

# NOTICE OF INTENT

## For Coverage Under the NPDES General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)



### A. Instructions

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the NPDES General Permit issued by EPA for storm water discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all of the information required on this Notice of Intent form and the separate Storm Water Management Program (SWMP) Implementation Schedule form (Excel Spreadsheet), must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a storm water management program.**

### B. Applicant Information

1. Small MS4 Operator/Owner Information:

*Laura Petrain - Adm. Assistant  
Contact  
603/329-4100 ext. 100*

Town of Hampstead

Name

11 Main Street

Mailing Address

Hampstead

City/Town

603-329-4100

Telephone Number

NH 03841

State and Zip Code

n/a

Email (if available)

2. Municipality Name

Town of Hampstead

City/Town

3. Legal Status:

Federal

City/Town

State

County

Private

Other public entity:

Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

NH Route 111, 121, 121A, East Road (NH DOT)

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

yes

pending

no

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### B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

yes     pending     no

**Note:**  
Section C may be duplicated to accommodate a larger list of receiving waters

### C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Wash Pond Name	1 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Angle Pond Name	1 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Shop Pond Name	1 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Island Pond Name	1 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Johnson's Pond Name	1 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Hog Hill Pond Name	1 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
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Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify

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### D. Storm Water Management Program Summary

#### 1. Public Education:

1-1 BMP ID # TV Campaign Specify Best Management Practice	Highway Dept./Jon Worthen Responsible Dept./Person Name	See document Specify Measurable Goal
1-2 BMP ID # Information Publications Specify Best Management Practice	Highway Dept./Jon Worthen Responsible Dept./Person Name	See document Specify Measurable Goal
1-3 BMP ID # Middle School Science Course Specify Best Management Practice	HMS/Kathe Cussen Responsible Dept./Person Name	See document Specify Measurable Goal
1-4 BMP ID # Big Island Pond Corp. Specify Best Management Practice	BIP Corp/ Don Bryant Responsible Dept./Person Name	See document Specify Measurable Goal
1-5 BMP ID # Hazardous Material Day Specify Best Management Practice	Highway/Jon Worthen Responsible Dept./Person Name	See document Specify Measurable Goal
1-6 BMP ID # Sunset Lake Association Specify Best Management Practice	SLA/Kitty Cole Responsible Dept./Person Name	See document Specify Measurable Goal
1-7 BMP ID # Tributary Signage Specify Best Management Practice	Highway/Jon Worthen Responsible Dept./Person Name	See document Specify Measurable Goal

#### 2. Public Participation:

2-1 BMP ID # Middle School Science Course Specify Best Management Practice	HMS/Kathe Cussen Responsible Dept./Person Name	See document Specify Measurable Goal
2-2 BMP ID # Big Island Pond Corp. Specify Best Management Practice	BIP Corp/Don Bryant Responsible Dept./Person Name	See document Specify Measurable Goal
2-3 BMP ID # Sunset Lake Association Specify Best Management Practice	SLA/Kitty Cole Responsible Dept./Person Name	See document Specify Measurable Goal
2-4 Public Meeting	Board of Selectmen	See document

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### D. Storm Water Management Program Summary(Cont.)

#### 3. Illicit Discharge Detection and Elimination:

<u>3-1</u> BMP ID #	<u>Highway Dept./Jon Worthen</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u>Develop Storm Sewer Map</u> Specify Best Management Practice		
<u>3-2</u> BMP ID #	<u>Highway Dept./Jon Worthen</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u>Hazardous Material Day</u> Specify Best Management Practice		
<u>3-3</u> BMP ID #	<u>CEO/Kris Emerson</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u>Identify Failed Septic Systems</u> Specify Best Management Practice		
<u>        </u> BMP ID #	<u>        </u> Responsible Dept./Person Name	<u>        </u> Specify Measurable Goal
<u>        </u> Specify Best Management Practice		
<u>        </u> BMP ID #	<u>        </u> Responsible Dept./Person Name	<u>        </u> Specify Measurable Goal
<u>        </u> Specify Best Management Practice		

#### 4. Construction Site Runoff Control:

<u>4-1</u> BMP ID #	<u>Planning Board/Bill Kelley</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u>Ordinance</u> Specify Best Management Practice		
<u>4-2</u> BMP ID #	<u>Planning Board/Bill Kelley</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u>Site Plan Review</u> Specify Best Management Practice		
<u>4-3</u> BMP ID #	<u>CEO/Kris Emerson</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u>Site Inspections</u> Specify Best Management Practice		
<u>        </u> BMP ID #	<u>        </u> Responsible Dept./Person Name	<u>        </u> Specify Measurable Goal
<u>        </u> Specify Best Management Practice		
<u>        </u> BMP ID #	<u>        </u> Responsible Dept./Person Name	<u>        </u> Specify Measurable Goal
<u>        </u> Specify Best Management Practice		

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### D. Storm Water Management Program Summary (Cont.)

5. Post Construction Runoff Control:

<u>5-1</u> BMP ID #		
<u>Erosion Control Plan</u> Specify Best Management Practice	<u>Planning Board/Bill Kelley</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u>5-2</u> BMP ID #		
<u>Drainage/Grading Plan</u> Specify Best Management Practice	<u>Planning Board/Bill Kelley</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u>5-3</u> BMP ID #		
<u>Site Inspections</u> Specify Best Management Practice	<u>CEO/Kris Emerson</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u> </u> BMP ID #		
<u> </u> Specify Best Management Practice	<u> </u> Responsible Dept./Person Name	<u> </u> Specify Measurable Goal
<u> </u> BMP ID #		
<u> </u> Specify Best Management Practice	<u> </u> Responsible Dept./Person Name	<u> </u> Specify Measurable Goal

6. Municipal Good Housekeeping:

<u>6-1</u> BMP ID #		
<u>Employee Training Program</u> Specify Best Management Practice	<u>Highway Dept./Jon Worthen</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u>6-2</u> BMP ID #		
<u>Town Owned Garages</u> Specify Best Management Practice	<u>Highway Dept./Jon Worthen</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u>6-3</u> BMP ID #		
<u>Fire Stations</u> Specify Best Management Practice	<u>Fire Department/Fire Chief</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u>6-4</u> BMP ID #		
<u>Schools</u> Specify Best Management Practice	<u>School Board</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u>6-5</u> BMP ID #		
<u>Recycling Facilities</u> Specify Best Management Practice	<u>Highway Dept./Jon Worthen</u> Responsible Dept./Person Name	<u>See document</u> Specify Measurable Goal
<u> </u> BMP ID #	<u> </u> Specify Best Management Practice	

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### D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting Requirements of Part I.C. (Discharges to Water Quality Impaired Waters) and Part I.D. (Total Maximum Daily Load Allocations):

n/a  
BMP ID #

Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
BMP ID #		
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
BMP ID #		
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
BMP ID #		
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
BMP ID #		
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
BMP ID #		

### E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

J. Douglas Gostee, Chairman Board of Selectmen  
 Printed Name \_\_\_\_\_  
[Signature]  
 Signature \_\_\_\_\_ Date 11-10-03

TABLE I SUMMARY OF BEST MANAGEMENT PRACTICES (BMPs) FOR MINIMUM CONTROL MEASURES  
Town of Hampstead Phase II MS4 Storm Water Management Plan

BMP ID	BMP	Responsible Persons	Measurable Goals
<b>PUBLIC EDUCATION AND OUTREACH</b>			
1-1	Public Education TV Campaign	Jon Worthen/Highway	Scheduling of campaign
1-2	Production and Distribution of Informational Publications		
1-3	Public Education in the Schools	Kathe Cussen/HMS	Document curriculum and number of students involved
1-4	Big Island Pond Corporation Outreach	Don Bryant/BIP Corp	Document newsletters published/sent out, fact sheets sent
1-5	Household Hazardous Material Collections Day	Jon Worthen/Highway	Document number of households & amount collected
1-6	Sunset Lake Association	Kitty Cole/SLA	Document newsletters published/sent out, fact sheets sent
1-7	Tributary Signage	Jon Worthen/Highway	Document installation of tributary signage
<b>PUBLIC PARTICIPATION/INVOLVEMENT</b>			
2-1	Hampstead Middle School Water Quality Monitoring Program	Kathe Cussen/HMS	Document attendance and activities (fall & spring program)
2-2	Big Island Pond Corporation	Don Bryant/BIP Corp	Document attendance at meetings/clean-ups
2-3	Sunset Lake Association	Kitty Cole/SLA	Document attendance at meetings/clean-ups
2-4	Adopt a Street Program	Jon Worthen/Highway	Document attendance at clean-ups
2-5	Public Meeting	Board of Selectmen	Document attendance at meetings
<b>ILLEGAL DISCHARGE DETECTION AND ELIMINATION</b>			
3-1	Storm Sewer Mapping	Jon Worthen/Highway	Completion of sewer mapping
3-2	Household Hazardous Material Collection Day	Jon Worthen/Highway	Document number of households & amount collected
3-3	Identify Failed Septic Systems	Kris Emerson/CEO	Document failed systems and document corrective actions
<b>CONSTRUCTION SITE RUNOFF CONTROL</b>			
4-1	Ordinance	Bill Kelley/PB	On-going enforcement of current policy
4-2	Site Plan Review	Bill Kelley/PB	Document plan reviews completed
4-3	Inspections	Kris Emerson/CEO	Document inspections and compliance
<b>POST-CONSTRUCTION RUNOFF CONTROL</b>			
5-1	Erosion Control Plan	Bill Kelley/PB	Document compliance-reports and inspections
5-2	Drainage/Grading Plan	Bill Kelley/PB	Document compliance-reports and inspections
5-3	Inspections	Kris Emerson/CEO	Document inspections and compliance
<b>REDUCTION OF POLLUTION FROM GOOD HOUSEKEEPING</b>			
6-1	Employee Training Program	Jon Worthen/Highway	Conduct two training sessions per year
6-2	Town Owned Garage BMP	Jon Worthen/Highway	Implementation of BMP Plan
6-3	Fire Stations BMP	Chip Hastings/Fire Dept.	Implementation of BMP Plan
6-4	Schools BMP	School Board	Implementation of BMP Plan
6-5	Recycling Facilities	Jon Worthen/Highway	Implementation of BMP Plan

