

Year 1 Annual Report
Massachusetts Small MS4 General Permit
Reporting Period: May 1, 2018-June 30, 2019

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name:

Title:

Street Address Line 1:

Street Address Line 2:

City:

State:

Zip Code:

Email:

Phone Number:

Fax Number:

Stormwater Management Program (SWMP) Information

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address and an explanation of why it is not posted on the web:

Part II: Self Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4.

Impairment(s)

Bacteria/Pathogens
 Chloride
 Nitrogen
 Phosphorus
 Solids/ Oil/ Grease (Hydrocarbons)/ Metals

TMDL(s)

In State:
 Assabet River Phosphorus
 Bacteria and Pathogen
 Cape Cod Nitrogen
 Charles River Watershed Phosphorus
 Lake and Pond Phosphorus

Out of State:
 Bacteria/Pathogens
 Metals
 Nitrogen
 Phosphorus

Clear Impairments and TMDLs

Next, check off all requirements below that have been completed. By checking each box you are certifying that you have completed that permit requirement fully. If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Year 1 Requirements

- Develop and begin public education and outreach program
- Identify and develop inventory of all known locations where SSOs have discharged to the MS4 in the last 5 years
 - The SSO inventory is attached to the email submission
 - The SSO inventory can be found at the following website:

The Town will keep an inventory in their SWMP located on their website at the following location: <https://www.salisburyma.gov/public-works/pages/stormwater-management>.
- Develop written IDDE plan including a procedure for screening and sampling outfalls
- IDDE ordinance complete
- Identify each outfall and interconnection discharging from MS4, classify into the relevant category, and priority rank each catchment for investigation
 - The priority ranking of outfalls/interconnections is attached to the email submission
 - The priority ranking of outfalls/interconnections can be found at the following website:
- Construction/ Erosion and Sediment Control (ESC) ordinance complete
- Develop written procedures for site inspections and enforcement of sediment and erosion control measures
- Develop written procedures for site plan review
- Keep a log of catch basins cleaned or inspected
- Complete inspection of all stormwater treatment structures

Annual Requirements

- Annual opportunity for public participation in review and implementation of SWMP
- Comply with State Public Notice requirements
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- All curbed roadways have been swept a minimum of one time per year

Bacteria/ Pathogens (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Annual message encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Permittee or its agents disseminate educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- Provide information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Use the box below to input additional details on any unchecked boxes above or any additional information you would like to share as part of your self assessment:

The Town did not inspect any stormwater treatment structures in Permit Year 1. The Town is still working to identify the location of structural BMPs and develop operation & maintenances procedures/inspection forms as required in Permit Year 2. Once all BMPs have been located, and the O&M procedures/inspection forms have been developed, the Town will be in a better position to inspect all BMPs by the end of Permit Year 2.

The Town did not provide information to owners of septic systems about proper maintenance during the Year 1 reporting period. However, septic system information was mailed out to owners in September of 2019. There are four properties not on sanitary sewer in the catchment areas discharging to the Merrimack River. This message will be distributed again in Permit Year 2 to residents operating on septic systems within a catchment area discharging to impaired waters.

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

Yes No

If yes, describe below, including any relevant impairments or TMDLs:

Listed in the NOI, the Town identified 16 receiving waters. There were 27 regulated outfalls depicted as discharging to receiving waters and no outfalls discharging to impaired receiving waters. During Permit Year 1, the list of receiving waters and outfalls have been modified as additional data was collected. There have been 63 more regulated outfalls located through field reconnaissance. Three of these additional outfalls discharge to the Merrimack River, impaired for bacteria. The Town's Outfall Map has been updated to represent these changes. In total, the Town has identified 90 regulated outfalls and 3 interconnections, and these updates are reflected in the Town's Stormwater Management Plan, as well as in the Town's Drainage Map. As the Town works to confirm outfall ownership and regulated status of outfalls, the map will continue to be updated.

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed during the reporting period: 5

Below, report on the educational messages completed during the first year. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP:Video

Message Description and Distribution Method:

The Town shared a stormwater educational video to their stormwater management web page. The video is called Think Blue Massachusetts "Fowl Water" (<https://thinkbluemassachusetts.org/>), and targets the process of runoff traveling through the drainage system and discharging to a receiving water.

Targeted Audience: Residents

Responsible Department/Parties: DPW Operations

Measurable Goal(s):

There were a total of 9,975 social media impressions on this video by the residents of Salisbury. This video is available at <https://www.thinkbluemassachusetts.org/ms4-communities>.

Message Date(s): June 23, 2019 - June 30, 2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

This message was conducted in addition to the messages outlined in the NOI. This message was provided by the Merrimack Valley Stormwater Collaborative, and was shared with surrounding towns in the Merrimack River watershed.

BMP:Flyer/Brochure

Message Description and Distribution Method:

The Town distributed brochures as a 'how-to-guide' for residents on how rain gardens work and how to install them at their home. These brochures were made available at the Department of Public Works.

Targeted Audience: Residents

Responsible Department/Parties: DPW Operations

Measurable Goal(s):

There were approximately 200 brochures collected from residents at the Department of Public Works.

Message Date(s): FY2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP:Flyer/Brochure

Message Description and Distribution Method:

The Town provided brochures encouraging proper pet waste management at the Town Hall and the Town Clerk distributed flyers to dog owners at the time of issuance or renewal of dog licenses.

Targeted Audience: Residents

Responsible Department/Parties: DPW Operations, Town Clerk

Measurable Goal(s):

There were approximately 700 dog licenses given out during during their year term (April 1st - March 31st). The flyers were given out with each renewal or license and directly targeted residents with dogs.

Message Date(s): FY2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

During the Permit Year I reporting period, additional outfalls were located that discharge to the Merrimack River preceding the submission of the NOI. The requirements of Appendix H were applied after these outfalls were identified.

BMP:Flyer/Brochure

Message Description and Distribution Method:

The Town distributed flyers regarding proper management of septic systems to homeowners within drainage catchment areas discharging to the Merrimack River. A letter was mailed along with the flyer outlining the requirements of the MS4 General Permit pertaining to the impaired water for bacteria.

Targeted Audience: Residents

Responsible Department/Parties: DPW Operations

Measurable Goal(s):

The Town distributed the flyers directly to residents in the catchment areas that are not connected to the

sanitary sewer system. This message was mailed out in September of 2019, and the Town plans to distribute this message again in the Permit Year 2 term.

Message Date(s): September 2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

During the Permit Year 1 reporting period, additional outfalls were located that discharge to the Merrimack River preceding the submission of the NOI. The requirements of Appendix H were applied after these outfalls were identified.

BMP:Presentation

Message Description and Distribution Method:

The Town worked with an engineering consulting firm, Weston & Sampson, to present to the Planning Board proposed amendments to the Town's rules and regulations to meet the requirements of the permit. This presentation was aired on television and was open to the public for viewing. In this presentation, Weston & Sampson introduced the MS4 General Permit and the requirements pertaining to construction site runoff control.

Targeted Audience: Developers (construction), Residents

Responsible Department/Parties: DPW Operations, Planning and Development

Measurable Goal(s):

This presentation was targeted towards the Planning Board to include the amendments into the Town's rules and regulations. Residents and developers of the Town attended the meeting as well.

Message Date(s): FY2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

This educational measure was made in addition to the initiatives identified in the NOI.

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) during the reporting period:

The completed Stormwater Management Program (SWMP) was posted to the Town website in June 2019 and is available for public comment. Once submitted, this Annual Report will be appended to the SWMP and the version on the Town website will be updated accordingly.

Was this opportunity different than what was proposed in your NOI? Yes No

Describe any other public involvement or participation opportunities conducted during the reporting period:

Salisbury provided multiple public involvement and participation opportunities during FY2019. Throughout this permit year term, the Town has maintained relationships with the following organizations: Women in Transition, Trial Court, Middleton Inmates, Beach Betterment Association, and the Probation Department. The Town has participated in year-round cleanup work with these organizations. Furthermore, the Town has maintained its relationship with Merrimack Vally Stormwater Coalition, as representatives have attended monthly meetings.

The Town participated in recycling collection at the Recycling Center. There was a total of 131.62 tons of recyclables collected during the reporting period. The Town also participated in yard waste collection at the Recycling Center. From February 2019 to the end of FY2019, there have been 530 recycling passes purchased at the Recycling Center.

During this permit year, the Town has renewed its membership with Greenscapes North Shore Coalition. In February of 2019, Greenscapes visited the Salisbury elementary school to provide a program pertaining to stormwater management. The program was called 'Keeping Water Clean', and was taught to a 5th grade class.

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Below, report on the number of SSOs identified in the MS4 system and removed during this reporting period.

Number of SSOs identified: 0

Number of SSOs removed: 0

Below, report on the total number of SSOs identified in the MS4 system and removed to date. At a minimum, report SSOs identified since 2013.

Total number of SSOs identified: 4

Total number of SSOs removed: 4

MS4 System Mapping

Describe the status of your MS4 map, including any progress made during the reporting period (phase I map due in year 2):

The Town's MS4 Map is updated to include all municipally-owned outfalls, interconnections, catch basins,

drainage manholes, as well as stormwater treatment structures. Private and state drainage structures are also mapped. During this reporting period, additional outfalls, interconnections and drainage structures were field verified and incorporated into the MS4 Map. Initial catchments have been delineated, but are subject to refinement as additional mapping of structures is incorporated. The Town's MS4 Map is in accordance with the 2016 MS4 Permit's accuracy guidelines and is included in Appendix D of the Stormwater Management Plan.

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses.

- The outfall screening data is attached to the email submission
- The outfall screening data can be found at the following website:

Below, report on the number of outfalls/interconnections screened during this reporting period.

Number of outfalls screened: 0

Below, report on the percent of total outfalls/ interconnections screened to date.

Percent of total outfalls screened: 0

Catchment Investigations

If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.

- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following website:

No Catchment Investigations were performed during the reporting period, but the System Vulnerability Factor Assessment is included as part of the Catchment Ranking and Prioritization Matrix submitted in conjunction with this Annual Report.

Below, report on the number of catchment investigations completed during this reporting period.

Number of catchment investigations completed this reporting period: 0

Below, report on the percent of catchments investigated to date.

Percent of total catchments investigated: 0

Optional: Provide any additional information for clarity regarding the catchment investigations below:

The Town does not currently have any problem catchments based on current rankings. As information becomes available from dry weather screening and sampling, catchments will be re-prioritized and investigation of catchments will proceed in accordance with permit requirements.

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following website:

Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed during this reporting period.

Number of illicit discharges identified: 0

Number of illicit discharges removed: 0

Estimated volume of sewage removed: 0 [UNITS]

Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed since the effective date of the permit.

Total number of illicit discharges identified: 0

Total number of illicit discharges removed: 0

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

Employee Training

Describe the frequency and type of employee training conducted during the reporting period:

The Town worked with Weston & Sampson, an engineering consulting firm, to develop and implement an annual IDDE training program. The training explains the IDDE program and includes how to recognize illicit discharges and SSOs. Furthermore, the presentation includes MCM6: Pollution Prevention and Good Housekeeping for municipal activities. The presentation and other training materials have been included in the appendices of the Town's IDDE plan. The first training for Permit Year 1 was conducted on June 27, 2019, and the attendees consisted of eight employees from the DPW.

MCM4: Construction Site Stormwater Runoff Control

Below, report on the construction site plan reviews, inspections, and enforcement actions completed during this reporting period.

Number of site plan reviews completed: 6

Number of inspections completed: 21

Number of enforcement actions taken:

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

Ordinance Development

Describe the status of the post-construction ordinance required to be complete in year 2 of the permit term:

The Town adopted Part 1 of the Planning Board Rules and Regulations which includes Article III Site Plan Review Requirements in January 2006. Section E of the Site Plan Performance and Design Standards includes language that require drainage systems to be designed in accordance with the Stormwater Management Volume I and II. The Planning Board and Department of Public Works are reviewing these procedures and will develop and implement any additional amendments to meet the requirements established by EPA during Permit Year 2.

As-built Drawings

Describe the status of the measures the MS4 has utilized to require the submission of as-built drawings and ensure long term operation and maintenance of completed construction sites required to be complete in year 2 of the permit term:

The Town adopted the Earth Filling Bylaw in October of 2003. Section 4, Permit Requirements, state that a final engineered record site plan showing final site is required to have complied with conditions or such that a bond is released. The Town's Planning Board Subdivision of Land dedicates a section to as-built plans to be submitted to the Town Clerk after final approval of improvements. The Planning Board and Department of Public Works are reviewing these procedures and will develop and implement any additional amendments to meet the requirements established by EPA during Permit Year 2.

Street Design and Parking Lots Report

Describe the status of the street design and parking lots assessment due in year 4 of the permit term, including any planned or completed changes to local regulations and guidelines:

The Town will work on a street design and parking lots assessment, as outlined in the NOI and the report will be complete within 4 years of the permit effective date.

Green Infrastructure Report

Describe the status of the green infrastructure report due in year 4 of the permit term, including the findings and progress towards making the practice allowable:

The Town will work on the green infrastructure report, as outlined in the NOI, and the report will be complete within 4 years of the permit effective date.

Retrofit Properties Inventory

Describe the status of the inventory, due in year 4 of the permit term, of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

The Town has developed a list of all municipally owned properties, and will begin to identify at least 5 properties that could be retrofitted with BMPs in FY2022, as outlined in the NOI. The inventory will be complete within 4 years of the permit effective date.

MCM6: Good Housekeeping

Catch Basin Cleaning

Describe the status of the catch basin cleaning optimization plan:

See additional information section below.

If complete, attach the catch basin cleaning optimization plan or the schedule to gather information to develop the optimization plan:

- The catch basin cleaning optimization plan or schedule is attached to the email submission
- The catch basin cleaning optimization plan or schedule can be found at the following website:

Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins during this reporting period.

Number of catch basins inspected: 715

Number of catch basins cleaned: 715

Total volume or mass of material removed from all catch basins: 281.13 Tons

Below, report on the total number of catch basins in the MS4 system, if known.

Total number of catch basins: 1,100

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

A contractor was hired by the Town to perform the catch basin cleaning and inspections. The contractors used an iPad to enter data on the characteristics of each catch basin, including the condition and entered comments on the capacity. The Town plans to gather additional information during catch basin cleaning and inspection for FY2020. The metrics targeted will include depth from catch basin rim to top of sediment, to the bottom of

the basin, and to the invert of the outlet pipe. The results of these measurements will be incorporated into the catch basin optimization plan.

Street Sweeping

Describe the status of the written procedures for sweeping streets and municipal-owned lots:

During this reporting period, the Town began a program to sweep all streets and Town-owned parking lots once in the spring as required by the 2016 General Permit. The Town is working to develop a Standard Operating Procedure for street sweeping in Permit Year 2.

Report on street sweeping completed during the reporting period using one of the three metrics below.

- Number of miles cleaned: 250
- Volume of material removed: [UNITS]
- Weight of material removed: [UNITS]

If applicable:

For rural uncurbed roadways with no catch basins, describe the progress of the inspection, documentation, and targeted sweeping plan:

All uncurbed roadways with no catch basins are also swept once per year.

Winter Road Maintenance

Describe the status of the written procedures for winter road maintenance including the storage of salt and sand:

The Town implemented a Standard Operating Procedure (SOP) for Salt Use Optimization and Winter Road Maintenance in June of 2019. This SOP outlines procedures for salt material application and storage, as well as proper management of vehicle maintenance and equipment. This SOP is included in Appendix H of the Stormwater Management Plan.

Inventory of Permittee-Owned Properties

Describe the status of the inventory, due in year 2 of the permit term, of permittee-owned properties, including parks and open spaces, buildings and facilities, and vehicles and equipment, and include any updates:

The Town is working to develop an inventory of all Town-owned property, which will be completed in Permit Year 2. Vehicles and equipment associated with winter road maintenance were inventoried in the Salt Use Optimization SOP as previously mentioned.

O&M Procedures for Parks and Open Spaces, Buildings and Facilities, and Vehicles and Equipment

Describe the status of the operation and maintenance procedures, due in year 2 of the permit term, of permittee-owned properties (parks and open spaces, buildings and facilities, vehicles and equipment) and include maintenance activities associated with each:

The Town is working to create standard operation and maintenance procedures for all municipal activities and

facilities following requirements established by EPA. These written procedures will be completed in Permit Year 2.

Stormwater Pollution Prevention Plan (SWPPP)

Describe the status of any SWPPP, due in year 2 of the permit term, for permittee-owned or operated facilities including maintenance garages, public works yards, transfer stations, and other waste handling facilities where pollutants are exposed to stormwater:

The Town will contract an external firm to develop SWPPPs for municipal facilities. These SWPPPs will be completed by the contractor in Permit Year 2. Once the facilities requiring a SWPPP are identified in Year 2, the number of site inspections conducted will be noted.

Below, report on the number of site inspections for facilities that require a SWPPP completed during this reporting period.

Number of site inspections completed: 0

Describe any corrective actions taken at a facility with a SWPPP:

N/A

O&M Procedures for Stormwater Treatment Structures

Describe the status of the written procedure for stormwater treatment structure maintenance:

The Town will develop a written procedure for stormwater treatment structure maintenance including inspection forms for stormwater treatment structures. This procedure will be incorporated into the operation and maintenance plan for all MS4 infrastructure in the Town, and will be completed by end of Permit Year 2.

Additional Information

Monitoring or Study Results

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 2 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

- Complete system mapping Phase I
- Begin investigations of catchments associated with Problem Outfalls
- Develop or modify an ordinance or other regulatory mechanism for post-construction stormwater runoff from new development and redevelopment
- Establish and implement written procedures to require the submission of as-built drawings no later than two years after the completion of construction projects
- Develop, if not already developed, written operations and maintenance procedures
- Develop an inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; review annually and update as necessary
- Establish a written program detailing the activities and procedures the permittee will implement so that the MS4 infrastructure is maintained in a timely manner
- Develop and implement a written SWPPP for maintenance garages, public works yards, transfer stations, and other waste handling facilities where pollutants are exposed to stormwater
- Enclose or cover storage piles of salt or piles containing salt used for deicing or other purposes
- Develop, if not already developed, written procedures for sweeping streets and municipal-owned lots
- Develop, if not already developed, written procedures for winter road maintenance including storage of salt and sand
- Develop, if not already developed, a schedule for catch basin cleaning
- Develop, if not already developed, a written procedure for stormwater treatment structure maintenance
- Develop a written catchment investigation procedure (*18 months*)

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4 in the last 5 years
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all uncurbed streets at least annually

Provide any additional details on activities planned for permit year 2 below:

If budget allows, permit year 3 activities may be initiated or completed within the next permit year along with the year 2 required activities to maintain compliance with the general permit. All activities completed by the Town during permit year 2 will be documented in the next annual report.

Part V: Certification of Small MS4 Annual Report 2019

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

Title:

Signature:

Date:

[Signatory may be a duly authorized representative]

Note: When prompted during signing, save the document under a new file name.

NOI Submission

Please submit the form electronically via email to both EPA and MassDEP by clicking on one of the links below or using the email addresses listed below. Please ensure that all required attachments are included in the email and not attached to this PDF.

EPA:

MassDEP:

Paper Signature:

If you did not sign electronically above, you can print the signature page by clicking the button below.

Optional: If you did not sign electronically above, you may lock the form by clicking the "Lock Form" button below which will prompt you to save the locked version of the form. Save this locked version under a new file name.