

Year 2 Annual Report
Massachusetts Small MS4 General Permit
Reporting Period: July 1, 2019-June 30, 2020

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2019 and June 30, 2020 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name: Title:

Street Address Line 1:

Street Address Line 2:

City: State: Zip Code:

Email: Phone Number:

Stormwater Management Program (SWMP) Information

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

<u>Impairment(s)</u>			
<input checked="" type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Chloride	<input checked="" type="checkbox"/> Nitrogen	<input type="checkbox"/> Phosphorus
<input checked="" type="checkbox"/> Solids/ Oil/ Grease (Hydrocarbons)/ Metals			
<u>TMDL(s)</u>			
<i>In State:</i>	<input type="checkbox"/> Assabet River Phosphorus	<input checked="" type="checkbox"/> Bacteria and Pathogen	<input type="checkbox"/> Cape Cod Nitrogen
	<input type="checkbox"/> Charles River Watershed Phosphorus	<input type="checkbox"/> Lake and Pond Phosphorus	
<i>Out of State:</i>	<input type="checkbox"/> Bacteria/Pathogens	<input type="checkbox"/> Metals	<input type="checkbox"/> Nitrogen
			<input type="checkbox"/> Phosphorus
			<input type="button" value="Clear Impairments and TMDLs"/>

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Year 2 Requirements

- Completed Phase I of system mapping
- Developed a written catchment investigation procedure and added the procedure to the SWMP
- Developed written procedures to require the submission of as-built drawings and ensure the long term operation and maintenance of completed construction sites and added these procedures to the SWMP
- Enclosed or covered storage piles of salt or piles containing salt used for deicing or other purposes
- Developed written operations and maintenance procedures for parks and open space, buildings and facilities, and vehicles and equipment and added these procedures to the SWMP
- Developed an inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment and added this inventory to the SWMP
- Completed a written program for MS4 infrastructure maintenance to reduce the discharge of pollutants
 - Developed written SWPPPs, included in the SWMP, for all of the following permittee owned or
 - operated facilities: maintenance garages, public works yards, transfer stations, and other waste handling facilities where pollutants are exposed to stormwater

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above year 2 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Outfalls and receiving waters, waterbodies identified by name and indication of all use impairments, municipally-owned stormwater treatment structures, open channel conveyances, and initial catchment delineations have all been completed. Mapping of interconnections is ongoing.

Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- Kept records relating to the permit available for 5 years and made available to the public
- The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
 - This is not applicable because we do not have sanitary sewer
 - This is not applicable because we did not find any new SSOs
 - The updated SSO inventory is attached to the email submission
 - The updated SSO inventory can be found at the following website:

N/A

- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- Provided training to employees involved in IDDE program within the reporting period
- All curbed roadways were swept at least once within the reporting period
- Updated outfall and interconnection inventory and priority ranking as needed

Optional: If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above annual requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

N/A

Bacteria/ Pathogens (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)Annual Requirements*Public Education and Outreach**

- Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

"Scoop It" brochures were available at Town Clerk's office, but that was stopped due to COVID-19. In the future, the Town Clerk will hand out a brochure attached to licenses for Year 3. A link to a dog waste

educational message is posted to the Town of Kingston's website for digital download.

Nitrogen (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

* *Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Potential structural BMPs

Any structural BMPs listed in Table 3 of Attachment 1 to Appendix H already existing or installed in the regulated area by the permittee or its agents was tracked and the nitrogen removal by the BMP was

- estimated consistent with Attachment 1 to Appendix H. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated nitrogen removed in mass per year by the BMP were documented.

- The BMP information is attached to the email submission
- The BMP information can be found at the following website:

N/A

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Structural BMPs will be tracked and estimates for nutrient removal developed in accordance with Attachment 1 to Appendix H in the future.

No new BMPs were installed within the Taunton River Watershed during Year 2.

Solids, Oil and Grease (Hydrocarbons), or Metals

Annual Requirements

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- Increased street sweeping frequency of all municipal owned streets and parking lots to a schedule that targets areas with potential for high pollutant loads
- Prioritized inspection and maintenance for catch basins to ensure that no sump shall be more than 50 percent full; Cleaned catch basins more frequently if inspection and maintenance activities indicated excessive sediment or debris loadings

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

N/A

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

N/A

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

- Yes
 No

If yes, describe below, including any relevant impairments or TMDLs:

The Duxbury Bay (MA94-15) was a Category 5 waterbody in the 2014 List of Integrated Waters; in the recently released 2016 List of Integrated Waters, Duxbury Bay was updated to a Category 4a waterbody; a TMDL for fecal coliform was completed (EPA TMDL No. 61735).

A segment of the Jones River (MA94-13) was previously a Category 5 waterbody in the 2014 List of Integrated Waters and was updated to a Category 4a waterbody in the 2016 List of Integrated Waters; a TMDL for fecal coliform was completed (EPA TMDL No. 61734).

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed during this reporting period:

Below, report on the educational messages completed during this reporting period. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP: School curriculum, programs, press release, social media post

Message Description and Distribution Method:

School Program around stormwater and conservation. Groundwater model, watershed model and cleaning dirty water taught to elementary school students and parent volunteers in school program.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Due to the Covid-19 pandemic, the school program had to go virtual. Environmental Educator Brian Taylor created videos on the school program content that teachers used with their students. The teachers also had the Watershed Jeopardy game to play with the students. All of the teachers were also given a packet of supplemental materials to go with the program. A press release went out to the town, The Globe, the Patriot Ledger, Wicked Local, Kingston Reporter, and the Kingston Mariner. There were 535 views on the school program web page. The program was also posted on the NSRWA Facebook page with a reach of 884 people and 83 engagements.

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Press release, social media post, flyer, web page

Message Description and Distribution Method:

Annual Regional Rain Barrel Sale including education about water conservation and the reduction of stormwater from impervious surfaces.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

A press release to went out to the town, The Globe, the Patriot Ledger, Wicked Local, Kingston Reporter, and the Kingston Mariner. Facebook posts were developed for the NSRWA, Town Locals Kingston MA, and Positively Kingston Facebook pages. Information about the sale went out in the NSRWA E-newsletter to 7,800+ subscribers. There were 60 rain barrels sold with 1 sold to a resident of Kingston.

Message Date(s): March 5, 2020

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

N/A

BMP:Special event, festival, fairs

Message Description and Distribution Method:

Gardening Green Expo: a regional event for WaterSmart South Shore Communities that provides information on how residents can reduce stormwater pollution from better landscaping practices.

Targeted Audience: Residents

Responsible Department/Parties: North and South Rivers Watershed Association as part of the WaterSmart reg

Measurable Goal(s):

Due to the Covid-19 pandemic, the Gardening Green Expo had to go virtual. NSRWA put speaker videos online, which had 2,399 web page views. NSRWA took orders for rain barrels, had downloadable water saving plant lists, and also reposted last year's speaker videos. NSRWA also had a drawing for a custom water saving garden design and 38 people registered for that drawing.

Message Date(s): March 12, 2020

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

N/A

BMP:Brochures and pamphlets, social media posts

Message Description and Distribution Method:

Greenscapes Guide: digital download of landscaping techniques that reduce stormwater pollutants (fertilizers, pesticides, herbicides).

Targeted Audience: Residents

Responsible Department/Parties: North and South Rivers Watershed Association as part of the WaterSmart reg

Measurable Goal(s):

Due to the Covid-19 pandemic, the Greenscapes Guide could not be handed out at Gardening Green Expo. The downloadable Greenscapes Guide was promoted online and on the NSRWA Facebook page. It was also promoted on the Town Locals Kingston MA and Positively Kingston Facebook pages. NSRWA also held a "How to Build a Rain Garden" Zoom webinar with 25 attendees.

Message Date(s): June 25, 2020

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

N/A

BMP:Social media posts

Message Description and Distribution Method:

MS4 messaging involving fertilizing.

Targeted Audience: Residents

Responsible Department/Parties: North and South Rivers Watershed Association as part of the WaterSmart reg

Measurable Goal(s):

A fertilizer message was posted on the NSRWA Facebook page called "Don't P on Your Lawn". The fertilizer message had a reach of 23,001 people and 2,183 engagements. It was also posted on the Town Locals Kingston MA and Positively Kingston Facebook pages. The fertilizer message Facebook post was boosted in June with a \$50 ad targeted to Kingston with a reach of 2,098 people and 240 engagements. There were also 19 page views on the Know Before You Mow! web page, 106 page views on the Best Mowing Practices web page, and 172 page views on the Stormwater web page. NSRWA also hosted a Zoom webinar on Stormwater in May with 17 attendees.

Message Date(s): May 13, 2020

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

N/A

BMP: Social media posts

Message Description and Distribution Method:

MS4 messaging involving grass clippings.

Targeted Audience: Residents

Responsible Department/Parties: North and South Rivers Watershed Association as part of the WaterSmart reg

Measurable Goal(s):

A grass clippings message called "Know before you mow!" was posted on the NSRWA Facebook page in June with a reach of 119,638 people and 24,325 engagements. It was also posted to the Town Locals Kingston MA and Positively Kingston Facebook pages. The Facebook post was boosted in June with a \$50 ad targeted to Kingston with a reach of 12,240 people and 677 engagements.

Message Date(s): June 16, 2020

Message Completed for: Appendix F Requirements Appendix H Requirements Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

N/A

BMP: Brochures and pamphlets, social media posts, press release

Message Description and Distribution Method:

Pet Waste Education: printed "Scoop It" cards, web article, press release, and social media posts for June

Targeted Audience: Residents

Responsible Department/Parties: North and South Rivers Watershed Association as part of the WaterSmart reg

Measurable Goal(s):

Due to the Covid-19 pandemic, the Pet waste Scoop It cards were not distributed to town clerk's offices, vets and businesses. An article was written on The Problem of Dog Waste on the South Shore. This was sent to the town, The Globe, the Patriot Ledger, Wicked Local, Kingston Reporter, and the Kingston Mariner. It was posted on the NSRWA Facebook page with a reach of 67,503 people and 10,088 engagements, and on the Town Locals Kingston MA and Positively Kingston Facebook pages. The Facebook post was boosted with a \$50 ad targeted to Kingston with a reach of 7,664 people and 250 engagements. There were also 453 page views on The Problem of Dog Waste on the South Shore web page, 22 page views on the Pet Waste Education page, 202 page views on the Addressing the Elephant in the Room - Dog Waste on the South Shore web page.

Message Date(s): June 2, 2020

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

N/A

BMP:Press release, social media post, web page, brochure

Message Description and Distribution Method:

Septic maintenance messaging, corresponding with SepticSmart week in September.

Targeted Audience: Residents

Responsible Department/Parties: North and South Rivers Watershed Association as part of the WaterSmart reg

Measurable Goal(s):

A press release to went out to the town, The Globe, the Patriot Ledger, Wicked Local, Kingston Reporter, and the Kingston Mariner. A Facebook post was boosted in September with a \$50 ad targeted to all WaterSmart towns with a reach of 27,648 people and 656 engagements, and a \$50 ad targeted to Kingston with a reach of 3,408 people and 179 engagements.

Message Date(s): September 18, 2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

N/A

BMP:Social media posts

Message Description and Distribution Method:

MS4 messages involving proper grass clippings disposal.

Targeted Audience: Residents

Responsible Department/Parties: North and South Rivers Watershed Association as part of the WaterSmart reg

Measurable Goal(s):

A message about leaf litter titled "DON'T BLOW IT! Don't blow, sweep or dump grass clippings and yard waste into streets or storm drains" was posted on the NSRWA Facebook page in October. The Facebook post was boosted in October with a \$50 ad targeted to all WaterSmart towns with a reach of 25,444 people and 1,492 engagements, and a \$50 ad targeted to Kingston with a reach of 1,721 people and 197 engagements.

Message Date(s): October 18, 2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

N/A

BMP:Brochure to be handed out with permits in towns

Message Description and Distribution Method:

"Proper Sediment and Erosion Control Management" messaging.

Targeted Audience: Developers (construction)

Responsible Department/Parties: North and South Rivers Watershed Association as part of the WaterSmart reg

Measurable Goal(s):

A brochure entitled Construction Stormwater Pollution Prevention Guide was created and delivered to all of the town departments who issue permits, including Building, Conservation, Health, Planning, and Zoning. These brochures will be handed to the person when they receive their permit. There were 500 distributed to the town of Kingston.

Message Date(s): October 2019 & onward

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

N/A

BMP:Press release, social media post, web page

Message Description and Distribution Method:

Video contest involving video submissions to help educate the public about stormwater pollution and water conservation.

Targeted Audience: Residents

Responsible Department/Parties: North and South Rivers Watershed Association as part of the WaterSmart reg

Measurable Goal(s):

NSRWA held/are holding a WaterSmart Video Contest through the summer of 2020. Submissions are to be a 1-3 minute videos to help educate the public by creating a fun video that highlights either stormwater pollution

and how to prevent it, or ways to conserve water. NSRWA partnered with Harbor Media for the contest and they provided the guidelines as well as a cash prize for the 1st place winner. All of the videos will be shared on the NSRWA and WaterSmart website pages and on social media.

Message Date(s): Summer of 2020

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

This outreach was developed by the NSRWA to supplement outreach listed on the NOI.

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

The Town of Kingston has posted the SWMP online for public review and comment. Hard copies of the SWMP are also available at the Town Hall.

Was this opportunity different than what was proposed in your NOI? Yes No

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

The Town of Kingston maintained Kingston Intermediate School's rain garden and hosted hazardous waste collection days. The Town is a member of the North and South River Watershed Association.

The Town did not host cleanup days due to COVID-19. Herring counts were coordinated by the Jones River Watershed Association.

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.***

Number of SSOs identified:

Number of SSOs removed:

MS4 System Mapping

Below, check all that apply.

The following elements of the Phase I map have been completed:

- Outfalls and receiving waters
- Open channel conveyances
- Interconnections
- Municipally-owned stormwater treatment structures
- Waterbodies identified by name and indication of all use impairments
- Initial catchment delineations

Optional: Describe any additional progress you made on your map during this reporting period or provide additional status information regarding your map:

The Town of Kingston has no open channel conveyances and will update mapping if any are installed. Verifying potential interconnections with DOT is ongoing.

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses.

- The outfall screening data is attached to the email submission
- The outfall screening data can be found at the following website:

*Below, report on the number of outfalls/interconnections screened **during this reporting period.***

Number of outfalls screened:

Catchment Investigations

If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.

- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following website:

*Below, report on the number of catchment investigations completed **during this reporting period.***

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date.***

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

Catchment investigations will be started in the future.

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period.***

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018).***

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

Employee Training

Describe the frequency and type of employee training conducted **during the reporting period:**

Regular spring IDDE training was canceled due to COVID-19. The Town will conduct a training in the fall of 2020.

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period.***

Number of site plan reviews completed: 1,711

Number of inspections completed: 1,827

Number of enforcement actions taken: 1

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

The Conservation Commission issued 51 permits, 168 inspections, and 1 stormwater-related enforcement during Year 2. The Planning Board conducted 10 site plan reviews and 4 inspections. The remaining site plan reviews and inspections were completed by the Building Department.

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

Ordinance or Regulatory Mechanism

Below, select the option that describes your ordinance or regulatory mechanism progress.

- Bylaw, ordinance, or regulations are updated and adopted consistent with permit requirements
- Bylaw, ordinance, or regulations are updated consistent with permit requirements but are not yet adopted
- Bylaw, ordinance, or regulations have not been updated or adopted

As-built Drawings

Describe the measures the MS4 has utilized to require the submission of as-built drawings and ensure long term operation and maintenance of completed construction sites:

A consulting company reviewed Kingston's bylaws for consistency with MS4 Permit requirements and made recommendations in Year 2. The Town is in the process of revising as-built drawing regulations for adoption in Year 3. The Conservation Commission and Planning Board currently require as-built drawings as part of the permitting process.

Street Design and Parking Lots Report

Describe the status of the street design and parking lots assessment due in year 4 of the permit term, including any planned or completed changes to local regulations and guidelines:

Ongoing development.

Green Infrastructure Report

Describe the status of the green infrastructure report due in year 4 of the permit term, including the findings and progress towards making the practice allowable:

Ongoing development.

Retrofit Properties Inventory

Describe the status of the inventory, due in year 4 of the permit term, of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

Ongoing development.

MCM6: Good Housekeeping**Catch Basin Cleaning**

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

Below, report on the total number of catch basins in the MS4 system.

Total number of catch basins:

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

This issue has not arisen in Kingston.

Note: The 330 tons noted as the weight of material removed during catch basin cleanings includes street sweepings as well and thus matches the street sweepings weight reported below.

Street Sweeping

*Report on street sweeping completed **during this reporting period** using one of the three metrics below.*

- Number of miles cleaned:
- Volume of material removed: [Select Units]
- Weight of material removed:

O&M Procedures and Inventory of Permittee-Owned Properties

Below, check all that apply.

The following permittee-owned properties have been inventoried:

- Parks and open spaces
- Buildings and facilities
- Vehicles and equipment

The following O&M procedures for permittee-owned properties have been completed:

- Parks and open spaces
- Buildings and facilities
- Vehicles and equipment

Stormwater Pollution Prevention Plan (SWPPP)

*Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period.***

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

N/A

Additional Information

Monitoring or Study Results

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following website(s):

N/A

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Final report (received July 2020) for the Water Quality Assessment under 2017 604(b).

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

A stormwater BMP retrofit at Grandview Ave and Delano Ave was completed in Year 2 under the Coastal Zone Management (CZM) Coastal Pollutant Remediation (CPR) grant.

An infiltration trench was installed at Gray's Beach Park to mitigate runoff and erosion during Year 2.

COVID-19 Impacts

Optional: If any of the above year 2 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Field work required to complete some Year 2 requirements were delayed due to COVID-19 safety concerns.

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 3 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

- Inspect all outfalls/ interconnections (excluding Problem and Excluded outfalls) for the presence of dry weather flow
- Complete follow-up ranking as dry weather screening becomes available

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in

- connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all uncurbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary

Provide any additional details on activities planned for permit year 3 below:

In Year 3, the NSRWA will be completing the following outreach (in addition to NSRWA's annual initiatives):

- Messaging involving proper management of waste materials and dumpsters to minimize contaminants from entering stormwater; distributed to businesses, institutions, and commercial facilities via a press release, social media post, web page, and brochure.
- Messaging involving proper management of waste materials and dumpsters to minimize contaminants from entering stormwater; distributed to industrial facilities via a press release, social media post, web page, and brochure.
- Messaging involving parking lot maintenance, salt storage, sweeping, catch basin cleaning, and fleet maintenance; distribute to residents via a press release, social media post, web page, and brochure.

The Town of Kingston has hired a consulting company to conduct dry weather outfall investigations in Year 3.

Part V: Certification of Small MS4 Annual Report 2020

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Title:

Signature: Date:

[Signatory may be a duly authorized representative]

Note: When prompted during signing, save the document under a new file name.

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Please submit the form electronically via email to both EPA and MassDEP by clicking on one of the links below or using the email addresses listed below. Please ensure that all required attachments are included in the email and not attached to this PDF.

EPA: stormwater.reports@epa.gov

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