

Municipality/Organization: Town of Freetown, Massachusetts
EPA NPDES Permit Number: MAR041118
MassDEP Transmittal Number: W-
Annual Report Number & Reporting Period: Year 11
April 1, 2013 – March 31, 2014

NPDES PII Small MS4 General Permit Annual Report (Due: May 1, 2013)

Part I. General Information

Contact Person: Richard Brown Title: Town Administrator

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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: Richard Brown

Title: Town Administrator

Date: April 15, 2014

Part II. Self-Assessment

The Town of Freetown has completed the required self-assessment and has determined that based on available information, our municipality is in compliance with the conditions of the permit. The town administrator planning technician Conservation Commission representative, Highway surveyor and consulting engineers have met throughout the year to discuss compliance issues.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 11 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1 Revised	Creation of Stormwater Program	Various Town Officials	Public education and stimulating awareness	Stormwater posters hung in schools, library, and town offices January 2012. Bylaws are posted on website. Town has added “do not dump” stenciling during catch basin cleaning. Taunton River Watershed Association TRWA agendas are posted on the town’s website/	Continue ongoing efforts.
2 Revised	Presentations to groups likely to impact the town’s stormwater.	Boards and Commissions	Discussion at public meetings and publicity.	Presentations were made to educate the Boards and Commissions regarding the importance of proper stormwater management practices.	Discuss the upcoming re-issuance of the MS4 permit during meeting of Boards/Commissions and at public meetings.
3 Revised	Presentations to local students	Town Officials	Team up with local students and regional school system to educate regarding stormwater management	4 th graders and educators attended four-day overnight trip to “Natures Classroom.” Freetown State Forest “Friends of the Forest” hosed annual family day in October. Assonet Bay Shores Association/Lloyd Center continued youth environmental summer program, for which town distributed educational material related to stormwater management.	Continue on going educational efforts on the importance of proper stormwater management.
4 Revised	Promotion of hazardous waste recycling for local residences	Town Officials	Scheduling of hazardous waste town-wide collection days	Town accepting most materials at the transfer station Thursday through Sunday each week. Brochures mailed to town residents and available on town website.	Continue to make recycling information available to residents via signs, brochures, and websites.
5	Use local cable channel to stimulate public awareness	Town Officials	Posting stormwater management information on cable access.	Message was developed and is posted on cable access.	Revise stormwater management tips for broadcast on cable access channel.

Revised					
6	Update Website	Town Administrator	Posting storm water mgmt info on website	The town's web site has been revamped to better allow posting of information	ongoing

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 11 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1 Revised	Public meetings & distribution of flyers	Town Officials	Become more involved with local groups monitoring water	Town representatives continued to participate in Taunton River Watershed Alliance (TRWA) meetings/activities. Town residents were also active in TRWA.	Continued participation in TRWA.
2 Revised	Cleanups of various community areas	Town Officials	Form cleanup committees with local volunteers	Continued with annual beach cleanups and cleanup of Porter Pastures (12 acre park/beach), with residents and youth organizations participating. Maintained cooperative agreement with the Bristol County Correction Facility for community service litter pickup on approximately monthly basis.	Continue to support annual cleanups. Clean ups are planned for Porter pastures and other areas throughout the community. Roads are swept at least annually and over 1,150 catch basins are cleaned annually.
3 Revised	Hazardous waste cleanup days	Town Officials	Organize waste collection days for Freetown homes	Town accepting most materials at the transfer station Thursday through Sunday each week. Brochures mailed to town residents and available on town website.	Continue existing collection program. Expand if possible to include more materials.
4 Revised	Water monitoring by volunteers	Town Officials	Develop sense of responsibility in Freetown residents for the Town's watersheds	High School science class conducts monitoring of one location. TRWA has volunteers, some of whom are town residents.	Information on website to encourage participation in water monitoring activities.
5 Revised	Solicit volunteers to assist in creating stormwater awareness and practices	Town Officials	Adopting a town-wide program	The Town was unable to secure a grant to sponsor the 4 th Grade water poster contest this year.	Town staff will attempt to re-establish the poster contest in-house by soliciting sponsorships from local businesses.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 11 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1 Revised	Review of current by-laws	Town Officials	Submit town meeting articles to update by-laws if needed	By-laws reviewed. Amendments adopted November 20, 2006	No further action required at this time
2 Revised	Map local outfalls	Town Officials	Working with an engineer, Highway Surveyor, Assessors, Planner and Conservation Commission to have receiving waters and outfalls mapped	GIS Mapping of Stormwater infrastructure was completed in 2007, including catch basins, pipelines, and outfalls. Updates are completed on a yearly basis.	No further action required at this time.
3 Revised	Map Town's Infrastructure	Town Officials	Map storm drainage system of Freetown	GIS Mapping of stormwater infrastructure was completed in 2007, including catch basins, pipelines, and outfalls. Updates are completed on a yearly basis.	No further action required at this time
4 Revised	Develop procedure for non-stormwater discharge	Town Officials	To search out and prosecute any illegal dumping found in Freetown	Legal authority, enforcement, penalties, and responsibility for administration of the program to address non-stormwater discharges were established in by-law amendments of 2006	Take enforcement actions when appropriate
5 Revised	Stimulate public awareness for reporting of illegal dumping	Town Officials	Publicize local and state contacts in Public Notices and Annual Town Reports	A presentation on stormwater management, pollution and illicit discharges was done at Town Meeting in 2006. Health Department and Conservation Commission contacts are identified on town website. "Report Illegal Dumping" link will be added to the town's website.	Continue to public contact information. Update information as indicated.

3a. Additions

5a	Minimize contamination of drainage system from failing septic systems	Town Officials	Failing systems replaced	Town has no sewer service, so IDDE focus is failing septic. Town program is stricter than Title V, such as requiring removal of old systems and replacement with clean fill (vs. abandonment). Town encourages resident participation in Water Pollution Abatement Trust loan program.	Continue existing program.
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4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 11 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1	Review of local current by-laws	Town Officials	Submit Town Meeting articles to update if needed	By-laws reviewed. Amendments adopted November 20, 2006	No further action required at this time.
Revised					
2	Publicize and adopt changes	Town Officials	To conform with best management practices and stimulate public awareness	A presentation was done at Town Meeting in 2006 in support of the proposed changes	No further action required at this time.
Revised					

4a. Additions

3	Building Dept Website	Building Comm	Update as necessary	Adding "How do I get Stormwater Permit Coverage for My Construction Site" to the building department's web site.	On going.

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1 Revised	Review Current By-laws	Town Officials	By updating town meeting articles if needed	By-laws reviewed. Amendments adopted November 20, 2006	No further action required at this time.
2 Revised	Work with local committees to develop a final open space plan	Town Officials	Open space plan in conjunction with plans for watershed areas	The Open Space Plan is scheduled to be revised in May 2012 to include additional Priority Development and Priority Protection Areas.	Continue to work cooperatively to finalize the Open Space Plan to ensure pervious area is maximized.

5a. Additions

2a	Ensure use of BMPs for development/redevelopment	Town Officials	BMPs included	Town requires all projects to appear before Conservation Commission, where compliance with MADEP stormwater standards is mandated. BMP O&M Plans are also required with annual reports to Town. The Town's Planning Board sends out a review engineer to monitor and report on erosion controls and stormwater mitigation installations during the construction of projects throughout town.	Continue existing program
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6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 10 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1 Revised	Review of existing town areas	Town Officials	With Highway Department, plan to conduct maintenance and repair of Town's drainage system	Catch basins (est 1,150) are cleaned once per year via contract. Streets are swept by the Town at least once per year in the spring. Drain lines are cleaned as needed. Yard wastes are accepted/composted at the transfer station. Town implemented a successful curbside recycling and "pay as you throw" trash pickup. To date, Town has realized 30% increase in recycling and a 59% reduction in trash. Freetown is participating in the newly established Assawompset Pond Complex Committee. This Committee – a collaboration of the communities of Freetown, Lakeville, New Bedford, Taunton and Rochester – is working with the MADEP and the MADOT to evaluate and mitigate flooding concerns in the region. Recommendations made by the Committee have included maintenance and repair of existing culverts and other drainage structures in the watershed.	Continue existing efforts
2 Revised	Develop a toxins' prevention plan	Town Officials	If needed, to coincide with the Town's drainage plan	Town has active spill response unit in the event of a release in/around the drainage system	No further action required at this time.

3	Revised	Maintaining ongoing awareness on the part of local officials	Town Officials	Continuing the program relative to stormwater drainage	Highway Department submits annual operating and capital improvement budgets for maintenance/improvement of the storm drain system to Town Administrator, Finance Committee, and Town Meeting as appropriate. Town retained consultant to prepare estimate of anticipated requirements/costs related to the reissuance of this General Permit	Continue to ensure that stormwater receives appropriate attention/funding through town.
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6a. Additions

4.	Recording Keeping	Highway Surveyor	Inspection Documentation	Inspection cover sheets for town stormwater controls have been distributed to the highway dept..	On going.
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Part IV. Summary of Information Collected and Analyzed

All information collected and analyzed is presented in Part III above.