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**Municipality/Organization: Town of West Boylston**

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**EPA NPDES Permit Number:**

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**MaDEP Transmittal Number: W-**

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**Annual Report Number  
& Reporting Period: APRIL 2009 – APRIL 2010**

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## NPDES PII Small MS4 General Permit Annual Report

### Part I. General Information

Contact Person: John K. Westerling

Title: Director of Public Works

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#### Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:

Printed Name:

Title:

Date:

*John K. Westerling*

JOHN K WESTERLING

DPA DIRECTOR

5/3/10

**Part III. Summary of Minimum Control Measures**

**1. Public Education and Outreach**

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
1a	Air stormwater message on local cable channel	DPW	Air one new message for two weeks quarterly	Message is aired on local cable channel.	<ul style="list-style-type: none"> <li>➤ Continue to air messages.</li> <li>➤ The DPW will air “AFTER THE STORM” video on the local cable channel.</li> </ul>
1b	Add stormwater information to website	DPW	Complete update by the end of the second permit year	The town’s Stormwater bylaw is posted on the town’s website.	Continue to post bylaw.
1d	Inform residents of town recycling programs	DPW	Distribute program schedule to all town residents	<ul style="list-style-type: none"> <li>➤ The town instituted a Pay As You Throw program for municipal solid waste on July 1, 2009. Recycling went from 20% to 32%. The enclosed WEST BOYLSTON RECYCLING INFO was mailed to all town residents.</li> <li>➤ The DPW’s website contains information on recycling.</li> </ul>	Continue to mail the enclosed WEST BOYLSTON RECYCLING ONFO to all town residents on an annual basis.

## 2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
2a	Collect household hazardous waste from residents	DPW, Board of Health	Join in Holden's hazardous waste collection day	<p>➤ A permanent hazardous waste collection site was constructed by the Department of Conservation and Recreation (DCR) in West Boylston and is called the Wachusett Watershed Regional Recycling Center. West Boylston residents can drop off hazardous waste during public events.</p>	Continue to be a member of the Wachusett Watershed Regional Recycling Center to allow residents to properly dispose of their hazardous waste.
2b	Implement annual, volunteer waterways clean-up day	DPW, Board of Health, Sewer Dept, DCR	Hold waterways clean-up day once per year.	The DCR holds an annual clean-up day on Earth Day.	Continue to support the DCR's annual clean-up day.
2c	Develop storm drain stenciling program	DPW		Storm drains have been stenciled in the past.	Any faded stencils will be repainted by the DPW.
2d	Make SWMP available for public review/comment	DPW	Post SWMP on town website, in library, and in DPW	The SWMP is available for public review.	The SWMP will continue to be available for public review.

### 3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
3a	Map outfalls, receiving waters, and storm drain system	DPW	Complete mapping by end of fifth permit year.	<ul style="list-style-type: none"> <li>➤ The mapping of the town's drainage infrastructure is complete. Weston &amp; Sampson Engineers completed the \$28,000 task and has submitted the plans to the town on paper and in a digital format.</li> <li>➤ The DPW and the Planning Board's inspection engineer, VHB, monitored all subdivision construction and required developers to properly maintain erosion control measures and to take all necessary corrective actions during construction.</li> </ul>	NA
3b	Develop illicit discharge detection & elimination plan	DPW	Make recommendations for proposed plan	The DPW checks all catch basins and outfalls for illicit discharge on an annual basis when cleaning its catch basins	Continue annual checks.
3e	Present bylaw for town meeting action	DPW	Make presentations for town meeting action.	Town meeting approved a "Stormwater Bylaw"	NA

#### 4. Construction Site Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
4c	Present bylaw for town meeting action	DPW	Make presentations for town meeting action	Town meeting approved a “Stormwater Bylaw”	NA
4e	Develop/modify site inspection practices	Planning Board	If necessary, make recommendations for updating existing practices	No modifications necessary – Planning Board recently updated its Subdivision Regulations to include stormwater BMPs and they are enforced and inspected by their inspection engineer, VHB.	NA

**5. Stormwater Management Program Summary**

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 6
5c	Review existing bylaws and regulations	Planning/Zoning/ Building/Sewer	Determine whether existing bylaws/regs are adequate	Town meeting approved a “Stormwater Bylaw”	NA
5e	Develop/modify bylaws for construction site runoff	Planning/Zoning/ Building/Sewer	If necessary, propose recommendations for bylaw updates	Town meeting approved a “Stormwater Bylaw”	NA

**6. Pollution Prevention and Good Housekeeping in Municipal Operations**

<b>BMP ID #</b>	<b>BMP Description</b>	<b>Responsible Dept./Person Name</b>	<b>Measurable Goal(s)</b>	<b>Progress on Goal(s) – Permit Year 5 (Reliance on non-municipal partners indicated, if any)</b>	<b>Planned Activities – Permit Year 6</b>
6a	Sweep Streets	DPW	Sweep all streets	The DPW sweeps all of its 50 miles of public roads annually in the spring. The State also sweeps its roads in town.	Continue to sweep all public roads annually.
6b	Clean catch basins	DPW	Clean all catch basins	The DPW cleans all of its catch basins annually after the streets have been swept.	Continue to clean all catch basins annually.