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**Municipality/Organization:** Town of Rollinsford

**EPA NPDES Permit Number:** NHR041029

**MassDEP Transmittal Number:** W-

**Annual Report Number & Reporting Period:** Year 9  
April 1, 2011 - March 31, 2012

## NPDES PII Small MS4 General Permit Annual Report (Due: May 1, 2012)

**Part I. General Information**

**Contact Person:** Edmund F. Jansen, Jr.      **Title:** Chairman, Board of Selectmen

**Telephone #:** 603-742-2510      **Email:** Rollinsford.Sel@comcast.net  
efff@comcast.net

**Mailing Address:** P.O. Box 309, Rollinsford, NH 03869

**Certification:**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

**Signature:** Edmund F. Jansen Jr

**Printed Name:** Edmund F. JANSEN, JR.

**Title:** Chairman, Rollinsford Board of Selectmen

**Date:** April 5, 2012

## **Part II. Self-Assessment**

The Town of Rollinsford has completed the required self-assessment, and have determined that our municipally is in compliance with all permit conditions on March 31, 2012.

**Part III. Summary of Minimum Control Measures**

**1. Public Education and Outreach**

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year q (Reliance on non-municipal partners indicated, if any)	Planned Activities
1 Revised	Distribute brochures on stormwater	Selectmen		None	Plan to continue as new info becomes available
Revised					
2 Revised	Create MS4 section on web	Selectmen Webmaster		NO change from previous year	
Revised					
3 Revised	Notify residents of cable specials regarding MS4 issues	Selectmen Volunteers		No change in past year	Continue
Revised					

**1a. Additions**


## 2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 'q (Reliance on non-municipal partners indicated, if any)	Planned Activities
4 Revised	Organize resident panel	Selectmen Cons. Com.		Planning Board discussions	Continue in 2012
Revised					
5 Revised	Spring cleanup	Rd. Agent Amer. Legion		Spring cleanup of major roads village area	Continue in 2012
Revised					
6 Revised	Review land ordinance to determine needed storm drain protection	Planning Board	modification of Capital Improvement Plan	Site plan updates	Capital Improvement Plan update
Revised					

### 2a. Additions


### 3. Illicit Discharge Detection and Elimination

PMP ID #	PMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year <u>9</u> (Reliance on non-municipal partners indicated, if any)	Planned Activities
7 Revised	Inventory & inspection of catch basins	Road Agent		Spring cleaning of catch basins	Continue Annually
8 Revised	Survey surface drainage ditching	Road Agent		Spring and as needed	Continue Annually
9 Revised	Detection of failed septic systems	Health Officer		Failed systems detected and ordered repaired	Continue detection efforts. Maintain records
10 Revised	Establish land regulation to control runoff	Selectmen		No specific ordinance change	Continue determination of required regulations
Revised					
Revised					

#### 3a. Additions


#### 4. Construction Site Stormwater Runoff Control

PMMP ID #	PMMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year <u>q</u> (Reliance on non-municipal partners indicated, if any)	Planned Activities
11 Revised	Up-date subdivision plan	Planning Brd		Set backs from wet lands increased to 50 feet	Monitor and enforce for new construction.
Revised					
12 Revised	Up-date site plan-regulations to address storm drain impacts	Planning Brd		Site plan ordinance updated in 2010	No changes in 2012
Revised					
Revised					
Revised					

#### 4a. Additions

1	Constructed 6 catch basins & 720 ft of storm drain on Gen.	Selectmen Road Agent	Completion of project at a cost of \$50,000	Project finished in late summer of 2011	Work on Capital improvement program to include future drainage improvements
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John Sullivan Way

### 5. Post-Construction Stormwater Management in New Development and Redevelopment

PMP ID #	PMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year <u>4</u> (Reliance on non-municipal partners indicated, if any)	Planned Activities
13 Revised	Inspections continue to detect illegal water dumping from sump pump installations	Road Agent	Stop illegal flow of water to stop ice backups	Notice sent to owners of homes that pump sump discharges that flow in road rights of ways	Monitor any future outflows from cited homes and require solutions
Revised					

### 5a. Additions


**6. Pollution Prevention and Good Housekeeping in Municipal Operations**

Item ID #	Project Description	Department/Person Name	Start/End Date(s)	Progress on Goal(s) - Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities
14 Revised	Street sweeping to remove sand	Road Agent		Streets Swept	Continue annual sweeping
15 Revised	Erosion control along streets	Road Agent		Continue as new problems arise	Continue on annual basis to monitor for erosion.
16 Revised	Household hazardous waste	Road Agent		Conducted in September	Continue annual hazardous waste day in fall 2012
Revised					

**6a. Additions**


7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) << if applicable >>

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year <i>q</i> (Reference on non-municipal partners indicated, if any)	Planned Activities
17 Revised	Monitor outflow by outlet	Cons. Com	Determine if any obstruction exist	Continue to check in 2011	Continue in 2012
18 Revised	Update sub-division plan	Planning Brd.		Subdivision ordinance updated in 2010	Continue to review & revise
19 Revised	Update site plan-regulations	Planning Brd		Updated in 2010	Continue to review & revise as needed.
Revised					

7a. Additions


7b. WLA Assessment

Attachment No. 3

Statement of Certification

I declare under penalty of perjury that I am authorized to respond on behalf of the Town of Rollinsford. I certify that the foregoing responses and information submitted were prepared under my direction or supervision and that I have personal knowledge of all matters set forth in the responses and the accompanying information. I certify that the responses are true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment.

By Edmund F. Jensen Jr  
(Signature)

Chairman, Board of selectmen  
(Title)

April 5, 2012  
(Date)