

Municipality/Organization: City of Lawrence

EPA NPDES Permit Number: MA041201

MassDEP Transmittal Number: W-036114

Annual Report Number Year 6
& Reporting Period: May 1, 2008 – April 30, 2009

NPDES PII Small MS4 General Permit Annual Report (Due: May 1, 2010)

Part I. General Information

Contact Person: John R Isensee

Title: Acting Director of Public Works

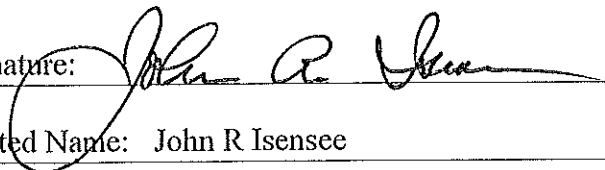
Telephone #: 978-620-3090

Email: jisensee@cityoflawrence.com

Mailing Address: 200 Common Street, Lawrence Ma. 01841

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: John R Isensee

Title: Acting Director of Public Works

Date:

Part II. Self-Assessment

The City of Lawrence has completed the required self – assessment and has determined that our municipality is in compliance with all permit conditions.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1-A Revised	Classroom Education	Recycling Coordinator	Raise awareness starting with children	Ground Works Lawrence continues to educate the public through various programs	Continue and increase programs
1-B Revised	Educational Displays	Recycling Coordinator	Keep awareness up	Information sent out with water bills	Upgrade city web site with more information
1-C Revised	Newspaper Articles	DPW	Clean problem spots and reduce pollution	Various groups organize yearly cleanups	Continue to give support to these groups with gloves, tools, and dumpsters
1-D Revised	Local Cable <i>Computer Network</i>	IT Dept	Another source to disseminate infor.	Improve on the existing information	Create a scrolling program that replays all day
1-E Revised	Mailings <i>Privatized</i>			Non profit agencies address quality of life issues	No city produced mailing planned
Revised					

1a. Additions

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
2-A Revised	Community Hotline <i>Inspectional Services</i>	Insp. Service	Public involvement	Hidden camera placed where illegal activity is reported by residents	Continue same
2-B Revised	Neighborhood meetings	DPW	Interact with residents so they understand	Very well organized and active neighborhood groups supply information to the city	Continue same
Revised					
Revised					
Revised					
Revised					

2a. Additions

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
3-A Revised	Mapping Outfalls			Mapping Completed	No planned activity
3-B Revised	Illicit Discharges	Sewer Dept		2 found and eliminated	I/I Study in Progress
Revised					
Revised					
Revised					
Revised					
Revised					

3a. Additions

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
4-A Revised	Site Plan Review	Engineering	Improve runoff quality	Plans are coming with run off measures already worked into them	Continue to promote recharge
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					

4a. Additions

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
5-A Revised	Design Standards	Engineering	Control measures on all plans where applicable	Designers automatically incorporate treatment and recharge	Continue same
5-B Revised	Final Inspection	Building Insp.	Compliance with plans	Measures are in place as show on approved plans	Continue same
Revised					
Revised					
Revised					
Revised					

5a. Additions

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
6-A Revised	Employee Training	DPW	Educate employees	Materials stored and handled properly	Upgrade procedures as needed
6-B Revised	Catch Basin Cleaning	DPW	Improve system functioning	Cleaning is daily except in winter months	Continue schedule
6-C Revised	Street Sweeping	DPW	Reduce load on system	Spring, summer, fall sweeping of streets with vacuum machine collecting loose litter on main roads	Continue and revise as needed
Revised					
Revised					
Revised					

6a. Additions

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) << if applicable >>

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					

7a. Additions

7b. WLA Assessment

Part IV. Summary of Information Collected and Analyzed

Part V. Program Outputs & Accomplishments (OPTIONAL)

(Since beginning of permit coverage unless specified otherwise by a **, which indicates response is for period covering April 1, 2009 through March 31, 2010)

Programmatic

	(Preferred Units)	Response
Stormwater management position created/staffed	(y/n)	N
Annual program budget/expenditures **	(\$)	
Total program expenditures since beginning of permit coverage	(\$)	
Funding mechanism(s) (General Fund, Enterprise, Utility, etc)		

Education, Involvement, and Training

Estimated number of property owners reached by education program(s)	(# or %)	63%
Stormwater management committee established	(y/n)	N
Stream teams established or supported	(# or y/n)	Y
Shoreline clean-up participation or quantity of shoreline miles cleaned **	(y/n or mi.)	Y
Shoreline cleaned since beginning of permit coverage	(mi.)	1 mile/yr
Household Hazardous Waste Collection Days		
▪ days sponsored **	(#)	12
▪ community participation **	(# or %)	400
▪ material collected **	(tons or gal)	See below
School curricula implemented	(y/n)	N
40 tires, 75 crt, 250 gal paint, 25 propane tanks		

Legal/Regulatory

In Place Prior to Phase II	Reviewing Existing Authorities	Drafted	Draft in Review	Adopted
Regulatory Mechanism Status (indicate with "X")				
▪ Illicit Discharge Detection & Elimination	X			
▪ Erosion & Sediment Control	X			
▪ Post-Development Stormwater Management	X			
Accompanying Regulation Status (indicate with "X")				
▪ Illicit Discharge Detection & Elimination	X			
▪ Erosion & Sediment Control	X			
▪ Post-Development Stormwater Management	X			

Mapping and Illicit Discharges

	(Preferred Units)	Response
Outfall mapping complete	(%)	100%
Estimated or actual number of outfalls	(#)	106
System-Wide mapping complete (complete storm sewer infrastructure)	(%)	100%
Mapping method(s)		
▪ Paper/Mylar	(%)	100
▪ CADD	(%)	
▪ GIS	(%)	
Outfalls inspected/screened **	(# or %)	2
Outfalls inspected/screened (Since beginning of permit coverage)	(# or %)	100%
Illicit discharges identified **	(#)	2
Illicit discharges identified (Since beginning of permit coverage)	(#)	2
Illicit connections removed **	(#); and (est. gpd)	2
Illicit connections removed (Since beginning of permit coverage)	(#); and (est. gpd)	2
% of population on sewer	(%)	100%
% of population on septic systems	(%)	0

Construction

	(Preferred Units)	Response
Number of construction starts (>1-acre) **	(#)	0
Estimated percentage of construction starts adequately regulated for erosion and sediment control **	(%)	100
Site inspections completed **	(# or %)	100
Tickets/Stop work orders issued **	(# or %)	0
Fines collected **	(# and \$)	0
Complaints/concerns received from public **	(#)	0

Post-Development Stormwater Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control	(%)	100
Site inspections (for proper BMP installation & operation) completed **	(# or %)	100
BMP maintenance required through covenants, escrow, deed restrictions, etc.	(y/n)	N
Low-impact development (LID) practices permitted and encouraged	(y/n)	Y

Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets) **	(times/yr)	1/yr
Average frequency of catch basin cleaning (commercial/arterial or other critical streets) **	(times/yr)	2/yr
Qty of structures cleaned **	(#)	1600
Qty. of storm drain cleaned **	(%, LF or mi.)	
Qty. of screenings/debris removed from storm sewer infrastructure **	(lbs. or tons)	500 Ton
Disposal or use of screenings (landfill, POTW, compost, beneficial use, etc.) **	(location)	Landfill

Basin Cleaning Costs		
• Annual budget/expenditure (labor & equipment)**	(\$)	
• Hourly or per basin contract rate **	(\$/hr or \$ per basin)	
• Disposal cost**	(\$)	\$50,000
Cleaning Equipment		
• Clam shell truck(s) owned/leased	(#)	1 owned
• Vacuum truck(s) owned/leased	(#)	
• Vacuum trucks specified in contracts	(y/n)	
• % Structures cleaned with clam shells **	(%)	100
• % Structures cleaned with vacor **	(%)	

	(Preferred Units)	Response
Average frequency of street sweeping (non-commercial/non-arterial streets) **	(times/yr)	Wkly/8 mo.
Average frequency of street sweeping (commercial/arterial or other critical streets) **	(times/yr)	Daily/8 mo.
Qty. of sand/debris collected by sweeping **	(lbs. or tons)	1,000 Ton
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.) **	(location)	Landfill
Annual Sweeping Costs		
• Annual budget/expenditure (labor & equipment)**	(\$)	
• Hourly or lane mile contract rate **	(\$/hr. or ln mi.)	
• Disposal cost**	(\$)	\$50,000
Sweeping Equipment		
• Rotary brush street sweepers owned/leased	(#)	3 owned
• Vacuum street sweepers owned/leased	(#)	
• Vacuum street sweepers specified in contracts	(y/n)	
• % Roads swept with rotary brush sweepers **	%	100
• % Roads swept with vacuum sweepers **	%	

Reduction (since beginning of permit coverage) in application on public land of:
 ("N/A" = never used; "100%" = elimination)

▪ Fertilizers	(lbs. or %)	3000
▪ Herbicides	(lbs. or %)	N/A
▪ Pesticides	(lbs. or %)	N/A
Integrated Pest Management (IPM) Practices Implemented	(y/n)	Y

	(Preferred Units)	Response
Average Ratio of Anti-/De-Icing products used **	% NaCl	75%
(also identify chemicals and ratios used in specific areas, e.g., water supply protection areas)	% CaCl ₂	
	% MgCl ₂	
	% CMA	
	% Kac	
	% KCl	
	% Sand	25%
Pre-wetting techniques utilized **	(y/n or %)	N
Manual control spreaders used **	(y/n or %)	Y
Zero-velocity spreaders used **	(y/n or %)	Y
Estimated net reduction or increase in typical year salt/chemical application rate	(±lbs/ln mi. or %)	0
Estimated net reduction or increase in typical year sand application rate **	(±lbs/ln mi. or %)	0
% of salt/chemical pile(s) covered in storage shed(s)	(%)	100
Storage shed(s) in design or under construction	(y/n or #)	N
100% of salt/chemical pile(s) covered in storage shed(s) by May 2008	(y/n)	Y

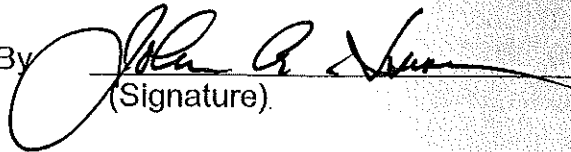
Water Supply Protection

	# or y/n	N
Storm water outfalls to public water supplies eliminated or relocated		N
Installed or planned treatment BMPs for public drinking water supplies and their protection areas	# or y/n	N/A
<ul style="list-style-type: none"> • Treatment units induce infiltration within 500-feet of a wellhead protection area 	# or y/n	N/A

Attachment No. 3

Statement of Certification

I declare under penalty of perjury that I am authorized to respond on behalf of the City of Lawrence. I certify that the foregoing responses and information submitted were prepared under my direction or supervision and that I have personal knowledge of all matters set forth in the responses and the accompanying information. I certify that the responses are true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment.

By 
(Signature)

Mayor J.R.W. Director
(Title)

1/24/11
(Date)

Municipality/Organization: City of Lawrence

EPA NPDES Permit Number: MA041201

MassDEP Transmittal Number: W-036114

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& Reporting Period: April 1, 2009 – March 31, 2010

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Telephone #: 978-620-3090 Email: jisensee@cityoflawrence.com

Mailing Address: 200 Common Street, Lawrence Ma. 01841

Certification:

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Title: Acting Director of Public Works

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3a. Additions

4. Construction Site Stormwater Runoff Control

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4a. Additions

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
5-A Revised	Design Standards	Engineering	Control measures on all plans where applicable	Designers automatically incorporate treatment and recharge	Continue same
5-B Revised	Final Inspection	Building Insp.	Compliance with plans	Measures are in place as show on approved plans	Continue same
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Revised					
Revised					
Revised					

5a. Additions

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
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Revised					
Revised					

6a. Additions

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) << if applicable >>

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					

7a. Additions

7b. WLA Assessment

Part IV. Summary of Information Collected and Analyzed

Part V. Program Outputs & Accomplishments (OPTIONAL)
 (Since beginning of permit coverage unless specified otherwise by a **, which indicates response is for period covering April 1, 2009 through March 31, 2010)

Programmatic	(Preferred Units)	Response
Stormwater management position created/staffed	(y/n)	N
Annual program budget/expenditures **	(\$)	
Total program expenditures since beginning of permit coverage	(\$)	
Funding mechanism(s) (General Fund, Enterprise, Utility, etc)		

Education, Involvement, and Training

Estimated number of property owners reached by education program(s)	(# or %)	63%
Stormwater management committee established	(y/n)	N
Stream teams established or supported	(# or y/n)	Y
Shoreline clean-up participation or quantity of shoreline miles cleaned **	(y/n or mi.)	Y
Shoreline cleaned since beginning of permit coverage	(mi.)	1mi/yr
Household Hazardous Waste Collection Days		
▪ days sponsored **	(#)	12
▪ community participation **	(# or %)	400
▪ material collected **	(tons or gal)	See below
School curricula implemented	(y/n)	N
40 tires, 75 crt, 250 gal paint, 25 propane tanks		

Legal/Regulatory

	In Place Prior to Phase II	Reviewing Existing Authorities	Drafted	Draft in Review	Adopted
Regulatory Mechanism Status (indicate with "X")					
▪ Illicit Discharge Detection & Elimination		X			
▪ Erosion & Sediment Control		X			
▪ Post-Development Stormwater Management		X			
Accompanying Regulation Status (indicate with "X")					
▪ Illicit Discharge Detection & Elimination		X			
▪ Erosion & Sediment Control		X			
▪ Post-Development Stormwater Management		X			

Mapping and Illicit Discharges

	(Preferred Units)	Response
Outfall mapping complete	(%)	100%
Estimated or actual number of outfalls	(#)	106
System-Wide mapping complete (complete storm sewer infrastructure)	(%)	100%
Mapping method(s)		
▪ Paper/Mylar	(%)	100
▪ CADD	(%)	
▪ GIS	(%)	
Outfalls inspected/screened **	(# or %)	2
Outfalls inspected/screened (Since beginning of permit coverage)	(# or %)	100%
Illicit discharges identified **	(#)	2
Illicit discharges identified (Since beginning of permit coverage)	(#)	2
Illicit connections removed **	(#); and (est. gpd)	2
Illicit connections removed (Since beginning of permit coverage)	(#); and (est. gpd)	2
% of population on sewer	(%)	100%
% of population on septic systems	(%)	0

Construction

	(Preferred Units) Response	
Number of construction starts (>1-acre) **	(#)	0
Estimated percentage of construction starts adequately regulated for erosion and sediment control **	(%)	100
Site inspections completed **	(# or %)	100
Tickets/Stop work orders issued **	(# or %)	0
Fines collected **	(# and \$)	0
Complaints/concerns received from public **	(#)	0

Post-Development Stormwater Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control	(%)	100
Site inspections (for proper BMP installation & operation) completed **	(# or %)	100
BMP maintenance required through covenants, escrow, deed restrictions, etc.	(y/n)	N
Low-impact development (LID) practices permitted and encouraged	(y/n)	Y

Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets) **	(times/yr)	1/yr
Average frequency of catch basin cleaning (commercial/arterial or other critical streets) **	(times/yr)	2/yr
Qty. of structures cleaned **	(#)	1600
Qty. of storm drain cleaned **	(%, LF or mi.)	
Qty. of screenings/debris removed from storm sewer infrastructure **	(lbs. or tons)	500 Ton
Disposal or use of screenings (landfill, POTW, compost, beneficial use, etc.) **	(location)	Landfill

Basin Cleaning Costs			
• Annual budget/expenditure (labor & equipment)**	(\$)		
• Hourly or per basin contract rate **	(\$/hr or \$ per basin)		
• Disposal cost**	(\$)		\$50,000
Cleaning Equipment			
• Clam shell truck(s) owned/leased	(#)		1 owned
• Vacuum truck(s) owned/leased	(#)		
• Vacuum trucks specified in contracts	(y/n)		
• % Structures cleaned with clam shells **	(%)		100
• % Structures cleaned with vactor **	(%)		

	(Preferred Units)		Response
Average frequency of street sweeping (non-commercial/non-arterial streets) **	(times/yr)		Wkly/8 mo.
Average frequency of street sweeping (commercial/arterial or other critical streets) **	(times/yr)		Daily/8 mo.
Qty. of sand/debris collected by sweeping **	(lbs. or tons)		1,000 Ton
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.) **	(location)		Landfill
Annual Sweeping Costs			
• Annual budget/expenditure (labor & equipment)**	(\$)		
• Hourly or lane mile contract rate **	(\$/hr. or ln mi.)		
• Disposal cost**	(\$)		\$50,000
Sweeping Equipment			
• Rotary brush street sweepers owned/leased	(#)		3 owned
• Vacuum street sweepers owned/leased	(#)		
• Vacuum street sweepers specified in contracts	(y/n)		
• % Roads swept with rotary brush sweepers **	%		100
• % Roads swept with vacuum sweepers **	%		

Reduction (since beginning of permit coverage) in application on public land of:
 ("N/A" = never used; "100%" = elimination)

▪ Fertilizers	(lbs. or %)	3000
▪ Herbicides	(lbs. or %)	N/A
▪ Pesticides	(lbs. or %)	N/A
Integrated Pest Management (IPM) Practices Implemented	(y/n)	Y

(Preferred Units) . Response

Average Ratio of Anti-/De-Icing products used **	% NaCl % CaCl ₂ % MgCl ₂ % CMA % Kac % KCl % Sand	83% 17%
(also identify chemicals and ratios used in specific areas, e.g., water supply protection areas)		
Pre-wetting techniques utilized **	(y/n or %)	N
Manual control spreaders used **	(y/n or %)	Y
Zero-velocity spreaders used **	(y/n or %)	Y
Estimated net reduction or increase in typical year salt/chemical application rate	(±lbs/ln mi. or %)	8%
Estimated net reduction or increase in typical year sand application rate **	(±lbs/ln mi. or %)	-8%
% of salt/chemical pile(s) covered in storage shed(s)	(%)	100
Storage shed(s) in design or under construction	(y/n or #)	N
100% of salt/chemical pile(s) covered in storage shed(s) by May 2008	(y/n)	Y

Water Supply Protection

Storm water outfalls to public water supplies eliminated or relocated	# or y/n	N
Installed or planned treatment BMPs for public drinking water supplies and their protection areas	# or y/n	N/A
<ul style="list-style-type: none"> Treatment units induce infiltration within 500-feet of a wellhead protection area 	# or y/n	N/A

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Annual Report

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Title: Acting DPW Director

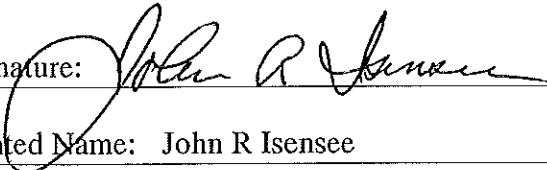
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Printed Name: John R Isensee

Title: Acting DPW Director

Date: 4/26/11

Part II. Self-Assessment

The City has completed the required self assessment and has determined that our municipality is in compliance with all permit conditions.

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1. Public Education and Outreach

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1-A Revised	Classroom Education	Recycling Coordinator	Raise awareness starting with Children	Ground Works Lawrence has taken on the education role with various programs	Construct public garden lots
1-B Revised	Educational Displays	Recycling Coordinator	Maintain Awareness	Up dated material printed and available to public on line and at DPW office	Keep web site updated
1-C Revised	News Articles	DPW	Clean problem spots	Various groups organize cleanups	Continue to support these groups
1-D Revised	Local Cable City web site	IT Dept	Supply basic infor.	Improve on the existing information	Upgrade information more frequently
1-E Revised	Mailings privetized			Non profit agencies addressing quality of life issues	
Revised					

1a. Additions

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
2-A Revised	Community Hotline <i>Inspectional Services</i>	Insp. Service	Public involvement	Hidden camera used when illegal activity is reported	Continue Same
2-B Revised	Neighborhood meetings	DPW	Interact with residents so they understand	Good communication between groups and the city	Continue same
Revised					
Revised					
Revised					
Revised					

2a. Additions

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
3-A Revised	Mapping Outfalls			Mapping completed	No planned activity
3-B Revised	Illicit Discharge	Sewer Dept.		1 under investigation	I/I study in progress
Revised					
Revised					
Revised					
Revised					

3a. Additions

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
4-A Revised	Site Plan Review	Engineering	Improve runoff quality	Designers automatically include pre-treatment and recharge	Continue same
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					

4a. Additions

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
5-A Revised	Design Standards	Engineering	Plans reflect pre – treatment and recharge	All designers incorporate where ever possible	Continue same
5-B Revised	Final Inspection	Building Insp.	Compliance with design plans	Measures are in place as per plan.	Continue Same
Revised					
Revised					
Revised					
Revised					
Revised					

5a. Additions

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) - Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
6-A Revised	Employee Training	DPW	Educate Employees	Materials stored and handled properly	Review procedures as warranted
6-B Revised	Catch Basin Cleaning	DPW	Improve system functioning	Cleaning is on daily schedule except in winter	Continue same
6-C Revised	Street Sweeping	DPW	Reduce load on system	Three season sweeping on all roads	Continue and revise as needed
Revised					
Revised					
Revised					

6a. Additions

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) << if applicable >>

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 8 (Reliance on non-municipal partners indicated, if any)	Planned Activities
Revised					
Revised					
Revised					
Revised					
Revised					
Revised					

7a. Additions

7b. WLA Assessment

Part IV. Summary of Information Collected and Analyzed

Part V. Program Outputs & Accomplishments (OPTIONAL)

(Since beginning of permit coverage unless specified otherwise by a **, which indicates response is for period covering April 1, 2010 through March 31, 2011)

Programmatic

	(Preferred Units)	Response
Stormwater management position created/staffed	(y/n)	No
Annual program budget/expenditures **	(\$)	
Total program expenditures since beginning of permit coverage	(\$)	
Funding mechanism(s) (General Fund, Enterprise, Utility, etc)		

Education, Involvement, and Training

Estimated number of property owners reached by education program(s)	(# or %)	63%
Stormwater management committee established	(y/n)	N
Stream teams established or supported	(# or y/n)	Y
Shoreline clean-up participation or quantity of shoreline miles cleaned **	(y/n or mi.)	Y
Shoreline cleaned since beginning of permit coverage	(mi.)	1 mile/yr
Household Hazardous Waste Collection Days		
<ul style="list-style-type: none"> ▪ days sponsored ** ▪ community participation ** ▪ material collected ** 	(#) (# or %) (tons or gal)	12 500
School curricula implemented	(y/n)	N
25 tires, 150 tv/crt's		

Legal/Regulatory

In Place Prior to Phase II	Reviewing Existing Authorities	Drafted	Draft in Review	Adopted
Regulatory Mechanism Status (indicate with "X")				
▪ Illicit Discharge Detection & Elimination	X			
▪ Erosion & Sediment Control	X			
▪ Post-Development Stormwater Management	X			
Accompanying Regulation Status (indicate with "X")				
▪ Illicit Discharge Detection & Elimination	X			
▪ Erosion & Sediment Control	X			
▪ Post-Development Stormwater Management	X			

Mapping and Illicit Discharges

	(Preferred Units)	Response
Outfall mapping complete	(%)	100%
Estimated or actual number of outfalls	(#)	106
System-Wide mapping complete (complete storm sewer infrastructure)		
Mapping method(s)	(%)	100%
▪ Paper/Mylar	(%)	100
▪ CADD	(%)	
▪ GIS	(%)	
Outfalls inspected/screened **	(# or %)	1
Outfalls inspected/screened (Since beginning of permit coverage)	(# or %)	100%
Illicit discharges identified **	(#)	1
Illicit discharges identified (Since beginning of permit coverage)	(#)	2
Illicit connections removed **	(#); and (est. gpd)	2
Illicit connections removed (Since beginning of permit coverage)	(#); and (est. gpd)	2
% of population on sewer	(%)	100%
% of population on septic systems	(%)	0

Construction

	(Preferred Units)	Response
Number of construction starts (>1-acre) **	(#)	0
Estimated percentage of construction starts adequately regulated for erosion and sediment control **	(%)	100%
Site inspections completed **	(# or %)	100%
Tickets/Stop work orders issued **	(# or %)	0
Fines collected **	(# and \$)	0
Complaints/concerns received from public **	(#)	0

Post-Development Stormwater Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control	(%)	100
Site inspections (for proper BMP installation & operation) completed **	(# or %)	100
BMP maintenance required through covenants, escrow, deed restrictions, etc.	(y/n)	N
Low-impact development (LID) practices permitted and encouraged	(y/n)	Y

Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets) **	(times/yr)	1/yr
Average frequency of catch basin cleaning (commercial/arterial or other critical streets) **	(times/yr)	2/yr
Qty of structures cleaned **	(#)	1600
Qty. of storm drain cleaned **	(%, LF or mi.)	
Qty. of screenings/debris removed from storm sewer infrastructure **	(lbs. or tons)	500
Disposal or use of screenings (landfill, POTW, compost, beneficial use, etc.) **	(location)	Landfill

Basin Cleaning Costs		
• Annual budget/expenditure (labor & equipment)**	(\$)	
• Hourly or per basin contract rate **	(\$/hr or \$ per basin)	
• Disposal cost**	(\$)	50,000
Cleaning Equipment		
• Clam shell truck(s) owned/leased	(#)	1 owned
• Vacuum truck(s) owned/leased	(#)	1 owned
• Vacuum trucks specified in contracts	(y/n)	
• % Structures cleaned with clam shells **	(%)	97
• % Structures cleaned with vacor **	(%)	3

		(Preferred Units)	Response
Average frequency of street sweeping (non-commercial/non-arterial streets) **		(times/yr)	Wkly/8 mo.
Average frequency of street sweeping (commercial/arterial or other critical streets) **		(times/yr)	Daily/8 mo.
Qty. of sand/debris collected by sweeping **		(lbs. or tons)	1000 Ton
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.) **		(location)	Landfill
Annual Sweeping Costs			
• Annual budget/expenditure (labor & equipment)**	(\$)		
• Hourly or lane mile contract rate **	(\$/hr. or ln mi.)		
• Disposal cost**	(\$)		50,000
Sweeping Equipment			
• Rotary brush street sweepers owned/leased	(#)		3 owned
• Vacuum street sweepers owned/leased	(#)		
• Vacuum street sweepers specified in contracts	(y/n)		
• % Roads swept with rotary brush sweepers **	%		100
• % Roads swept with vacuum sweepers **	%		

Reduction (since beginning of permit coverage) in application on public land of:
 ("N/A" = never used; "100%" = elimination)

▪ Fertilizers	(lbs. or %)	3000
▪ Herbicides	(lbs. or %)	N/A
▪ Pesticides	(lbs. or %)	N/A
Integrated Pest Management (IPM) Practices Implemented	(y/n)	Y

	(Preferred Units)	Response
Average Ratio of Anti-/De-Icing products used **	% NaCl	88.7%
(also identify chemicals and ratios used in specific areas, e.g., water supply protection areas)	% CaCl ₂	
	% MgCl ₂	
	% CMA	
	% Kac	
	% KCl	
	% Sand	11.3%
Pre-wetting techniques utilized **	(y/n or %)	N
Manual control spreaders used **	(y/n or %)	Y
Zero-velocity spreaders used **	(y/n or %)	Y
Estimated net reduction or increase in typical year salt/chemical application rate	(±lbs/ln mi. or %)	5.7%
Estimated net reduction or increase in typical year sand application rate **	(±lbs/ln mi. or %)	-5.7%
% of salt/chemical pile(s) covered in storage shed(s)	(%)	100
Storage shed(s) in design or under construction	(y/n or #)	N
100% of salt/chemical pile(s) covered in storage shed(s) by May 2008	(y/n)	Y

Water Supply Protection

Storm water outfalls to public water supplies eliminated or relocated	# or y/n	N
Installed or planned treatment BMPs for public drinking water supplies and their protection areas	# or y/n	N/A
<ul style="list-style-type: none"> • Treatment units induce infiltration within 500-feet of a wellhead protection area 	# or y/n	N/A