

Part I: General Conditions

General Information

Name of Municipality or Organization: State:

EPA NPDES Permit Number (if applicable):

Primary MS4 Program Manager Contact Information

Name: Title:

Street Address Line 1:

Street Address Line 2:

City: State: Zip Code:

Email: Phone Number:

Fax Number:

Other Information

Stormwater Management Program (SWMP) Location (web address or physical location, if already completed):

Eligibility Determination

Endangered Species Act (ESA) Determination Complete? Eligibility Criteria (check all that apply): A B C

National Historic Preservation Act (NHPA) Determination Complete? Eligibility Criteria (check all that apply): A B C

Check the box if your municipality or organization was covered under the 2003 MS4 General Permit

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part II: Summary of Receiving Waters

Please list the waterbodies to which your MS4 discharges. For each waterbody, please report the number of outfalls discharging into it and, if applicable, the segment ID and any impairments.

Massachusetts list of impaired waters: [Massachusetts 2014 List of Impaired Waters- http://www.mass.gov/eea/docs/dep/water/resources/07v5/14list2.pdf](http://www.mass.gov/eea/docs/dep/water/resources/07v5/14list2.pdf)

Waterbody that receives flow from the MS4 and segment ID if applicable	Number of outfalls into receiving water segment	Chloride	Chlorophyll-a	Dissolved Oxygen/ DO Saturation	Nitrogen	Oil & Grease/ PAH	Phosphorus	Solids/ TSS/ Turbidity	E. coli	Enterococcus	Other pollutant(s) causing impairments
Clear Pond (MA32077) - No. of outfalls under review		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wright Pond (MA32078) - No. of outfalls under review		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Click to lengthen table

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary

Identify the Best Management Practices (BMPs) that will be employed to address each of the six Minimum Control Measures (MCMs). For municipalities/organizations whose MS4 discharges into a receiving water with an approved Total Maximum Daily Load (TMDL) and applicable waste load allocation (WLA), identify any additional BMPs employed to specifically support the achievement of the WLA in the TMDL section at the end of Part III.

For each MCM, list each existing or proposed BMP by category and provide a brief description, responsible parties/departments, measurable goals, and the year the BMP will be employed (public education and outreach BMPs also require a target audience).

MCM 1: Public Education and Outreach

BMP ID	BMP Media/Category	BMP Description	Targeted Audience	Responsible Department/ Parties	Measurable Goal	Beginning Year of BMP Implementation
1A	Multi-media methods (including web and print materials at public buildings)	Education and outreach on stormwater management topics of significance in Holyoke (including proper pet waste management, proper use of pesticides and fertilizers). Educational topics will include but are not limited to those in Part 2.3.2.d.i	Students/ Employees	Facilities & Engineering Department	Distribute a minimum of one (1) educational message	2019 (PY2)
1B	Multi-media methods (including web and print materials at public buildings)	Education and outreach on stormwater management topics of significance in Holyoke (including proper lawn maintenance, parking lot sweeping). Educational topics will include but are not limited to those in Part 2.3.2.d.ii	Contractors	Facilities & Engineering Department	Distribute a minimum of one (1) educational message	2020 (PY3)

Notice of Intent (NOI) for coverage under Small MS4 General Permit

BMP ID	BMP Media/Category	BMP Description	Targeted Audience	Responsible Department/ Parties	Measurable Goal	Beginning Year of BMP Implementation
1C	Multi-media methods (including web and permit application attachment)	Education and outreach on stormwater management topics of significance in Holyoke (including proper erosion and sedimentation control, permit requirements, design standards). Educational topics will include but are not limited to those in Part 2.3.2.d.iii	Visitors	Facilities & Engineering Department	Distribute a minimum of one (1) educational message	2019 (PY2)
1D	Multi-media methods (including web)	Education and outreach on stormwater management topics of significance in Holyoke (including pollution prevention, illicit discharges, Multi-Sector General Permit). Educational topics will include but are not limited to those in Part 2.3.2.d.iv	Students, Clients, and Customers	Facilities & Engineering Department	Distribute a minimum of one (1) educational message	2019 (PY2)

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary

MCM 2: Public Involvement and Participation

BMP ID	BMP Category	BMP Description	Responsible Department/ Parties	Measurable Goal	Beginning Year of BMP Implementation
2A	Public Review	SWMP Review (Plan and reports available on web and at public meetings)	Facilities & Engineering Department	Annually provide the public with an opportunity to participate in the review and implementation of the SWMP	2019 (PY2)
2B	Public Participation	Provide opportunities for public involvement and participation in Holyoke’s stormwater program (including clean up events). Specific activities, schedule, and lead departments are included in the SWMP.	Facilities & Engineering Department	Ongoing opportunities available to the public	2019 (PY2)

Notice of Intent (NOI) for coverage under Small MS4 General Permit

This page intentionally left blank

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary

MCM 3: Illicit Discharge Detection and Elimination (IDDE)

BMP ID	BMP Category	BMP Description	Responsible Department/ Parties	Measurable Goal	Beginning Year of BMP Implementation
3A	IDDE Ordinance/Bylaw	Ensure that written policies or procedures are in place to address the requirements of part 2.3.4.5, part 2.3.4.6, and part 2.3.6.a.	Facilities & Engineering Department	Track illicit discharges identified and removed.	2020 (PY3)
3B	SSO Inventory	Develop SSO inventory in accordance of permit conditions	Facilities & Engineering Department	Complete within four (4) years of effective date of permit. Track # of SSOs identified and removed annually	2020 (PY3)
3C	Storm sewer system map	Create map and update during IDDE program implementation	Facilities & Engineering Department	Update map within five (5) years of effective date of permit and complete full system map 13 years after effective date of permit	2020 (PY3)
3D	Written IDDE program	Create written IDDE program	Facilities & Engineering Department	Complete within four (4) years of the effective date of permit and update as required	2020 (PY3)
3E-1	Assessment and Priority Ranking of Outfalls & Interconnections	Outfall/Interconnection Inventory and Initial Ranking as part of BMP 3D	Facilities & Engineering Department	Complete within four (4) years of the effective date of permit and update as necessary	2020 (PY3)
3E-2	Assessment and Priority Ranking of Outfalls & Interconnections	Dry Weather Outfall Screening & Sampling in accordance with IDDE Plan and permit conditions	Facilities & Engineering Department	Complete three (3) years after effective date of permit. Track # of illicit discharges identified & volume removed. Summarize screening/sampling results.	2020 (PY3)

Notice of Intent (NOI) for coverage under Small MS4 General Permit

BMP ID	BMP Category	BMP Description	Responsible Department/ Parties	Measurable Goal	Beginning Year of BMP Implementation
3E-3	Assessment and Priority Ranking of Outfalls & Interconnections	Catchment Investigations according to IDDE Program and permit conditions	Facilities & Engineering Department	Complete 10 years after effective date of permit. Track # and percentage of MS4 catchments evaluated. Track # of illicit discharges identified & volume removed. Summarize screening/sampling results.	2020 (PY3)
3F	Employee Training	Train employees on IDDE implementation	Facilities & Engineering Department	Train annually. Track employees trained, training topic, date/time, and materials presented.	2020 (PY3)

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary

MCM 4: Construction Site Stormwater Runoff Control

BMP ID	BMP Category	BMP Description	Responsible Department/ Parties	Measurable Goal	Beginning Year of BMP Implementation
4A	Construction Bylaw and Regulations	Ensure that written policies or procedures are in place to address the requirements of part 2.3.4.5, part 2.3.4.6, and part 2.3.6.a.	Facilities & Engineering Department	Review current procedures and modify, if necessary, within three (3) years of permit effective date	2020 (PY3)
4B	Construction Policy and Procedures	Develop and implement written procedures for site inspections and enforcement procedures per Part 2.3.5.	Facilities & Engineering Department	Review current procedures and modify if necessary within three (3) year of permit effective date	2020 (PY3)

Notice of Intent (NOI) for coverage under Small MS4 General Permit

This page intentionally left blank

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary

MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID	BMP Category	BMP Description	Responsible Department/ Parties	Measurable Goal	Beginning Year of BMP Implementation
5A	Post-Construction Bylaw and Regulations	Ensure that written policies or procedures are in place to address the requirements of part 2.3.4.5, part 2.3.4.6, and part 2.3.6.a.	Facilities & Engineering Department	Ensure the implementation of necessary policies and procedures, within three (3) years of permit effective date	2020 (PY3)
5B	Assess street and parking lot guidelines	Develop a report assessing requirements that affect the creation of impervious cover. The assessment will help determine if changes to design standards for streets and parking lots can be modified to support low impact design options.	Facilities & Engineering Department	Complete report no later than six (6) years of permit effective date	2025 (PY7)
5C	Assess allowing green infrastructure	Not applicable to Non-Traditional MS4 as described in part 5.1.3 of the MA MS4 General Permit	NA	NA	NA
5D	Retrofit Feasibility Assessment	Conduct detailed inventory of College-owned properties and rank for retrofit potential	Facilities & Engineering Department	Complete report no later than six (6) years of permit effective date Beginning in Permit Year 5, keep running list of at least five (5) retrofit sites	2025 (PY7)

Notice of Intent (NOI) for coverage under Small MS4 General Permit

This page intentionally left blank

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary

MCM 6: Good Housekeeping and Pollution Prevention

BMP ID	BMP Category	BMP Description	Responsible Department/ Parties	Additional Description/Measurable Goal	Beginning Year of BMP Implementation
6A	Operation & Maintenance Program	Inventory and create O&M procedures for all permittee-owned parks and open spaces, buildings and facilities (including their storm drains), and vehicles and equipment	Facilities & Engineering Department	Implement Operation & Maintenance Program.	2022 (PY5)
6B	Operation & Maintenance Program	Establish and implement program for repair and rehabilitation of MS4 infrastructure	Facilities & Engineering Department	Implement Operation & Maintenance Program.	2022 (PY5)
6C	Stormwater Pollution Prevention Plans (SWPPP)	Develop and implement a SWPPP	Facilities & Engineering Department	Complete SWPPP within four (4) years of permit effective date, implement in following years	2022 (PY5)
6D-1	Operation & Maintenance Program	Implement procedures to optimize catch basin cleaning developed under BMP 6B	Facilities & Engineering Department	Track frequency and material quantity of catch basin cleaning. In first Annual Report and in SWMP, document plan for optimizing catch basin cleaning	2022 (PY5)
6D-2	Operation & Maintenance Program	Implement procedures for street and parking lot sweeping developed under BMP 6A	Facilities & Engineering Department	Annually track number of miles cleaned or the volume or mass of material removed.	2022 (PY5)
6D-3	Operation & Maintenance Program	Implement procedures for use and storage of deicing materials developed under BMP 6A	Facilities & Engineering Department	Implement program for winter road maintenance throughout permit term.	2022 (PY5)

Notice of Intent (NOI) for coverage under Small MS4 General Permit

BMP ID	BMP Category	BMP Description	Responsible Department/ Parties	Additional Description/Measurable Goal	Beginning Year of BMP Implementation
6D-4	Operation & Maintenance Program	Implement procedures to inspect and maintain College-owned structural stormwater BMPs	Facilities & Engineering Department	Develop an inventory of College owned- BMPs within four (4) years of permit effective date. Report on inspection and maintenance conducted annually.	2022 (PY5)

Part IV: Notes and additional information

Use the space below to indicate the part(s) of 2.2.1 and 2.2.2 that you have identified as not applicable to your MS4 because you do not discharge to the impaired water body or a tributary to an impaired water body due to nitrogen or phosphorus. Provide all supporting documentation below or attach additional documents if necessary. Also, provide any additional information about your MS4 program below.

The U.S. Fish & Wildlife Service's Information, Planning, and Consultation (IPaC) System identified the Northern Long-eared Bat (*Myotis septentrionalis*) as the only species potentially affected by activities within the HCC Campus. The IPaC further indicates that "there are no critical habitats" within the HCC Campus. As requested in the supplemental guidance document, "Notice of Intent (NOI) Frequently Asked Questions", it is believed that discharges associated with this MS4 NOI will have no effect on the Northern Long Eared Bat. As such, Criteria C in Part I of this NOI has been identified for the Eligibility Criteria associated with the Endangered Species Act (ESA) Determination

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part V: Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

William Fogarty

Title:

Vice President of Administration & Finance

Signature:



Date:

10/1/18

[To be signed according to Appendix B, Subparagraph B.11, Standard Conditions]

Note: When prompted during signing, save the document under a new file name