## TOWN OF SANDWICH

## TOT SATO

## 500 ROUTE 130, SANDWICH, MA 02563

DIRECTOR & TOWN ENGINEER 508.833.8002 = FAX 508.833.8011
ASSISTANT TOWN ENGINEER 508.833.8000 = FAX 508.833.8005
TREE WARDEN 508.833.8003 = FAX 508.833.8011
EMAIL dpw@townofsandwich.net

## DEPARTMENT OF PUBLIC WORKS

April 27, 2018

Glenda Velez - CIP U.S. Environmental Protection Agency - Region 1 5 Post Office Square – OEP06-01 Boston, MA 02109-3912

Fred Civian
Massachusetts Department of Environmental Protection
One Winter Street - 5th Floor
Boston, MA 02108

Subject: Annual Update - NPDES Phase II General Permit
Town of Sandwich Stormwater Management Plan: Year 15 Update

Dear U.S. EPA and MaDEP:

As required under the NPDES Stormwater General Permit, the Town of Sandwich hereby submits this annual update of the Town's Stormwater Management Plan (SMP). This report is a continuation of the original 5-year permit issued for the Town of Sandwich. During this year, the Town continued many efforts implemented in the initial permit and strove to meet goals that were planned but not met within the first five years. An update of Year 15 accomplishments are listed below and shown in the attached tables.

## Year 15 Update

The Town of Sandwich continues to be very proactive in the field of stormwater management. It has satisfied the MS4 permit requirements and substantially completed all the goals laid out in the Stormwater Management Plan. This Annual Update provides a look at major accomplishments, new programs and goals. Below is a summary of Year 15 implementation.

## Significant Accomplishments (Spring 2017 - Winter 2018)

Below is a list of some of the significant goals accomplished over the past year. Further details and illustrations of these accomplishments are show in the attached appendix.

## Sandwich Harbor Stormwater Mitigation

The Town, in partnership with the United States Department of Agriculture's Natural Resource Conservation Service, has begun a multi-year phased effort to mitigate the effects of nonpoint storm water pollution in Sandwich Harbor. This work will help restore water quality at Sandwich's largest and most vital shellfish growing area. Construction funding has been made available through the USDA NRCS Cape Cod Water Resources Restoration Program, and the work will build on design efforts completed in previous years. So far, construction plans and specifications have been developed for the first phase, planned to be constructed in and adjacent to the Town Neck Beach parking lot. Bidding and construction are planned for the coming months.

## **Arbor Day Educational Outreach**

The Town of Sandwich is committed to educating the public on the value of trees in the environment, and their vital role in the ecosystem. The Tree Warden meets with students at the Oak Ridge Elementary School each Arbor Day to discuss the role that trees play in improving water quality, reducing soil erosion, and absorbing carbon dioxide from the atmosphere. The Tree Warden also assists the students with planting a tree, commemorating Arbor Day.

## Sandwich Marina Parking Improvements

The Town of Sandwich is focused on making storm water improvements to existing parking facilities and infrastructure. The Town of Sandwich recently made improvements at the Sandwich Marina to create additional boat storage & parking, with the goal of improving drainage facilities to minimize storm water impacts to the marina and adjacent resource areas.

## Sandwich Library Parking Improvements

The Town of Sandwich recently made improvements to the parking areas at the Public Library, which included the construction of bioretention storm water facilities. In an effort to maximize the function of these facilities, the Department of Public Works has enlisted the help of a local Environmental Consulting Group (Horsley Witten) to assist with maintenance of plantings and landscaping in these areas.

## Subdivision Rules & Regulations Update

The Engineering Department assisted the Planning Board with updates to their Subdivision Rules and Regulations. The updates included revisions to sections governing drainage and stormwater management. This incorporated current design references to enhance management techniques and comply with current practices.

## **Stormwater Mapping**

In anticipation of new requirements expected to be part of the NPDES Stormwater General Permit reissuance, the Town's Engineering Department has continued efforts to refine and improve mapping of catchment and subcatchment areas. This work is being incorporated into the Town's Geographic Information System and will help future stormwater mitigation planning.

## Stormwater Mitigation of Inland Ponds

The Town of Sandwich has continued efforts to mitigate stormwater pollution affecting the Town's valuable freshwater ponds. The ponds provide valuable wildlife habitat, fishing, swimming, and recreation opportunities for the Town and its visitors. The Town's engineering consultant conducted a study in which they updated the work of previous efforts with recent water quality sampling results and evaluation of BMP mitigation options. The Town is evaluating options to implement the recommendations of the study.

## Household Hazardous Products Collection

The Town collaborates annually with four other neighboring communities to provide opportunities for residents to properly dispose of household hazardous products. This reduces the amount of hazardous material released to the environment, including water resources.

## Municipal Solid Waste Disposal Enhancements

Town recently implemented a Pay-As-You-Throw program at the Solid Waste Transfer Station. This program requires users to pay for each bag of general trash disposed of. This, together with improvements to the recycling center has reduced the Town's municipal solid waste stream and increased recycling. The Department of Public Works also distributed compost bins for home composting and aired "Home Composting - Turning Your Spoils to Soil" on local TV (a MassDEP DVD). The Town gave away recycling and compost bins at this event.

## Community Pride Day

The Town of Sandwich continues the annual Community Pride Day where residents participate in the cleanup of the Town. The DPW distributes equipment to assist in the cleanup of trash and identifies locations where residents can focus their efforts, such as at walking trails, roadsides, beaches, marshes and along shorelines. This event helps prevent trash from entering our valuable water bodies.

## Stormwater Inspections and Monitoring

The Town continues to monitor erosion control at developments and inspect illicit connections throughout town as part of its SMP. The Town's enforcement of this program has effectively cleaned up many sites, minimizing impacts to the Town's drainage system and water bodies.

## Stormwater Management Plan on Display

The Stormwater Management Plan is on display on the Town's web site for public viewing. Additionally, the Town's GIS allows the public to pinpoint specific stormwater problems and relay this information via e-mail to the Department of Public Works. The e-mail shows a map and ID number of the drainage facility so the DPW can quickly respond to any drainage issues. This process also allows accurate record keeping by the DPW.

## Water Quality Groups

The Town of Sandwich is proactive in matters related to water quality in Sandwich and on Cape Cod. A consortium of Cape Cod Towns, Barnstable County, and local environmental non-profits has formed to support the Town's efforts to address stormwater impacts. The Town has many public officials and volunteers actively involved with water quality committees including but not limited to the Sandwich Water Quality Advisory Board, Mass Estuaries Program, Popponesset Bay State DEP Pilot Intramunicipal Work Group and 3 Bays Initiative.

## Status of Goals for Year 15

Similar to the original table submitted for the NPDES General Permit, the attached table shows goals proposed for all Six Control Measures. This updated table reflects new goals and the status of Year 1 through 15 goals. The yellow highlighted cells represent goals scheduled and met in each season of respective years. New goals mentioned earlier have also been included in the table.

The attached appendix shows several of the actions performed by the Town to meet the Year 15 goals listed in the table.

## **Overall Status of 15-Year Permit Term**

As can be seen in the attached table, the goals in the Town's SMP have been substantially met over the permit period. It's important to note that several new goals were added to the Six Control Measures as the SMP evolved. Note: Some of the goals overlap in the Six Control Measures.

## Recently completed/In Progress Goals of Six Control Measures

5.4 Construction Stormwater Runoff Control

## 4g. Recommended BMP's

The Town requires developers to design drainage facilities using BMP's. The Town had anticipated the Cape Cod Commission obtaining a grant to create a list of "Cape Cod BMP's" to distribute to developers. The grant was not awarded, so the Town has prepared its own Stormwater BMP guidance document that draws on recognized standards tailored to suit conditions in the Town.

## 4i. Erosion Control Guidelines

The Town has prepared updated Erosion Control Guidelines to reflect current BMP practices and design. This guideline is available for developers and homeowners. The guideline will also complement enforcement letters for non-compliance.

- 5.5 Post Construction Stormwater Management
- 5f. Recommended BMP's See Goal 5.2, 4g above.
- 5h. Erosion Control Guidelines See Goal 5.2, 4.i above.

## Future Stormwater Management Plan & Permit

The Town is reviewing the recently reissued MS4 permit. The Town's SMP will be updated as necessary to comply with the new permit requirements.

## Conclusion

The Town of Sandwich's accomplishments over the permit period meet or exceed nearly all of the scheduled goals. Additionally, new goals have been created to further enhance the Towns Stormwater Management Plan. We trust that these accomplishments will satisfy the Massachusetts Department of Environmental Protection and the United States Environmental Protection Agency requirements for this permit. Please contact Sam Jensen of the Sandwich Engineering Department if you have any questions or require further information regarding this Annual Update.

Sincerely,

Samuel G.P. Jensen, P.E. Assistant Town Engineer

Encl.

cc: G. Dunham, Town Manager

P. Tilton, DPW Director, Town Engineer

## APPENDIX YEAR 15 UPDATE

- Sandwich Harbor Stormwater Mitigation Plans Phase 1, 2018
- Community Pride Day Flyer
- Hazardous Materials Program Flyers
- Town of Sandwich DPW Pay-As-You-Throw Brochure
- Sandwich DPW How to Recycle Flyer
- Stormwater BMP Guidance
- Erosion Control Guidance

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

VM 08A NPDES Stormwater General Permit Notice of Intent narges from Small Municipal Separate Stormwater Sewer Systems (MS4's)
Water Management Program TIME FRAMES

Transmittal Number: W035665 Facility ID (if known):

Page: 1 of 3

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lic Education	tion & Ou	utreach																									Goals	Comments
					_	_	_					_	_														Current Educational Brochures	Brochures available at Town buildings and distributed at Stormwater events. Earth Day Events
																											Development Review	Continue to enforce stormwater and erosion regulations during development review.
																											Public Display of Stormwater Mgmt Plan	Displayed on Town web site and at Public Library.
																											Public Meeting	Held Public Meeting. Updated Board of Selectmen on SMP - BoS endorsed continuation.
																											Proposed Educational Brochure	Continue to distribute brochures and educational information.
																											Outfall & Catch Basin ID & Mapping	GIS Drainage Layer is complete. Continue drainage updates.
																											Web Site Information	SMP is displayed on web site. Future Stormwater information to be displayed on web.
																											Educational Festival	Participated in Water Festivals at Elementary Schools w/ County and AmeriCorps.
																											Educate DPW Employees	Educated DPW employees about disposal and containment of hazardous wastes
																											Educational Video	AmeriCorps Cape Cod w/ Stormwater video in Sandwich complete
																											Catch Basin Stencils	Placing approx 100 CB markers & 500 door hangers in Town Neck area during summer.
																											Stormwater Posters	Displayed 4 stormwater posters in several Town offices.
																											Student Involvement	Assisted Environmental Science Classes at High School.
												$\overline{}$															Stormwater Committee	County-wide stormwater managers group resumed meeting regarding stormwater and Phase
																								<u> </u>			Environmental Expo Review Team	Member of Environmental Expo Review Team for Sandwich High School
lia Invalva	mont ° D	Participation		ı						<del>                                     </del>			_	- 1	- 1					<u> </u>				1			Environmental Expo Review Team	member of Environmental Expo Review Team for Sandwich High School
iic iiivoiveii	ment & F	аппстрацоп																									Development Review	
																												Continue to enforce stormwater and erosion regulations during development review.
																											Public Meeting	Held Public Meeting. Updated Board of Selectmen on SMP - BoS endorsed continuation.
_																											Public Display of Stormwater Mgmt Plan	Displayed on Town web site and at Public Library.
	_				_	_	_					+	_	_	+	_											Proposed Educational Brochure	Continue to distribute brochures and educational information.
	_				_		_					_	_														Illicit Discharge Identification	Continued inspection of potential illicit connections.
				_	$\rightarrow$	_	$\rightarrow$	_		$\vdash$		+	+	_	_	_											Outfall & Catch Basin ID & Mapping	W/ AmeriCorps, identified over 2,500 CB's and outfalls w/ GPS. Report is available. GIS comp
												_															Water Monitoring Program	Health Dept performs annual sampling.
						_								_													Educational Video	AmeriCorps Cape Cod w/ Stormwater video in Sandwich complete
																											Educational Festival	Participated in Water Festivals at Elementary Schools w/ County and AmeriCorps.
																		<u> </u>									Student Involvement	Taught class, interacted w/ students on projects & involved them with data collection.
																											Stormwater Committee	Formed Cape-wide group w/ CCC to develop & distribute educational info related to stormwat
it Discharge	e Detecti	ion & Elimin	ation							<u> </u>																		
												$\perp$															Household Hazardous Waste Program	Continue to distribute info and schedule household hazardous waste collection days w/ Count
																											Sandwich Village Stormwater Assessment	Cont'd using Town funds/grants to mitigate stormwater. Completed construction of 319 grant.
																											Illicit Discharge & Dumping Identification	Continued inspections of illicit discharges. Inspected and issued notices to sump pump owne
																											Catch Basin Cleaning	Continue to clean & monitor CB conditions. GIS drainage layer complete.
																											Outfall & Catch Basin ID & Mapping	W/ AmeriCorps, identified over 2,500 CB's and outfalls w/ GPS. Report is available. GIS com
																											Educational Information	Displayed posters & distributed brochures to public & developers. Earth Day Activities.
																											Allowable Non-Stormwater Discharges	Will continue to search for non-stormwater discharges that may be significant polluters.
																											Town Bylaw - Illegal Disposal	Town By-law includes illegal disposal law and fines. Will continue to update regs as necessar
																											Water Sampling	
+																											water Sampling	Town continues sampling to monitor water quality improvements and to use for stormwater gr

Note: Many of the BMP's above will continue beyond the initial 5-year permit period.

Goals completed in the season & year shown above. Words in Red = goals not accomplished under the five year permit.



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit Notice of Intent
for Discharges from Small Municipal Separate Stormwater Sewer Systems (MS4's)
F. Storm Water Management Program TIME FRAMES

Transmittal Number: W035665 Facility ID (if known):

Page: 2 of 3

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	2.3	Turior rumor	30.101																								Town Bylaw - Driveway Regulation	Continue to enforce driveway	regulations to minimize stormwater impacts.
																											Existing Laws & Regulations	1	ter and erosion regulations and will evaluate need for updates.
									$\neg$							$\neg$											Educational Info & Public Participation		ational information. Earth Day Activities. Water & Sewer article.
																											Development Review	1	ter and erosion regulations during development review.
																											Consideration of Public Information		ge issues via GIS. Town will solicit input on SMP and from web site.
																											Site Inspections		pect & enforce regulations related to stormwater & erosion control.
									$\neg$		-																Recommended BMP's	Required BMP's thru develop	
																											Zoning Bylaw - Erosion Control		nd being enforced by site visits. Update as necessary.
	-+													+	+ +	-											Erosion Control Guidelines	Recommended BMP List for o	
																											Subdivision Rules & Regulations	i	regs in the Subdivision Rules & Regulations. Update as necessary.
									_	_	_		_	_	<del>                                     </del>	_											Water Sampling		ample water quality annually. DPW sampled Mill Creek for 319 Grant.
									_																		Stormwater Posters	Displayed 4 Stormwater poste	ers in Town buildings.
_													_																
st	t-Consti	ruction Storm	water Man	agement									_												-	-			
	_								_							-											Growth Incentive Zones - Stormwater Plans	Working with CCC on Growth	Centers and Local Comprehensive Plan to address these issues.
	_		_					_	_	-	_	_	_	+-	$\vdash$	_											Existing Laws and Regulations	Continue to enforce stormwa	ter and erosion regulations and will evaluate need for updates.
									_		_					$\rightarrow$											Educational Info & Public Participation	Distributed & displayed educa	ational information. Earth Day Activities. Water & Sewer article.
										_				_	$\vdash$												Development Review	Continue to enforce stormwa	ter and erosion regulations during development review.
									_		_				$\perp$												Catch Basin Cleaning	Continue to clean & monitor	CB conditions. Will include Maintenance Plan on GIS.
									_																		Recommended BMP's	Required BMP's thru develop	ment review.
																											Zoning Bylaw - Erosion Control	Erosion control law in place a	nd being enforced by site visits. Will update w/ BMP focus
																											Erosion Control Guidelines	Recommended BMP List for	distribution.
																											Subdivision Rules & Regulations	Made changes to stormwate	regs in the Subdivision Rules & Regulations. Update as necessary.
																											Water Sampling	Health Department and Cou	aty continue to sample water quality and report to DPW.
																											Stormwater Posters	Displayed 4 Stormwater poste	
																													udents on projects & involved them with data collection.
ıllı	ution Pi	revention & G	ood House	ekeeping in Munici	pal Operations																							I	
																											Stormwater Mitigation w/ BMP's	Cont'd using Town funds/gra	nts to mitigate stormwater. Completed construction of 319 Grant
																											Pollution Control & Mitigation Measures		Will continue pollution control at DPW and Town buildings.
																											BMP Projects on Town-Owned Land	Will continue to implement Bit	
																											DPW: On-Site Stormwater Containment		on drainage facilities quarterly and entire site annually.
																											DPW Environmental Audit - EPA Program		terior washing area in DPW Garage.
																											DPW Environmental Audit - EPA Program  DPW Maintenance Program		ttch basin maintenance records
																											DPW Training		stormwater impacts. DPW attends stormwater seminars
																											Tree Planting Program		Inventory and Management Plan for Sandwich Village.
_			1	ue beyond the initia																							DPW Brochures	DEP and other agency broch	ures/FAQ are made available to employees/public. On web.

Note: Many of the BMP's above will continue beyond the initial 5-year permit period.

= Goals completed in the season & year shown above. Words in Red = goals not accomplished under the five year permit.

DRAFT Annual Report 2018 Table Town of Sandwich 2 4/27/2018

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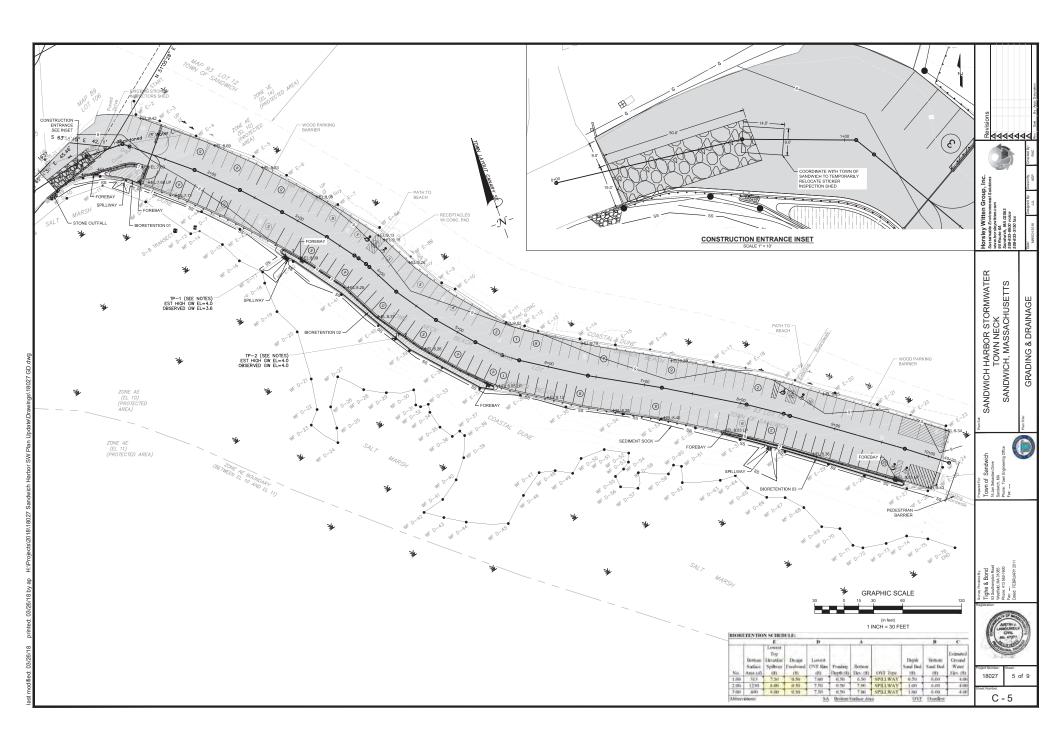
Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit Notice of Intent
for Discharges from Small Municipal Separate Stormwater Sewer Systems (MS4's)
F. Storm Water Management Program TIME FRAMES

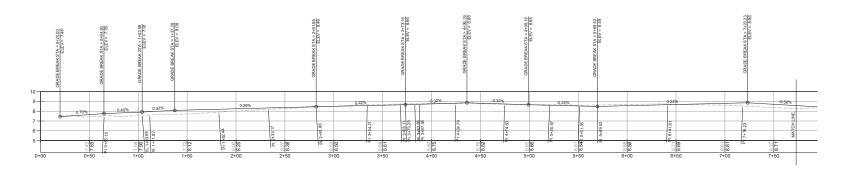
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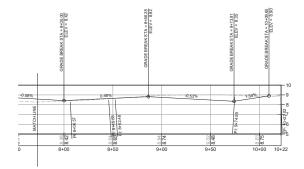
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'a																												Identification & Mapping of Outfalls & CB's	W/ AmeriCorps, identified ov	er 2,500 CB's and outfalls w/ GPS. Report is available. GIS complete.
'b																												Water Sampling		ampling efforts. DPW will use for grants & BMP projects.
'c																												BMP Mitigation		nts to mitigate stormwater. Completed construction of 319 Grant.
7d																												Public Education & Participation		ational information. Earth Day Activities. Water & Sewer article.
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Note: Many of the BMP's above will continue beyond the initial 5-year permit period.

= Goals completed in the season & year shown above. Words in Red = goals not accomplished under the five year permit.







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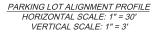
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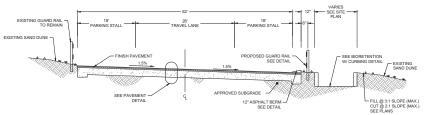
TYPICAL PARKING LOT CROSS SECTION

NOT TO SCALE

NOTES:

1. GRAVEL BASE COURSE SHALL CONSIST OF INERT MATERIAL THAT
15 HARD, DURABLE STONE AND COARSE SAND, FREE FROM LOAM
AND CLAY SANDY-COAM ANDORE LOAMY-SAND SHALL BE
EXCAVATED FROM ALL ROADWAY SUBGRADE IF FOUND AT THE TIME
OF ROADWAY CONSTRUCTION.





TYPICAL PARKING LOT W/BIO CROSS SECTION
NOT TO SCALE

NOTES:

I GRAVE: BASE COURSE SHALL CONSIST OF INERT MATERIAL THAT
IS HARD DURABLE STONE AND COARSE SAND, FREE FROM LOAM
AND CLAY SANDY-COAN AND COARSE SAND, FREE FROM LOAM
AND CLAY SANDY-COAN AND COARSE
EXCAVATED FROM ALL ROADWAY SUBGRADE IF FOUND AT THE TIME
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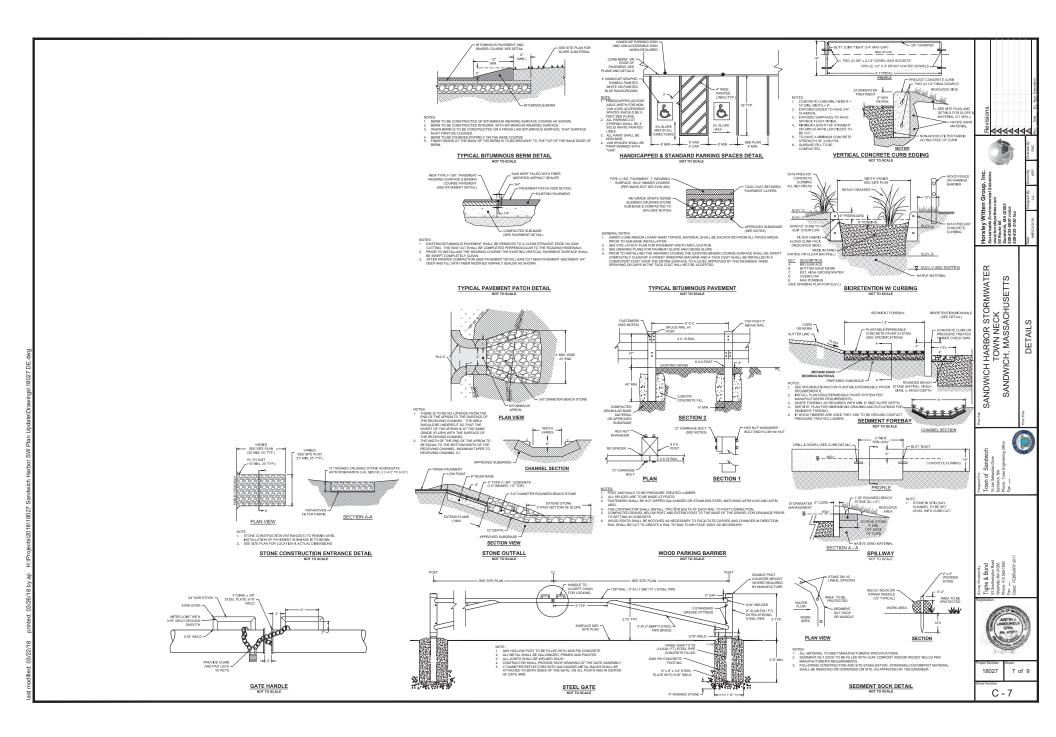
Hors ley Witten Group, Inc.
Sustainable Environmental Solutions
www.nora significan.com
20 Route 64.
Sandwish, MA 2263.
500-833-5150 fax.
500-833-5150 fax.

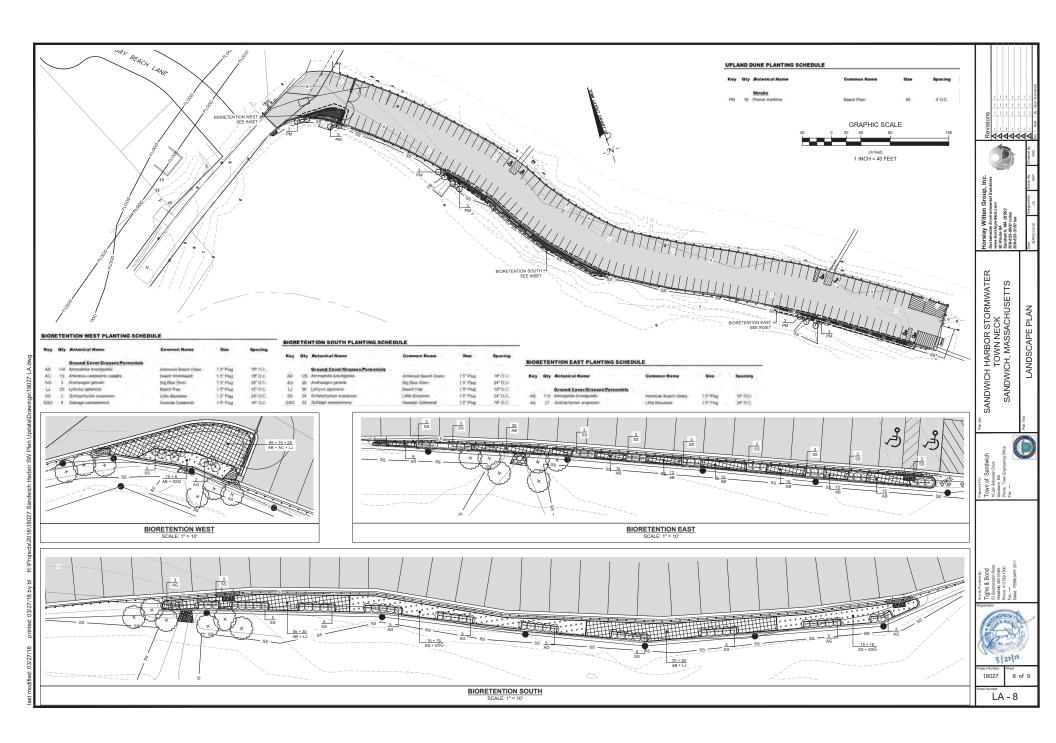
SANDWICH HARBOR STORMWATER TOWN NECK SANDWICH, MASSACHUSETTS

Prepared For Town of Sandwich 16 Jan Sebastian Drive Sandwich, MA Prome: Town Engineering Offic Fax: -- PROFILE & SECTIONS

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- THE FOLLOWING NOTES ARE PROVIDED AS CEMERAL PLANTING GUIDELINES ONLY THOROUGH Y REPRIEW THE PRODUCT SPECIFICATIONS FOR ALL LANDSCAPE REQUIREMENTS PRIOR TO THE COMMENCIMENT OF ANY LANDSCAPE WORK. SUBMIT IN WITHING TO THE LANDSCAPE ANCHITECT ANY OURSTONS OF CLARRICATIONS REQUIRED AT A IMMINUM OF 30 DAYS PRIOR TO ORDERING ANY MATERIALS OR EXERNING ANY LANDSCAPE CONSTRUCTION.
- SUBMIT TO THE LANDSCAPE ARCHITECT FOR REVIEW AND APPROVAL ALL
  REQUIRED LANDSCAPE SUBMITTALS AS DESCRIBED IN THE SPECIFICATIONS
  INCLUDING A PLANT LIST WITH PLANT SIZE AND QUANTITIES TO BE ORDERED
  PRIOR TO DELIVERY TO THE PROJECT SIZE.
- FURNISH AND INSTALL ALL PLANTS AS SHOWN ON THE DRAWINGS AND IN THE SIZE AND QUANTITIES SPECIFIED ON THE PLANTING SCHEDULE. PLANT SUBSTITUTION SELECTION MUST BE APPROVED BY BIOLOGIST OR LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
- ALL PLANTS TO COMPLY WITH APPLICABLE REQUIREMENTS OF ANSI Z60.1
   "AMERICAN STANDARD FOR NURSERY STOCK." LATEST EDITION, PUBLISHED BY
   THE AMERICAN NURSERY AND LANDSCAPE ASSOCIATION INC.
- PLANTS TO BE GROWN UNDER CLIMATIC CONDITIONS SIMILAR TO THOSE IN THE LOCALITY OF THE PROJECT FOR AT LEAST TWO (2) YEARS, USE HEALTHY NURSERY GROWN PLANTS, FREE OF DISEASE, INSECTS, AND PESTS, EGGS OR LARVAE, AND HAVE A WELL DEVELOPED ROOT SYSTEM.
- INSTALL PLANTS WITHIN ONE (1) WEEK OF PURCHASE. IF PLANTS ARE TO BE STORED AT THE SITE PRIOR TO PLANTING, IT IS THE CONTRACTOR'S RESPONSIBILITY TO ENSURE THEY ARE PROPERLY MAINTAINED, WATERED, AND REMAIN HEALTHY.
- 7. PROCEED WITH PLANTING ONLY WHEN EXISTING AND FORECASTED WEATHER CONDITIONS PERMIT. SUBMIT TO THE LANDSCAPE ARCHITECT IN WRITING THE PROPOSED PLANTING SCHEDULE. OBTAIN APPROVAL OF PLANTING SCHEDULE FROM THE LANDSCAPE ARCHITECT PRIOR TO PERFORMING ANY WORK.
- 8. SEASONS FOR PLANTING

NG:	DECIDUOUS:	APRIL 1 TO JUNE 15
	EVERGREEN:	APRIL 1 TO JUNE 15
	PERENNIALS:	APRIL 15 TO JUNE 1
	GROUNDCOVERS:	APRIL 15 TO JUNE 1

FALL: DECIDIOUS: SEPTEMBER 15 TO NOVEMBER 15 EVERGREEN: SEPTEMBER 15 TO NOVEMBER 15 PRENNALS: SEPTEMBER 15 TO NOVEMBER 15 GROUNDCOVERS: SEPTEMBER 15 TO NOVEMBER 15

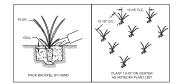
- PLANTING LINGER FROZEN CONDITIONS IN SITHER THE SPRING OF FALL WILL NOT BE FERRITTED. IN PLANTING BEFORE OR ATTER THE ABOVE REFERENCED PLANTING DATES WILL MOREASE THE LINCELINGOO OF PLANT OR GRASS SEED PLANTING DATES WILL MOREASE THE LINCELINGOO OF PLANT OR GRASS SEED PLANTING DATES IS UNDERTAKEN AT SOLE RISK OF THE CONTRACTOR AND IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO PROVIDE MAY ADDITIONAL MANTENANCE AND WATERING WHICH MAY BE REQUIRED TO ENSURE SATISFACTORY PLANT AND SEED SETABLISHMENT.
- NISPECTAL MESS OF DIS PLAYED OF SEEDED PROFIT DISTANCE.
   NISPECTAL MESS OF DISTANCE.
   NISPECTATION DESCRIPTION DATE OF SECONDECT GROUND, INCORRECT GROUND, INCORRECT SUSGRADE ELEVATIONS OF DRAWAGE PROBLEMS, ETC. TO THE AMBIGGARE PROFITED THAT DESCRIPTION DES
- 12. PROVIDE PROPER PREPARATION OF ALL PROPOSED PLANTED AND SEEDED AREAS PER THE NOTES AND SPECIFICATIONS.
- ALL PLANT LAYOUT AND ACTUAL PLANTING LOCATIONS ARE TO BE FIELD VERIFIED BY LANDSCAPE ARCHITECT PRIOR TO PLANTING. NOTIFY THE LANDSCAPE ARCHITECT AT A MINIMUM OF 48 HOURS IN ADVANCE PRIOR TO SCHEDULING ANY FIELD INSPECTIONS.
- 14. BALL AND BURLAP: REMOVE BURLAP AND WIRE BASKETS FROM TOPS OF BALLS AND FROM TOP HALF OF ROOTBALL AS INDICATED ON DRAWINGS. REMOVE PALLETS, IF ANY, BEFORE SETTING.
- 15. POTTED PLANTS: REMOVE THE PLANT FROM THE POT AND LOOSEN OR SCORE THE ROOTS BEFORE PLANTING TO PROMOTE OUTWARDS ROOT GROWTH INTO THE SOIL.
- 18. PLUGS: PLANT UPRIGHT AND NOT AT AN ANGLE. DIG PLANTING HOLES LARGE ENOUGH NO DEEP ENOUGH TO ACCOMMODATE THE ENTIRE ROOT MASS. PLANT PLUGS WITH NO TWISTED OR BALLED ROOTS AND WITH NO ROOTS EXPOSED ABOVE THE GRADE LINE. HAND PACK THE SOIL AROUND THE ENTIRE PLUG ROOT MASS.
- 17. DIG THE THE PLATTICK HELE TO THE SAME DEPTH AS THE ROOT BALL AND TWO TO THERE THE SWIDER. SCOPE ALL BISES OFT HE NICE. PLACE THE THAT IN THE HOLE SO THE TOP OF ROOT BALL IS EVEN WITH SOIL SUBFACE. FILL THE FUCL ENLAR WAY AD THEN ADO WATER ALLOWING IT TO SEEP INTO BACK FILLED ON THE SEP ADOLE ALL STATE ALLOWING IT TO SEEP INTO BACK FILLED ON HOT SPREAD SOIL ON TOO OF THE ROOTBALL. IF SOIL IS EXTERNED TO SOIL SO THE SOUTH AND THE SOIL AS THE SOIL SOIL TO THE SOIL SOIL TO SOIL AND THE SOIL AS
- 18. CREATE A 2" TO 4" BERM AROUND THE EDGE OF PLANTING HOLE WITH REMAINING
- 19. REMOVE ALL PLANT TAGS AND FLAGS. FROM THE PLANTS.
- 20. MULCH ALL PLANTING BEDS AS INDICATED ON DRAWINGS. UNLESS NOTED OTHERWISE, ALL PLANTS TO RECEIVE 2-3 INCHES OF MULCH. DO NOT PILE OR MOUND MULCH AROUND THE PLANT STEMS OR TRUNK.
- TRIM BROKEN AND DEAD BRANCHES FROM TREES AND SHRUBS AFTER PLANTING. NEVER CUT A LEADER.

### GENERAL SEEDING NOTES:

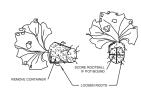
- SEAD A REPRESENTATIVE SAMELE OF THE TOPSCULTO A TESTING LABORATORY FOR STANDARD SOL MANUSS AS EXCENSIBLE BY THE SECONDARD SOL SAMENT TO THE LANDSCAPE ABOUTECT AND ENSURER TEST RESULTS WITH RECOMMENDED SOLT TREATMENTS TO PROMOTE PLANT AND GRASS GROWTH. CORRECT DEFICIENCIES BY THE LOAM AND STOCKPILED TOPSOIL AS DIRECTED BY THE TESTING AGENCY.
- ALL AREAS THAT ARE DISTURBED AND/OR GRADED DURING CONSTRUCTION ARE
  TO BE BROUGHT TO FINISHED GRADE WITH AT LEAST 4" MINIMUM DEPTH OF GOOL
  QUALITY LOAM MAD SECEDED WITH A QUICK GERMINATING GRASS SEED SUCH
  AS NEW ENGLAND EROSION CONTROL RESTORATION MIX OR AS SPECIFIED ON THE
  PLANS.
- PRIOR TO THE PLACEMENT OF TOP SOIL, LOOSEN THE SUBGRADE OF ALL PROPOSED SEEDED AREAS TO A DEPTH OF 6" AND TAKE TO REMOVE STONES LARGER THAN 1 INCH, STICKS, ROOTS, RUBBISH AND OTHER EXTRANEOUS MATTER AND LEGALLY DISPOSE TO AN OFF SITE LOCATION.
- DO NOT SPREAD TOPSOIL IF THE SUBGRADE IS FROZEN, EXCESSIVELY WET, COMPACTED OR NOT PROPERLY PREPARED PER THE NOTES AND SPECIFICATIONS.

### WATERING NOTES:

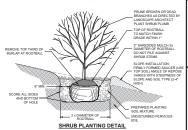
- PROVIDE PROPER PLANT CARE, MAINTENANCE AND WATERING ON SITE UNTIL SUCH TIME AS THE LANDSCAPING IS ACCEPTED BY THE PROPERTY OWNER AS SATISFACTORY PER THE SPECIFICATIONS OR AS DETERMINED BY ANY WRITTEN AGREEMENTS BETWEEN THE CONTRACTOR AND PROPERTY OWNER.
- ESTABLISH AN APPROPRIATE WATERING SCHEDULE FOR ALL PLANT MATERIAL BASED UPON PLANT SPECIES REQUIREMENTS AND PROVIDE IN WRITING TO THE LANDSCAPE ARCHITECT AND OWNER FOR REVIEW AND APPROVAL, ADHERE TO THE APPROVED SCHEDULE UNTIL PLANTS ARE FULLY ESTABLISHED.
- PLANTED AREAS SHOULD BE WATERED 2:3 TIMES A WEEK ONLY DURING DROUGHT CONDITIONS THROUGHOUT THE ESTABLISHMENT FERROG. SPECIAL OWNER BYOLD THE CONDITIONS THROUGHOUT THE ESTABLISHMENT FERROG. SPECIAL OWNER BYOLD THE CONTROL OF THE CONTROL OF THE CONTROL OF THE CONTROL OF THE CONTROL OF THE CONTROL OF THE CONTROL OF THE MEDICAL OF TH

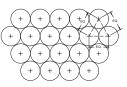


### PLUG PLANTING



## CONTAINER PLANT ROOTBALL TREATMENT





USE EQUIDISTANT TRIANGULAR SPACING FOR PLANTS - FOR ACTUAL SPACING SEE PLANS OR PLANTING SCHEDULE

PLANTING SPACING DETAIL

**ঐবববববব** Inc. Group, Horsley Witten G Sustainable Environmen www.horsleywitten.com 90 Route 64 Sandwich, MA 02563 508-833-3150 fax **FORMWATER** SANDWICH HARBOR STORMWATE TOWN NECK SANDWICH, MASSACHUSETTS DETAILS LANDSCAPE Town 16 Jan Sandwis Sandwis Phone: 3 27/11

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t modified: 03/27/18 printed

## FOR IMMEDIATE RELEASE

**CONTACTS:** Paul Tilton

Sandwich Department of Public Works

508.833.8002

Jonathan Finn

sandwichspringclean@gmail.com

## SANDWICH RESIDENTS TEAM UP TO CLEAN UP ROADSIDE LITTER ON MAY 19<sup>TH</sup>

Neighborhoods Partner With Town on Community Pride Clean Up Day

(SANDWICH, MA - APRIL 12, 2018) As May sunshine replaces April showers, Sandwich residents look forward to Rhododendrons blooming, perennial flowers emerging and the smell of freshly cut grass. Unfortunately, they also discover a winters worth of nip bottles, soda cans, coffee cups and other carelessly tossed litter on their streets and roadsides. This year, Sandwich neighborhoods are teaming up to clean up litter on Community Pride Clean Up Day, a town-wide event on Saturday, May 19, 2018.

Powered by volunteers, **Community Pride Clean Up Day** is a grassroots event held in partnership with the Sandwich Department of Public Works and the Town of Sandwich. "Litter is an ongoing environmental issue on Cape Cod and throughout Massachusetts," said Paul Tilton, Sandwich's Director of Public Works. "It's a challenge to keep up with the volume of trash illegally discarded out of passing cars. Community Pride Clean Up Day will give Sandwich neighborhoods needed assistance after a long winter and ahead of the summer season."

To assist volunteers, the Sandwich Department of Public Works will be providing bags, gloves and trash pickers. The town will pick up filled bags following the event at designated locations.

The town-wide clean up encourages neighbors to band together to clean up their own streets and intersections. "Last year, the Galloping Hills neighborhood organized and had a very successful clean up. 20 volunteers filled dozens of jumbo trash bags with an unbelievable collection of fireball nip bottles, beer cans, and discarded personal items," said Jonathan Finn, a resident of Chipman Road and an organizer of this year's event. "People also had fun and a great sense of accomplishment. They met new neighbors and it only took a few hours of their time."

The event also expands the momentum generated by the <u>Great Massachusetts Cleanup</u> — a series of grassroots clean ups in nearly 100 towns across the state. Discarded nip bottles have become one of the worst offenders when it comes to litter in Massachusetts and Cape Cod — ending up in our waterways where they leach toxic chemicals and harm marine life.

Residents and businesses in Sandwich are invited to get more information and sign-up for **Community Pride Clean Up Day** at <u>facebook.com/groups/sandwichspringclean</u> or by emailing <u>sandwichspringclean@gmail.com</u>. The Department of Public Works can be contacted at (508) 833-8002.

## 2018 Upper Cape Schedule

-0--0-

April 28 9am to 1pm Sandwich Oak Ridge School 260 Quaker Meetinghouse Rd.

U-U-

June 16 9am to 1pm Falmouth High School 874 Gifford St., off Brick Kiln Rd.

U-U-

August 18 9am to 1pm Mashpee High School, 500 Old Barnstable Rd., off Rt 151

0-0

Oct. 20 9am to 1pm Bourne Landfill, 201 MacArthur Boulevard (RT 28 North)

\* NON-RESIDENTS VISIT WEBSITE FOR REGISTRATION. PROOF OF RESIDENCY REQUIRED.

**Questions?** Visit our website

## www.loveyourlocalwater.org f loveyourlocalwater



"Love your local water. It's a Cape Cod Thing." is a campaign of Barnstable County Government and Cape Cod Cooperative Extension to protect our drinking water.

## DID YOU KNOW

SOME HOUSEHOLD PRODUCTS ARE TOO TOXIC TO TRASH?

## FREE disposal of:

Pesticides and Lawn Chemicals
Household Cleaners and
Disinfectants
Arts & Crafts Chemicals
Hobby Supplies
Auto and Boat Fluids
Pool Chemicals
Paints, Polishes, and Stains\*
\*Latex and Acryclics will be accepted at Cape
Cod Latex Paint & Recycling Initiative

When conditions present a danger to staff or participants, collection officials maintain the right to cancel the event.

## www.loveyourlocalwater.org

Kalliope Chute
HazMat Environmental Specialist
1-800-319-2783
Cape Cod Cooperative Extension
Barnstable, MA 02630-0367

HHW Collections are funded by the Towns of Bourne, Sandwich, Mashpee and Falmouth; and Barnstable County's Cape Cod Cooperative Extension.

Cape Cod Cooperative Extension www.capecodextension.org



Visit the FREE Collection for **Residents of** BOURNE, SANDWICH, FALMOUTH, MASHPEE, JOINT BASE CAPE COD

\*Small Business disposal accepted. See inside panel for info.





Household hazardous waste (HHW) collections protect our local drinking water. Most chemicals are too toxic to throw away in regular trash or dump down the drain, so FREE collections are being held to take that waste off your hands and keep it out of our water supply.

NOT A RESIDENT? VISIT WEBSITE FOR REGISTRATION. PROOF OF RESIDENCY REQUIRED.

Are you a small business and do you use chemicals? To make your state required disposal arrangements and obtain pricing, contact Kalliope Chute, HazMat Environmental Specialist, at #508-375-6699.

## **BRING THESE ITEMS TO YOUR COLLECTION**

For items not listed here visit your town's website for disposal instruction.



## **PAINTS. POLISHES & STAINS \*NO LATEX\***

Alkyd-Based Paint & Stain • Marine Paints & Sealers • Metal & Furniture Polish • Oil-Based Paint & Stain Paint Thinner & Remover • Solvent-Based Wood Finish • Wood Preservatives • Auto Paint (no latex)



## YARD CHEMICALS

Driveway Sealer with Solvent • Fertilizers with Weed Killer • Rodent Poison • Weed Killer Insecticides • Pesticides



## **CLEANERS & CHEMICALS**

Pool Cleaners & Chemicals Solvents • Photo & Hobby Chemicals • Oven Cleaner • Drain Cleaner Spot Remover • Acids • Degreasers • Disinfectants



## **AUTO FLUIDS**

Car Cleaner with Solvent • Brake & Power Steering Fluid • Bug & Tar Remover • Camp Fuel Radiator Flush • Car Polish • Gasoline



To dispose of usable latex or acrylic paint visit Cape Cod Latex Paint and Recycling Initiative at





It is important to keep mercury out of our water supply. To dispose of household mercury products, bring items to your local HHW collection. If you come across large amounts in your home contact Kalliope at #508-375-6699.

Thermometers, Thermostats, Barometers











Bring to your local Universal Waste Shed or HHW Collection

Call Kalliope at #508 -375-6699 for FREE pick-up



Please visit our website for more info:

WWW.loveyourlocalwater.org

**f** loveyourlocalwater

## Who wins with PAYT?

Everyone wins from the environmental and cost saving benefits. Residents who recycle to control their trash will have lower costs. PAYT is good public policy.

# What is Dual Stream Recycling?

Dual stream is a system in which recyclables are collected in two streams. One



streams of separate all materials brought to and the other is standard recyclables (glass, plastic, cans). recyclables reduces the need to stream is fiber (paper, cardboard) Using only two the Transfer Station.

## Is there a limit to the amount of material I can recycle?

recycle, the fewer bags you need to purchase The Town encourages residents to the more money you save. Consequently, the more residents recycle the recycle as much as they can. The more you less the Town of Sandwich pays to have their trash incinerated.

## 2 recyclable Sandwich? What

Sandwich residents may recycle a lot more than many realize. Recycling facilities now accept more types of materials and can sort them more effectively.

## What types of material can be recycled?

- Newspaper and magazines with inserts
- Paperback books
- Office paper staples, spirals, paper clips do not have to be removed.
- Colored paper
- Shredded paper in closed clear plastic or paper bags
- Junk mail, with windows
- Phone books
- Cereal boxes, paper towel tubes
- Pasta and cracker boxes
- Cardboard (unless it has food stains)
- Steel and tin cans
- Aluminum cans, pie plates, trays, foil
  - Glass, containers
- All plastics marked #1-#7,





Sandwichmass.org - Public Works - Transfer For further questions or information, please contact the Town of Sandwich DPW at 508-833-8002, or view the website at Station - General Information



## SAVE MONEY

## REDUCE TRASH

## PAY-AS-YOU-THROW NOW IS THE TIME IN SANDWICH (PAYT) FOR

Prepared by the Sandwich DPW with assistance from MassDEP



Printed on recycled paper

## What is Pay-As-You-Throw?

Pay-As-You-Throw (PAYT) is a system much like electricity, gas or telephone under which the user pays a basic amount that covers fixed costs and then a user fee for the amount used.

## How does PAYT work?

You buy blue, Town approved bags at stores where you usually shop. You put your trash in those bags and bring them to the Transfer Station to dispose of as you currently do with your trash.

# Why would PAYT be good for Sandwich?

It would be fairer. Right now, every household, regardless of size, pays the same fee. Under PAYT, people who generate less trash would pay less by using fewer bags. It would remind people to recycle more, lowering the amount of trash thrown away and reducing the Town's trash disposal costs.

# Why not continue to charge every household the same trash fee?

The present system is not fair. A lot of people, who are serious about recycling, are saying that they don't want to pay for the trash that other people throw away.

## Is PAYT easy and convenient?

Yes. Residents will be able to buy bags at local stores where they shop. It's just that the bags will be different. They will be blue with the town logo printed on them.

## What about large families?

If large families buy more than smaller families, they will have more to throw away and will have to buy more trash bags. The PAYT program will give them a chance and a new incentive to lower their costs by recycling everything they can. The present flat fee system doesn't offer any choice or incentive to recycle. In PAYT towns, residents have reduced their trash tonnage by 25%-40% by recycling more, composting more, donating more and buying more wisely.

# How will PAYT reduce Town Disposal Fees and User Costs?

Without PAYT, the annual cost of trash disposal per household will significantly increase. Currently, the solid waste budget is supplemented by the tax base. If you and most of the households in Sandwich actively recycle all you can, you will use less bags and the total cost of disposal will go down. We cannot control the cost of disposal per ton but, as a town, we can control the total tons that are sent to the incinerator, and that will lower our costs as a community.

# How does PAYT help the environment?

As residents recycle more, less trash would go to Semass/Covanta Energy for incineration. Incineration of plastics and other recyclable material, contributes to global warming by adding CO2 to the atmosphere. By increasing recycling, we would save on raw materials, natural resources and energy consumption and reduce the amount of greenhouse gas.

# What will not change with the PAYT?

- Household Hazardous Waste Days
  - Christmas Tree recycling
    - Yard Waste Drop off
      - Compost processing

# How much are PAYT bags and where can I buy them?

There are three sizes of bags available, a 30 gallon (barrel size) at a cost of \$1.20, a 15 gallon (kitchen size) at a cost of \$0.60 and 8 gallon (office size) at a cost of \$0.25 (all costs subject to change). Bags are available at the following locations in Sandwich. Additional retailers may be added at a later date.

- Anchor Ace Hardware (Cotuit Rd)
  - Aubuchon Hardware (Cotuit Rd)
- Aubuchon Hardware (Merchants Square)
  - Meetinghouse Liquors (Cotuit Rd)
- Merchant Square Liquors (Merchant Sq)
  - Mobil Forestdale (Rt 130)
- Rt 6A Convenience Store (E. Sandwich)
  - Sandwich Car Wash (Rt 130)
- Sandwich Food Mart & Deli (corner of Rt 130 & Cotuit Rd)
- Sandwich Mart & Spirits (Rt 6A)
- Stop & Shop (Merchant Square)
  - Stop & Shop (QMH Rd)
    - Tedeschi Food Shops (Rt 6A)



## How to Recycle in Sandwich

## MATERIAL WHAT TO RECYCLE

## HOW TO PREPARE

## DO NOT INCLUDE

## **METAL**

- Steel/tin and metal food cans
- Aluminum pie plates and trays
- Rinse clean
- Labels OK
- Deposit and non-deposit beverage cans

Deposit cans may also be donated at the Sandwich Little League shed Recycle **DO NOT INCLUDE** items in the light-iron pile

- Aerosol cans
- Paint cans
- Coat hangers
- Cookware

## **GLASS**

- Clear and colored beverage containers
   Rinse clean
- Food and sauce jars
- Collar, neck rings & labels OK Mirrors
- Caps & lids OK
- Broken glass/auto glass
- Ceramics: plates, cookware
- Drinking glasses
- Light bulbs
- Windows

Deposit bottles may also be donated at the Sandwich Little League shed





- All number 1 thu 7 recyclable rigid plastic containers
- Milk, water, soda, juice bottles
- Shampoo, conditioner bottles
- Laundry, bleach, fabric softener bottles
- Waxy gable cartons: Milk and Juice

Rinse clean, caps OK





- Plastic bags: recycled in waste receptacles located in front of each compactor
- Styrofoam packaging of ANY KIND
- Chemical and motor oil containers
- Water/Garden Hose

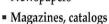


CARDBOARD - All cardboard must be recycled and will not be allowed in the trash-trailer except as noted in DO NOT INCLUDE

Complete list on back of brochure

- Break down, flatten or fold
- Contaminated boxes
- Food soiled and frozen food boxes example: pizza and Chinese take out





- Junk mail, envelopes: tearable
- Books
- Paper bags
- Phone books
- Office and computer paper
- Boxboard: cereal, cracker remove plastic liners

Complete list on back of brochure

- Place in paper grocery bags
  - Food soiled as noted above
    - Paper towels
    - Tissues
    - Diapers
    - Boxboard plastic liners: recycled in waste receptacles located in front of each recycling compactor.





Paper (Fiber) is recycled in first or second designated compactor from left to right. Commingled metal, glass and plastic is recycled in third or fourth designated compactors from left to right. Only one Fiber and one Commingled compactor is open at a time. Limited recycling and Transfer station stickers may be obtained at the Town Hall Annex, 145 Main Street, across from the Sandwich Library. If unsure where a specific item should be recycled, please ask an attendant.

## How to Recycle Fiber (Paper) in Sandwich

## WHAT FIBER TO RECYCLE

Booklets

Books: soft cover

Boxes: for office supplies, like paper clips Boxes: cereal, cracker, pasta, shoe, etc

Boxes: with plastic window Brochures: including glossy

Calendars: wall type

Cardboard: corrugated and paperboard

Catalogs

Clasp envelopes

Colored paper

Construction and kraft paper

Cover and card stock, index cards

Envelopes: with plastic windows or labels

File folders

**Flyers** 

Glossy paper

Greeting cards

Lottery tickets

Mail

Magazines

Mat board: used in picture framing

Math paper: graph and ledger, etc.

Newspapers: with or without inserts

Newsprint

Office and copy paper

Packing paper

Paper: lined and white

Paper: fax

Paper bags: brown and white

Paper bags: with handles

Paper towel and toilet paper tubes

Phone books

**Photocopies** 

Post-it notes

Receipts

Shredded paper: in paper bags

Spiral notebooks

Writing tablets

## DO NOT INCLUDE

Candy wrappers

Carbon paper

Disposable diapers

Envelopes with bubble wrap

Food-soiled paper and cardboard

Label backings

Paper cups or plates

Paper towels, napkins, tissues

**Photographs** 

Take-out food containers: Chinese, etc.

Tyvek® mailing envelopes

Waxed paper and cardboard

Waxy gable cartons: Milk and Orange Juice

Metal spiral notebooks, paper clips, plastic envelope windows, self-stick labels and staples are allowed to be recycled with the items listed above

Items containing personal information should be shredded and recycled in paper bags

## REDUCE, REUSE & RECYCLE



## TOWN OF SANDWICH DEPARTMENT OF PUBLIC WORKS

In an effort to encourage the 3 R's (Reduce, Reuse and Recycle) and minimize solid waste, below is a list of web sites from organizations providing opportunities for residents to donate and/or find free, usable items. Some charities will pick up items at homes and certain donations may be tax deductible.







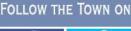














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Town Hall Commonwealth Connect

Directory

Public Documents Calendar MAPS Minutes/Agendas

### OUR TOWN

**Boards & Committees** 

Town Hall

Public Safety

Public Works

**Human Services** 

Public Library

Town Report

Permit Info

Recreation

**Meeting Agendas** 

Human Resources

Maps - GIS

Employment

### **OUR COMMUNITY**

Economic Development

**About Sandwich** 

**Local Comprehensive** Plan

Sandwich Community Television

Sandwich Schools

Sandwich Hollows Golf

Sandwich Marina

Calendar

The Boardwalk

**Town Hall Auditorium** 

### SEARCH sandwichmass.org

Google Custom Search

Search

## The Oldest Town on Cape Cod

## Town Boards & Committees

Click Here for listing of all filled and vacant Town board and committee seats

Click the Following Button to View & Pay Tax Bills, Licenses & Other Permit Fees:



Click HERE for Town Credit Rating

New: Click https://sandwichma.opengov.com/ for New Town Financial Transparency Program (OpenGov)

### Town of Sandwich Mission Statement

The government of the Town of Sandwich will provide the public with the highest, most efficient and effective level of service with the resources available in a manner that exemplifies honesty, integrity and a commitment to public service while honoring our rich history, protecting our environment and responsibly planning for our future.

## Questions about a town beach?

Contact the Town's Recreation Director at (508) 888-4361 or via e-mail to recreation@townofsandwich.net Click HERE for Beach Rules & Regulations

Click HERE for Town Neck Beach Bath House Feasibility Study Click HERE for Fire Dept Beach Fire Permit Information Click HERE for Police Dept Evening Beach Use Special Permit Information

NOTE: PDF DOCUMENTS MAY NOT PRINT PROPERLY FROM THE WEBSITE USING SOME VERSIONS OF THE FIREFOX WEB BROWSER. WE SUGGEST YOU DOWNLOAD PDF'S TO YOUR COMPUTER BEFORE PRINTING IF ₹OU USE FIREFOX



ADA/ACCESSIBILITY INFO >>

## HIGHLIGHTED LINKS

Town of Sandwich By-Laws

As most recently amended at the November 17, Special Town Meeting.

November 2017 Zoning Bylaws Planning & Economic Development Department

November 2017 Zoning Bylaws Subdivision Rules Regs 2018 Subdivision Rules Regs 2018

Long Range Plan - May 2017 Update Board of Selectmen: Long Range Plan - May 2017 Update

Town Charter - 2014

Town Charter: As Adopted by Town Meeting in May 2013 and Approved by State Legislature and Governor in February 2014

**NEW ONLINE** 

Updated guidance from the Engineering Dept. regarding Erosion Control to aid contractors, property others.

vater BMP Guidelines

Updated guidance from the Engineering Dept. regarding Stormwater Best Management Practices to aid developers designers, contractors, and others.

2018-05-03 Preparation Meeting For A

Meeting Agenda

2018-04-30 Sandwich Ecomonic Initiative Corporation

2018-05-07 Annual Town Meeting Agenda

## MAILING LIST



## SANDWICH TOWN NEWS

Annual Town Meeting: Mon May 7 Annual Town Election: Thurs May 10 Click HERE for Sample Ballot Click HERE for Warrant

Click HERE for Household Hazardous Waste Collection Info

Click HERE for Town Manager's Proposed FY19 Budget

Due to Storm Damage Boardwalk is CLOSED Town Neck Beach Access Points/Stairs Closed

Click HERE for NRG Canal Power Plant Construction Project Info

Click HERE for Draft Comprehensive Water Resources Management Plan Click HERE for CWRMP Appendix Material

Click HERE for 2015 KBA Wing School Feasibility Study

Click HERE for 2012 SMMA Wing School Master Plan Study



Town of Sandwich Main Town Hall

130 Main Street, 02563 E-Mail: townhall@townofsandwich.net © 2018 Town of Sandwich









## OFFICE OF THE TOWN ENGINEER

16 Jan Sebastian Drive, Sandwich, MA 02563 TEL: 508 833 8000 FAX: 508 833 8005 E-mail: engineering@townofsandwich.net

## STORMWATER BEST MANAGEMENT PRACTICE GUIDELINES

## **APRIL 2018**

Stormwater management is an important aspect of site development and construction in all areas of Town. As noted in the Town's Stormwater Management Plan (SMP) and Local Comprehensive Plan (LCP), Stormwater Best Management Practices (BMPs), when properly designed and implemented, can protect water quality, reduce the risk of flooding, minimize the expense of conventional infrastructure, and become part of an attractive landscape. All stormwater management facilities should be designed in accordance with applicable regulations and engineering standards, including the Town's Protective Zoning Bylaw and Subdivision Rules and Regulations. These require that stormwater be managed with naturally vegetated low areas on the site that are designated for drainage and protected from future development. This approach is one element of Low-Impact Design, which can be highly effective, and is recommended for incorporation with all site development. The LCP states:

## **Low-Impact Design Applications**

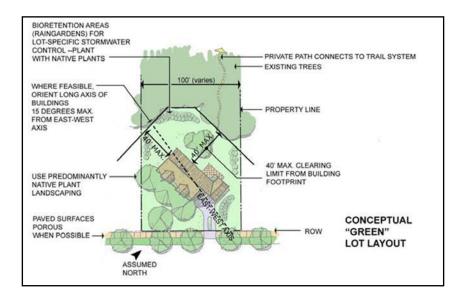
The low-impact development, or LID, site design approach is a precise arrangement of natural and engineered technologies. The devices, or Integrated Management Practices (IMPs), function as a comprehensive system across the site to achieve the goals of:

- *Peak flow control;*
- Volume reduction:
- Water quality improvement (filter and treat pollutants); and
- Water conservation.

Future development in Sandwich should use LID principles, which can be generally described as incorporating a series of techniques in the conceptual site plans with decentralized stormwater management to reduce the environmental footprint of new development.

Specific measures identified in the LCP include:

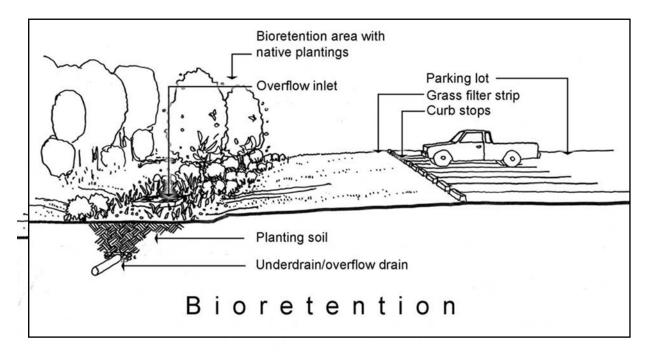
Site Design and Layout - LID applications used in Sandwich should integrate hydrology and stormwater management into site design using existing conditions to influence the location and layout of roadways, buildings, and parking areas. Buildings and roadways are placed in areas less sensitive to disturbance, and the stormwater management system design creates a symbiotic relationship between the development and natural hydrology.



**Decentralized Stormwater Treatment System** - The goal for Sandwich is to reduce impervious surface areas that drain directly into conventional pipe-and-pond stormwater systems. Creating small drainage basins and more natural treatment systems such as swales, bioretention areas, infiltration structures, and filter strips should include LID stormwater treatment design.

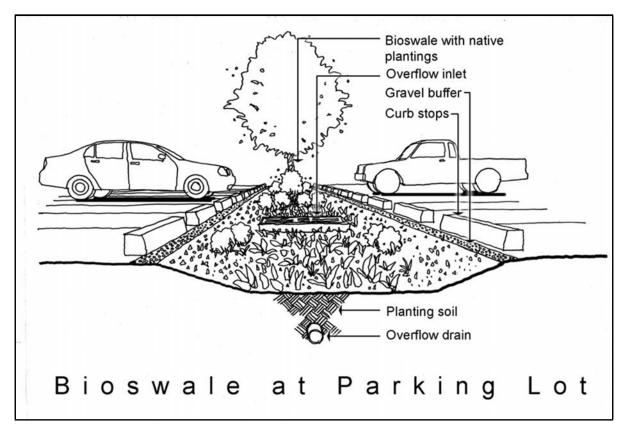
*Filter Strips* – *Filter strips* are bands of densely vegetated slopes, designed to reduce water runoff volume and improve water quality prior to entering stormwater drainage basins.

**Bioretention Cells (Rain Gardens)** – Rain gardens, also known as bioretention cells, are vegetated depressions that store and infiltrate runoff. Rain gardens are designed to encourage vegetative uptake of stormwater to reduce runoff volume and pollutant concentrations.

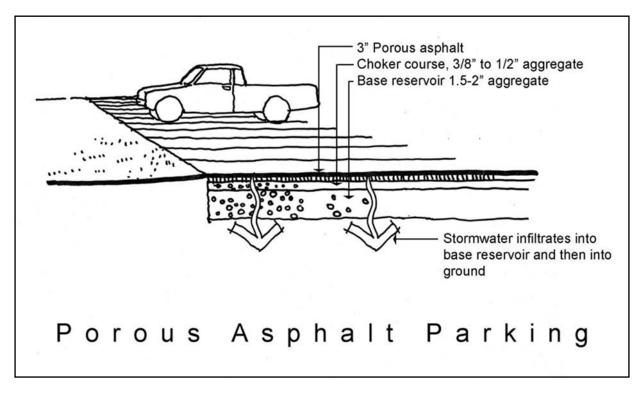


**Vegetated Swales** (**Bioswales**) – Vegetated swales are broad, shallow channels designed to convey and infiltrate stormwater runoff. The design of swales in Sandwich should seek to reduce

stormwater volume through infiltration, improve water quality through infiltration and vegetative filtering, and reduce runoff velocity by increasing flow path lengths and channel roughness.



*Infiltration* – *Infiltration* includes designs that enhance water percolation through a media matrix that slows and partially holds stormwater runoff. Infiltration practices also promote groundwater recharge and facilitate pollutant removal.



Subsurface Retention Facilities (Stormwater Vaults) – Subsurface retention facilities are typically constructed below parking lots (either permeable or impervious) and can be built to any depth to retain, filter, infiltrate, and alter the runoff volume and timing. This practice is well suited to dense urban areas or areas with constraints of open space uses such as in Sandwich Activity Centers.

Pocket Wetlands – Pocket wetlands are constructed wetland systems designed to control stormwater volume and facilitate pollutant removal. Pocket wetlands generally have less biodiversity than natural wetlands, but still require a base flow through the wetland to support the aquatic vegetation present. Pollutant removal in these systems occurs through the settling of larger solids and coarse organic material and also by uptake in the aquatic vegetation.

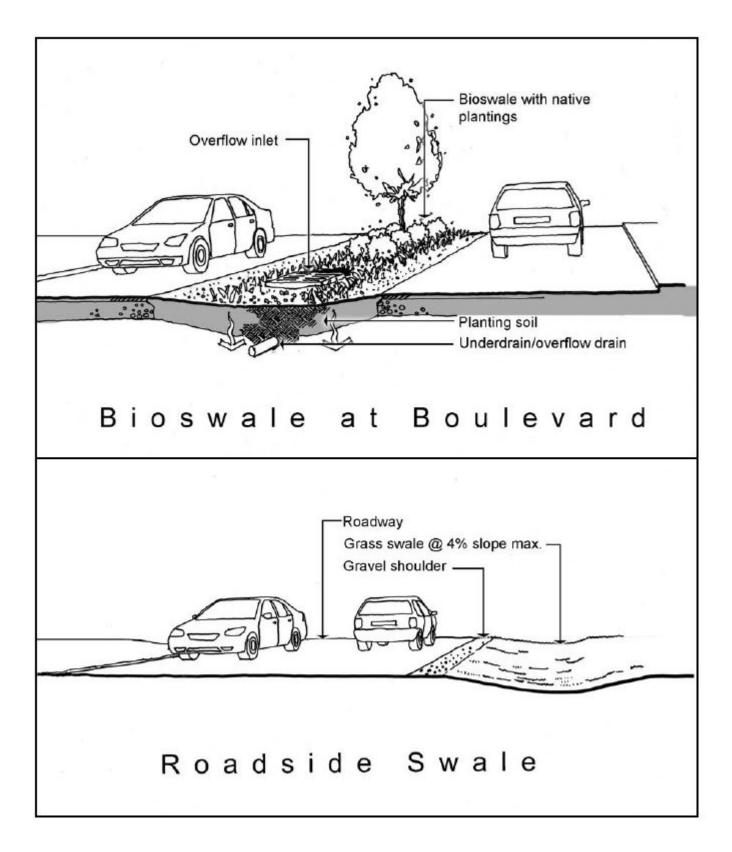
**Roadway Design** - Basic strategies for low-impact roadway design in Sandwich should include narrow road widths, shared driveways, and open-section roadways. Parking lot design includes breaking up large paved areas into smaller lots, maximizing shared parking, providing adequate parking (based on actual demand rather than general standards), and using permeable paving where appropriate. The design objectives for roadways and parking lots are to:

- Reduce total impervious surfaces;
- Reduce road and parking construction and long-term maintenance costs;
- Provide safe access and adequate parking;
- *Minimize disturbance to natural site hydrology;*
- Create opportunities for stormwater treatment and infiltration; and
- *Improve site appearance.*



Example Open-Section Road For LID Development in NH

Low-impact roadways use a narrower, more traditional design that enhances site character and produces less runoff, which is directed to roadside swales for treatment and conveyance. This technique helps to filter roadway runoff, promote infiltration, and reduce runoff velocity, resulting in lower peak discharge rates. If properly designed, open section roadways will be no more prone to flooding than conventional roadway profiles.



**Turnarounds and Cul-De-Sacs** - Cul-de-sacs should be designed to reduce runoff and improve character, while still providing sufficient room for emergency vehicles and delivery trucks to maneuver. One treatment for the circles is landscaped islands built as bioretention areas with proper grading to catch and treat roadway runoff.

**Parking Lot Design** - Expansive parking lots that drain to catch basins create large volumes and high velocities that require pipe-and-pond stormwater infrastructure. LID parking design should be incorporated into new developments in Sandwich to create multiple parking areas at different elevations that can reduce the amount of grading necessary to preserve natural hydrology.



Example Bioswale Treatment in Parking Lots

Natural Landscaping and Xeriscaping - Natural resource preservation and Xeriscaping  $^{\mathrm{TM}}$  can be used to minimize the need for irrigation systems and enhance property values. Preserving existing wooded areas, mature trees, and natural terrain can give new developments a premium "mature landscape" appearance and provide residents with additional recreational amenities. Both of these features can improve marketability. Xeriscaping refers to landscaping with plants native to area climate and soil conditions. These plants thrive naturally, requiring less maintenance and irrigation than most hybrid or imported varieties.

Contact the Town of Sandwich Engineering Department for a list of storm-water projects that can be viewed locally.

Additional information may be found at the following:

## Town of Sandwich Local Comprehensive Plan

 $http://www.sandwichmass.org/Documents.asp?iFrame=Sandwich\ LCP\ May\ 2009.pdf\&ID=159\&DID=109$ 

## Massachusetts Stormwater Handbook

http://www.mass.gov/eea/agencies/massdep/water/regulations/massachusetts-stormwater-handbook.html

## Low Impact Development Center

https://lowimpactdevelopment.org/

## **UNH Stormwater Center**

https://www.unh.edu/unhsc/

## Town of Sandwich Zoning Bylaw and Subdivision Rules & Regulations

http://www.sandwichmass.org/Documents.asp?ID=113&DID=7





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## **EROSION CONTROL GUIDELINES**

## **APRIL 2018**

Property owners and their construction contractors are responsible for managing stormwater and preventing offsite discharge of sediment and other stormwater-borne pollution. Besides being a nuisance, sediment and other pollution can permanently damage drainage systems and impair receiving waters and other sensitive features. Property owners and their contractors can minimize erosion and sedimentation by properly implementing appropriate Best Management Practices (BMPs). Sample BMPs and links to resources for additional information are included below.

A properly implemented erosion control program will:

- Minimize exposed soil areas through maintaining existing vegetation, site control, construction sequencing, temporary seeding, and other management measures;
- Protect downslope resources;
- Provide and maintain barriers and devices to manage stormwater runoff and erosion; and
- Establish a permanent vegetative cover or other stabilization as soon as possible.

## Prior to construction:

- Review and adhere to all applicable permit requirements;
- Install appropriate BMPs, such as a stone construction entrance, sediment barriers, etc.
- Protect all vulnerable features downslope of the proposed work with appropriate BMPs.

## During construction:

- Limit construction vehicle access to approved driveways only.
- Replenish crushed stone driveway aprons as needed to prevent sediment tracking.
- Do not exceed slopes of 2-Horizontal to 1-Vertical (2H to 1V)
- Restrict disturbances to the approved limits of work.
- Apply erosion control blankets, mulch, or bonded fiber matrix to exposed soils that will not be permanently stabilized within 30 days. Mulch should be hydraulically applied and anchored with netting or approved tacking agent.
- Inspect all BMPs at least once per day during rain events and at least once per week during dry weather. Repair deficiencies immediately.
- Promptly remove any soil, debris, or other material that has washed onto adjacent properties. Restore affected areas immediately.

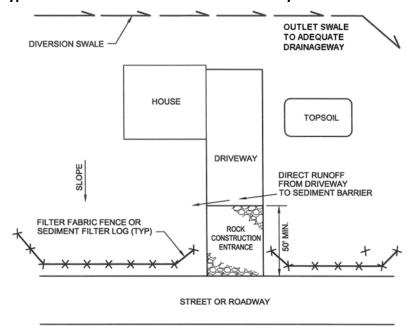
## At the close of construction:

- Stabilize disturbed areas with grass and 6-inches of topsoil or other approved method. Foundation plantings and mulch may be established in areas retained by walls with slopes less than 3H to 1V.
- Apply soil stabilization fabric/ erosion control blankets to disturbed areas sloped more than 3H to 1V and as needed.
- Pipe roof drains to drywells.
- Grade final driveway aprons to maintain the gutter line of the adjacent street and pave in accordance with the Town's driveway regulations. Provide berms or curbing along sides of driveways as needed.
- Remove and properly dispose of all silt fence, hay/straw bales, and other BMPs after vegetation is established and the site is stabilized.

## Sample BMPs:

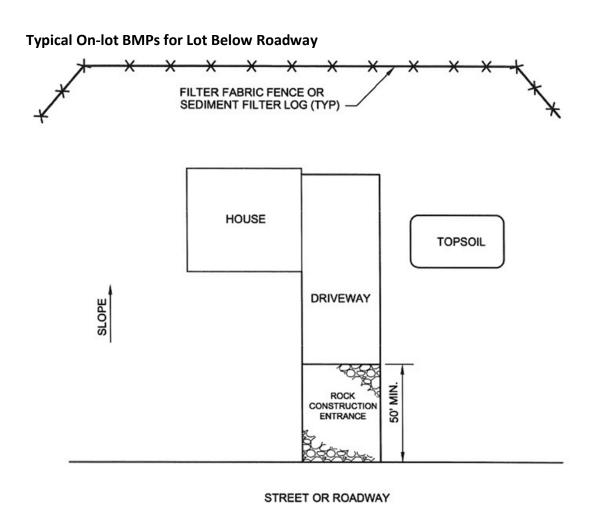
## **Site Configuration**

## Typical On-lot BMPs for Lot Above Roadway



THE UPSLOPE DIVERSION CHANNEL SHOULD BE INSTALLED WHEREVER THE LOT EXTENDS MORE THAN 150 FEET ABOVE THE ROADWAY OR WHERE RUNOFF FROM AREAS ABOVE THE LOT IS NOT OTHERWISE DIVERTED AWAY FROM THE LOT. THE CHANNEL SHOULD BE PROPERLY SIZED AND PROVIDED WITH A SUITABLE PROTECTIVE LINING. THE DESIGNER MUST EXERCISE CAUTION TO PROTECT ALL DOWNSTREAM PROPERTY OWNERS WHEN SELECTING THE DISCHARGE POINT FOR THIS CHANNEL.

Source: PA DEP Erosion and Sediment Control Program Manual

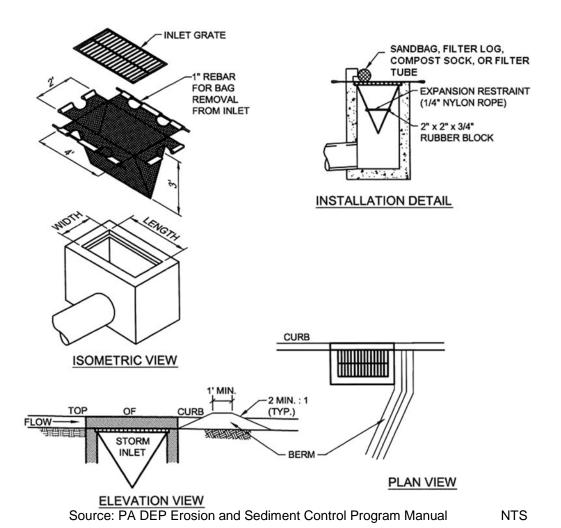


THE AREA DOWNSLOPE FROM THE FILTER FABRIC FENCE MAY NOT BE UNDER DEVELOPMENT OR OTHERWISE DISTURBED .

PA DEP Erosion and Sediment Control Program Manual

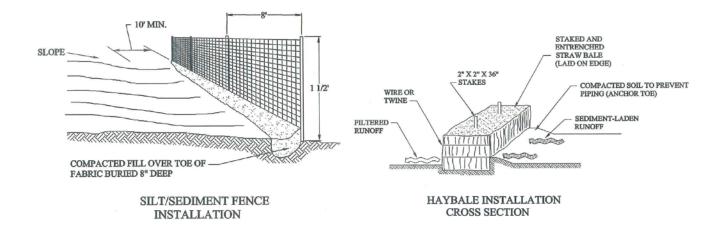
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## **Catch Basin Protection**

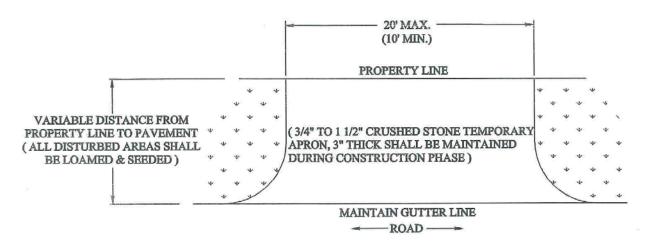


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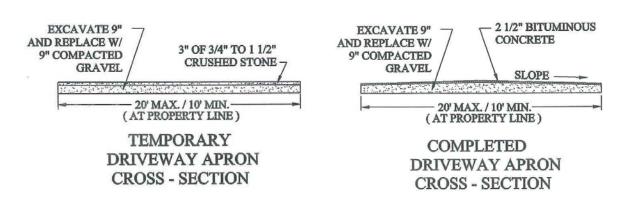
## **Sediment Barriers**



## **Small-Scale Site Development Driveway Apron Plan**

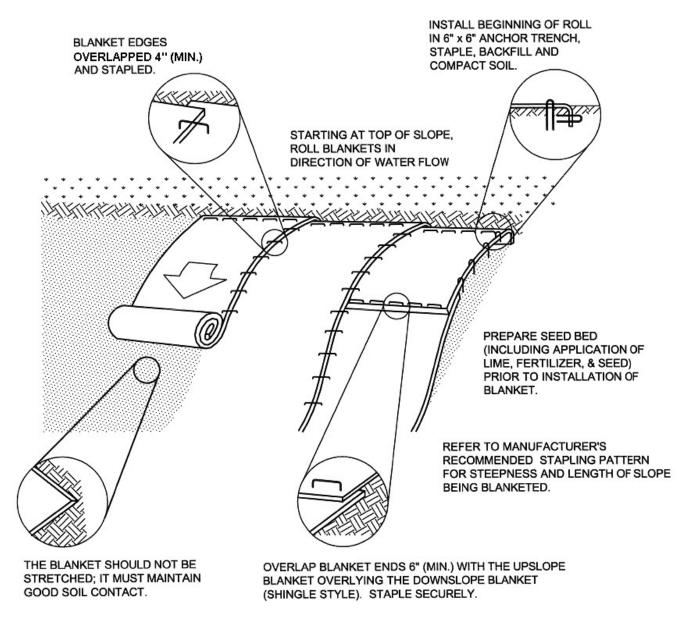


## DRIVEWAY APRON PLAN VIEW



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## **Erosion Control Blanket**



Source: PA DEP Erosion and Sediment Pollution Control Program Manual

eld Guide:

The following chart is designed to help select erosion and sediment control practices that may be appropriate for the site. It is often advantageous to use several practices, including retaining existing vegetation, as a combined treatment approach for addressing erosion and sedimentation issues at the site.

Vegetative cover is the best and often the most cost-effective practice for controlling site erosion!

Practice	Prevention	Runoff Control	Erosion Control	Sediment Control	Good Housekeeping	Page
Site Layout, Project Staging and Phasing	X					7
Vegetation Preservation/Buffers	X					7
Ditch Checks (Temporary)		X				9
Stone Check Dams		X				11
Level Spreaders		X				13
Diversions (Temp. & Perm.)		X				15
Temporary Slope Drains		X				17
Mulch			X			19
Surface Roughening			X			22
Slope Breaks			X			23
Erosion Control Blankets, Nets, Turf Reinforcement Mats			Х			26
Seeding and Sod			X			30
Silt Fence				X		33
Straw Bales				X		35
Compost Socks & Berms				X		36
Wattles and Fiber Rolls				X		39
Temporary Sediment Traps				X		42
Temporary Sediment Basins				X		44
Inlet Protection				X		46
Outlet Protection & Stabilization				X		49
Floating Silt Barriers				X		51
Stabilized Ingress & Egress					X	53
Tire Washes					X	53
Construction Road Stabilization					X	55
Swamp Mats/Timber Mats					X	57
Stockpile Management					X	59
Dewatering					X	61
Concrete Washout Areas					X	63
Dust Control					X	64
Construction Waste Material Management					X	66
Street Sweeping					X	67

Additional information for BMPs and managing sites may be found at the following:

<u>MassDEP - Erosion & Sedimentation Guidelines</u> http://www.mass.gov/eea/docs/dep/water/esfull.pdf

MassDOT Erosion and Sediment Control Field Guide

http://www.massdot.state.ma.us/Portals/8/docs/FieldOperations/ErosionSedimentFieldGuide201 3.pdf

PA DEP Erosion and Sediment Pollution Control Program Manual <a href="http://www.elibrary.dep.state.pa.us/dsweb/Get/Document-88925/363-2134-008.pdf">http://www.elibrary.dep.state.pa.us/dsweb/Get/Document-88925/363-2134-008.pdf</a>

<u>EPA - Stormwater Menu of BMPs</u> http://cfpub.epa.gov/npdes/stormwater/menuofbmps/index.cfm