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Municipality/Organization: Town of Rehoboth

EPA NPDES Permit Number: MAR041152

MassDEP Transmittal Number: W-041314

**Annual Report Number
& Reporting Period:** April 1, 2011 – March 31, 2012

NPDES PII Small MS4 General Permit Annual Report (Due: May 1, 2010)

Part I. General Information


Contact Person: David Perry Title: Stormwater Officer

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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: David Perry

Title: Stormwater Officer

Date: 8/15/2012

Part II. Self-Assessment

- The Town of Rehoboth has completed the required assessment and has determined that the municipality is in Complete compliance with twenty- seven [27] of the permit conditions including:
- BMP1.1 Public education: Have reached 100% of residents in Rehoboth
 - BMP1.2 Stormwater Informational: Have videos running on public access channel
 - BMP1.3 Form Partnership: Have had dialog with state Highway officials about bridge and culvert repairs
 - BMP1.4 Informational Library: Stormwater materials accessible at Town Hall, C.O.A, and public library
 - BMP1.5 Educational Bulletin Board: We have three [3] public bulletin boards in town with stormwater material on them
 - BMP1.6 Tributary Signage: We have identified six [6] locations in Town signs are installed.
 - BMP2.1 Stormwater committee: On going for almost five [5] years . Forming new committee
 - BMP2.2 Public Meetings on By-Law: All stormwater meeting are advertised as public meetings
 - BMP2.3 Roadside Cleanup: The Rehoboth Business Association has a cleanup every April
 - BMP 3.1 Stormwater Committee: Appointed by the Board of Selectmen September 2008/Proposed change in 2013
 - BMP3.2 By-Law Stormwater: Enforced
 - BMP3.3 Storm Sewer Map: Done on CD and G.P.S
 - BMP3.4 Oil Drop-Off: Done once a year at our Highway Dept.
 - BMP3.5 Detection Plan: Our Stormwater Officer and Conservation office receive complaints and respond
 - BMP3.6 Educate Public Employees and Businesses: Deliver or Mail Stormwater Material / Personl communication
 - BMP4.1 Erosion Control: Stormwater Officer, Conservation and Planning Board, also included in Permit application
 - BMP4.2 Site Plan Review: Done by Conservation and Planning Board and Stormwater Committee.
 - BMP4.3 Mechanism for Site Inspection: Being done by our Conservation agent. And / or Stormwater Officer.
 - BMP4.4 Sanction for Compliance: In new By-law.
 - BMP4.5 Procedure for Receiving Info from Public: Complaints logged with Conservation Office
 - BMP4.6 Certification for Contractors: In our new By-law

BMP5.1 BMP O&M Plan for Development: In new By-law

BMP5.2 Use of Structural or Non-Structural BMPs: In our Sub-Division control law and Stormwater By-Law.

BMP5.3 Post-Construction Runoff: In our sub-division control laws, Town by-laws and Stormwater By-laws.

BMP5.4 Certification for Property/Business Owners: Being done though our Stormwater Committee by having businesses keep logs on drainage cleaning

BMP6.1 O&M Plan for Town Properties/Structures: Procedures for Street Sweeping and catch basin cleaning

BMP6.2 Employee Training: The Stormwater committee is made up of members of most Boards and Dept. in Town there are bring their training back to their Dept.

The Town of Rehoboth has appointed a Stormwater Committee and Stormwater Officer to be responsible for fulfilling many of the requirements of this MS4 General permit.

In April 2008 the Town of Rehoboth Stormwater by-law went into effect. Signage for resource areas needing extra protection and public awareness have been purchased and erected. Stencils have been created to mark catch basins in town to further protect the resource areas from stormwater runoff. Additional trash receptacles have been purchased and placed where the Committee has become aware of that trash maybe reaching our resource areas. The Stormwater Committee has continued to follow up on resident's complaints and concerns. The Committee has worked diligently this year to create and finalized Stormwater Permit Applications for single family homes and Commercial / subdivision. Permits have come before the Stormwater Committee for review and approval. The Stormwater Committee and Stormwater Officer have answered many complaints and have resolved all but one.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach Maintain up to date materials at all town locations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 9
1.1	Public Education Outreach Program	Stormwater Committee	Reach 100% of residents	Publish in local paper articles	Continue reaching out to the public
Revised					
1.2	Stormwater Informational Videos	Stormwater Committee	Reach all households with cable access	Have been running Stormwater videos twice weekly changing video content monthly	Continue running videos also make our own video in our Town showing BMPs and videos from the EPA site
Revised					
1.3	Form Partnership	Highway Supt.	Address Stormwater concerns along state highways	Replace culvert on Rt 44, and preformed catch basin cleaning with MASS HWY	Repaired Erosion Cleared Blocked Culvert Repaired Road Rebuilt numerous outflows and culverts
Revised					
1.4	Informational Library	Stormwater Committee	Maintain Stormwater material up to date	New posters at 3 locations in town	Maintain up to date materials at all town locations
Revised					
1.5	Educational Bulletin Board	Stormwater Committee	Target visitors to all Town locations	Maintain up to date materials on all Town Bulletin Boards	Have been trying to maintain up to date materials at Town Bulletin boards with little or no funds.
Revised					
1.6	Tributary Signage	Highway Supt.	Identify Valuable resource areas	Continue locating resource areas to sign	We have no funds to for signs for 2012

Revised							
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1a. Additions

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 9
2.1	Stormwater Committee	Board of Selectman	To regulate the by-law and anything pertaining to the regulation	To uphold the by-law	To continue upgrading the Town Stormwater by-laws. Reviewing Stormwater Permits,
Revised					
2.2	Public Meetings to discuss by-law	Stormwater Officer	Inform and received information from the public and business sector	To hold meetings once monthly and speak at local public events	To educate other boards and committees on the by-laws and the Public. I have had meetings with board members to ensure the by-law is followed.
Revised					
2.3	Roadside Clean-up	Rehoboth Business Association	To reduce roadside waste entering drainage system	Boy and girl scouts perform road side clean-ups	To extend our clean-up to Sept each year as well as April Promote year round clean-ups
Revised					
Revised					
Revised					
Revised					
Revised					

2a. Additions

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 9
3.1	Stormwater Committee	Committee and Stormwater Officer	Person in charge of enforcement and BMPs	Proposed budget to include paid Administrative Aide	Position approved and financed. Advertise position in 2012
Revised					
3.2	By-Law prohibiting Stormwater Discharge with enforcements	Stormwater Committee Stormwater Officer	Legal mechanism to control and enforce stormwater runoff	Continue to uphold by-law	Continue to upgrade our by-law to include new BMPs
Revised					
3.3	Stormwater Sewer System Map	Stormwater Officer	Map all catch basins in Town	Continue to locate all non-structure drainage on our Town roadways	Continue mapping any new catch basins and Stormwater drainage structures.
Revised					
3.4	Oil Drop Off Days	Highway Dept.	Reduction in potential illicit discharge	Will continue to have collection days.	We have 2 collection days a year.
Revised					
3.5	Detection Plan	Stormwater Officer and Highway Supt.	Respond to complaints and inquiries within 48 hours and maintain logs	To continue to respond within 48 business hours	To respond to complaints and find solutions and maintain laws.
Revised					

3.6	Educate Public, Employees and Businesses about illegal discharge	Stormwater Committee	Hold workshops on Stormwater discharge and BMPs	Continue to hold more meetings and try to have some workshops.	Attend planning board meetings and meet with DPW employees
Revised					

3a. Additions

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year9
4.1	Stormwater By-Law	Stormwater Committee Stormwater Officer	Legal Mechanism to control stormwater discharge	To upholding by-law with permitting and enforcement	Educating developers of our process as well as new applicants.
Revised					
4.2	Site Plan review Procedure	Conservation and Planning Board Stormwater Committee	To guide contractors in the proper way of controlling erosion and sediment	To look for more alternative drainage pools and structures to reduce TSS in our resource areas	To look at new ideas on erosion and sediment control and new ways to minimize new impact. Have a more visible presence and be more hands on.
Revised					
4.3	Mechanism for Site inspection and enforcement	Stormwater Officer and Highway Supt.	Enforcement and Inspection written in by-law	a By-Law for inspections and enforcements	Stormwater Officer continues inspect sites and meet with developers on site.
Revised					
4.4	Sanctions to Ensure Compliance	Stormwater Committee Stormwater Officer and Highway Supt	Sanctions and fines in new by-law	Now have sanctions and penalty build in by-law.	Now have sanctions and penalty build in by-law.
Revised					

4.5	Procedure for Receiving info from Public	Stormwater Officer and Town Hall	Respond to complaints and inquiries	To have complaints go to one location to log and assign the proper dept	All complaints go to Stormwater Office are logged and filed.
Revised					
4.6	Certification Procedure for Contractors	Stormwater Committee	To have Contractors prove their knowledge of Stormwater BMPs	Make Contractors aware of By-law	Continue to make sure applications are complete and contractors are certified
Revised					

4a. Additions

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8	Planned Activities – Permit Year 9
5.1	BMP Operations & Maintenance Plan	Stormwater Committee	Mechanism to require O&M plan and be able to inspect and enforce	To require every contractor who meets the requirements to follow the O&M plan	Continue to require filing an O&M plan with the Stormwater Committee and officer.
Revised					
5.2	Establish Standards For Structural or Non-Structural BMPs	Committee and Planning Broad	To require Structural or non-structural BMPs	To enforce our by-laws to upgrade our BMPs	To require contractors to use structural or non-structural BMPs and fine new ways to improve these BMPs

Revised								
5.3	Post Construction runoff Controls	Cons. Com Planning Board Stormwater Comm.	To control runoff in and around construction site	Have more inspections, Follow up on compliance and record	Continue to make sure requirements are meet			
Revised								
5.4	Certification Procedure for Property/Business Owners	Stormwater Committee Stormwater Officer	Require Business Owners to be familiar with their O&M plan	Make sure Business owners follow up on required inspections and certifications on their O&M plan.	Continue to have record keeping and inspection by Town			
Revised								
Revised								
Revised								

5a. Additions

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 9
6.1	O&M plan for Municipal Properties/Structures	Stormwater Committee & Highway Dept.	Prevent and or reduce pollutants runoff from municipal drainage	Try to maintain all O&M plans with limited funds.	Continue to street sweeping, catch basin cleaning, fire water hole cleaning, stream and river head walls along our public roadways cleaned
Revised					
6.2	Employee Training	Stormwater Committee and Highway Dept.	Train all Highway and BOH employees on municipal procedures	To put education material in Payroll Post stormwater BMP's	Meet with DPW on site and have pre-construction meetings
Revised					
Revised					
Revised					
Revised					
Revised					

6a. Additions

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>

BMP ID #	BMP Description N/A	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					

7a. Additions

7b. WLA Assessment

Part IV. Summary of Information Collected and Analyzed

The Stormwater Committee has reviewed plans and issued permits. The Highway Dept. has continued to improve roadside drainage and swales. We have seen a great improvement in the way we handle Stormwater in our Town.

Part V. Program Outputs & Accomplishments (OPTIONAL)

(Since beginning of permit coverage unless specified otherwise by a **, which indicates response is for period covering April 1, 2006 through March 31, 2007)

Programmatic

	(Preferred Units)	Response
Stormwater management position created/staffed	(y/y)	yes
Annual program budget/expenditures **	\$	\$1,500.00
Total program expenditures since beginning of permit coverage	(\$)	\$\$13,000.00**
Funding mechanism(s) (General Fund, Enterprise, Utility, etc)	GF	\$1,500.00

Education, Involvement, and Training

Estimated number of property owners reached by education program(s)	100%	70%
Stormwater management committee established	(y/n)	Yes
Stream teams established or supported	(# or y/n)	Yes
Shoreline clean-up participation or quantity of shoreline miles cleaned **	(y/n or mi.)	YES **
Shoreline cleaned since beginning of permit coverage	(mi.)	3 miles **
Household Hazardous Waste Collection Days		
▪ days sponsored **	(#)	2
▪ community participation **	(# or %)	50%
▪ material collected **	(tons or gal)	4000 gal
School curricula implemented	(y/n)	Yes **

Legal/Regulatory

In Place Reviewed Draft

Regulatory Mechanism Status (indicate with "X")	Prior to Phase II	Existing Authorities	Drafted	in Review		Adopted
▪ Illicit Discharge Detection & Elimination						X
▪ Erosion & Sediment Control	X					X
▪ Post-Development Stormwater Management						X
Accompanying Regulation Status (indicate with "X")						
▪ Illicit Discharge Detection & Elimination						X
▪ Erosion & Sediment Control	X					X
▪ Post-Development Stormwater Management						X

Mapping and Illicit Discharges

	(Preferred Units)		Response
Outfall mapping complete	(%)		85% **
Estimated or actual number of outfalls	(#)		75
System-Wide mapping complete (complete storm sewer infrastructure)	(%)		100%
Mapping method(s)			
▪ Paper/Mylar	(%)		
▪ CADD	(%)		100%
▪ GIS	(%)		100%
Outfalls inspected/screened **	(# or %)		60% **
Outfalls inspected/screened (Since beginning of permit coverage)	(# or %)		60%
Illicit discharges identified **	(#)		10 **
Illicit discharges identified (Since beginning of permit coverage)	(#)		66
Illicit connections removed **	(#); and (est. gpd)		11
Illicit connections removed (Since beginning of permit coverage)	(#); and (est. gpd)		11
% of population on sewer	(%)		0%
% of population on septic systems	(%)		100%

Construction

	(Preferred Units)	Response
Number of construction starts (>1-acre) **	(#)	0
Estimated percentage of construction starts adequately regulated for erosion and sediment control **	(%)	0% **
Site inspections completed **	(# or %)	0% **
Tickets/Stop work orders issued **	(# or %)	0 **
Fines collected **	(# and \$)	None
Complaints/concerns received from public **	(#)	2 **

Post-Development Stormwater Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control	(%)	100% **
Site inspections (for proper BMP installation & operation) completed **	(# or %)	0 **
BMP maintenance required through covenants, escrow, deed restrictions, etc.	(y/n)	N
Low-impact development (LID) practices permitted and encouraged	(y/n)	N

Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets) **	(times/yr)	1
Average frequency of catch basin cleaning (commercial/arterial or other critical streets) **	(times/yr)	1
Qty of structures cleaned **	(#)	2002
Qty. of storm drain cleaned **	(%, LF or mi.)	380' **
Qty. of screenings/debris removed from storm sewer infrastructure **	(lbs. or tons)	250 Ton
Disposal or use of screenings (landfill, POTW, compost, beneficial use, etc.) **	(location)	Highway Dept.

Basin Cleaning Costs			
• Annual budget/expenditure (labor & equipment)** (town owned)	(\$)		\$0..In hose HWY Dept.
• Hourly or per basin contract rate ** (no contract – Hwy employee)	(\$/hr or \$ per basin)		\$0
• Disposal cost**	(\$)		0
Cleaning Equipment			
• Clam shell truck(s) owned/leased	(#)		1
• Vacuum truck(s) owned/leased	(#)		0
• Vacuum trucks specified in contracts	(Y/n)		0
• % Structures cleaned with clam shells **	(%)		100%
• % Structures cleaned with vacor **	(%)		0% **

		(Preferred Units)	Response
Average frequency of street sweeping (non-commercial/non-arterial streets) **	(times/yr)		2
Average frequency of street sweeping (commercial/arterial or other critical streets) **	(times/yr)		2
Qty. of sand/debris collected by sweeping **	(lbs. or tons)		1,000 tons
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.) **	(location)		Highway Dept.
Annual Sweeping Costs			
• Annual budget/expenditure (labor & equipment)**	(\$)		\$20,000
• Hourly or lane mile contract rate **	(\$/hr. or Ln mi.)		\$70.00 / hr
• Disposal cost**	(\$)		Highway
Sweeping Equipment			
• Rotary brush street sweepers owned/leased	(#)		1 plus 1 on order
• Vacuum street sweepers owned/leased	(#)		0
• Vacuum street sweepers specified in contracts	(y/n)		0
• % Roads swept with rotary brush sweepers **	%		100%
• % Roads swept with vacuum sweepers **	%		0

Reduction (since beginning of permit coverage) in application on public land of: ("N/A" = never used; "100%" = elimination)	
▪ Fertilizers	(Lbs. or %) 200lbs
▪ Herbicides	(Lbs. or %) N/A
▪ Pesticides	(Lbs. or %) N/A
Integrated Pest Management (IPM) Practices Implemented	(Y/n) Yes

	(Preferred Units)	Response
Average Ratio of Anti-/De-Icing products used **	% NaCl % CaCl ₂ % MgCl ₂ % CMA % Kac % KCl % Sand % salt	N/A N/A N/A N/A N/A N/A 80% 20%
(also identify chemicals and ratios used in specific areas, e.g., water supply protection areas)		
Pre-wetting techniques utilized **	(Y/n or %)	no
Manual control spreaders used **	(Y/n or %)	10 **
Zero-velocity spreaders used **	(Y/n or %)	no
Estimated net reduction or increase in typical year salt/chemical application rate	(±lbs/ln mi. or %)	10% - **
Estimated net reduction or increase in typical year sand application rate **	(±lbs/ln mi. or %)	10%- **
% of salt/chemical pile(s) covered in storage shed(s)	(%)	100%
Storage shed(s) in design or under construction	(y/n or #)	no
100% of salt/chemical pile(s) covered in storage shed(s) by May 2008	(Y/n)	100%

Water Supply Protection

Storm water outfalls to public water supplies eliminated or relocated	# or y/n	Yes
Installed or planned treatment BMPs for public drinking water supplies and their protection areas	# or y/n	Yes
<ul style="list-style-type: none"> • Treatment units induce infiltration within 500-feet of a wellhead protection area 	# or y/n	No