

**Municipality/Organization:** Town of Plainville

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**EPA NPDES Permit Number:**

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**MassDEP Transmittal Number:** W-040963

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**Annual Report Number** Year 12  
**& Reporting Period:** April 1, 2014 – March 31, 2015

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## **NPDES PII Small MS4 General Permit Annual Report (Due: May 1, 2015)**

### **Part I. General Information**

Contact Person: Kelly Pawluczonek Title: Health Agent-Board of Health

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#### Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

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Printed Name: Kelly Pawluczonek

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Title: Health Agent-Board of Health

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Date: April 28, 2015

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## **Part II. Self-Assessment**

During the first five permit years, Plainville made significant progress in its stormwater goals. From a regulatory standpoint, the Town chose to utilize the authority of the Board of Health to oversee stormwater and drainage in Plainville. That was done deliberately in that the Board of Health has the authority to draft and implement regulations without the requirement of going to Town Meeting for approval. The end result has been that our regulations dealing with stormwater and drainage are among the most comprehensive in the Commonwealth.

Unfortunately, with the economic downturn, Plainville was forced to cut its “environmental staff”. Our former full-time Planner was reduced to part-time and later eliminated. We continue to employ a part-time Conservation Agent and a full time Health Agent. The Board of Health has continued to take the lead in the review of projects as they might affect stormwater run-off and drainage. The Board of Health has hired a consulting engineer to review stormwater plans and this past year the Board of health has re-written the town’s stormwater regulations.

Through the efforts of the Board of Health and its agent in concert with other staff, Plainville has and continues to monitor and regulate stormwater impacts in compliance with this permit.

All Town By-laws and Regulations including those dealing with Stormwater, most notably those of the Board of Health, were catalogued into one document manual known as the “Code of the Town of Plainville” and made available in an electronic format on the Town’s website.

The Town of Plainville has also attended three trainings in regards to the MS4 permitting. Several trainings were through the Southeastern Massachusetts Stormwater Collaborative (SEMSWC).

The Town of Plainville applied for an intern through the Massachusetts Department of Public Health in 2014, unfortunately we were denied the intern due to lack of public transportation within the town. However, this year we are working with volunteer to accomplish several goals this year.

**Part III. Summary of Minimum Control Measures**

**1. Public Education and Outreach**

<b>BMP ID #</b>	<b>BMP Description</b>	<b>Responsible Dept./Person Name</b>	<b>Measurable Goal(s)</b>	<b>Progress on Goal(s) – Permit Year 8</b> (Reliance on non-municipal partners indicated, if any)	<b>Planned Activities</b>
Revised	Design and distribute brochures	S/W Manager	Raise Public awareness	Brochures continue to be available to the public at various locations	Continue outreach and information distribution including the use of the Town’s Website
Revised	Stencil Storm Drains	Health Agent	Identify MS4	Some re-stenciling of faded storm drain warnings	Continue to re-stencil faded storm drains
Revised	Educate Students	S/W Educators & Teachers	Classroom Presentations	Educational presentations have been made	Continue educational presentations in classrooms
Revised					
Revised					
Revised					

**1a. Additions**


## 2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
Revised	Form Technical Committee (T.C.)	S/W Manager	T.C. provides technical assistance	The Town maintains an “environmental staff” and has incorporated them into review of permits involving storm water. Due to budget cuts we have increasingly relied on review consultants on new projects.	Continue internal review, and now external review consultants of new permits which affect stormwater. Additionally, Norfolk County Engineering staff is being made available to the Town.
Revised	T.C. Reviews General Permit	T.C.	S/W Goals Identified	In house staff now charged with reviewing appropriate aspects of the Permit	Staff is now the Technical Committee and external review consultants to carry out goal
Revised	T.C. Develops Strategy	S/W Manager	Changes Made to Local Regulations	Board of health incorporated BMP’s into applicable drainage regulations for subdivisions and commercial development	Continuance of regulation review for efficacy and potential regulation changes
Revised	Residents Help Enforce Illicit Discharge Regulations	Health Agent	Residents Report Violations	All reports are logged and investigated for action by Health Agent	Continue current process and outreach to community to encourage additional citizen reporting
Revised	Review of updated stormwater regulations	Board of Health	Changes made to local regulations	The Board of Health has updated stormwater regulations	
Revised	Stormwater Intern	Board of Health	Identifications of all stormwater markers in town by GPS, example storm drains and all catch basins	The Board of Health is in the process of hiring a stormwater intern	GPS location of all stormwater related markers

### 2a. Additions


### 3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
Revised	Map Outfalls and MS4	Highway Superintendent	Map MS4	Utilization of Outfall Map developed by Norfolk County Engineers to identify and initiate further steps in controlling illicit discharges to water bodies	Possible periodic testing dependent on new permit requirements
Revised	Draft Illicit Discharge By-law	Board of Health	Town Meeting adopts by-law Board of Health, under its own authority, drafts applicable regulations	Rather than bylaws, the Board of Health has initiated regulations dealing with stormwater. Incorporated the Board of Health’s regulation as they pertain to stormwater into the Town’s “General Code”.	Continual review and applicability of those Regulations relative to Stormwater in concert with Conservation Commission and Planning Board review.
Revised	Enforcement of Bylaw	Board of Health and Health Agent	Discourage Violations	Board of Health and Health Agent utilize ticketing system to fine violators	Continuance of enforcement of existing regulations
Revised					
Revised					
Revised					
Revised					

#### 3a. Additions

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#### 4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
Revised	Board of Health has drafted and implemented regulations	Board of Health, in concert with Con Com & Planning Board	Board of Health Drafts Regulations	Proposed Construction projects now required to undergo an Environmental Health Impact Review through the Board of Health.	Continue to review regulation language and determine efficacy
Revised	Enforcement of Bylaw	Con Com, Planning Board Board of Health	Requirement of all Construction Activity	Enforcement of applicable stormwater regulations enhanced by the hiring of full time health agent and part time conservation agent	Board of Health Agent to actively investigate violations and develop a prospective inspection program.
Revised	Enforcement of Regulations	Board of Health in concert with Con Com & Planning Board			
Revised					
Revised					
Revised					
Revised					

#### 4a. Additions

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## 5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
Revised	Propose Regulation Changes	Con Com, Planning Board Board of Health Board of Health now lead agency	Town adopts bylaw changes Boards amend their regulations Enforcement through Regulations.	Regulations determined to be more effective and easier to amend than bylaw changes.	Regulation review and amendments as necessary ongoing and incorporate those into Town’s “General Code”
Revised	Review S/W impacts on new projects	Con Com, Planning Board Board of Health	Project’s S/W mgt plan must meet applicable bylaws and regulations	Project review has and continues to be part of the permitting process for new construction. Projects are now required to submit to an Environmental Health Impact Review through the Board of Health. 102 such reviews have been completed since the inception of this permit.	Process continues and investigation as to whether new review tools and regulations are necessary
Revised	Require Deed Restrictions	Con Com, Planning Board Board of Health	Town ensures long term maintenance of S/W Mgt goals	Town requires through its Board of Health and Planning Board regulations that storm ceptors or similar drainage structure be defined and maintained by deed. Con com requires that S/W mgmt plan be recorded with deed	Continue monitoring of actual maintenance programs.
Revised					
Revised					
Revised					

### 5a. Additions


## 6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
Revised	Clean catch basins regularly	Highway Dept	Prevent debris from entering MS4	All catch basins are cleaned annually	Continue to clean catch basins
Revised	Sweep Streets regularly	Highway Department	Prevent sand and debris from entering MS4	Concerted effort to limit amounts of sand utilized during storms. All streets were swept after snow season	Continue to sweep streets
Revised	Use E&S controls for road repairs	Highway Dept	Prevent Erosion into MS4	Erosion controls are used as necessary by Highway Department and required of private contractors as necessary	Continue to enforce erosion controls and establishment of road opening bylaw which further defines requirements
Revised	Cover outside drums and salt	Highway Dept	Prevent leachate from entering MS4	All salt piles are now stored under cover	Continue storage
Revised	Litter/scattered trash pick-up	Health Agent / Highway dept.		Utilizing Trial Court Community Service defendants, the Health Agent has supervised the removal of litter and debris from water bodies governed under this permit.	Continue to utilize Trial Court Community Service defendants, under Health Agent supervision to remove litter and debris from water bodies governed under this permit.
Revised					

### 6a. Additions


**7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>**

<b>BMP ID #</b>	<b>BMP Description</b>	<b>Responsible Dept./Person Name</b>	<b>Measurable Goal(s)</b>	<b>Progress on Goal(s) – Permit Year 8</b> (Reliance on non-municipal partners indicated, if any)	<b>Planned Activities</b>
Revised	Does MS4 discharge into impaired body?	Highway Supt	Show MS4 outfalls into Category 5's on map	All outfalls potentially effecting Category 5's have been located by Norfolk County Engineers and delineated on Map.	Monitor outfalls during and after storm events
Revised	Identify pollutants discharging from MS4 into Category 5's	Highway Supt	Isolate pollutants		
Revised	Search for source of Pollutant	Highway Supt Health Agent	Assign responsibility for correction	Search and monitoring ongoing	Continue the monitoring
Revised	Reduce Pollutants discharging from MS4 into Category 5's	Health Agent	Enforce illicit discharge bylaw	Progress Ongoing	Regulations through Board of Health
Revised					
Revised					

**7a. Additions**
