

Municipality/Organization: Town of Freetown, Massachusetts

EPA NPDES Permit Number: MAR041118

MassDEP Transmittal Number: W-

Annual Report Number Year 12
& Reporting Period: April 1, 2015 – March 31, 2016

NPDES PII Small MS4 General Permit Annual Report (Due: May 1, 2016)

Part I. General Information

Contact Person: John F. Healey

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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____

John F. Healey

Printed Name: _____

JOHN F. HEALEY

Title: _____

FREETOWN TOWN ADMINISTRATOR

Date: _____

April 27, 2016

Part II. Self-Assessment

The Town of Freetown has completed the required self-assessment and has determined that, based on available information, our municipality is in compliance with the conditions of the permit. Any minor exceptions to this statement are noted in Part III, below.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 12 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1	Creation of Stormwater Program	Board of Selectmen/Town Administrator John F. Healey	Public education and stimulating awareness	Stormwater posters hung in schools, library, and town offices January 2012 and again in March 2015. Bylaws, and pollution prevention information materials developed by the EPA are posted on the Town website. Town has added “do not dump” stenciling during catch basin cleaning in pertinent areas as needed. Taunton River Watershed Association TRWA 5 year action plan is posted on the town’s website	Continue ongoing efforts.
Revised					
2	Presentations to groups likely to impact the town’s stormwater.	Boards and Commissions	Discussion at public meetings and publicity.	Presentations have been made in prior years to educate the Boards and Commissions regarding the importance of proper stormwater management practices.	The upcoming re-issuance of the MS4 permit will need to be discussed during meetings of Boards/Commissions and at public meetings this year.
Revised					
3	Presentations to local students	Board of Selectmen/Town Administrator John F. Healey	Team up with local students and regional school system to educate regarding stormwater management	4 th graders and educators attended four-day overnight trip to “Natures Classroom.” Freetown State Forest “Friends of the Forest” hosts an annual family day in October. Presentations about storm water and water conservation were made by the Water Dept. to the local girl scouts.	Continue on going educational efforts on the importance of proper stormwater management.
Revised					
4	Promotion of hazardous waste recycling for local residences	Board of Selectmen/Town Administrator John F. Healey	Scheduling of hazardous waste town-wide collection days	Town accepts most materials at the transfer station Thursday through Sunday throughout the year. Transfer Station information is made available on town website.	Under a planned agreement with the Greater New Bedford Regional Refuse District, the contracted facility will host one household hazardous waste collection day in FY2017, and (2) every year thereafter for (9) years.
Revised					

5	Use local cable channel to stimulate public awareness	Board of Selectmen/Town Administrator John F. Healey	Posting stormwater management information on cable access.	DVD from EPA entitled 'Reduce Runoff: Slow it Down, Spread it Out, Soak it In' in regular weekly rotation on local public access.	Continue on going efforts
Revised					
6	Update website	Board of Selectmen/Town Administrator John F. Healey	Posting storm water mgmt. info on website	'Stormwater Pollution Prevention' section has been added to the website news and Conservation Commission page. Information on BMPs for contractors has been posted to the Building Department's webpage.	Continue ongoing efforts

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 12 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1	Public meetings & distribution of flyers	Board of Selectmen/Town Administrator John F. Healey	Become more involved with local groups monitoring water	The Town posts Taunton River Watershed Alliance (TRWA) activities and events on the news section of the Town website. Town residents were active in volunteer monitoring for the TRWA. Freetown also has a Town resident representative to the Assawompsett Pond Complex quarterly working task group, as well as a representative to the Taunton River Stewardship Council (TRSC).	Continued participation with watershed/waterbody associations. Meetings for watershed groups will continue to be posted on the website. The representative to the TRSC resigned in early 2016; the Town will work on finding a replacement.
Revised					
2	Cleanups of various community areas	Board of Selectmen/Town Administrator John F. Healey	Form cleanup committees with local volunteers	Freetown Lakeville Athletics Association hosted a volunteer clean up of Central Park in November 2015. The Bristol County Sheriff's Department partnered with the Assonet Bay Shores Association for a Beach clean up in May of 2015.	Continue to support annual cleanups. Roads are swept at least annually and more often as needed in the more densely populated areas of Town.
Revised					
3	Hazardous waste cleanup days	Board of Selectmen/Town Administrator John F. Healey	Organize waste collection days for Freetown homes	Town accepts most materials at the transfer station Thursday through Sunday throughout the year. Transfer Station information is made available on town website.	Continue existing collection program. Expand if possible to include more materials.
Revised					
4	Water monitoring by volunteers	Board of Selectmen/Town Administrator John F. Healey	Develop sense of responsibility in Freetown residents for the Town's watersheds	Taunton River Watershed Alliance utilizes a Town resident volunteer, to take water monitoring samples from the the 4 corners dam.	Information on website to encourage participation in water monitoring activities. The Town has put up in municipal buildings posters sent by the TRWA advertising 2016 Water Quality Monitor Training opportunities and the recruitment of additional volunteers for water monitoring efforts.
Revised					

5	Solicit volunteers to assist in creating stormwater awareness and practices	Board of Selectmen/Town Administrator John F. Healey	Adopting a town-wide program	The Town was again unable to secure a grant to sponsor the 4 th Grade water poster contest this year.	Town staff will attempt to re-establish the poster contest in-house by soliciting sponsorships from local businesses.
Revised					

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 12 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1	Review of current by-laws	Board of Selectmen/Town Administrator John F. Healey	Submit town meeting articles to update by-laws if needed.	By-laws reviewed. Amendments adopted November 20, 2006	No further action required at this time
Revised					
2	Map local outfalls	Board of Selectmen/Town Administrator John F. Healey	Working with an engineer, Highway Surveyor, Assessors, Planner and Conservation Commission to have receiving waters and outfalls mapped	GIS Mapping of Stormwater infrastructure was completed in 2007, including catch basins, pipelines, and outfalls. .	The Highway Department will inform Planning when new features are installed. Planning will work in conjunction with the Town's GIS consultants to add these features to the existing mapping
Revised					
3	Map Town's Infrastructure	Board of Selectmen/Town Administrator John F. Healey	Map storm drainage system of Freetown	GIS Mapping of stormwater infrastructure was completed in 2007, including catch basins, pipelines, and outfalls.	The Highway Department will inform Planning when new features are installed. Planning will work in conjunction with the Town's GIS consultants to add these features to the existing mapping.
Revised					
4	Develop procedure for non-stormwater discharge	Board of Selectmen/Town Administrator John F. Healey	To search out and prosecute any illegal dumping found in Freetown	Legal authority, enforcement, penalties, and responsibility for administration of the program to address non-stormwater discharges were established in by-law amendments of 2006	Take enforcement actions when appropriate
Revised					
5	Stimulate public awareness for reporting of illegal dumping	Board of Selectmen/Town Administrator John F. Healey	Publicize local and state contacts in Public Notices and Annual Town Reports	A presentation on stormwater management, pollution and illicit discharges was done at Town Meeting in 2006. "Report Illegal Dumping" link with contact information has been added to the Town's website. Catch basins in Town are marked with yellow arrows and repainted each Fall.	Continue to provide public contact information. Update information as indicated.
Revised					

3a. Additions

5a	Minimize contamination of drainage system from failing septic systems	Board of Selectmen/Town Administrator John F. Healey	Failing systems replaced	Town has no sewer service, so IDDE focus is on failing septic. Town program is stricter than Title V, such as requiring removal of old systems and replacement with clean fill (vs. abandonment). Town encourages resident participation in Water Pollution Abatement Trust loan program.	Continue existing program.

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 12 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1	Review of local current by-laws	Board of Selectmen/Town Administrator John F. Healey	Submit Town Meeting articles to update if needed	By-laws reviewed. Amendments adopted November 20, 2006	No further action required at this time.
Revised					
2	Publicize and adopt changes	Board of Selectmen/Town Administrator John F. Healey	To conform with best management practices and stimulate public awareness	A presentation was done at Town Meeting in 2006 in support of the proposed changes.	No further action required at this time.
Revised					

4a. Additions

3	Building Dept. Website	Building Comm.	Update as necessary	Added “How do I get Stormwater Permit Coverage for my Construction Site?” info to the Building Department’s web page.	On going.

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 12 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1	Review Current By-laws	Board of Selectmen/Town Administrator John F. Healey	By updating town meeting articles if needed	By-laws reviewed. Amendments adopted November 20, 2006	No further action required at this time.
Revised					
2	Work with local committees to develop a final open space plan	Board of Selectmen/Town Administrator John F. Healey	Open space plan in conjunction with plans for watershed areas	While an official Open Space Plan has not been adopted, in the years since the original NPDES permit was issued, the Town has designated a new zoning district “Open Space and Recreation” protecting the lands that the Town has identified as ‘Priority Protection’ areas. Furthermore, as a result of public input sessions held after Gov. Patrick’s Executive Order 525, Priority Protection Areas and Priority Development Areas were identified and mapped with assistance from the Regional Planning Agency.	Continue to implement measures that help to encourage priority open space protection
Revised					

5a. Additions

2a	Ensure use of BMPs for development/redevelopment	Board of Selectmen/Town Administrator John F. Healey	BMPs included	Town requires relevant projects to appear before the Conservation Commission, where compliance with MADEP stormwater standards is mandated. BMP O&M Plans are also requested by the Conservation Commission. The Town's Planning Board sends out a review engineer to monitor and report on erosion controls and stormwater mitigation installations during the construction of projects in its jurisdiction throughout town.	Continue existing program
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6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 12 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1	Review of existing town areas	Board of Selectmen/Town Administrator John F. Healey	With Highway Department, plan to conduct maintenance and repair of Town's drainage system	Catch basins (est 1,150) are scheduled to be cleaned once per year. This year, catch basin cleaning was delayed to the beginning of March 2016 due to staffing issues which have since been	Continue existing efforts

Revised				<p>resolved. Cleaning is currently taking place and will continue throughout the spring. The Highway Department did switch to salt only winter treatment on the main roads, which have lessened any sand deposits going into Town catch basins. Streets are swept by the Town at least once per year in the spring, and more often as needed in the more densely populated areas of Town. Drain lines are cleaned as needed. Yard wastes are accepted/composted at the transfer station. Town implemented a successful curbside recycling and “pay as you throw” trash pickup. Freetown has a representative participating in the Assawompset Pond Complex Committee. This Committee – a collaboration of the communities of Freetown, Lakeville, New Bedford, Taunton and Rochester – is working with the MADEP and the MADOT to evaluate and mitigate flooding concerns in the region. Recommendations made by the Committee have included maintenance and repair of existing culverts and other drainage structures in the watershed. Additionally, the Town’s representative to the Taunton River Stewardship Council (TRSC) worked with the group to secure funding for restoration work at Hathaway Park in late 2014. Repairs were made to the boat ramp. Additionally, a buffer zone plan was developed to restore the riverbank resource area and prevent future erosion of the riverbank.</p>	
2	Develop a toxins’ prevention plan	Board of Selectmen/Town Administrator John F. Healey	If needed, to coincide with the Town’s drainage plan	Town has active spill response unit in the event of a release in/around the drainage system	No further action required at this time.

Revised					
3	Maintaining ongoing awareness on the part of local officials	Board of Selectmen/Town Administrator John F. Healey	Continuing the program relative to stormwater drainage	Highway Department submits annual operating and capital improvement budgets for maintenance/improvement of the storm drain system to Town Administrator, Finance Committee, and Town Meeting as appropriate. Town officials attended "Creating a Revenue Stream for Stormwater Management" session offered through Bay State Roads in October of 2015. Environmental consultant was brought in to discuss upcoming changes to the permits with the Chair of the Board of Selectmen and Town Administrator. Article passed at 2015 Annual Town Meeting appropriating monies relating to preparation for the reissuance of the NPDES General Permit	Continue to ensure that stormwater receives appropriate attention/funding through town.
Revised					

6a Additions

4	Record keeping	Highway Surveyor	Inspection Documentation	The highway dept. utilizes inspection cover sheets to document conditions of outfalls and catch basins.	The department has completed inspection of outfalls this year, and will be documenting catch basins as ongoing cleaning continues.

Part IV. Summary of Information Collected and Analyzed

All information collected and analyzed is presented in Part III above.