

Municipality/Organization: Town of North Hampton, NH

EPA NPDES Permit Number: NHR 041024

MaDEP Transmittal Number: W-

Annual Report Number & Reporting Period: No. 1: March 03-March 04

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NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Michael Pardue Title: Town Administrator

Telephone #: 603-964-8087 Email: mpardue@northhampton-nh.gov

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: Michael W. Pardue

Title: Town Administrator

Date: 8/9/04

Post-it* Fax Note	7671	Date	8/31/04	# of pages	5
To	Shelley P. Lee	From	Jeff Andrews		
Co./Dept.	EPA	Co.	NHDES		
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Part II. Self Assessment

The Town of North Hampton, NH has completed the required self-assessment and have determined that our municipality is in compliance with all permit conditions, except for the following provisions:

Part II.F Failed to submit annual report on or before May 1st Submitted August 9th

Part III. Summary of Minimum Control Measures

BMP #ID	BMP description	Responsible Dept./ Person name	Measurable Goal(s)	Progress on Goal(s)- Permit Year 1	Planned activities- Permit Year 2
				(reliance on non-municipal partners indicated , if any)	
1. Public Education and Outreach					
1-1	Brouchers & fact sheets	Building Dept./Richard Mabey	Have Materials for contractors & the public	Bmp Materials are available	Add links to the Town website
1-2	Web Site	Highway Agent/ Robert Strout	add info to the web site	Web site is set up	continue to add to the web site
1-3	Stormwater Hotline	Highway Agent/ Robert Strout	for citizens reporting of polluters	a phone and email are in place	add info to Town news letter
1-4	Signs for Streams	Highway Agent/ Robert Strout	Make public aware of the local water resources	signs are in place	replace as needed
2. Public Involvement And Participation					
2-5	Volunteer water quality monitoring	Conservation Commision	Create a baseline data base for water quality	none	meet with cons. Comm.
2-6	Storm Drain Stenciling	Highway Agent/ Robert Strout	Make public aware that storm drains are not to be used for waste oil	Currently are locating the drains with GIS	stencil drains
2-7	Community cleanup	Conservation Commision	Cleanup the beach & around storm Drains	Currently are locating the drains with GIS	meet with cons. Comm.
2-23	Public hearings for stormwater programs	Planning Board	Have public hearings per NH RSA 91A	none	check zoning ordinances for updates
3. Illicit Discharge Detrcion and Elimnation					

Part III. Summary of Minimum Control Measures

3-8	Stormwater system GIS map	Highway Agent/ Robert Strout	Locate storm drains and outfalls	Currently are locating the drains with GIS	complete map by fall of 04
3-9	Zoning Regulations	Planning Board	Set standards for storm water runoff	The town engineer reviews site plans & subdivision plans for compliance	review our current standards
3-10	Training for public employees	Highway Agent/ Robert Strout	Educate the public employees	staff has attended classes	continuing education
3-11	Hazardous waste day	Highway Agent/ Robert Strout	Remove waste oils, antifreeze and pesticides	the Town has a hazardous waste day every year	continue having each year
4. Construction Site Runoff Control					
4-12	Ordinances for Storm water & erosion runoff	Planning Board	Site plan review standards	Town Engineer reviews Plans for compliance for storm water & erosion runoff	review ordinances for compliance with Fed regs.
4-13	Inspection procedures	Building Dept./Richard Mabey	Inspection & Enforcement for water quality impacts	Town Engineer inspects for compliance	continue using engineer for inspections
4-14	Penalties	Planning Board	Set fine levels & legal procedures for enforcement	the procedures are in place	Continue to comply with the State RSA'S 676:17
5. Post Construction Runoff Control					
5-15	Update Master Plan	Planning Board	Guide Growth away from sensitive wetlands	the Board is currently reviewing Aquifer protection district regulations	continue with review and changes
5-16	Update buffer strip requirements	Planning Board	Preserve open space and minimize soil disturbance	adopted a larger buffer to the wetlands	continue review of zoning Ordinances
5-17	Rules for storm water detention	Planning Board	Reduce sedimentation to local water bodies	no action	work with Town engineer for proper controls

Part III. Summary of Minimum Control Measures

5-18	Vegetative practices	Planning Board	Landscaping: grassy swales, filterstrips, & artificial wetlands	Town has adopted landscaping standards	
5-24	Review existing stormwater ordinance in site regs. To include projects of land disturbance that are equal to or greater than one acre	Planning Board	add procedures for long term operations and maintenance of controls	the procedures are in place	check current procedures to see if they are consistent current BMP'S
6. Municipal Good Housekeeping					
6-19	Catch Basin Cleaning	Highway Agent/ Robert Strout	Keep Basins Clean and Functioning	they are clean out each year by a subcontractor	locate all catch basins on a map using GIS mapping
6-20	Street Sweeping	Highway Agent/ Robert Strout	Reduce sand and floatables	the streets are swept by the Town crew each spring	continue with the program
6-21	Sand and salt storage	Highway Agent/ Robert Strout	Store sand and salt inside covered buildings	currently the salt is stored inside	the Town is pursuing purchasing an additional property and will locate a salt and sand storage building at the site
6-25	Employee training on maintenance and prevention	Highway Agent/ Robert Strout	Create an operations manual for the staff	none	begin work on manual