

**Year 2 Annual Report**  
**Massachusetts Small MS4 General Permit**  
**Reporting Period: July 1, 2019-June 30, 2020**

*\*\*Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form\*\**

*Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2019 and June 30, 2020 unless otherwise requested.*

**Part I: Contact Information**

Name of Municipality or Organization:

EPA NPDES Permit Number:

**Primary MS4 Program Manager Contact Information**

Name:

Title:

Street Address Line 1:

Street Address Line 2:

City:

State:

Zip Code:

Email:

Phone Number:

**Stormwater Management Program (SWMP) Information**

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

## Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

<b>Impairment(s)</b>			
<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input type="checkbox"/> Nitrogen	<input type="checkbox"/> Phosphorus
<input type="checkbox"/> Solids/ Oil/ Grease (Hydrocarbons)/ Metals			
<b>TMDL(s)</b>			
<b>In State:</b>	<input type="checkbox"/> Assabet River Phosphorus	<input type="checkbox"/> Bacteria and Pathogen	<input type="checkbox"/> Cape Cod Nitrogen
	<input type="checkbox"/> Charles River Watershed Phosphorus	<input checked="" type="checkbox"/> Lake and Pond Phosphorus	
<b>Out of State:</b>	<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Metals	<input checked="" type="checkbox"/> Nitrogen
			<input type="checkbox"/> Phosphorus
			<input type="button" value="Clear Impairments and TMDLs"/>

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

### Year 2 Requirements

- ☐ Completed Phase I of system mapping
- ☒ Developed a written catchment investigation procedure and added the procedure to the SWMP
- ☒ Developed written procedures to require the submission of as-built drawings and ensure the long term operation and maintenance of completed construction sites and added these procedures to the SWMP
- ☒ Enclosed or covered storage piles of salt or piles containing salt used for deicing or other purposes
- ☐ Developed written operations and maintenance procedures for parks and open space, buildings and facilities, and vehicles and equipment and added these procedures to the SWMP
- ☐ Developed an inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment and added this inventory to the SWMP
- ☒ Completed a written program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Developed written SWPPPs, included in the SWMP, for all of the following permittee owned or
- ☐ operated facilities: maintenance garages, public works yards, transfer stations, and other waste handling facilities where pollutants are exposed to stormwater

*Optional:* If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above year 2 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

The Town is not aware of any interconnections or open channel conveyances, but will update its mapping if they are identified. The Town's BMP inventory is incomplete. The Town has also made progress on its Phase II mapping requirements.

The Town completed drafts of the Year 2 written operations and maintenance documents (Buildings and Facilities, Parks and Open Space, and Vehicles and Equipment). The Town is also working on drafts of the required SWPPPs. Due to the Town's small size, Town staff have significant overlap in their responsibilities. COVID-19 created a different set of priorities during the time when staff had intended to develop and finalize many of these documents. As such, the Town will work to complete these requirements as soon as possible.

### Annual Requirements

- ☒ Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- ☒ Kept records relating to the permit available for 5 years and made available to the public
- ☒ The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
  - ☐ This is not applicable because we do not have sanitary sewer
  - ☒ This is not applicable because we did not find any new SSOs
  - ☐ The updated SSO inventory is attached to the email submission
  - ☐ The updated SSO inventory can be found at the following website:
- ☒ Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- ☒ Provided training to employees involved in IDDE program within the reporting period
- ☒ All curbed roadways were swept at least once within the reporting period
- ☒ Updated outfall and interconnection inventory and priority ranking as needed

*Optional:* If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above annual requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

### **Nitrogen (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)**

#### Annual Requirements

##### *Public Education and Outreach\**

- ☒ Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers
- ☒ Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- ☒ Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

*\* Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

*Good Housekeeping and Pollution Prevention for Permittee Owned Operations*

- ☒ Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

*Potential structural BMPs*

Any structural BMPs listed in Table 3 of Attachment I to Appendix H already existing or installed in the regulated area by the permittee or its agents was tracked and the nitrogen removal by the BMP was

- ☐ estimated consistent with Attachment I to Appendix H. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated nitrogen removed in mass per year by the BMP were documented.

☐ The BMP information is attached to the email submission

☐ The BMP information can be found at the following website:

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Town is still working on an inventory of BMPs and associated pollutant removal estimates. The Town is committed to nutrient removal through the use of structural and non-structural BMPs. The Town intends to continue to look for opportunities to install Green Infrastructure as time and funding allows.

The Town plans to distribute public education messaging on landscaping in Year 3 of the permit.

**Lake and Pond Phosphorus TMDL**

- ☐ Completed Legal Analysis

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Town has not completed the legal analysis but intends to include this review in Year 3 along with its land use regulations relative to construction site runoff control and post-construction stormwater management requirements.

*Optional:* Use the box below to provide any additional information you would like to share as part of your self-assessment:

### Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

☒ Yes

☐ No

If yes, describe below, including any relevant impairments or TMDLs:

In the 2016 Integrated List of Waters, Depot Pond was changed from category 4A to 4C, but the Town notes that the TMDL requirements continue to apply until such time as the TMDL is modified.

The Otter River saw all impairments that require monitoring (Fecal Coliform, Turbidity, Total Dissolved Solids, Nutrient/Eutrophication) lifted under the 2016 Integrated List of Waters following a change in the water quality standard (Fecal coliform) or attainment of the applicable water quality standard (Turbidity, TDS, Nutrient/Eutrophication).

The 2016 Integrated List of Waters, dated December 2019, was approved by the EPA January 2, 2020. The Town believes this delisting relieves it of the additional requirements in Appendix H parts III and V, relating to public education, illicit discharge prioritization, and street sweeping, under section 3 of those parts. The Town will update its SWMP to reflect these changes.

## Part IV: Minimum Control Measures

*Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.*

### MCM1: Public Education

Number of educational messages completed **during this reporting period:** 1

*Below, report on the educational messages completed during this reporting period. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.*

#### **BMP:Think Blue Residents Pet Waste Flier**

Message Description and Distribution Method:

A flier describing the negative effects of pet waste on water quality will be distributed annually with each dog license issuance/renewal.

Targeted Audience: Residents

Responsible Department/Parties: Town Clerk

Measurable Goal(s):

Number of fliers distributed, measured as number of licenses issued and renewed.

Message Date(s): Annually with license renewals in the spring

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

300 fliers were mailed in January to known problem areas. ~1,300 will be distributed in the next permit year with license renewals/issuances.

#### **BMP:EPA Septic Homeowner Brochure**

Message Description and Distribution Method:

A brochure about how to properly maintain a septic system will be mailed to residents in catchments that discharge to waterbodies that are impaired for bacteria. The brochure includes information about inspecting and pumping a septic system, item that should not be flushed and signs of a failing septic system.

Targeted Audience: Residents

Responsible Department/Parties: Board of Health

Measurable Goal(s):

Number of fliers distributed

Message Date(s): Annually in the fall

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

This message was distributed during the permit year to applicants for septic system permits when permits are pulled. A total of 35 fliers were distributed with each transfer, sale, or new house construction. It has also been shared to the Town's stormwater and MS4 information webpage: <https://www.templetonma.gov/town-administrator/pages/ms4-permit>

### **BMP:Think Blue Landscaping Infographic**

Message Description and Distribution Method:

A flier describing lawn and garden tips to reduce stormwater pollution will be posted to the town website. The link to the flier will be shared on social media twice a year (once in the spring and once in the fall). This flier discusses proper disposal of yard waste (grass clippings and leaf litter) and fertilizer use.

Targeted Audience: Residents and Businesses/Institutions/Commercial Facilities

Responsible Department/Parties: Board of Health

Measurable Goal(s):

Number of post views, shares, and likes

Message Date(s): Twice a year (once in the spring and once in the fall)

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

This message was not distributed during the permit year, but has been shared to the Town's stormwater and MS4 information webpage: <https://www.templetonma.gov/town-administrator/pages/ms4-permit>

### **BMP:Think Blue Residents Pet Waste Social Media Post**

Message Description and Distribution Method:

A social media post will be shared on the Town's Facebook page annually in the summer. The social media post reminds residents to pick up dog waste to keep water clean and provides a link to the Think Blue Massachusetts website.

Targeted Audience: Residents

Responsible Department/Parties: Board of Health

## Measurable Goal(s):

Number of post views, shares and likes

Message Date(s): Annually in the summer

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☐Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

This message was distributed during the permit year, and has also been shared to the Town's stormwater and MS4 information webpage: <https://www.templetonma.gov/town-administrator/pages/ms4-permit>

**BMP:Think Blue Parking Lot Infographic**

## Message Description and Distribution Method:

A flier describing ways that businesses can reduce stormwater pollution will be mailed to business owners. Tips to include frequently sweeping parking lots, keeping trash barrels covered, and maintaining stormwater structures.

Targeted Audience: Businesses, institutions and commercial facilities

Responsible Department/Parties: Building Department

## Measurable Goal(s):

Number of fliers distributed

Message Date(s): Annually in the spring

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☒Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

This message was not distributed during the permit year, but has been shared to the Town's stormwater and MS4 information webpage: <https://www.templetonma.gov/town-administrator/pages/ms4-permit>

**BMP:Think Blue Developers Sediment Control Flier**

## Message Description and Distribution Method:

A flier describing the importance of sediment and erosion controls for construction sites will be distributed with every approved construction permit.

Targeted Audience: Developers (construction)

Responsible Department/Parties: Planning Board



## Measurable Goal(s):

Number of fliers distributed, measured as number of permits issued.

Message Date(s): Rolling throughout the year

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

This message was not distributed during the permit year, but has been shared to the Town's stormwater and MS4 information webpage: <https://www.templetonma.gov/town-administrator/pages/ms4-permit>

**BMP:Think Blue Developers Sediment Control Press Release**

## Message Description and Distribution Method:

A press release about the importance of erosion control on construction sites to prevent stormwater pollution will be posted to the Town's website.

Targeted Audience: Developers (construction)

Responsible Department/Parties: Building Department

## Measurable Goal(s):

Number of views measured as number of unique page visits

Message Date(s): Annually in the fall

Message Completed for: Appendix F Requirements ☒ Appendix H Requirements ☐

Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

This message was not distributed during the permit year, but has been shared to the Town's stormwater and MS4 information webpage: <https://www.templetonma.gov/town-administrator/pages/ms4-permit>

**BMP:Think Blue Materials Handling Flier**

## Message Description and Distribution Method:

A flier describing ways that industrial site owners can reduce stormwater pollution will be distributed to every industrial facility with a NPDES permit. Tips include how to properly store and dispose of hazardous materials and how to minimize leaks and spills.

Targeted Audience: Industrial facilities

Responsible Department/Parties: Planning Board

Measurable Goal(s):

Number of fliers distributed

Message Date(s): Annually in the fall

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

This message was not distributed during the permit year, but has been shared to the Town's stormwater and MS4 information webpage: <https://www.templetonma.gov/town-administrator/pages/ms4-permit>

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**BMP:Think Blue Fleet Maintenance Press Release**

Message Description and Distribution Method:

A press release about the importance of maintaining vehicles and equipment on industrial sites to prevent stormwater pollution from oil, gasoline and grease will be posted on the Town website.

Targeted Audience: Industrial facilities

Responsible Department/Parties: Building Department

Measurable Goal(s):

Number of views measured as number of unique page visits.

Message Date(s): Annually in the spring

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ☒ No ☐

If yes, describe why the change was made:

This message was not distributed during the permit year, but has been shared to the Town's stormwater and MS4 information webpage: <https://www.templetonma.gov/town-administrator/pages/ms4-permit>

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Add an Educational Message

**MCM2: Public Participation**

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

The stormwater management plan is posted on the Town website with contact information available for the public to send comments.

Was this opportunity different than what was proposed in your NOI? Yes ☐ No ☒

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

A clean up is typically held annually at Gilman Waite Park. The public is encouraged to volunteer at this event. This event was not held in this year with its normal public participation focus due to COVID-19. However, the cleanup was conducted but by Town staff only.

### **MCM3: Illicit Discharge Detection and Elimination (IDDE)**

#### **Sanitary Sewer Overflows (SSOs)**

*Check off the box below if the statement is true.*

☐ This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.***

Number of SSOs identified: 0

Number of SSOs removed: 0

#### **MS4 System Mapping**

*Below, check all that apply.*

The following elements of the Phase I map have been completed:

- ☒ Outfalls and receiving waters
- ☐ Open channel conveyances
- ☐ Interconnections
- ☐ Municipally-owned stormwater treatment structures
- ☒ Waterbodies identified by name and indication of all use impairments
- ☒ Initial catchment delineations

*Optional:* Describe any additional progress you made on your map during this reporting period or provide additional status information regarding your map:

The Town is not aware of any interconnections or open channel conveyances, but will update its mapping if they are identified. The Town plans to locate those BMPs it owns.

**Screening of Outfalls/Interconnections**

*If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses.*

- ☒ The outfall screening data is attached to the email submission
- ☐ The outfall screening data can be found at the following website:

*Below, report on the number of outfalls/interconnections screened during this reporting period.*

Number of outfalls screened:

**Catchment Investigations**

*If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.*

- ☐ The catchment investigation data is attached to the email submission
- ☐ The catchment investigation data can be found at the following website:

*Below, report on the number of catchment investigations completed during this reporting period.*

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated to date.*

Percent of total catchments investigated:

*Optional: Provide any additional information for clarity regarding the catchment investigations below:*

The Town plans to begin catchment investigations in accordance with its priority ranking, which will be updated following completion of outfall screening

**IDDE Progress**

*If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.*

- ☐ The illicit discharge removal report is attached to the email submission
- ☐ The illicit discharge removal report can be found at the following website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed during this reporting period.*

Number of illicit discharges identified:

Number of illicit discharges removed: 0

Estimated volume of sewage removed: 0 gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed since the effective date of the permit (July 1, 2018).*

Total number of illicit discharges identified: 0

Total number of illicit discharges removed: 0

*Optional:* Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

A potential illicit discharge was identified near an automotive repair shop. The Town plans to reach out to the shop owner to identify ways to prevent illicit discharges entering the MS4.

### **Employee Training**

Describe the frequency and type of employee training conducted **during the reporting period:**

Training on IDDE implementation occurs annually. The DPW director attended a CMRSWC training May 7, which included coverage of IDDE topics

### **MCM4: Construction Site Stormwater Runoff Control**

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed during this reporting period.*

Number of site plan reviews completed: 2

Number of inspections completed: 0

Number of enforcement actions taken: 0

*Optional:* Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

Two site plans were reviewed, but construction has not started, so no inspections were completed.

## **MCM5: Post-Construction Stormwater Management in New Development and Redevelopment**

### **Ordinance or Regulatory Mechanism**

*Below, select the option that describes your ordinance or regulatory mechanism progress.*

- ☒ Bylaw, ordinance, or regulations are updated and adopted consistent with permit requirements
- ☐ Bylaw, ordinance, or regulations are updated consistent with permit requirements but are not yet adopted
- ☐ Bylaw, ordinance, or regulations have not been updated or adopted

### **As-built Drawings**

Describe the measures the MS4 has utilized to require the submission of as-built drawings and ensure long term operation and maintenance of completed construction sites:

Bylaw 235-4 (H): At completion of the project, the permittee shall submit as-built record drawings of all structural stormwater controls and treatment best management practices (BMPs) required for the site. The as-built drawing shall show deviations from the approved plans, if any, and be certified by a registered professional engineer.

Bylaw 235-6: An operation and maintenance plan (O&M plan) is required at the time of application for all projects. The maintenance plan shall be designed to ensure compliance with the permit, this bylaw and that the Massachusetts Surface Water Quality Standards (314 CMR 4.00) are met in all seasons and throughout the life of the system. The operation and maintenance plan shall remain on file with the PGA and shall be an ongoing requirement.

### **Street Design and Parking Lots Report**

Describe the status of the street design and parking lots assessment due in year 4 of the permit term, including any planned or completed changes to local regulations and guidelines:

This activity is planned for permit years 3 and 4

### **Green Infrastructure Report**

Describe the status of the green infrastructure report due in year 4 of the permit term, including the findings and progress towards making the practice allowable:

This activity is planned for permit years 3 and 4

**Retrofit Properties Inventory**

Describe the status of the inventory, due in year 4 of the permit term, of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

This activity is planned for permit year 3 and 4

**MCM6: Good Housekeeping****Catch Basin Cleaning**

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins during this reporting period.*

Number of catch basins inspected: 411

Number of catch basins cleaned: 411

Total volume or mass of material removed from all catch basins: 1,835 cubic yards

*Below, report on the total number of catch basins in the MS4 system.*

Total number of catch basins: ~1000

*If applicable:*

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

Cleaning frequency is increased

**Street Sweeping**

*Report on street sweeping completed during this reporting period using one of the three metrics below.*

☐ Number of miles cleaned: 172

☒ Volume of material removed: 331 cubic yards

☐ Weight of material removed: [Select Units]

**O&M Procedures and Inventory of Permittee-Owned Properties**

*Below, check all that apply.*

The following permittee-owned properties have been inventoried:

- ☐ Parks and open spaces
- ☐ Buildings and facilities
- ☐ Vehicles and equipment

The following O&M procedures for permittee-owned properties have been completed:

- ☐ Parks and open spaces
- ☐ Buildings and facilities
- ☐ Vehicles and equipment

**Stormwater Pollution Prevention Plan (SWPPP)**

*Below, report on the number of site inspections for facilities that require a SWPPP completed during this reporting period.*

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

**Additional Information**

**Monitoring or Study Results**

*Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.*

- ☒ Not applicable
- ☐ The results from additional reports or studies are attached to the email submission
- ☐ The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

**Additional Information**

*Optional:* Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:



**COVID-19 Impacts**

*Optional:* If any of the above year 2 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Work on O&M procedures and SWPPPs was negatively impacted by COVID-19. Draft O&M procedures for Buildings and Facilities, Parks and Open Space, and Vehicles and Equipment, as well as SWPPPs for required facilities have been completed, but not finalized.

The Town has limited staff, who have many varying responsibilities at Town Hall. Response to COVID-19 occupied a disproportionate amount of time otherwise intended for completing many of these requirements, which led to MS4 receiving less priority.

**Activities Planned for Next Reporting Period**

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 3 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree ☒

- Inspect all outfalls/ interconnections (excluding Problem and Excluded outfalls) for the presence of dry weather flow
- Complete follow-up ranking as dry weather screening becomes available

**Annual Requirements**

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all uncurbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary

Provide any additional details on activities planned for permit year 3 below:

\_\_\_\_\_

\_\_\_\_\_

## Part V: Certification of Small MS4 Annual Report 2020

### 40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

Robert Szocik

Title:

DPW Director

Signature:



Date:

9/28/2020

*[Signatory may be a duly authorized representative]*