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Municipality/Organization: Town of North Hampton, N.H.

EPA NPDES Permit Number: NHR 041024

**Annual Report Number
& Reporting Period:** April 1, 2008 – March 31, 2009

**NPDES PII Small MS4 General Permit
Annual Report
(Due: May 1, 2009)**

Part I. General Information

Contact Person: Stephen Fournier

Title: Town Administrator

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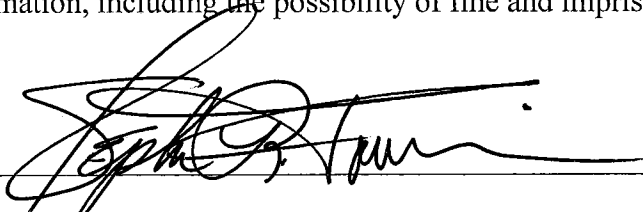
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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:



Printed Name: Stephen Fournier

Title: Town Administrator

Date:

Part II. Self-Assessment

The Town of North Hampton, NH has completed the required self-assessment and has determined that our municipality is in good conditions.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 7
1-1	Brochures & fact sheets	Building Dept./Richard Mabey	Keep materials current and up to date	Various NH DES and Town water fact sheets are available at town office desk	NH DES and Town water fact sheets continue to be available at town office administration desk
1-2	Web Site	Public Works Director/John Hubbard	Keep residents up to date on current activities	List special notices, disposal dates for hazardous material, bulky goods disposal, and other special interest items	Continue to post notices and hold events as needed to inform the public of activities
1-3	Storm water Hotline	Public Works Director/John Hubbard	For citizens reporting of polluters	Update forms as needed and reply to citizen concerns as they arise, none reported to date	Continue to maintain and up date forms and address issues if they arise
1-4	Signs for Streams	Public Works Director/John Hubbard	Make public aware of the local water resources	Maps available at town office	Continue to provide maps for the public at the Town office and in the Citizen's Guide Paper published by UNH Grant Money

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 7
2-5	Volunteer water quality monitoring	Conservation Commission	Create a baseline data base for water quality	Aquifer Protection District Ordinance Section 414.5 Ordinance passed and implemented	Ordinance passed and implementation is ongoing
2-6	Storm Drain Stenciling	Public Works Director /John Hubbard	Make public aware that storm drains are not to be used for waste oil	Request funding for grant money to implement program	Funding requested for this activity
2-7	Community cleanup	Conservation Commission	Clean up the beach & around storm drains	Solicit volunteers and conduct clean up	Volunteers and highway crews continue to conduct clean up of litter as needed and on an annual basis
2-23	Public hearings for storm water programs	Planning Board	Have public hearings per NH RSA 91A	Aquifer protection ordinance 414.5 RSA 674:16-21 continues to be monitored and updated as needed Several meetings were held to inform the public of the benefits	Being monitored for compliance and issues addressed as they arise

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 7
3-8	Storm water GIS map	Public Works Director /John Hubbard	Locate storm drains and outfalls	Added several new locations to be mapped to our list, also GPS handheld devise funds requested	Continue to request funding and identified new locations to be placed on maps as permissible
3-9	Zoning Regulations	Planning Board	Set standard for storm runoff	Request new ordinance to have GPS location mapping done on drains, basins, culverts, etc. As development occurs	Ordinance being developed to eliminate future duplication of work
3-10	Training for Public employees	Public Works Director /John Hubbard	Educate the public employees	Continue to provide training sessions for employees as needed with developed training plan	Train new employees and conduct annual training as needed
3-11	Hazardous waste day	Public Works Director /John Hubbard	Remove waste oils, antifreeze and pesticides	Annual waste day held	Annual hazardous waste day planned

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 7
4-12	Ordinance for Storm water & erosion runoff	Planning Board	Site plan review standards	Continue to enforce and update ordinances as needed and encourage LID and water quality monitoring	Continue to push for green development
4-13	Inspection procedures	Building Dept./Richard Mabey	Inspection & Enforcement for water quality impacts	Engineer update and inspect drainage on new developments	Continue to inspect and enforce rules and fines for violators
4-14	Penalties	Planning Board	Set fine levels & legal procedures for enforcement	Continue to comply with State RSA'S 676:17	Continue to comply with State RSA'S 676:17

5. Post-Construction Storm water Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 7
5-15	Update Master Plan	Planning Board	Guide Growth away from sensitive wetlands	CIP continues to be reviewed yearly and adjusted as needed Conservation Commission buying up land near wetlands and water resources	Adjustment are made as needed to the CIP plan and continue land acquisition plan
5-16	Update buffer strip requirements	Planning Board	Preserve open space and minimize soil disturbance	North Hampton Forever continues to purchase land for preservation of open space establishing a Dalton Town Forest of 9 acres and a Coastal and Estuarine Land Conservation Program grant purchase of 84 acres of land and headwaters of the Winnicut and Little Rivers	North Hampton Forever continues to purchase land for preservation of open space thus minimizing soil disturbance
5-17	Rules for storm water detention	Planning Board	Reduce sedimentation to local water bodies	Continue to stress LID and green buildings and on site drainage fields for impervious surfaces	Continue to apply LID and water run off monitoring
5-18	Vegetative practices	Planning Board	Landscaping: grassy swales, filter strips, & artificial wetlands Add procedures for long term operations and maintenance of controls	Continue sediment removal program, clean out swales of fallen trees, trash, and debris as needed Add additional sections to site plan and subdivision regulations to include storm drain, catch basin, and culvert to GPS location mapping of outfalls and inlets and water run off	Perform sediment removal, clean out swales of fallen trees, trash, and debris as needed Add and update GPS data as needed to the maps and continue to monitor water run off on new projects
5-24	Review existing storm water ordinance in site regs. To include projects of land disturbance that are equal to or greater than one acre	Planning Board			

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 7
6-19	Catch Basin cleaning	Public Works Director /John Hubbard	Keep basins clean and functioning	Conduct annual catch basin inspection and clean out trouble spots of soil build up	Conduct catch basin cleaning with vacuum truck, also clean out trouble spots of soil build up
6-20	Street sweeping	Public Works Director /John Hubbard	Reduce sand and floatable	Annual sweeping of roads conducted	Annual sweeping of roads to planned
6-21	Sand and salt storage	Public Works Director /John Hubbard	Store sand and salt inside covered buildings	New Highway Garage and salt/sand Shed completed and in use	Continue to store sand/salt inside
6-25	Employee training on maintenance and prevention	Public Works Director /John Hubbard	Create an operations manual for the staff	(90) Minute classes available for employees training on Pollution Prevention & Good housekeeping thru the Seacoast Storm Water Coalition Grant from NH DES	Continue to train as needed