



Town of Danville

210 Main Street
Danville, NH 03819
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Town Clerk
Christine Tracy
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Selectmen
Shawn O'Neil
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April 26, 2013

Glenda Velez
US EPA Region 01 in New England
5 Post Office Square, Suite 100
Boston, MA 02109

**Re: NPDES Stormwater General Permit
2012-2013 Annual Report
Town of Danville, NH**

Dear Ms. Velez:

On behalf of the Town of Danville, NH, please find the enclosed NPDES Phase II Small MS4 General Permit Annual Report for 2012-2013 (Year 10). This Annual Report has simultaneously been filed with the New Hampshire Department of Environmental Services (NHDES).

If you have any questions or require any additional information, please do not hesitate to call me at 603-382-0703.

Sincerely,

A handwritten signature in cursive script, appearing to read "Bruce Caillouette".

Bruce Caillouette
Road Agent

cc: New Hampshire Department of Environmental Services

Enclosure – NPDES Phase II Small MS4 General Permit 2012-2013 Annual Report

Municipality/Organization: Town of Danville

EPA NPDES Permit Number: NHR041004

MassDEP Transmittal Number: N/A

**Annual Report Number
& Reporting Period: No. 10: May 1, 2012-April 30, 2013**

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

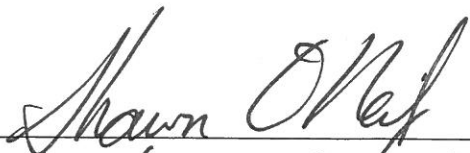
Contact Person: Bruce Caillouette Title: Road Agent

Telephone #: 603-382-0703 Email:

Mailing Address: Town of Danville, PO Box 11, Danville, NH 03819

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: Shawn O'Neil

Title: CHAIRMAN - SELECTMEN

Date: 4-25-2013

Part II. Self-Assessment

The Town of Danville, NH has continued to meet the NPDES Phase II Small MS4 General Permit requirements during the 2012-2013 reporting period.

The Danville Highway Department has continued its work on the public education and outreach program by regularly distributing brochures and flyers to Town residents and providing them at several local venues. Posters at the same locations promote public participation events, such as the Earth Day cleanup and semi-annual Household Hazardous Waste (HHW) events. Flyers are also sent home with schoolchildren to advertise the HHW events. Newspaper articles are periodically published to advertise public participation opportunities, and to update on the success of the same events. The Town's "Stormwater Management" page on the Town's website was periodically updated to advertise upcoming events, as well as provide relevant stormwater information to residents. A stormwater education program for elementary school grades one through four was continued during the school year. The Town participated in the 9th annual roadside cleanup this year as part of the annual Earth Day weekend events.

Danville again participated in two HHW collection days with five other local towns (Plaistow, Atkinson, Hampstead, Chester, and Kingston). Two local HHW collection days were held during Permit Year 10, both of which were open to Danville residents. All events were advertised in the newspaper, in flyers, on the Town Hall sign, and on the Town's website.

The Highway Department continued coordination efforts with local committees and Town departments to address Stormwater Management. The Highway Department regularly meets with the Selectmen and Budget Committee to provide an update on the progress of the Town's stormwater management program. The Planning Board approved a construction site stormwater and post-construction stormwater management ordinance in December 2010 to address construction site stormwater runoff. Coordination with the Town Selectmen is ongoing regarding approval of an IDDE ordinance.

The Town's consultant prepared a written Illicit Discharge Detection and Elimination Plan during Permit Year 9, which in part prioritizes IDDE activities and subwatershed areas, documents procedures to identify illicit discharges, and outlines how to remove an illicit discharge if found. The plan also documents illicit discharge activities performed to date.

During the most recent permit year, the Town's consultant prepared a written Stormwater Management Plan with a focus on documenting all Phase II stormwater efforts performed to date. In part, the written Plan provides background town characteristics, characterizes and prioritizes the Town into five subwatersheds for implementation of Phase II activities, and provides an in-depth look at the six minimum measures performed to date and future measures to be undertaken by Danville.

The storm drain system mapping has been completed for the entire Town during previous permit years. All known catch basins, outlets and culverts were located via GPS and recorded on a GIS base map. Outfalls were inspected for structural integrity and monitored for possible illicit discharges. Dry weather flows found at three outfalls were previously sampled for water quality

parameters. Results were in line with normal background conditions indicating no obvious source of illicit discharge.

The Highway Department continued to follow up on developments (>1 acres) in the Town that are required to file their NOI's and regularly checks the EPA website for confirmation. All driveway permit applications were also reviewed.

The Town has implemented Standard Operating Procedures (SOPs) for catch basin, outfall and BMP maintenance and repair. The SOPs also include inspection and tracking procedures for Highway personnel to document findings. Winter SOPs including snow removal and sand & salt application have also been implemented

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
1A Revised	Elementary School Education Program	Highway, Other Department Highway, Other Department and Consultant	Conduct annual activities for children. Conduct annual activities for all schoolchildren in grades 1 through 4.	Utilized the Elementary School classroom education program developed with the Town’s consultant (CEI) during Permit Year 7. The program was designed for use during the students’ “Water” unit, focusing on water quality and related stormwater impacts. The school used the materials to teach approximately 55 students in grade 4 during Permit Year 10. The Highway Department provided the school with contact information for teachers and staff to order replacement materials as needed.	Continue to utilize stormwater education curriculum and materials at the Elementary School for grades one through four, anticipated to occur during May 2013. Replace used books, beads, etc. with new materials as needed to continue the program.
1B Revised	Attend Meetings	All Departments	Hold and attend town committee meetings.	The Highway Department met with Town Selectmen in the fall of 2012 and spring of 2013 to discuss the stormwater program and budget. Selectmen were briefed on progress made to date, as well as upcoming work. The Highway Department also attended three additional Selectmen meetings in the fall of 2012 to discuss the Illicit Discharge Prohibition Ordinance as discussed further under BMP 3D.	Continue to meet on the Illicit Discharge ordinance and work towards approval as outlined in BMP 3D. Continue to report the progress at these meetings and discuss the next steps for the program. Coordinate with other departments as needed. Retain the Town’s consultant to address the Board of Selectmen on the illicit discharge ordinance.

1a. Additions

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
1C	General Education: Brochures, Flyers & Posters	Highway	Public distribution, # of brochures taken, # flyers mailed, and # places poster displayed. Reach as many people in Town as possible via distribution of public education materials. Track the number, frequency and avenues of public information delivery.	The Highway Department provides flyers on proper disposal of hazardous waste, reducing stormwater pollution, pet waste disposal, and procedures for latex paint disposal. The above flyers, as well as additional information on the annual HHW and Earth Day events are made available in the Town Hall, public library and Mayo's Market. Earth Day flyers were also provided at the post office. A flyer advertising the semi-annual Spring and Fall HHW events was sent home with 306 Danville schoolchildren to be given to parents. An additional 1,000 flyers were also included in the Spring and Fall 2012 tax bills. Approximately 250 and 300 flyers were distributed at the May and October 2012 HHW events, respectively. The Highway Department created three posters which were displayed in the Town Hall, public library and Mayo's Market to advertise Earth Day event on April 20 and 21, 2013, and provided bookmarks and flyers to residents. 19 tote bags with stormwater-related information were provided to participants of the Earth Day events. The Fire Department collected used oil from residents during business hours for their waste oil burner, with approximately 700 gallons collected during 2012. This program was advertised on the Town website, report, and in flyers mailed with the tax bill and distributed at HHW events.	Continue as in past years to publish brochures, bookmarks and flyers. Continue to create posters to hang in public places advertising upcoming participation events such as the HHW and Earth Day events. Continue to publish newspaper articles to advertise town events and report on their success. Track participation in events to determine effectiveness of the flyers. Future flyers and news articles will also include information on septic system maintenance. Incorporate additional stormwater education opportunities through other community service events such as participation in Household Hazardous Waste Collection and Earth Day events.
Revised					

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
1D Revised	Post Information on Town Website	Highway, Web Committee	Increase hits to the website.	Maintained and updated a dedicated “Stormwater Management” page on the Town website. The page provides information on upcoming participation programs, including the annual Earth Day roadside cleanup events and Household Hazardous Waste days. The website is periodically updated to include household participation in the previous HHW event and an advertisement regarding the next event. The site provides information on proper fertilizing, composting, and pesticides usage in residential settings. The site also addresses proper disposal of household wastes and pet waste to reduce potential pollution. Finally, the site invites residents to watch for potential illicit discharges and provides the Highway Department telephone number as contact information.	Continue to update the highway website with information on stormwater and other opportunities for community participation such as the HHW and Roadside Cleanup events. Explore ways to make the annual reports, written plans, maps, etc. available to the public via the website.

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
2A Revised	Develop News Articles	Highway, Other Department	Track number of articles and volunteers. Coordinate with BMPs 2C and 2D. Track articles published. Coordinate with BMPs 2C and 2D. Publish results/information on collection events.	One newspaper article was published to advertise the May 12, 2012 HHW event in Plaistow, and three newspaper articles were published on October 4 th , 18 th , and 23 rd with information on the October 27, 2012 HHW event in Kingston. HHW events were also advertised on the sign outside the town hall. An article regarding stormwater, hazardous waste and Earth Day was published in the 2012 Town Report. Finally, news articles regarding the Earth Day roadside cleanup and HHW events were published in the Spring 2012 newsletters.	Continue to publish news articles advertising HHW events and the Earth Day roadside cleanup. Work on developing additional news articles as appropriate and track public involvement at events. Future news articles will also include information on septic system maintenance.
2B Revised	Meetings	All Departments	Meet within other Town departments. Set up meetings with other towns. Meet with other towns and organizations at least annually.	The Town coordinates with Plaistow, Atkinson, Chester, Hampstead and Kingston to plan the semi-annual Household Hazardous Waste events. Danville is currently scheduled to host the Fall HHW event in 2014. The Highway Department also met with seniors on April 19, 2013 to answer questions and discuss the upcoming HHW and medicine disposal events. The Danville Police Department provided a drop-off location for expired medicine in October 2012 and April 2013 for residents to safely dispose of old medications.	Meet with other towns to coordinate the HHW days, as necessary. Hold the expired medication drop-off event in October 2013. Meet with senior citizens to educate on stormwater and waste disposal opportunities. Continue to look for opportunities to meet with organizations within the town to provide education opportunities.

2a. Additions

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
2C	Roadside Cleanups	Highway, Other Department	Annual cleanup held and amount of trash collected. Host at least one annual cleanup event. Track the number of volunteers and amount of trash collected.	Roadside cleanups and cleanups of town properties were held on April 20 and 21, 2013 in coordination with Earth Day the following week. Prior to the event, 215 trash bags were distributed to residents for cleanup purposes at different places in town. Highway personnel met with 22 resident volunteers for trash bag pickup at the Town Hall parking lot on April 20. These residents collected 120 bags of trash, 5 tires, and 3 miscellaneous larger waste items. 19 residents were also given tote bags containing stormwater informational brochures as outlined in BMP 1C. Posters and a display were also created to advertise the events as outlined in BMP 1C. Also starting during Permit Year 10, residents may pick up a trash bag at any time at the Town Hall to fill with roadside trash as part of the “Keep Danville Clean” program. When the bag is full, the resident will call the Highway Department to collect it. As part of this program, 40 bags of trash were collected during the previous permit year in addition to those collected during the Earth Day event.	Continue roadside cleanups for Earth Day weekend. Continue the “Keep Danville Clean” program. Distribute more information on the Earth Day weekend at the Town Hall parking lot. Track volunteer participation.
Revised					

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
2D Revised	Household Hazardous Waste Collection Event	Highway, Other Department	Participate with other communities on semiannual collection and track resident participation. Participate with other communities on semiannual collection and track resident participation. Host HHW events as needed.	Participated with the Towns of Plaistow, Atkinson, Hampstead, Chester, and Kingston in the semiannual Household Hazardous Waste events. Plaistow hosted the May 12, 2012 event while Kingston hosted the October 27, 2012 event. Approximately 250 people attended the Spring 2012 event, 28 of which were Danville households resulting in an 11.2% participation rate. Approximately 309 people attended the Fall 2012 event, 49 of which were Danville households resulting in a 15.9% participation rate. Plaistow is hosting the upcoming May 2013 event and Atkinson is hosting the October 2013 event. The Highway Department assisted at pickup events and collected survey forms to document participation. The Danville Highway Department also distributed flyers to all participants at both the May and October 2012 events as outlined in BMP 1C.	Continue to participate in both events, currently scheduled to be hosted by Plaistow and Atkinson in May 2013 and October 2013, respectively. Track town resident participation and waste disposal quantities.
2E Revised	Catch Basin and Culvert Marking Program	Highway, Other Department	# volunteers, 25% marked each year. Track the number of catch basins marked by Town.	The Highway Department has decided not to use volunteers and instead perform this task internally. All catch basins (26 total) and culverts have been stenciled with arrow pointing to them to easily locate structures when covered with water, snow, or debris.	Maintain and repaint faded stencils and mark new structures as constructed in the Town.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
3A	Map Culverts	Highway and Consultant	Locate all culverts and drainage systems within the Urbanized Area (UA). Generate system base map. Locate all culverts and drainage systems. Generate system base map.	The Town hired an engineering firm (CEI) to GPS locate and map stormwater structures within Town boundaries. A base map detailing both Urbanized Areas and non-urban areas was created, showing the locations of all known culverts, catch basins, outfalls, and other stormwater-related structures. A total of 76 outfalls have been located to date.	Continue to add additional drainage features, including catch basins, manholes, outfalls, pipes, conveyances, stormwater BMPs, etc. as they are constructed in Town. Once the new permit is released, update the map to reflect unique identifiers on each structure.
Revised	Create a Storm System Map				
3B	Driveway Permits	Highway and Consultant	Update driveway permits. Update driveway permits and track number of permits.	Permits are required for the construction of a driveway onto a town right-of-way, particularly when a culvert must be constructed to accommodate street drainage. The Town received approximately 3 permit applications during the Year 10 reporting cycle. The Town reviewed all applications and performed inspections as needed.	Review all driveway permits for appropriate stormwater controls. Continue to update driveway permits to include additional stormwater information as necessary and outline maintenance needs.
Revised					
3C	Outfall Screening for Illicit Discharges	Highway	Locate and determine illicit discharges. # of outfalls screened, samples collected.	The Town hired an engineering firm (CEI) to evaluate stormwater outfalls during dry weather. 100% of the Town's drainage system was inspected as of the end of Permit Year 6. 4 dry weather flows were sampled and no illicit discharges were identified.	Continue to monitor and inspect outfalls and catch basins during routine inspections. If present, analyze dry weather flows from outfalls not previously sampled. Once the new permit is released, work towards performing updated dry weather sampling and catchment investigations as required.
Revised					

3a. Additions

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
3D Revised	Develop an Illicit Discharge Prohibition Ordinance	All Town Departments and Consultant Town Selectmen, Highway Department, and Consultant	Ways to effectively prohibit discharges. Present ordinance at public meeting in 2009. Ordinance to effectively prohibit discharges.	The Highway Department and Town’s consultant (CEI) prepared a draft IDDE ordinance during Permit Year 8. CEI and the Highway Department also met with the planning board twice and with the Town Selectmen once during Permit Year 8 to discuss the ordinance. Contact between the Highway Department, Selectmen, and CEI continued throughout Permit Year 9. During the fall of Permit Year 10, the Highway Department again met with the planning board and Selectmen three times, including twice with CEI. These working sessions focused on identifying ways to effectively and efficiently adopt a functional IDDE ordinance. Efforts are ongoing to date.	Contact between the Highway Department, Selectmen, and CEI is currently ongoing. Continue to meet with the Selectmen and seek final approval of the IDDE ordinance.
3E Revised	Develop an IDDE Plan Develop an IDDE Plan and inspection SOPs	Highway and Consultant	SOP in place by end of Permit Year 5. IDDE Plan and SOPs in place for use by the Highway Department.	The Town’s consultant prepared a written IDDE plan during Permit Year 9. In part, the plan prioritizes IDDE activities and subwatershed areas, documents procedures to identify illicit discharges, and outlines how to remove an illicit discharge if found. The plan also documents illicit discharge activities performed to date. Highway staff was made aware of previously developed SOPs for catch basin and outfall inspection. SOPs were utilized during routine stormwater system inspection and maintenance activities.	Continue to monitor and inspect outfalls and catch basins. Utilize SOPs during all applicable Highway operations and record inspection events on log sheets. Update the IDDE plan as needed once the new Phase II permit is released. Once the map is finalized under BMP 3A, work towards delineating catchment areas for ranking purposes and follow-up.

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
3F	Incorporate Illicit Discharge Information into Public Education BMPs	Highway	<p>IDDE information in public education BMPs annually.</p> <p>Distribute information on IDDE to residents annually.</p>	<p>The Town reviewed results of past IDDE activities and reviewed ways to make this information available to the public. A map of the stormwater structures prepared under BMP 3A was left at the Town Hall for interested residents to review. The fall newsletter and other publications also included information on illicit discharges, detection and elimination.</p>	<p>Evaluate additional options for incorporating IDDE results on the website or other public areas as outlined under BMP 1D. Future flyers and news articles will also include information on septic system maintenance as outlined under BMP 1C.</p>
Revised					

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
4A	Ordinances	Planning, Town Engineer, and Consultant	Ordinances to address construction issues.	The Planning Board enacted a construction site stormwater runoff control ordinance in December 2010 requiring construction projects to address construction site stormwater runoff. The ordinance is in effect and being enforced.	Continue to enforce the construction site stormwater runoff control ordinance approved during Permit Year 8. Once the new permit is released, update the ordinance as necessary.
Revised		Planning Board, Highway Department, and Consultant	Ordinances to address construction site stormwater runoff.		

4a. Additions

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
4B	Review of Construction Sites	Highway and Building Inspector	Enforce NOI's and need for NOI's.	Inspected previous construction sites and advised developers on what was needed to maintain erosion and sediment controls. Reviewed and inspected driveway permits in conjunction with BMP 3B. The Highway Department conducted inspections of individual house lot construction during routine operations. There were no new commercial or residential subdivision construction project starts during Permit Year 10.	Continue to be proactive in the inspection of developments that are required to file a NOI and enforce construction site runoff controls. As of April 2013, there are no large construction projects ongoing. When the new permit is released, establish procedures for site plan review.
Revised	Review of Construction Sites and Driveway Permits		Review all driveway permit applications		

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
4C	Establish a Procedure for the Receipt of Information Submitted by the Public	Highway and Planning	# calls received and record of follow-up actions.	Included contact information in select flyers, in the 2012 Town Report, and on the website in coordination with BMP 1D. Construction site issues are reported to the Highway Department and handled as needed. No calls or reports were received during Permit Year 10.	Continue to document any calls or complaints received.
Revised					
4D	Develop and Implement a Construction Site Inspection Program	Highway and Planning	Standardized form & record of inspections/follow-up actions.	As outlined under BMP 4B, there are no large ongoing construction projects. Due to the historic lack of large construction projects in town, the Highway Department will not develop a standardized inspection program. The department will continue to document all findings and address any deficiencies.	Once the new permit is released, establish procedures for inspections, requirements to control site wastes, and track the results of inspections.
Revised					

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
5A	Ordinances	Highway, Planning and Town Engineer	Set up and create ordinances. Ordinance at Public Meeting in 2009.	The Planning Board enacted a post-construction stormwater management ordinance in December 2010 requiring construction projects to address construction site stormwater runoff. The ordinance is in effect and being enforced.	Continue to enforce the -construction stormwater management ordinance approved during Permit Year 8. Once the new permit is released, update the ordinance as necessary.
Revised		Planning Board, Highway Department, and Consultant	Ordinances to address post-construction stormwater management.		
5B	Routine Maintenance	Highway	Maintain culverts and general maintenances. Records of inspections and maintenance.	Monitored culverts and catch basins for blockages, especially before and during heavy storm events. Inspections were performed to check for excess sediment accumulation and ensure proper function. Removed blockages and repaired washouts as needed.	Continue to check all catch basins and culverts, and maintain as needed. Follow SOPs for maintenance/repair of outfalls. Record activities and incorporate into Control Measure 6.
Revised					

5a. Additions

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
5C	Subdivision Review	Highway and Building Inspector	Developer's compliance, record of plan review.	No new subdivision construction starts were initiated during Permit Year 10.	Inspect developments to ensure all stormwater control measures are in place after construction. Encourage construction of BMPs that meet water quality criteria.
Revised					

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
6A	Employee Training	Highway, Town Engineer and Consultant	Meet with all departments to establish what needs to be done. Record # of staff trained, types of training. Annually train employees responsible for stormwater system operation and maintenance	Reviewed existing training efforts for good housekeeping. Conducted a stormwater training session with Highway employees in October 2012 and during ongoing operations. Training also includes review of SOPs for catch basin, outfall and BMP maintenance and repair.	Continue to conduct informal training with Highway Department employees to cover stormwater operation and maintenance procedures.
Revised		Highway and Consultant			

6a. Additions

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
6B	Clean Up Day	Highway, Forestry	Town roadways cleaned up from trash. Town roadways and forests cleaned of trash at least annually	The Highway Department held its 9 th Annual Town Wide Roadside Cleanup event on April 20 and 21, 2013 in conjunction with Earth Day the following week. Approximately 120 bags of trash, 5 tires, and 3 miscellaneous waste items were collected by 22 volunteers.	Continue holding the annual Earth Day roadside cleanup. Publish newspaper articles advertising the event and discussing cleanup success.
Revised					
6C	Water Testing	Highway and Consultant	Water testing of drainage outfalls. Record # of samples collected and results.	Dry weather sampling was performed on three outfalls (four flows) and results were documented and recorded in a report prepared by the Town's consultant during Permit Year 6. None of the results violated water quality standards or indicated that an illicit discharge might be present.	Continue to monitor outfalls and perform testing if a suspect discharge is found. Respond to any illicit discharge complaints received by the Highway Department.
Revised					

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
6D	Household Hazardous Waste Cleanup Days	Highway	Assist with semi-annual household hazardous waste drop-off days.	As discussed in BMP 2D, Danville participated with the Towns of Plaistow, Atkinson, Hampstead, Chester, and Kingston in the semiannual HHW events. Plaistow hosted the May 12, 2012 event while Kingston hosted the October 27, 2012 event. Approximately 250 people attended the Spring 2012 event, 28 of which were Danville households resulting in an 11.2% participation rate. Approximately 309 people attended the Fall 2012 event, 49 of which were Danville households resulting in a 15.9% participation rate. Plaistow is hosting the upcoming May 2013 event and Atkinson is hosting the October 2013 event. The Highway Department assisted at pickup events and collected survey forms to document participation.	Continue to participate in both events, currently scheduled to be hosted by Plaistow and Atkinson in May 2013 and October 2013, respectively. Track town resident participation and waste disposal quantities.
Revised					

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
6E Revised	Evaluate Municipal Facilities and Operations & Develop BMPs	Highway and Consultant	Inspection results and BMPs.	The Highway Department is in the process of adding funds to a capital reserve fund for construction of a new salt shed within indoor loading capabilities. A total of \$150,751 has been deposited towards a revised goal of \$180,000. An existing floor drain at the Fire Department garage was disconnected from the MS4 and connected to a 2,000-gallon tight tank. During preparation of the Town's written SWMP during the previous permit year, five municipal buildings were inspected to evaluate storage practices and determine the facility's impact on stormwater. Buildings include the Highway Garage, Kimball Safety Complex, Town Hall, Colby Library and Elementary School. Findings and recommendations were documented in the written SWMP.	Continue to add funds towards the construction of a new salt storage shed. Evaluate improvements to the existing salt and sand storage areas in the highway yard. Develop BMPs to minimize existing or potential impacts to stormwater. Once the new permit is released, develop SWPPPs for facilities as appropriate.
6F Revised	Storm Drain System Operation and Maintenance Plan Storm Drain System SOPs and O&M Plan	Highway and Consultant	Storm Drain System O&M Plan. Standard Operating Procedures and O&M Plan.	Previously developed SOPs for catch basin, outfall and BMP maintenance & repair were used during Highway Department operations. Winter SOPs including snow removal and sand & salt application were also implemented and used.	Continue to utilize SOPs during all applicable Highway operations. Record inspection and maintenance activities. Once the new permit is released, develop a program to schedule and track catch basin maintenance and street sweeping.
6G Revised	SOP for Flood Projects	Highway and Consultant	Written review process, record of projects.	The Highway Department tracks roadway areas especially prone to flooding for inspection after heavy rainfall events. Roadway and shoulder areas that were impacted by excess stormwater were repaired.	Document any known flooding problems. Work on developing SOPs for fixing flood-prone roadway areas.

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
6H Revised	Sample Catch Basin Cleanings	Highway	Catch basin sediment sample.	<p>The Town's consultant obtained a confirmatory composite sample of the Spring 2010 catch basin cleaning stockpile on June 18, 2010. The sample was evaluated for disposal and reuse options in compliance with NHDES Risk Characterization and Management Policy (RCMP) soil standards. The stockpile met all S-1 criteria for reuse without restriction. The catch basin cleanings were reused along roadways to repair erosion areas in routine Highway Department operations. In compliance with NHDES regulations, annual testing of one representative composite sample for an initial period of 2 years has been completed. Sampling may now be performed every 3 years, with the next sample requiring collection during Permit Year 11, anticipated to occur during the spring of 2013.</p>	<p>Perform follow-up sampling during Permit Year 11, anticipated to occur during spring 2013. Continue to reuse catch basin cleanings to repair eroded areas.</p>

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Next Permit Term
	N/A				
Revised					

7a. Additions

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7b. WLA Assessment

The final 2010 303d list (list of impaired waters) outlines several waterbodies in Danville that are impaired due to mercury from atmospheric deposition, consistent with those outlined in the Town's NOI. Total Maximum Daily Load (TMDL) Reports were issued for Acid Lakes in NH and Mercury in the Northeast Region in September and October 2007, respectively. These TMDLs do not specifically address waters in Danville and, in general, develop regional recommendations for pollutant sources that contribute to atmospheric deposition. However, the Mercury TMDL outlines that state regulatory controls will help to reduce mercury sources such as those contained in household products or wastes. The Town of Danville is currently addressing mercury sources in Town through the annual Household Hazardous Waste Collection events.

The 2010 303d list also lists two additional waterbodies classified as a Category 5, meaning waters in need of a TMDL. Bartlett Brook is listed as impaired for pH and Dissolved Oxygen while Cub Pond is listed as impaired for pH. Both Bartlett Brook and Cub Pond are classified as low priority for TMDL development, with TMDLs scheduled for 2021 and 2023, respectively. Danville waterbodies are currently unchanged in the draft 2012 303(d) list.

The 2013 draft General Permit for Stormwater Discharges from MS4s identifies Danville as a municipality within the Great Bay Estuary watershed that discharges directly to the nitrogen-impaired waterbodies in the Great Bay Estuary. As a result, Danville will need to prepare a Water Quality Response Plan to address nitrogen discharges in stormwater from its MS4, once the permit is finalized.

Part IV. Summary of Information Collected and Analyzed

Seventy-six stormwater outfalls have been mapped via GPS coordinates. Structure locations were imported into a GIS base map to form a complete map depicting all outfalls, culverts and catch basins within Town limits.

All Town outfalls were also screened for potential illicit discharges. Flow was observed and field tested at three of the inspected outfalls. One outfall was fed by two flowing inlet pipes which were sampled separately. There were no observed unusual activities in the vicinity of the outfalls (i.e. vehicle washing, etc) or obvious sources of illicit discharges associated with any sampled outfall. Sources of dry weather flow are likely due to snow melt, high groundwater and perimeter yard drains. Laboratory tests of the samples for *E.coli*, ammonia, fluoride and chlorine did not indicate elevated concentrations at any outfall. Additional outfall inspections are ongoing; laboratory testing will be performed as needed.

The Town's consultant obtained a confirmatory sample of the spring 2010 catch basin cleaning CBC stockpile on June 18, 2010. Approximately 12 grab samples of the approximately ½ cubic yard in size stockpile were taken to create a single composite sample. The sample was evaluated for disposal and reuse options in compliance with NHDES Risk Characterization and Management Policy (RCMP) soil standards. The stockpile met all S-1 criteria for reuse without restriction such that no special disposal or handling is required and these materials may be used where needed. In compliance with NHDES regulations, annual testing of one representative composite sample for an initial period of 2 years has been completed. Sampling may now be performed every 3 years, with the next sample scheduled for collection during the spring 2013 under Permit Year 11.

Part V. Program Outputs & Accomplishments (OPTIONAL)

Programmatic

Stormwater management position created/staffed	(y/n)	N
Annual program budget/expenditures	(\$)	\$15,000
Total program expenditures since beginning of permit coverage	(\$)	\$105,000
Funding mechanism(s) (General Fund, Enterprise, Utility, etc)		General fund

Education, Involvement, and Training

Estimated number of residents reached by education program(s)	(# or %)	100%
Stormwater management committee established	(y/n)	N
Stream teams established or supported	(# or y/n)	N
Shoreline clean-up participation or quantity of shoreline miles cleaned	(y/n or mi.)	N
Shoreline cleaned since beginning of permit coverage	(mi)	N
Household Hazardous Waste Collection Days		
<ul style="list-style-type: none"> ▪ days sponsored ▪ community participation ▪ material collected 	(#) (%) (tons or gal)	2/ co-sponsor w/other towns 11% -16%
School curricula implemented	(y/n)	Y

Legal/Regulatory

	In Place Prior to Phase II	Under Review	Drafted	Adopted
Regulatory Mechanism Status (indicate with "X")				
▪ Illicit Discharge Detection & Elimination			X	
▪ Erosion & Sediment Control				X
▪ Post-Development Stormwater Management				X
Accompanying Regulation Status (indicate with "X")				
▪ Illicit Discharge Detection & Elimination			X	
▪ Erosion & Sediment Control				X
▪ Post-Development Stormwater Management				X

Mapping and Illicit Discharges

Outfall mapping complete	(%)	100% of town
Estimated or actual number of outfalls	(#)	76
System-Wide mapping complete	(%)	100%
Mapping method(s)		
▪ Paper/Mylar	(%)	-
▪ CADD	(%)	-
▪ GIS	(%)	100%
Outfalls inspected/screened	(# or %)	100%
Illicit discharges identified	(#)	0
Illicit connections removed	(#)	N/A
% of population on sewer	(est. gpd)	
% of population on septic systems	(%)	0%
	(%)	100%

Construction

Number of construction starts (>1-acre)	(#)	0
Estimated percentage of construction starts adequately regulated for erosion and sediment control	(%)	100%
Site inspections completed	(# or %)	0
Tickets/Stop work orders issued	(# or %)	0
Fines collected	(# and \$)	0
Complaints/concerns received from public	(#)	0

Post-Development Stormwater Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control	(%)	100%
Site inspections (for proper BMP installation & operation) completed	(# or %)	0
BMP maintenance required through covenants, escrow, deed restrictions, etc.	(y/n)	N
Low-impact development (LID) practices permitted and encouraged	(y/n)	Y

Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets)	(times/yr)	1
Average frequency of catch basin cleaning (commercial/arterial or other critical streets)	(times/yr)	1
Total number of structures cleaned	(#)	~26
Storm drain cleaned	(LF or mi.)	0
Qty. of screenings/debris removed from storm sewer infrastructure	(lbs. or tons)	
Disposal or use of sweepings (landfill, POTW, compost, recycle for sand, beneficial use, etc.)		N/A
Basin Cleaning Costs		
• Annual budget/expenditure (labor & equipment)	(\$)	
• Hourly or per basin contract rate	(\$/hr or \$ per basin)	
• Disposal cost	(\$)	
Cleaning Equipment		
• Clam shell truck(s) owned/leased	(#)	0
• Vacuum truck(s) owned/leased	(#)	0
• Vacuum trucks specified in contracts	(y/n)	N
• % Structures cleaned with clam shells	(%)	0%
• % Structures cleaned with vactor	(%)	0%
Average frequency of street sweeping (non-commercial/non-arterial streets)	(times/yr)	0
Average frequency of street sweeping (commercial/arterial or other critical streets)	(times/yr)	0
Qty. of sand/debris collected by sweeping	(lbs. or tons)	
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.)	(location)	
Annual Sweeping Costs		
• Annual budget/expenditure (labor & equipment)		
• Hourly or lane mile contract rate		
• Disposal cost		
Sweeping Equipment		
• Rotary brush street sweepers owned/leased		0
• Vacuum street sweepers purchased/leased		
• Vacuum street sweepers specified in contracts	(\$)	
• % Roads swept with rotary brush sweepers	(#)	
• % Roads swept with vacuum sweepers	(y/n)	

Reduction in application on public land of: ("N/A" = never used; "100%" = elimination)		
	(lbs. or %)	N/A
▪ Fertilizers		
▪ Herbicides	(lbs. or %)	
▪ Pesticides	(lbs. or %)	
Integrated Pest Management (IPM) practices implemented		
Anti-/De-Icing products and ratios	% NaCl % CaCl ₂ % MgCl ₂ % CMA % Kac % KCl % Sand	80%
Pre-wetting techniques utilized	(y/n)	N
Manual control spreaders used	(y/n)	Y
Zero-velocity spreaders used	(y/n)	N
Estimated net reduction or increase in typical year salt/chemical application rate		0%
Estimated net reduction or increase in typical year sand application rate		0%
% of salt/chemical pile(s) covered in storage shed(s)		100%
Storage shed(s) in design or under construction	(lbs. or %)	N*
100% of salt/chemical pile(s) covered in storage shed(s) by 2010	(y/n)	Y
*Monies are being placed into the Capital Reserve Account in preparation of building new storage facilities with ability to load inside of facility. A total of \$150,751 has been deposited towards a goal of \$180,000.	(y/n)	Y

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