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Municipality/Organization: TOWN OF ROLLINSFORD

EPA NPDES Permit Number: NHR041029

MassDEP Transmittal Number: W-

Annual Report Number Year 10
& Reporting Period: April 1, 2012 – March 31, 2013

NPDES PII Small MS4 General Permit Annual Report (Due: May 1, 2013)

Part I. General Information

Contact Person: Edmund F. Jansen, Jr. **Title:** Chairman, Board of Selectmen

Telephone #: 603-742-2510

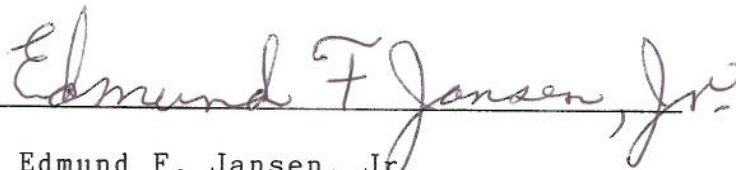
Email: Rollinsford.Sel@comcast.net
efjj@comcast.net

Mailing Address: P.O. Box 309, Rollinsford, NH 03869

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:



Printed Name: Edmund F. Jansen, Jr.

Title: Chairman, Board of Selectmen

Date: April 5, 2013

Part II. Self-Assessment

The Town of Rollinsford has completed the required self-assessment, and have determined that our municipally is in compliance with all permit conditions on March 31, 2013.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1 Revised	Distribute brochures on stormwater	Selectmen		None	Plan to continue as new info is available.
2 Revised	Create MS4 section on Web	Selectmen Webmaster		No change from previous year	
3 Revised	Notify residents of cable specials regarding MS4 issues	Selectmen Volunteers		NO change	Continue

1a. Additions

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
4 Revised	Organize resident panel	Selectmen Cons. Com.		Planning Board discussions	Continue in 2013
Revised					
5 Revised	Spring cleanup	Rd Agent Amer. Legion		Spring cleanup of major roads in village area	Continue in 2013
Revised					
6 Revised	Review land ordinance to determine needed storm drain protection	Pln Brd	Modification of Capital improvement plan	Site plan updates	Capital Improvement Plan update
Revised					

2a. Additions

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
7 Revised	Inventory & inspection of catch basins	Road Agent		Spring cleaning of catch basins	Continue Annually
8 Revised	Survey surface drainage ditching	Road Agent		* Culvert inventory completed in 2012	Culvert inventory and assessment to continue
9 Revised	Detection of failed septic systems	Health Off.		Failed systems detected and ordered repaired	Continue detection efforts & maintain records
10 Revised	Establish land regulation to control runoff	Selectmen		No specific ordinance change.	Continue determination of required regulations
Revised					
Revised					

3a. Additions

* see letter attached from Strafford Regional Planning Commission Jan. 23, 2012

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
11 Revised	Update subdivision plan	Pln. Brd		No changes in 2012	Monitor and enforce for new construction
Revised					
12 Revised	Update site plan regulations to address storm drain impacts	Pln. Brd		Site plan ordinance updated in 2010	No changes in 2012
Revised					
Revised					
Revised					

4a. Additions

1	Constructed 6 catch basins & 720 ft of storm drain on Gen. John Sullivan Way	Selectmen & Rd Agent	Completion of project at a cost of \$50,000	Project finished in late summer of 2011	Capital Improvement Program to include future drainage improvements
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5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
13 Revised	Inspections continue to detect illegal water dumping from sump pump installations	Road Agent	Stop illegal flow of water to stop ice backups	Notice sent of home owners who discharge water in road right of ways	Monitor future outflows from homes and require solutions
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					

5a. Additions

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
14 Revised	Street sweeping	Road Agent		Streets swept to remove sand	Continue annual sweeping in 2013
15 Revised	Erosion control along streets	Road Agent		Continue as new problems arise	Continue annually to monitor for erosion.
15 Revised	Household hazardous waste collection	Road Agent		Conducted in September	Continue annual hazardous waste day in fall of 2013

6a. Additions

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
17 Revised	Monitor outflow by outlet	Cons. Com	Determine if any obstruction exists	Continue to check 2013	Continue in 2013
18 Revised	Update sub-division plan	Pln Brd		Subdivision ordinance updated in 2010	No change 2013
19 Revised	Update site plan regulations	Pln Brd		No updates in 2012	Continue to review & revise as needed in 2013

7a. Additions

7b. WLA Assessment

BARRINGTON
BROOKFIELD
DOVER
DURHAM
FARMINGTON
LEE
MADBURY
MIDDLETON
MILTON



NEW DURHAM
NEWMARKET
NORTHWOOD
NOTTINGHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD
WAKEFIELD

January 23, 2012

Edmund Jansen - Chair
Board of Selectmen
667 Main Street - P.O. Box 309
Rollinsford, NH 03869

Re: Strafford Regional Planning Commission – Culvert Assessment/Inventory Program


Dear Ed:

Enclosed, please find the completed Strafford Regional Planning Commission (SRPC) culvert assessment packet, which was generated for the Town of Rollinsford and recently released by the New Hampshire Geological Survey (NHGS) for public viewing. The packet includes: one (1) copy of the SRPC structure report (containing geomorphic & aquatic organism passage compatibility ranking data, individual structure data and associated locations maps), one (1) copy of the field data sheet, one (1) copy of the New Hampshire Culvert Assessment Protocol Instructions and one (1) copy of the completed Access Database containing the raw field data which was supplied to NHGS prior to quality check and assurance processing protocol for this dataset.

Please note that it is our intention to visit additional structures during the upcoming growing season to gather additional supplemental data requested by NHGS and continue to build on this living document.

Thank you for your time, information and participation in this program. If there are any questions regarding this report and associated data please do not hesitate to contact me.

Sincerely,



Gregory M. Jones
Regional Planner
Strafford Regional Planning Commission
150 Wakefield Street, Suite 12
Rochester, NH 03867
gjones@strafford.org



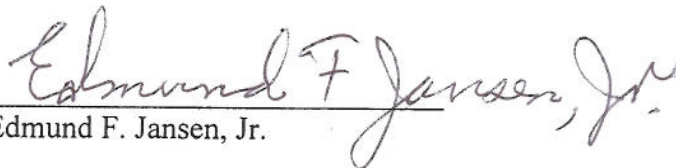
TOWN HALL
667 Main Street

TOWN OF ROLLINSFORD

P.O. Box 309 • Rollinsford, New Hampshire 03869-0309
Telephone (603) 742-2510 • Fax (603) 740-0254

STATEMENT OF CERTIFICATION

I declare under penalty of perjury that I am authorized to respond on behalf of the Town of Rollinsford. I certify that the foregoing responses and information submitted were prepared under my direction or supervision and that I have personal knowledge of all matters set forth in the responses and the accompanying information. I certify that the responses are true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment.


Edmund F. Jansen, Jr.

Chairman, Board of Selectmen

April 5, 2013