charles River Watershed Phosphorus TMDL

- Completed Legal Analysis

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

- Yes
 No

If yes, describe below, including any relevant impairments or TMDLs:

The Town updated all MS4 relevant documents and reports including the SWMP, IDDE Plan, and SW System Map using the Final 2016 303D list published by the EPA in 2020. The following changes to impairments were made:

- Hop Brook is no longer impaired by fecal coliform;
- Sudbury River (segment MA82A-03) is now impaired by E. Coli.

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed **during this reporting period:**

Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP: Take Care of Your Yard

Message Description and Distribution Method:

A brochure is available at DPW and Town Hall and messaging was posted on the Town website at the following address: <https://www.wayland.ma.us/department-public-works/pages/stormwater-management>
The message included the following information and guidance: "Bag your grass clippings and bring them to the Transfer Station in the Spring with the required sticker. In the Fall, take bagged leaves to the Transfer Station with the sticker. Or, make compost from them. Do not dump clippings or leaves in the brook or storm drain or leave them on the sidewalk."

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Be Responsible for Dog Waste

Message Description and Distribution Method:

A brochure is available at DPW and Town Hall and messaging was posted on the Town website at the following address: <https://www.wayland.ma.us/department-public-works/pages/stormwater-management>
The message included the following information and guidance: "Pet waste includes harmful bacteria and nitrogen that pollutes water and damages fish habitats. Bring a doggy bag with you on walks to pick up waste. Dog waste stations are located throughout Town in parks. Dispose of your dogs waste at the waste station, in the trash, or down your toilet. Never put your pet's waste down a drain."

Targeted Audience: Dog Owners

Responsible Department/Parties: Department of Public Works, Recreation Department

Measurable Goal(s):
200 brochures were taken by residents.

Message Date(s): Outreach materials have been continuously available since permit year 1.

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Have a Septic System?

Message Description and Distribution Method:
A brochure is available at DPW and Town Hall and messaging was posted on the Town website at the following address: <https://www.wayland.ma.us/department-public-works/pages/stormwater-management>
The message included the following information and guidance: "Septic systems can pollute public streams and rivers, if not maintained properly. If your yard starts to smell, or lush plants are growing, your septic system may need attention. If it gets too bad, its contents might back up into your home."

Targeted Audience: Residents and Property Owners

Responsible Department/Parties: Department of Public Works

Measurable Goal(s):
200 brochures were taken by residents.

Message Date(s): Outreach materials have been continuously available since permit year 1.

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Lawn Chemicals and Fertilizers

Message Description and Distribution Method:
A brochure is available at DPW and Town Hall and messaging was posted on the Town website at the following address: <https://www.wayland.ma.us/department-public-works/pages/stormwater-management>

The message included the following information and guidance: "According to experts, most homeowners over-fertilize their lawns. If you use too much fertilizer, the excess will just wash away in the next rain, polluting our waters. Use fertilizers sparingly and sweep up driveways, sidewalks and walkways. Test your soil and read the label before you apply fertilizer. Choose to use an organic, long-lasting fertilizer in the Fall and corn gluten in early Spring. Corn gluten is a pre-emergent weed control and fertilizer."

Targeted Audience: Residents and Property owners

Responsible Department/Parties: Department of Public Works

Measurable Goal(s):

200 brochures were taken by residents.

Message Date(s): Outreach materials have been continuously available since permit year 1.

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Soak Up the Rain!

Message Description and Distribution Method:

A brochure is available at DPW and Town Hall and messaging was posted on the Town website at the following address: <https://www.wayland.ma.us/department-public-works/pages/stormwater-management>
The message included the following information and guidance: "Want to minimize stormwater runoff? Rain barrels are your best bet! Connect gutters to water tanks, and use this collected rain to water your lawn and garden when the weather gets dry. A full rain barrel will contain enough water to care for a 200 square foot garden. Wayland is encouraging residents to harvest and save rainwater by offering residents discounted prices for rain barrels through the DPW Rain Barrel Program."

Targeted Audience: Residents

Responsible Department/Parties: Department of Public Works

Measurable Goal(s):

200 brochures were taken by residents.

Message Date(s): Outreach materials have been continuously available since permit year 1.

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Car Maintenance

Message Description and Distribution Method:

A brochure is available at DPW and Town Hall and messaging was posted on the Town website at the following address: <https://www.wayland.ma.us/department-public-works/pages/stormwater-management>
 The message included the following information and guidance: "Take your car to a commercial car wash, rather than washing your car in your driveway. Not only does the dirt and grime cause buildup issues in public drains, but detergents used in cleaning can create water quality problems. Commercial car washes have special equipment to deal with this leftover water."

Targeted Audience: Residents who own cars

Responsible Department/Parties: Department of Public Works

Measurable Goal(s):

200 brochures were taken by residents.

Message Date(s): Outreach materials have been continuously available since permit year 1.

Message Completed for: Appendix F Requirements Appendix H Requirements Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Business

Message Description and Distribution Method:

A brochure is available at DPW and Town Hall and messaging was posted on the Town website at the following address: <https://www.wayland.ma.us/department-public-works/pages/stormwater-management>
 The message included the following information and guidance: "If you use fertilizers, make sure your groundskeeper is reading the label and applying only the required amount. Some lawns don't require fertilizer at all. The University of Massachusetts offers soil tests to determine how much fertilizer your lawn may need for as low as \$12. Call (413) 545-2311 for more information about soil testing. To dispose of grass clippings and leaves: use this waste as compost and feed your garden or lawn, or collect and dispose of them properly."

Targeted Audience: Business Owners

Responsible Department/Parties: Department of Public Works

Measurable Goal(s):

200 brochures were taken by residents.

Message Date(s): Outreach materials have been continuously available since permit year 1.

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Industrial / Gas Stations

Message Description and Distribution Method:

A brochure is available at DPW and Town Hall and messaging was posted on the Town website at the following address: <https://www.wayland.ma.us/department-public-works/pages/stormwater-management> The message included the following information and guidance: "Gas, oil, and grease from gas and repair stations can wash into storm drains and pollute our waters. Keep these fluids away from the street and drains. Be sure to take care of where your waste liquid is going. Keep your storm drains free from gasoline, oil, and car cleaning products.

Targeted Audience: Gas Station Owners, Car Repair/Mechanics

Responsible Department/Parties: Department of Public Works

Measurable Goal(s):

200 brochures were taken by residents.

Message Date(s): Outreach materials have been continuously available since permit year 1.

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

The Stormwater Management Program is publicly available at the DPW Building, 66 River Road, the Wayland Free Public Library, 5 Concord Road, and is available online. The Draft SWMP was made available for public comment prior to a May 2019 DPW Board Meeting. The meeting date and agenda were advertised to the public prior to the meeting. The public is able to comment on the plan on the website, by phone, or in

person. The Town intended to have a Town hall in April, but it was postponed to Spring 2021 due to COVID.

Was this opportunity different than what was proposed in your NOI? Yes No

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

The Town started the Stormwater Task Force that will lead Wayland’s Stormwater Management Program. The Task Force is comprised of representatives of departments and other stakeholder groups with MS4 responsibilities or willingness to help. The goal of the Force is to identify opportunities for Town departments to collaborate and influence the success of the Stormwater Management Program. The first workshop took place on October 8th 2019 and representatives from the following departments were present: DPW, Building, Health, Finance, Planning, Recreation, and Conservation. The topics covered during this first workshop were: the MS4 Permit, Wayland’s SWMP, public education and outreach opportunities, suggestions for collaboration, and feedback on the SWMP. A second workshop was planned for the Spring of 2020 with the goal of identifying actionable items related to public education and outreach. The Town decided to postpone this second workshop to FY21 due to the COVID 19 emergency.

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.***

Number of SSOs identified:

Number of SSOs removed:

MS4 System Mapping

Below, check all that apply.

The following elements of the Phase I map have been completed:

- Outfalls and receiving waters
- Open channel conveyances
- Interconnections
- Municipally-owned stormwater treatment structures
- Waterbodies identified by name and indication of all use impairments
- Initial catchment delineations

Optional: Describe any additional progress you made on your map during this reporting period or provide additional status information regarding your map:

The Town has already begun mapping the Phase 2 requirements.

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses.

- The outfall screening data is attached to the email submission
- The outfall screening data can be found at the following website:

*Below, report on the number of outfalls/interconnections screened **during this reporting period.***

Number of outfalls screened:

Catchment Investigations

If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.

- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following website:

*Below, report on the number of catchment investigations completed **during this reporting period.***

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date.***

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period.***

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018)**.*

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

Employee Training

Describe the frequency and type of employee training conducted **during the reporting period**:

Employee training took place in June 2020. IDDE training materials were distributed to Town staff in person accompanied by an explanation. The Town plans to continue training staff on an annual basis.

MCM4: Construction Site Stormwater Runoff Control

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period**.*

Number of site plan reviews completed:

Number of inspections completed:

Number of enforcement actions taken:

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

Ordinance or Regulatory Mechanism

Below, select the option that describes your ordinance or regulatory mechanism progress.

- Bylaw, ordinance, or regulations are updated and adopted consistent with permit requirements
- Bylaw, ordinance, or regulations are updated consistent with permit requirements but are not yet adopted
- Bylaw, ordinance, or regulations have not been updated or adopted

As-built Drawings

Describe the measures the MS4 has utilized to require the submission of as-built drawings and ensure long term operation and maintenance of completed construction sites:

DPW has begun to implement the program to require as-built drawings and will finalize the requirements in Year 3. The Town is cataloging existing and newly submitted information. The Town is implementing a new permitting software program for inter-department communication of permit compliance.

Street Design and Parking Lots Report

Describe the status of the street design and parking lots assessment due in year 4 of the permit term, including any planned or completed changes to local regulations and guidelines:

Will be planned closer to year 4, current street design assessment report due July 1, 2022. Annual progress will be reported (see SWMP).

Green Infrastructure Report

Describe the status of the green infrastructure report due in year 4 of the permit term, including the findings and progress towards making the practice allowable:

Will be planned closer to year 4, Green Infrastructure opportunity report due July 1, 2022. Annual progress will be reported (see SWMP).

Retrofit Properties Inventory

Describe the status of the inventory, due in year 4 of the permit term, of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

Will be planned closer to year 4, Retrofit Properties Inventory due July 1, 2022. Annually progress will be reported (see SWMP).

MCM6: Good Housekeeping

Catch Basin Cleaning

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period.***

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

Below, report on the total number of catch basins in the MS4 system.

Total number of catch basins:

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

A second cleaning was conducted in the Fall (5 months later than the Spring cleaning of all catch basins) for 740 catch basins and 37 tons of additional material were removed.

Street Sweeping

*Report on street sweeping completed **during this reporting period** using one of the three metrics below.*

Number of miles cleaned:

Volume of material removed:

Weight of material removed:

O&M Procedures and Inventory of Permittee-Owned Properties

Below, check all that apply.

The following permittee-owned properties have been inventoried:

- Parks and open spaces
- Buildings and facilities
- Vehicles and equipment

The following O&M procedures for permittee-owned properties have been completed:

- Parks and open spaces
- Buildings and facilities
- Vehicles and equipment

Stormwater Pollution Prevention Plan (SWPPP)

*Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period.***

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

A site inspection and visit was completed to develop the SWPPP for the public safety building. The Town found no significant deficiencies during the site inspections.

Additional Information

Monitoring or Study Results

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

COVID-19 Impacts

Optional: If any of the above year 2 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

MCM1 and 2, public outreach, were not completed to the fullest extent planned due to physical limitations caused by COVID-19. Several events planned by the Town were postponed due to state mandates against gathering and stay at home orders. In replacement of these events, the Town posted all relevant outreach

materials to the Town website. The Town plans to rethink engagement going forward, taking into account the constraints of COVID-19, to be more intensive than the website posting only. The Town is distributing a new resident welcome packet to residents' home to educate and increase awareness about DPW functions including MS4 interests starting August 2020.

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 3 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

- Inspect all outfalls/ interconnections (excluding Problem and Excluded outfalls) for the presence of dry weather flow
- Complete follow-up ranking as dry weather screening becomes available

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all uncurbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary

Provide any additional details on activities planned for permit year 3 below:

The sanitary sewer overflow (SSO) inventory will be updated; the outfall and interconnections inventory will be updated; the outfall priority ranking list will be updated. All MS4 outfalls will be screened during FY21 and the MS4 jurisdictional status of the 10 remaining outfalls will be determined, by performing field investigations. An illicit discharge investigation will take place if one or more illicit discharges during the outfall screening and sampling are detected. The Town will document MS4 reporting data from construction sites through an online site inspection form. The Town will collect MS4 reporting data from the outfall screening and sampling process using an online form. The Town will update the SWMP based on progress made and any changes to information. The PCP will be developed and implemented in a three-phase approach. The Town plans to rebid the catch basin cleaning contract and has several capital projects on-going that will make structural improvements to the stormwater system: replacing several existing catch basins with deep sump pump catch basins, installing stormceptors, and constructing erosion control measures in several

locations.

Part V: Certification of Small MS4 Annual Report 2020

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Title:

Signature: Date:

[Signatory may be a duly authorized representative]

Note: When prompted during signing, save the document under a new file name.

Annual Report Submission

Please submit the form electronically via email to both EPA and MassDEP by clicking on one of the links below or using the email addresses listed below. Please ensure that all required attachments are included in the email and not attached to this PDF.

EPA: stormwater.reports@epa.gov

MassDEP: laura.schifman@mass.gov

Paper Signature:

If you did not sign electronically above, you can print the signature page by clicking the button below.

Optional: If you did not sign electronically above, you may lock the form by clicking the "Lock Form" button below which will prompt you to save the locked version of the form. Save this locked version under a new file name.