

**Year 2 Annual Report**  
**Massachusetts Small MS4 General Permit**  
**Reporting Period: July 1, 2019-June 30, 2020**

*\*\*Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form\*\**

*Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2019 and June 30, 2020 unless otherwise requested.*

**Part I: Contact Information**

Name of Municipality or Organization:

EPA NPDES Permit Number:

**Primary MS4 Program Manager Contact Information**

Name:  Title:

Street Address Line 1:

Street Address Line 2:

City:  State:  Zip Code:

Email:  Phone Number:

**Stormwater Management Program (SWMP) Information**

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

## Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

**Impairment(s)**

Bacteria/Pathogens     
  Chloride     
  Nitrogen     
  Phosphorus  
 Solids/ Oil/ Grease (Hydrocarbons)/ Metals

**TMDL(s)**

*In State:*     
  Assabet River Phosphorus     
  Bacteria and Pathogen     
  Cape Cod Nitrogen  
 Charles River Watershed Phosphorus     
  Lake and Pond Phosphorus

*Out of State:*     
  Bacteria/Pathogens     
  Metals     
  Nitrogen     
  Phosphorus

Clear Impairments and TMDLs

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Year 2 Requirements

- Completed Phase I of system mapping
- Developed a written catchment investigation procedure and added the procedure to the SWMP
- Developed written procedures to require the submission of as-built drawings and ensure the long term operation and maintenance of completed construction sites and added these procedures to the SWMP
- Enclosed or covered storage piles of salt or piles containing salt used for deicing or other purposes
- Developed written operations and maintenance procedures for parks and open space, buildings and facilities, and vehicles and equipment and added these procedures to the SWMP
- Developed an inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment and added this inventory to the SWMP
- Completed a written program for MS4 infrastructure maintenance to reduce the discharge of pollutants
  - Developed written SWPPPs, included in the SWMP, for all of the following permittee owned or
  - operated facilities: maintenance garages, public works yards, transfer stations, and other waste handling facilities where pollutants are exposed to stormwater

*Optional:* If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above year 2 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

N/A

Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- Kept records relating to the permit available for 5 years and made available to the public
- The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
  - This is not applicable because we do not have sanitary sewer
  - This is not applicable because we did not find any new SSOs
  - The updated SSO inventory is attached to the email submission
  - The updated SSO inventory can be found at the following website:
- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- Provided training to employees involved in IDDE program within the reporting period
- All curbed roadways were swept at least once within the reporting period
- Updated outfall and interconnection inventory and priority ranking as needed

*Optional:* If you would like to describe progress made on any incomplete requirements listed above, provide any additional information, and/or if any of the above annual requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

**Bacteria/ Pathogens** (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach\**

- Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria

*\* Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Taunton River segment in Halifax (MA62-01) is newly impaired for bacteria (E. Coli), so Halifax will cover all annual requirements in permit year 3, as reflected in the SWMP. According to the latest MA Section

303(d) Impaired Waters List, "Impairment [was] added based on new data/assessment."

## **Nitrogen** (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

### Annual Requirements

#### *Public Education and Outreach\**

- Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

\* *Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

#### *Good Housekeeping and Pollution Prevention for Permittee Owned Operations*

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

#### *Potential structural BMPs*

Any structural BMPs listed in Table 3 of Attachment 1 to Appendix H already existing or installed in the regulated area by the permittee or its agents was tracked and the nitrogen removal by the BMP was

- estimated consistent with Attachment 1 to Appendix H. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated nitrogen removed in mass per year by the BMP were documented.

- The BMP information is attached to the email submission
- The BMP information can be found at the following website:

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Per Appendix H requirements for discharges to nutrient-impaired waterbodies, Halifax will track and estimate nutrient removal for structural BMPs after developing a list of potential structural BMPs in Permit Year 5.

## **Phosphorus** (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

### Annual Requirements

#### *Public Education and Outreach\**

- Distributed an annual message in the spring (April/May) encouraging the proper use and disposal of grass clippings and encouraging the proper use of slow-release and phosphorus-free fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

*\* Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

*Good Housekeeping and Pollution Prevention for Permittee Owned Operations*

Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

*Potential structural BMPs*

Any structural BMPs already existing or installed in the regulated area by the permittee or its agents was tracked and the phosphorus removal by the BMP was estimated consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated phosphorus removed in mass per year by the BMP were documented.

- The BMP information is attached to the email submission
- The BMP information can be found at the following website:

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Per Appendix H requirements for discharges to nutrient-impaired waterbodies, Halifax will track and estimate nutrient removal for structural BMPs after developing a list of potential structural BMPs in Permit Year 5.

*Optional:* Use the box below to provide any additional information you would like to share as part of your self-assessment:

N/A

### Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

- Yes  
 No

If yes, describe below, including any relevant impairments or TMDLs:

Receiving waters list was updated for improved accuracy, including updates from the most recent EPA approved Section 303(d) Impaired Waters List.

East Monponsett Pond and West Monponsett Pond are now listed as impaired for Chlorophyll-a, and Taunton River segment in Halifax (MA62-01) is now listed as impaired for E. Coli, covered under the Final Pathogen TMDL for the Taunton River Watershed (CN256.0). According to the most recent EPA approved Section 303(d) Impaired Waters List, "Impairment [was] added based on new data/assessment."

These changes are reflected in the SWMP.

## Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

### MCM1: Public Education

Number of educational messages completed during this reporting period:

Below, report on the educational messages completed during this reporting period. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

#### **BMP:1.01: Spring Educational Message**

Message Description and Distribution Method:

Halifax posted a Facebook message on the on the Board of Health page about stormwater, including information about proper use and disposal of grass clippings and proper use of fertilizer (e.g., phosphorous-free). Halifax Health Agent column also covered lawn care, and Monponsett Watershed Association fall educational mailing covered grass clippings and phosphorus-free fertilizer.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

1 share, 1 column, 3,501 residents (Monponsett Watershed Association mailing), 414 people like and 488 people follow Halifax Board of Health Facebook page

Message Date(s):

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

#### **BMP: 1.02: Summer Educational Message**

Message Description and Distribution Method:

Halifax posted a Facebook message on the on the Board of Health page about stormwater, including information about proper management of pet wastes. Halifax Health Agent column and Monponsett Watershed Association fall educational mailing each also covered pet waste.

Targeted Audience:

Responsible Department/Parties:

## Measurable Goal(s):

1 share, 1 column, 3,501 residents (Monponsett Watershed Association mailing),  
414 people like and 488 people follow Halifax Board of Health Facebook page

Message Date(s): May 22, 2020 (Facebook Post); August 23, 2019 (column); Fall, 2019 (Monponsett Watershed Association mailing)

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: 1.03: Fall Educational Message**

## Message Description and Distribution Method:

Halifax posted a Facebook message on the Board of Health page about proper disposal of leaf litter. May message referenced above also covered leaf litter. Monponsett Watershed Association fall educational mailing also covered disposal of leaf litter.

Targeted Audience: Residents, Businesses, institutions and commercial facilities

Responsible Department/Parties: Board of Health

## Measurable Goal(s):

1 share, 2 likes, 3,501 residents (Monponsett Watershed Association mailing),  
414 people like and 488 people follow Halifax Board of Health Facebook page

Message Date(s): September 26, 2019; Fall, 2019 (Monponsett Watershed Association mailing)

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP: 1.04: Residential and Commercial Educational Messages**

## Message Description and Distribution Method:

Halifax posted ~24 messages on the Board of Health page on issues related to stormwater. Halifax Health Agent also posted ~7 columns on stormwater topics in her weekly column on the Town website: <http://www.halifax-ma.org/board-health/pages/columns-cathleen-drinan>  
Specific topics included covering water quality in Monponsett Ponds, septic system perc tests, and the messages described above.

Targeted Audience: Residents, Businesses, institutions and commercial facilities



Responsible Department/Parties: Board of Health

Measurable Goal(s):

24 Facebook messages, 7 columns,  
414 people like and 488 people follow Halifax Board of Health Facebook page,  
71 comments, 234 shares, 184 likes and other reactions (on all stormwater-related posts total)

Message Date(s):

Facebook Messages: 7/9/19, 7/12/19, 7/17/19, 7/17/19, 7/25/19, 8/9/19, 8/16/19, 8/23/19,  
5/19/20, 5/22/20, 5/29/20, 6/3/20, 6/10/20, 6/16/20, 6/23/20, 6/24/20, plus dates listed above  
and below for other BMPs.

Columns: 7/26/19, 8/23/19, 1/10/20, 1/31/20, 6/12/20

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

### **BMP: BMP 1.07: Septic System Owners Educational Message**

Message Description and Distribution Method:

Halifax posted a series of Facebook messages on the on the Board of Health page about septic system maintenance and perc tests. Health agent column also covered septic system information: <http://www.halifax-ma.org/board-health/pages/columns-cathleen-drinan>.

Targeted Audience: Residents

Responsible Department/Parties: Board of Health

Measurable Goal(s):

31 likes, 1 comment (total), 7 messages, 3 columns,  
414 people like and 488 people follow Halifax Board of Health Facebook page

Message Date(s): -Facebook Messages: 9/27/19, 10/15/19, 11/28/19, 3/4/20, 5/5/20, 6/16/20, 6/23/20  
-Columns: 7/26/19, 1/31/20, 6/12/20

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

BMP was not included in NOI because of confusion over permit requirements. Halifax has since clarified and included.

Add an Educational Message

## MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

Halifax posted its updated SWMP on the Highway Department stormwater web page of the Town website on June 30 2020:

<http://www.halifax-ma.org/highway-department/pages/stormwater>

[http://www.halifax-ma.org/sites/g/files/vyhli4496/f/uploads/stormwater\\_management\\_program\\_2020.pdf](http://www.halifax-ma.org/sites/g/files/vyhli4496/f/uploads/stormwater_management_program_2020.pdf)

Halifax also posted an announcement about the availability of the SWMP on the Town main web page, along with contact information to provide comments.

The SWMP included contact information for the public to provide comments to the Stormwater Management Program Team (page 4). No comments were received on the SWMP.

Was this opportunity different than what was proposed in your NOI?    Yes     No

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

-Halifax conducted outreach around the stormwater bylaws, including a meeting with the Halifax Finance Committee on October 7, 2019 and an open public meeting on October 15, 2019. The open public meeting included coordination with the Monponsett Watershed Association, and members attended and commented, continuing the partnership with the Monponsett Watershed Association (BMP 2.05).

-In fall 2019, Monponsett Watershed Association sent a flyer to 3,501 residents on stormwater topics, including phosphorus-free fertilizer, not feeding ducks, pet waste management, pesticides and herbicides, grass clipping and leaf disposal, and not dumping chemicals in storm drains (see above). This outreach was coordinated with Town Board of Health, continuing the partnership with the Monponsett Watershed Association (BMP 2.05).

-Halifax posted Monponsett Ponds water quality information on Board of Health Facebook page and shared information about Monponsett Ponds on Health Agent Column (BMP 2.02).

-Events were canceled due to COVID-19 (e.g., BMP 2.06: Halifax Cleanup Day), but Halifax Highway Department helped with trash pick-up around informal Earth Day clean-ups that happened around town instead.

## MCM3: Illicit Discharge Detection and Elimination (IDDE)

### Sanitary Sewer Overflows (SSOs)

*Check off the box below if the statement is true.*

This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.***

Number of SSOs identified:

Number of SSOs removed:

### **MS4 System Mapping**

*Below, check all that apply.*

The following elements of the Phase I map have been completed:

- Outfalls and receiving waters
- Open channel conveyances
- Interconnections
- Municipally-owned stormwater treatment structures
- Waterbodies identified by name and indication of all use impairments
- Initial catchment delineations

*Optional:* Describe any additional progress you made on your map during this reporting period or provide additional status information regarding your map:

Halifax will continue to update system mapping as new information is available.

### **Screening of Outfalls/Interconnections**

*If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses.*

- The outfall screening data is attached to the email submission
- The outfall screening data can be found at the following website:

<https://vhb.maps.arcgis.com/apps/webappviewer/index.html?id=c1dfedc2a65545c98761d0ca7b70b30f>

*Below, report on the number of outfalls/interconnections screened **during this reporting period.***

Number of outfalls screened:

### **Catchment Investigations**

*If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.*

- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following website:

N/A

*Below, report on the number of catchment investigations completed **during this reporting period.***

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date**.*

Percent of total catchments investigated:

*Optional: Provide any additional information for clarity regarding the catchment investigations below:*

N/A

### **IDDE Progress**

*If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.*

- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following website:

N/A

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period**.*

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed:  gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018)**.*

Total number of illicit discharges identified:

Total number of illicit discharges removed:

*Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:*

N/A

### **Employee Training**

**Describe the frequency and type of employee training conducted **during the reporting period**:**

An hour-long IDDE training was held on June 18, 2020 for five Halifax Highway Department employees. The training covered stormwater and MS4 basics, stormwater regulations, what are and how to recognize illicit discharges and SSOs, how to respond, operations and maintenance practices to avoid illicit discharges. The Halifax staff met in the Town's Great Hall, in a social distant fashion, and the training was given via Zoom with a PowerPoint presentation and Q+A and discussion.

### **MCM4: Construction Site Stormwater Runoff Control**

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period.***

Number of site plan reviews completed:

Number of inspections completed:

Number of enforcement actions taken:

*Optional:* Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

### **MCM5: Post-Construction Stormwater Management in New Development and Redevelopment**

#### **Ordinance or Regulatory Mechanism**

*Below, select the option that describes your ordinance or regulatory mechanism progress.*

- Bylaw, ordinance, or regulations are updated and adopted consistent with permit requirements
- Bylaw, ordinance, or regulations are updated consistent with permit requirements but are not yet adopted
- Bylaw, ordinance, or regulations have not been updated or adopted

#### **As-built Drawings**

Describe the measures the MS4 has utilized to require the submission of as-built drawings and ensure long term operation and maintenance of completed construction sites:

In 2019, Halifax developed a town bylaw to address post-construction stormwater runoff from all new development and redevelopment sites that disturb one or more acre and will develop regulations for specific implementation details in permit year 3. The bylaw passed Town meeting on October 21, 2019 and requires the submission of as-built drawings following the completion of construction projects and ensure procedures are in place for long-term operation and maintenance of post-construction stormwater management practices.

#### **Street Design and Parking Lots Report**

Describe the status of the street design and parking lots assessment due in year 4 of the permit term, including any planned or completed changes to local regulations and guidelines:

No progress was made during this reporting period. Halifax has begun discussing plans to complete this requirement, in coordination with separate Town efforts around local regulations and guidelines.

### **Green Infrastructure Report**

Describe the status of the green infrastructure report due in year 4 of the permit term, including the findings and progress towards making the practice allowable:

No progress was made during this reporting period. Halifax has begun discussing plans to complete this requirement, in coordination with separate Town efforts.

### **Retrofit Properties Inventory**

Describe the status of the inventory, due in year 4 of the permit term, of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

No progress was made during this reporting period. Halifax has begun discussing plans to complete this requirement, in coordination with separate town efforts. As of fall 2020, Halifax has also begun reviewing previous work completed to identify potential BMPs for applicability to this task.

## **MCM6: Good Housekeeping**

### **Catch Basin Cleaning**

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:  tons

*Below, report on the total number of catch basins in the MS4 system.*

Total number of catch basins:

*If applicable:*

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

N/A

**Street Sweeping**

Report on street sweeping completed *during this reporting period* using one of the three metrics below.

- Number of miles cleaned:
- Volume of material removed:  [Select Units]
- Weight of material removed:  [Select Units]

**O&M Procedures and Inventory of Permittee-Owned Properties**

Below, check all that apply.

The following permittee-owned properties have been inventoried:

- Parks and open spaces
- Buildings and facilities
- Vehicles and equipment

The following O&M procedures for permittee-owned properties have been completed:

- Parks and open spaces
- Buildings and facilities
- Vehicles and equipment

**Stormwater Pollution Prevention Plan (SWPPP)**

Below, report on the number of site inspections for facilities that require a SWPPP completed *during this reporting period*.

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

N/A

**Additional Information****Monitoring or Study Results**

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following website(s):

<https://www.facebook.com/HalifaxBOH/>

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

The Halifax Board of Health posts water quality results from DEP from Monponsett Ponds and other Town beach monitoring on its Facebook page and Town website (BMP 2.02). See above.

### **Additional Information**

*Optional:* Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

In Permit Year 2 (2019-2020), Halifax developed a draft IDDE bylaw for passage at Town Meeting. The June Town Meeting was postponed due to COVID-19 public health crisis, but the IDDE bylaw passed the rescheduled Town Meeting in September. Halifax is working to implement the new bylaw in Permit Year 3.

### **COVID-19 Impacts**

*Optional:* If any of the above year 2 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

Please see above.

### **Activities Planned for Next Reporting Period**

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 3 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

- Inspect all outfalls/ interconnections (excluding Problem and Excluded outfalls) for the presence of dry weather flow
- Complete follow-up ranking as dry weather screening becomes available

### **Annual Requirements**

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP



- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all uncurbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary

Provide any additional details on activities planned for permit year 3 below:

N/A

## Part V: Certification of Small MS4 Annual Report 2020

### **40 CFR 144.32(d) Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

Charlie Seelig

Title:

Town Administrator

Signature:



Date:

9/24/2020

*[Signatory may be a duly authorized representative]*