

Year 1 Annual Report
Massachusetts Small MS4 General Permit
Reporting Period: May 1, 2018-June 30, 2019

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name: Title:

Street Address Line 1:

Street Address Line 2:

City: State: Zip Code:

Email: Phone Number:

Fax Number:

Stormwater Management Program (SWMP) Information

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address and an explanation of why it is not posted on the web:

Part II: Self Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4.

Impairment(s)

Bacteria/Pathogens Chloride Nitrogen Phosphorus
 Solids/ Oil/ Grease (Hydrocarbons)/ Metals

TMDL(s)

In State: Assabet River Phosphorus Bacteria and Pathogen Cape Cod Nitrogen
 Charles River Watershed Phosphorus Lake and Pond Phosphorus

Out of State: Bacteria/Pathogens Metals Nitrogen Phosphorus

Clear Impairments and TMDLs

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Year 1 Requirements

- Develop and begin public education and outreach program
- Identify and develop inventory of all known locations where SSOs have discharged to the MS4 in the last 5 years
 - The SSO inventory is attached to the email submission
 - The SSO inventory can be found at the following website:

<https://www.danversma.gov/stormwater-by-laws/>
- Develop written IDDE plan including a procedure for screening and sampling outfalls
- IDDE ordinance complete
- Identify each outfall and interconnection discharging from MS4, classify into the relevant category, and priority rank each catchment for investigation
 - The priority ranking of outfalls/interconnections is attached to the email submission
 - The priority ranking of outfalls/interconnections can be found at the following website:

<https://www.danversma.gov/stormwater-by-laws/>
- Construction/ Erosion and Sediment Control (ESC) ordinance complete
- Develop written procedures for site inspections and enforcement of sediment and erosion control measures
- Develop written procedures for site plan review
- Keep a log of catch basins cleaned or inspected
- Complete inspection of all stormwater treatment structures

Annual Requirements

- Annual opportunity for public participation in review and implementation of SWMP
- Comply with State Public Notice requirements
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- All curbed roadways have been swept a minimum of one time per year

Bacteria/ Pathogens (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Annual message encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Permittee or its agents disseminate educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- Provide information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Use the box below to input additional details on any unchecked boxes above or any additional information you would like to share as part of your self assessment:

No SSO inventory to report. SSO reporting for the Town and forms located in Appendix C in the IDDE Program.

There are under 10 septic systems located in the Town of Danvers. The Health Department is working on content to send to the customers in the Town that have septic systems.

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

Yes No

If yes, describe below, including any relevant impairments or TMDLs:

17 Removed:

2 – Beaver Brook MA93-37

1 – Frost Fish Brook MA93-36

3 – isolated wetland

8- outside receiving area

1- to tributary Beaver Brook MA93-37

1– tributary to Crane Brook MA93-02

1 - tributary to Crane River MA93-38

3 Added:

2 to Porter River MA93-04

1 to a tributary to Beaver Brook MA93-37

These modifications to the outfall inventory do not change TMDL or Impaired Water requirements that apply to Danvers's MS4.

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed during the reporting period:

Below, report on the educational messages completed during the first year. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP: 1A - Multi-Media Methods - Dog Dirt Campaign

Message Description and Distribution Method:

Education and outreach on storm water management topics of significance in Danvers (including proper pet waste management, proper use of pesticides and fertilizers). Social media, newsletter, web-site and signage were utilized as educational vehicles.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Identified problem areas in Town of Danvers specifically, John George Park, Williams Park Association, and the Rail Trail at Burroughs Street entrance. Several social media campaigns were conducted and visual signs were added in the first campaign (May 2018) to reach the appropriate audience. Pet waste bag scans occurred before the campaign and then scans were conducted post campaign with a marked decrease in pet waste bags at each location. Not more than 5 pet waste bags were counted after the campaign. Articles were also published in the quarterly DPW Newsletter titled, "Whats in the Works". There are 6 dog waste stations located in Endicott Park along with proper pet waste disposal signs.

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

The Town of Danvers conducted a "Dog Dirt Campaign" and added visual signs in problem green space areas around town as well as publicized in social media outlets (Facebook & Twitter) to more effectively reach dog owners that were not trashing pet waste bags. Owners were bagging but not trashing pet waste bags at the identified locations. Visual counts of pet waste bags at the three locations before and after the campaign showed a marked improvement at all three locations although the issue is not totally resolved. The change was made to more effectively reach the dog owners which specifically needed a change in behavior.

BMP: 1A - Keeping Water Clean - Grade 5

Message Description and Distribution Method:

"Keeping Water Clean" sessions were hosted by Salem Sound Coast Watch at all 5 Elementary schools in the Town of Danvers, grade 5 students and teachers. During the school year, 280+ 5th grade students attended the "Keeping Water Clean" sessions which has six different workstations titled: Where in the Water Shed Are You?, Water Beneath Your Feet, Water Across the Land, Cleaning Dirty Water, Watershed Hero, and Informational Storm Water Pollution Video. Also, the sixth grade art students participated in an artwork contest for the DPW 2019 Calendar with a focused topic of Storm water. The calendar was recognized at the 25th Annual Secretary's Award for Excellence in Energy and Environmental Education May 2018.

Targeted Audience: Residents

Responsible Department/Parties: Schools

Measurable Goal(s):

The entire fifth grade class was educated on Storm water, over 280 children and the classroom worksheet was sent home for parents to see the programing topics. 500 DPW calendars were distributed with Stormwater education and artwork from the sixth grade art class.

Message Date(s): October 2018, February 2019, April 2019, May 2019, June 2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: 1A & 1C - Storm Drain Marker Installation**Message Description and Distribution Method:**

Install storm drain markers on identified catch basin granite curb stones. Storm drain markers were installed in phases. Phase two includes 8 streets, phase three, 6 streets and phase four 15 streets. Storm drain markers are unscripted with "No Dumping * Drains to River". All listed storm drain markers were installed in period 1. Storm drain markers are intended to reach both residents and commercial entities.

Targeted Audience: Residents & Commercial

Responsible Department/Parties: DPW Operations

Measurable Goal(s):

Storm drain markers are intended to remind folks that materials released down the catch basin go directly to the waterways in Danvers. This includes litter, pet waste, vehicle oils, fertilizer runoff and pool chemicals.

Message Date(s): May 2018

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: 1A - Rain Barrel Rebate

Message Description and Distribution Method:

Social Media Post - April showers bring May flowers. #CollectStormWater Rain barrel installation and usage is as Simple as 1-2-3. Collect rain water-water flowers from the rain barrel-save on your water bill! The Town of Danvers offers RAIN BARREL REBATES. Details can be found on the Town website under the Water Conservation and Rebate tab. #ConserveWater (Post on Facebook - April 2019). The Rain Barrel rebate was also covered in the DPW Newsletter called, "What's In The Works" Spring 2019.

Targeted Audience: Residents

Responsible Department/Parties: DPW Operations

Measurable Goal(s):

The timeframe from 7/1/2018-6/28/2019 there were 32 rain barrel rebates redeemed from Danvers residents.

Message Date(s): July 2018, April 2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: 1C - LID Workshop conducted by Greenscapes

Message Description and Distribution Method:

Attended a Workshop/Seminar which reintroduced the basics of low impact development and its importance. MS4 requirements, as they relate to LID were discussed and Fred Civian (MassDEP) provided tips for designing and passing municipal ordinances to promote LID.

Targeted Audience: Developers (via municipal planners, conservation comm. members and DPW reps)

Responsible Department/Parties: Greenscapes North Shore Coalition

Measurable Goal(s):

Attended by 2 Town of Danvers employees. Presentation and "Tip Sheet" was e-mailed for follow up.

Message Date(s): January 18, 2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: 1A - NEW Greenscapes Guide

Message Description and Distribution Method:

A revised version of the comprehensive Greenscapes Guide was e-mailed out on 6-30-2019 by Greenscapes North Shore Coalition Group. Posted the new guide on the DPW web-site under the Engineering tab for residents to view. The guide consists of a 24 page magazine (PDF) outlining the importance of small-scale stormwater management and sustainable landscaping. Project ideas, plant suggestions and best practices are included.

Targeted Audience: Residents

Responsible Department/Parties: Greenscapes North Shore Coalition, DPW

Measurable Goal(s):

Posted on www.danversma.gov/stormwater

Message Date(s): June 30, 2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: 1A - Keep Drains Clear Post

Message Description and Distribution Method:

Social media post describing the importance of keeping storm drains clear of leaf debris and litter.

Targeted Audience: Residents

Responsible Department/Parties: Greenscapes North Shore Coalition, DPW Operations

Measurable Goal(s):

Social media post shared on DPW Facebook (3,225 followers) with 17 likes, 15 comments and 17 shares on this specific post.

Message Date(s): November 14, 2018

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: 1A - Runoff Social Media Post

Message Description and Distribution Method:

Social media post educating residents on the harmful impacts of runoff as a result of rain storms. Materials shown in the image are: Pet waste, leaves, fertilizers, motor oil, detergent and trash.

Targeted Audience: Residents

Responsible Department/Parties: DPW Operations

Measurable Goal(s):

Social media post shared on DPW Facebook (3,225 followers) with 11 likes and 9 shares on this specific post.

Message Date(s): April 8, 2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: 1A - Rain Garden Post

Message Description and Distribution Method:

Social media post describing the many important benefits rain gardens can have on our waterways by retaining and filtering storm water as it travels through our watershed(s).

Targeted Audience: Residents

Responsible Department/Parties: Greenscapes North Shore Coalition. DPW Operations

Measurable Goal(s):

Social media post shared on DPW Facebook (3,225 followers) with 8 likes, 1 comment and 2 shares on this specific post.

Message Date(s): May 30, 2019

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

[Empty text box]

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) during the reporting period:

A public meeting was held on Thursday, September 20, 2018 at Endicott Park Visitor Center. A presentation was made at the River Committee to inform attendees about the General Permit requirements, review proposed Storm Water Management Program and BMP's, and encourage discussion and solicit feedback on the NOI. The River Committee was in attendance as well as members of the public for comments, and there were 15 folks in attendance.

Was this opportunity different than what was proposed in your NOI? Yes No

Describe any other public involvement or participation opportunities conducted during the reporting period:

Danvers DPW runs two recycling events per year, of which three were held in the current reporting time frame: May 2018, October 2018, May 2019. Recycling weekends include the collection of the following materials: rigid plastics, metals, clothing, electronics, aluminum cans, and paper shredding services. Over 850 cars pass through Danvers High School for the recycling weekend and each car is handed a Stormwater Postcard created by Salem Sound CoastWatch. Danvers DPW also hosts a Household Hazardous Waste weekend the the Transfer Station in September 2018 with 350 cars that bring hazardous materials for proper disposal. The Street Division also schedules 11 weeks of yard waste collection curbside each year. Clean up day was completed by the House of Correction Workers at Sandy Beach Spring 2019.

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Below, report on the number of SSOs identified in the MS4 system and removed during this reporting period.

Number of SSOs identified: 0

Number of SSOs removed: 0

Below, report on the total number of SSOs identified in the MS4 system and removed to date. At a minimum, report SSOs identified since 2013.

Total number of SSOs identified: 0

Total number of SSOs removed: 0

MS4 System Mapping

Describe the status of your MS4 map, including any progress made during the reporting period:

<https://www.danversma.gov/stormwater-by-laws/>

IDDE Program - Section 3

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses.

- The outfall screening data is attached to the email submission
- The outfall screening data can be found at the following website:

This permit year is attached, and past outfall screening is here: <https://www.danversma.gov/stormwater-by-laws/>

Below, report on the number of outfalls/interconnections screened during this reporting period.

Number of outfalls screened:

Below, report on the percent of total outfalls/ interconnections screened to date.

Percent of total outfalls screened:

Catchment Investigations

If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.

- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following website:

Below, report on the number of catchment investigations completed during this reporting period.

Number of catchment investigations completed this reporting period:

Below, report on the percent of catchments investigated to date.

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

No catchment investigations were conducted in year one.

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following website:

Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed during this reporting period.

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: Gallons/month

Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed since the effective date of the permit.

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

IDDE identified in permit year 1 and removed in permit year 2, however we entered the associated volume recovered in this report for clarity.

Employee Training

Describe the frequency and type of employee training conducted during the reporting period:

IDDE training conducted by Tighe & Bond on April 29, 2019 with a sign in sheet to show personal in attendance (6).

Entire DPW crew is trained on proper deicing methodologies at the Snow & Ice Meeting held annually in the month of November.

MCM4: Construction Site Stormwater Runoff Control

Below, report on the construction site plan reviews, inspections, and enforcement actions completed during this reporting period.

Number of site plan reviews completed:

Number of inspections completed:

Number of enforcement actions taken:

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

Ordinance Development

Describe the status of the post-construction ordinance required to be complete in year 2 of the permit term:

Plan to review the existing "Regulations Governing Stormwater Management" under Chapter XXXIX: Stormwater Management and Land Disturbance Bylaw and update provisions to include the new MS4 provisions, if necessary during Permit Year 2.

As-built Drawings

Describe the status of the measures the MS4 has utilized to require the submission of as-built drawings and ensure long term operation and maintenance of completed construction sites required to be complete in year 2 of the permit term:

As-built drawing and long term O&M are already a requirement for any site plan that has been approved. See Section 12: Project Completion and Section 13: Perpetual Inspection & Maintenance in the stormwater regulations.

Link to Stormwater Regulations

<https://www.danversma.gov/documents/stormwater-regulations-01-13-2012/>

Street Design and Parking Lots Report

Describe the status of the street design and parking lots assessment due in year 4 of the permit term, including any planned or completed changes to local regulations and guidelines:

Danvers has just become a certified Complete Streets Community. The town is currently working on a prioritization plan to improve streets by incorporating LID's and designing better user accessibility.

Green Infrastructure Report

Describe the status of the green infrastructure report due in year 4 of the permit term, including the findings and progress towards making the practice allowable:

Planned to be completed in Permit Year 4.

Retrofit Properties Inventory

Describe the status of the inventory, due in year 4 of the permit term, of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

Planned to be completed in Permit Year 4.

MCM6: Good Housekeeping

Catch Basin Cleaning

Describe the status of the catch basin cleaning optimization plan:

The Town must clean and inspect catch basins to make sure that catch basins are no more than 50% full.

If complete, attach the catch basin cleaning optimization plan or the schedule to gather information to develop the optimization plan:

- The catch basin cleaning optimization plan or schedule is attached to the email submission
- The catch basin cleaning optimization plan or schedule can be found at the following website:

Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins during this reporting period.

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

Below, report on the total number of catch basins in the MS4 system, if known.

Total number of catch basins:

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

This is unusual since the Town of Danvers uses 100% salt for deicing.

Street Sweeping

Describe the status of the written procedures for sweeping streets and municipal-owned lots:

All streets must be swept and/or cleaned at least once per year in the spring (excluding rural streets with no curbs or catch basins). More frequent sweeping shall occur in targeted areas on the basis of pollutant load reductions potential. Store and dispose /reuse street sweepings according to MassDEP policies.

Report on street sweeping completed during the reporting period using one of the three metrics below.

- Number of miles cleaned:
- Volume of material removed: [UNITS]
- Weight of material removed:

If applicable:

For rural uncurbed roadways with no catch basins, describe the progress of the inspection, documentation, and targeted sweeping plan:

N/A

Winter Road Maintenance

Describe the status of the written procedures for winter road maintenance including the storage of salt and sand:

Sanding/Salting, Parking Lots and Road Maintenance practices are described in the draft "Stormwater Operation & Maintenance Plan for Municipal Activities". Records include:

- A copy of yearly updates for pavement maintained (available from pavement management program)
- A copy of yearly deicing material purchases and dispersals
- A description of any vegetative maintenance done by street division (besides mowing)

Salt Storage

Salt is considered a secondary contaminant in drinking water, and is very difficult to remove during treatment. The DPW stores salt in a covered shed in the DPW yard. The Street division oversees all salt operations and periodically inspects the salt shed for signs of corrosion, leaks, or spillage.

Inventory of Permittee-Owned Properties

Describe the status of the inventory, due in year 2 of the permit term, of permittee-owned properties, including parks and open spaces, buildings and facilities, and vehicles and equipment, and include any updates:

The Town of Danvers drafted this inventory in 2014 and will update in Permit Year 2.

O&M Procedures for Parks and Open Spaces, Buildings and Facilities, and Vehicles and Equipment

Describe the status of the operation and maintenance procedures, due in year 2 of the permit term, of permittee-owned properties (parks and open spaces, buildings and facilities, vehicles and equipment) and include maintenance activities associated with each:

Draft procedures for these three categories are included in the 2014 draft "Stormwater Operation & Maintenance Plan for Municipal Activities". This plan will be updated and finalized in Permit Year 2.

Stormwater Pollution Prevention Plan (SWPPP)

Describe the status of any SWPPP, due in year 2 of the permit term, for permittee-owned or operated facilities including maintenance garages, public works yards, transfer stations, and other waste handling facilities where pollutants are exposed to stormwater:

Initial site inspection and draft SWPPP in 2014. This plan will be updated and finalized in Permit Year 2.

Below, report on the number of site inspections for facilities that require a SWPPP completed during this reporting period.

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

None in current permit term.

O&M Procedures for Stormwater Treatment Structures

Describe the status of the written procedure for stormwater treatment structure maintenance:

Stormwater Treatment Structures Operation & Maintenance Procedures are included:

- Copies of all stormwater system infrastructure inspections and maintenance activities
- Copies of all spills reported and illicit discharges detected
- Copies of private BMP inspection reports.

The mapping and inventory of Town BMP's is ongoing.

Additional Information

Monitoring or Study Results

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
 The results from additional reports or studies are attached to the email submission
 The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 2 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

- Complete system mapping Phase I
- Begin investigations of catchments associated with Problem Outfalls
- Develop or modify an ordinance or other regulatory mechanism for post-construction stormwater runoff from new development and redevelopment
- Establish and implement written procedures to require the submission of as-built drawings no later than two years after the completion of construction projects
- Develop, if not already developed, written operations and maintenance procedures
- Develop an inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; review annually and update as necessary
- Establish a written program detailing the activities and procedures the permittee will implement so that the MS4 infrastructure is maintained in a timely manner
- Develop and implement a written SWPPP for maintenance garages, public works yards, transfer stations, and other waste handling facilities where pollutants are exposed to stormwater

- Enclose or cover storage piles of salt or piles containing salt used for deicing or other purposes
- Develop, if not already developed, written procedures for sweeping streets and municipal-owned lots
- Develop, if not already developed, written procedures for winter road maintenance including storage of salt and sand
- Develop, if not already developed, a schedule for catch basin cleaning
- Develop, if not already developed, a written procedure for stormwater treatment structure maintenance
- Develop a written catchment investigation procedure (*18 months*)

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4 in the last 5 years
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all uncurbed streets at least annually

Provide any additional details on activities planned for permit year 2 below:

The Town acknowledges the Year 2 requirements in the general permit and intends to complete all planned BMP's.

Part V: Certification of Small MS4 Annual Report 2019

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Title:

Signature: Date:

[Signatory may be a duly authorized representative]

