

Municipality/Organization: City of Northampton, MA

EPA NPDES Permit Number: MA041016

MassDEP Transmittal Number: W-035904

Annual Report Number & Reporting Period: Year 9
April 1, 2011 – March 31, 2012

NPDES PII Small MS4 General Permit Annual Report (Due: May 1, 2012)

Part I. General Information

Contact Person: Edward S. Huntley Title: Director of Public Works

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Mailing Address: 125 Locust Street, Northampton, MA 01060

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____

Printed Name: David Narkewicz

Title: Mayor

Date: April 27, 2012

Part II. Self-Assessment

The City of Northampton has completed the required self-assessment and has determined that our municipality is in compliance with all permit conditions.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities –
1.1 Revised	Stormwater Educational Brochure	DPW	General educational brochure developed and distributed by Fall 2004. General educational brochure developed by Spring 2004 and distributed by Fall 2007.	General educational brochure distributed to 15,090 households, businesses and other mail recipients in Northampton in 2007, 2008, 2009, 2010 and 2011. Stormwater information also distributed at Rain Barrel events and other public events.	The educational brochure will be printed and distributed again in the Spring of 2012.
1.2 Revised	Stormwater Educational Information on DPW Website	DPW	Information on the Stormwater Management Program and other public educational material on DPW website.	New information and links continually put on the DPW web site.	New information will continue to be put on the DPW web site.
1.3 Revised	Stormwater Educational Outreach to Community School Groups	DPW	Educational Materials Available for use in schools and community groups by Fall 2004 Stormwater information used in classrooms as determined by interest.	Educational material available. Ongoing curriculum at the Northampton High School on water and watersheds that includes stormwater. Students have conducted limited sampling in past years.	Continue to work in stormwater information into curriculums of Schools. Applied for an EPA Urban Watershed grant which would include high school student participation in a Mill River benthic macro survey as part of a larger watershed survey.
1.4 Revised	Tributary Signage	DPW	Tributary signage on five bridges in 2005 and 2007. Tributary signage completed at fifteen brook or river crossings in 2012.	Secured funding through the Community Preservation Act to fabricate and install tributary signs at 15 locations. Developed design to be consistent with new Mill River Greenway logo. Signs to be fabricated and installed in 2012.	Install signs by Fall of 2012.

1.5	Targeted Educational Material	DPW	Additional Educational Outreach as necessary.	Continued program to sell Rain Barrels to Homeowners. 110 Rainbarrels were sold in 2011. Continued individual outreach to property owners, engineers, and developers on rain garden design and other Low Impact Development (LID) techniques.	Continue to increase awareness and use of LID and Green Infrastructure practices for new developments and small scale improvements (i.e. rain gardens & rain barrels)
Revised					

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities –
2.1 Revised	Public Advisory Committee	DPW	Regular Advisory Committee meetings.	The Board of Public Works (BPW) has served as the public advisory committee for the Stormwater Management Program.	Continue to utilize the Board of Public Works as a means for public participation. Public meetings are being planned to discuss funding and priorities of a draft Stormwater and Flood Control System Plan.
2.2 Revised	Volunteer Water Quality Monitoring	DPW	Water quality monitoring and inspections throughout the City by volunteers. Water quality visual inspections by DPW employees and volunteers.	Visual inspections of priority outfalls completed by DPW staff. Volunteers and staff with the Connecticut River Watershed Council conducted limited dry weather outfall monitoring at outfall hot spots.	Continue water quality visual assessments at priority outfalls throughout the City.
2.3 Revised	Storm Drain Labels	DPW	Storm Drain labels on 20% of Catch Basins by Spring 2008	Volunteers labeled 150 (5%) catch basins throughout the City in 2004. 500 additional labels (15%) were installed by the Fall of 2009.	Install 800 labels over the course of the next two years working with volunteers as possible.
2.4 Revised	Community Clean-Ups	DPW	Community Clean-Ups publicized and completed by Spring 2009.	Multiple clean-ups completed in the downtown area, specific city neighborhoods, rail trails, Mill River, and the “Meadows” section of the City near the Connecticut River.	Continue to expand the number of neighborhood cleanups.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities –
3.1 Revised	Storm Sewer System Map	DPW	Complete storm sewer map and field verify by Spring 2005.	Storm sewer map completed on GIS. Updates to the storm sewer map added as necessary.	Continue to make updates to storm sewer map.
3.2 Revised	Legal Prohibition and Enforcement	DPW	Illicit Connections and Discharges to the Municipal Storm Drain System Ordinance adopted by City Council.	Previously completed. (Illicit Connections and Discharge to the Municipal Storm Drain System Ordinance adopted by the City Council and signed by the Mayor June 17, 2004.)	Continue to enforce the Illicit Connections and Discharge to the Municipal Storm Drain System Ordinance.
3.3 Revised	Illicit Discharge Detection and Elimination	DPW	Priority screening areas identified and targeted for inspections. Investigation and enforcement of illicit discharges and connections	Continued conducting visual inspections of priority outfalls. Investigated various public complaints and issued one illicit discharge violation notice. Ongoing investigation of high bacteria in a Mill River Outfall reported by MA DEP and Connecticut River Watershed Council. Numerous dye tests and storm drain TV inspections completed. One additional illegal connection identified and two illegal connections corrected in 2011. Wet and dry weather outfall monitoring was conducted as part of a Wastewater Inflow and Infiltration study but results are not available at this time.	Continue to conduct visual inspections at priority outfalls including limited bacteria sampling. Investigation and enforcement of illicit discharges and connections as they are discovered.

3.4	Targeted Educational Outreach	DPW	Conduct annual household hazardous waste collection. Outreach to the public on reporting illicit discharges.	Household Hazardous Waste Collection publicized and completed in May 2011. 175 Northampton residents or businesses participated and a total of 2,450 gallons was collected. Information about reporting illicit discharges discussed in Stormwater Brochure distributed to residents of the City.	Continue Household Hazardous Waste Collection. Continue educational outreach to the public for reporting illicit discharge to the storm drain system to the DPW.
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4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities –
4.1 Revised	Erosion and Sediment Control Ordinance	DPW	Erosion & Sediment Control and Post Construction Stormwater Management Ordinance adopted by City Council.	Completed. (Erosion & Sediment Control and Post-Construction Stormwater Management Ordinance adopted by the City Council and signed by the Mayor June 17, 2004.)	Implement and Revise Erosion & Sediment Control and Post-Construction Stormwater Management Ordinance as necessary. Revisions to Ordinance to encourage Low Impact Development (LID) in the future.
4.2 Revised	Stormwater Site Plan Reviews	DPW	Procedures for site plan review implemented following adoption of Ordinance.	Reviewed all proposed development projects disturbing over 1 acre for compliance with the Erosion & Sediment Control and Post Construction Stormwater Management Ordinance. Issued stormwater management permits for 5 construction projects and reviewed all smaller projects applying for planning board permits.	Continue to review all development projects for compliance with the Erosion & Sediment Control and Post Construction Stormwater Management Ordinance.
4.3 Revised	Stormwater Site Inspections	DPW	Procedures for site inspections implemented following adoption of Ordinance.	Conducted site inspections and responded to public complaints regarding construction sites.	Continue inspections as required for compliance with the Erosion & Sediment Control and Post Construction Stormwater Management Ordinance.
4.4 Revised	Construction Site Public Participation	DPW	Procedures for receiving information submitted by the public in place following adoption of Ordinance.	Stormwater Management Permit application process coincides with Planning Board or Conservation Commission review so that the public meetings held by these entities serves as the Public hearing for each project.	Conduct further outreach to the public on how to identify and report stormwater runoff problems at construction sites.

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities –
5.1 Revised	BMP Strategies	DPW	Adopt or change City regulations to create a consistent post-construction runoff control strategy.	Completed. Post-construction runoff control strategy defined and adopted as part of Erosion and Sediment Control and Post-Construction Stormwater Management Ordinance adopted June 2004. The DPW is working with the Office of Planning and Development and the Pioneer Valley Planning Commission to consistently revise all relevant municipal ordinances to add specific LID guidance and requirements. An implementation manual will be prepared in the next year. Continue to maintain a consistent post-construction runoff control strategy. Conduct outreach to developers to educate about LID and preferred runoff control BMPs.	The DPW is working with the Northampton Office of Planning and Development and the Pioneer Valley Planning Commission to consistently revise all relevant municipal ordinances to add specific LID guidance and requirements. An implementation manual will be prepared in the next year. Continue to maintain a consistent post-construction runoff control strategy. Conduct outreach to developers to educate about LID and preferred runoff control BMPs.
5.2 Revised	Runoff Control Performance Standards	DPW	Post-Construction runoff control performance standards incorporated into an Ordinance.	Completed. Performance standards developed and incorporated into the Erosion and Sediment Control and Post-Construction Stormwater Management Ordinance, which was adopted in June 2004.	Enforce compliance with post-construction runoff control performance standards through site plan review and site inspections. Continue to define the preferred structural and non-structural BMPs.

5.3	Structural BMP Inspection and Maintenance	DPW	Develop inspection schedules and a maintenance enforcement mechanism for structural stormwater controls throughout the city.	All development projects over 1 acre since 2004 with approved Stormwater Management Permits have been required to complete a legally binding Stormwater Operation, Maintenance, and Inspection Agreement as a condition of the permit. Structural BMP database completed and ongoing inspections of BMP structures.	
Revised					

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities –
6.1 Revised	Drainage System Operation & Maintenance Program	DPW	Operation and maintenance (O&M) program implemented.	Implemented O&M activities including street sweeping, catch basin cleaning, and limited drain line cleaning. The City is completing a master plan study of the City's drainage system that will include long term plans to repair and replace aging infrastructure (including low impact drainage improvements and NPDES requirements), enhancement of drainage system operation and maintenance, and a stormwater utility feasibility study.	Continue to implement O&M activities and identify ways to further reduce pollutant runoff through the storm drain system. The Stormwater and Flood Control System Assessment and Utility Plan will be completed in 2012 and the DPW will proceed to implement the plan as feasible.
6.2 Revised	Employee Training	DPW	Employee training completed	Completed in 2004 and ongoing.	
6.3 Revised	Pollution Prevention BMPs	DPW	Pollution prevention BMPs identified and prioritized.	Construction completed of a water quality swale as part of the Conz Street road reconstruction project. Design of another water quality swale as well as deep sump catch basin retrofit completed for the North Street reconstruction project which is slated to be constructed in 2012.	Identify additional pollution prevention BMPs for DPW properties, road projects, and activities as well as other Municipal properties and parking lots. A guidance manual to be developed for preferred green infrastructure designs as part of City reconstruction projects.

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) *Not Applicable*

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities –
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					

7a. Additions

7b. WLA Assessment

Part IV. Summary of Information Collected and Analyzed

none

Part V. Program Outputs & Accomplishments

(Since beginning of permit coverage unless specified otherwise by a **, which indicates response is for period covering April 1, 2011 through March 31, 2012)

Programmatic

	(Preferred Units)	Response
Stormwater management position created/staffed	(y/n)	Y
Annual program budget/expenditures **	(\$)	\$100,000
Total program expenditures since beginning of permit coverage	(\$)	\$900,000+
Funding mechanism(s) (General Fund, Enterprise, Utility, etc)		General Fund

Education, Involvement, and Training

Estimated number of property owners reached by education program(s)	(# or %)	100%
Stormwater management committee established	(y/n)	y
Stream teams established or supported	(# or y/n)	n
Shoreline clean-up participation or quantity of shoreline miles cleaned **	(y/n or mi.)	y
Shoreline cleaned since beginning of permit coverage	(mi.)	-
Household Hazardous Waste Collection Days		
▪ days sponsored **	(#)	1
▪ community participation **	(# or %)	175
▪ material collected **	(tons or gal)	2,450 gal
School curricula implemented	(y/n)	y

Legal/Regulatory

	In Place Prior to Phase II	Reviewing Existing Authorities	Drafted	Draft in Review	Adopted
Regulatory Mechanism Status (indicate with "X")					
▪ Illicit Discharge Detection & Elimination					X
▪ Erosion & Sediment Control					X
▪ Post-Development Stormwater Management					X
Accompanying Regulation Status (indicate with "X")					
▪ Illicit Discharge Detection & Elimination					X
▪ Erosion & Sediment Control					X
▪ Post-Development Stormwater Management					X

Mapping and Illicit Discharges

	(Preferred Units)	Response
Outfall mapping complete	(%)	100%
Estimated or actual number of outfalls	(#)	326
System-Wide mapping complete (complete storm sewer infrastructure)		
Mapping method(s)	(%)	100%
▪ Paper/Mylar	(%)	-
▪ CADD	(%)	-
▪ GIS	(%)	100%
Outfalls inspected/screened **	(# or %)	10%
Outfalls inspected/screened (Since beginning of permit coverage)	(# or %)	80%
Illicit discharges identified **	(#)	1
Illicit discharges identified (Since beginning of permit coverage)	(#)	7
Illicit connections removed **	(#); and (est. gpd)	1
Illicit connections removed (Since beginning of permit coverage)	(#); and (est. gpd)	3
% of population on sewer	(%)	80%
% of population on septic systems	(%)	20%

Construction

	(Preferred Units)	Response
Number of construction starts (>1-acre) **	(#)	5
Estimated percentage of construction starts adequately regulated for erosion and sediment control **	(%)	100%
Site inspections completed **	(# or %)	12
Tickets/Stop work orders issued **	(# or %)	1
Fines collected **	(# and \$)	\$0
Complaints/concerns received from public **	(#)	2

Post-Development Stormwater Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control	(%)	50%
Site inspections (for proper BMP installation & operation) completed **	(# or %)	50%
BMP maintenance required through covenants, escrow, deed restrictions, etc.	(y/n)	Y
Low-impact development (LID) practices permitted and encouraged	(y/n)	Y

Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets) **	(times/yr)	1
Average frequency of catch basin cleaning (commercial/arterial or other critical streets) **	(times/yr)	1
Qty of structures cleaned **	(#)	4835
Qty. of storm drain cleaned **	(%, LF or mi.)	0%
Qty. of screenings/debris removed from storm sewer infrastructure **	(lbs. or tons)	20 tons (estimated, based on past quantities)
Disposal or use of screenings (landfill, POTW, compost, beneficial use, etc.) **	(location)	Beneficial use

Basin Cleaning Costs		
• Annual budget/expenditure (labor & equipment)**	(\$)	\$20,000
• Hourly or per basin contract rate **	(\$/hr or \$ per basin)	-
• Disposal cost**	(\$)	0
Cleaning Equipment		
• Clam shell truck(s) owned/leased	(#)	1
• Vacuum truck(s) owned/leased	(#)	1
• Vacuum trucks specified in contracts	(y/n)	n
• % Structures cleaned with clam shells **	(%)	100%
• % Structures cleaned with vacor **	(%)	0

	(Preferred Units)	Response
Average frequency of street sweeping (non-commercial/non-arterial streets) **	(times/yr)	1
Average frequency of street sweeping (commercial/arterial or other critical streets) **	(times/yr)	2
Qty. of sand/debris collected by sweeping **	(lbs. or tons)	1,718 tons
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.) **	(location)	Landfill
Annual Sweeping Costs		
• Annual budget/expenditure (labor & equipment)**	(\$)	\$33,000
• Hourly or lane mile contract rate **	(\$/hr. or in mi.)	-
• Disposal cost**	(\$)	0
Sweeping Equipment		
• Rotary brush street sweepers owned/leased	(#)	2
• Vacuum street sweepers owned/leased	(#)	0
• Vacuum street sweepers specified in contracts	(y/n)	0
• % Roads swept with rotary brush sweepers **	%	100%
• % Roads swept with vacuum sweepers **	%	0

Reduction (since beginning of permit coverage) in application on public land of:
 ("N/A" = never used; "100%" = elimination)

▪ Fertilizers	(lbs. or %)	
▪ Herbicides	(lbs. or %)	
▪ Pesticides	(lbs. or %)	
Integrated Pest Management (IPM) Practices Implemented	(y/n)	y

	(Preferred Units)	Response
Average Ratio of Anti-/De-Icing products used **	% NaCl % CaCl ₂ % MgCl ₂ % CMA % Kac % KCl % Sand	0.3% 4.2% 13.9% 0.1% 54.6%
(also identify chemicals and ratios used in specific areas, e.g., water supply protection areas)		
Agriculturally Based Enhancer (Ice B' Gone)		
Pre-wetting techniques utilized **	(y/n or %)	y
Manual control spreaders used **	(y/n or %)	y
Zero-velocity spreaders used **	(y/n or %)	n
Estimated net reduction or increase in typical year salt/chemical application rate	(±lbs/ln mi. or %)	0
Estimated net reduction or increase in typical year sand application rate **	(±lbs/ln mi. or %)	0
% of salt/chemical pile(s) covered in storage shed(s)	(%)	100%
Storage shed(s) in design or under construction	(y/n or #)	
100% of salt/chemical pile(s) covered in storage shed(s) by May 2008	(y/n)	Y

Water Supply Protection

	# or y/n	n
Storm water outfalls to public water supplies eliminated or relocated		n
Installed or planned treatment BMPs for public drinking water supplies and their protection areas	# or y/n	n
<ul style="list-style-type: none"> <li data-bbox="267 577 284 997">• Treatment units induce infiltration within 500-feet of a wellhead protection area 	# or y/n	0