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TOWN ADMINISTRATOR

TOWN OF SOMERSET
MASSACHUSETTS

02726

TOWN OFFICE BUILDING - 140 WOOD STREET

DENNIS F. LUTTRELL

www.townofsomerset.org

February 8, 2011

Mr. Roger Janson
Manager, Technical Enforcement Programs
Office of Environmental Stewardship
U.S. Environmental Protection Agency/Region 1
5 Post Office Square, Suite 100
Boston, MA 02109-3912

Re: Stormwater General Permit #MAR041159
Town of Somerset Response to 1/7/11 Request for Information

Dear Mr. Janson:

On behalf of the Town of Somerset, this letter and its attachments provide the information requested by the Environmental Protection Agency's (EPA's) January 7th letter to the Town of Somerset pursuant to Section 308(a) of the Clean Water Act (33 U.S.C. §1318(a)). The requirement to submit this information within 15 days of receipt of EPA's January 7th letter was extended until February 11th by Ms. Denny Dart of your staff on January 20th.

I declare under penalty of perjury that I am authorized to respond on behalf of the Town of Somerset. I certify that the foregoing responses and information submitted were prepared under my direction or supervision and that I have personal knowledge of all matters set forth in the responses are true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment.

The Town of Somerset is currently authorized to discharge stormwater through their municipal separate storm sewer system (MS4) under General Permit #MAR041159. The Town received authorization from the EPA following the Town's submittal of a Notice of Intent in 2003 to the EPA. Coverage under the permit was for a period of five years (2003-2008). The Town of Somerset dutifully filed an annual status report every year for five years as required by the General Permit. As the General Permit had not been renewed by May 1, 2008, the Town simply believed that the requirement for filing an annual report was waived until the new General Permit was finalized. As evidenced by the attached annual stormwater reports for Years 6 and 7, the Town has continued to actively pursue the Best Management Practices outlined in its Stormwater Management Plan.

The Town appreciates EPA's role in ensuring that the requirements of the Clean Water Act are properly implemented and tracked. If there is further information/clarification needed on this letter or its enclosures, please do not hesitate to contact me at (508) 646-2800 or via e-mail at dluttrell@town.somerset.ma.us.

Sincerely,



Dennis F. Luttrell,
Town Administrator
February 8, 2011

Encl:

Annual Stormwater Report for Year 6 covering the period May 1, 2008 through April 30, 2009
Annual Stormwater Report for Year 7 covering the period May 1, 2009 through April 30, 2010

Cc: W. Meehan, C. Wordell, T. Fitzgerald, Town of Somerset
C. Fahy, Environmental Partners Group

Municipality/Organization: Town of Somerset, MA

EPA NPDES Permit Number: MAR041159

Annual Report Number

& Reporting Period: No. 6: May 1, 2008 – April 30, 2009

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Dennis F. Luttrell

Title: Town Administrator

Telephone #: 508-646-2800

Email: dluttrell@town.somerset.ma.us

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: *Dennis F. Luttrell*

Printed Name: Dennis F. Luttrell

Title: Town Administrator

Date: February 8, 2011

Part II. Self-Assessment

The Town had developed a Stormwater Management Plan with program priorities for 2003-2008 including:

1. Achieving regulatory compliance, particularly EPA and DEP Phase II NPDES permit requirements;
2. Incorporating storm water protection measures into municipal activities;
3. Focusing activities on target pollution reduction (e.g. Section 303.d. waters and protecting the Town's water supply);
4. Ensuring that the Program is current and innovative; and
5. Providing Program administration.

The Water Quality Stewardship element of the program will focus on the protection of the local water supply and addressing the State's Section 303.d waters located within the Town. To this end, staff will continue to develop and improve the Program activities to reduce storm water pollution to the maximum extent practicable and eliminate prohibited non-storm water discharges, while facilitating understanding and involvement in storm water management by various Town departments. Program priorities will also focus on increased efforts to reduce target pollutants and restore local water bodies.

The Town is committed to working with local watershed associations and local businesses to advance their goals and objectives. Another high priority of staff will be to keep abreast of the latest technology and approaches to achieve storm water management. Program activities will also strive to encourage environmental stewardship and continue to build on partnerships with other agencies, neighboring towns, and the community for active participation in accomplishing the Program mission.

The activities performed during Permit Year Six focused on using the Town's Geographic Information System to map the stormwater system, encouraging volunteer efforts on shoreline cleanup (Dominion Energy, Somerset Power), and rehab of existing town infrastructure.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6	Planned Activities
1.a.	Air Stormwater message on cable, two weeks quarterly	Planning/GIS Staff	# messages aired; # weeks aired	<ul style="list-style-type: none"> 1 new message every 2 weeks for Spring, Summer, and Fall (total of 3 messages) 	<ul style="list-style-type: none"> Achieve minimum four messages; 8 weeks air time, targeting winter for additional messages and air time.
1.b.	Add Stormwater Information to web site	Administrator's Office/Planning /GIS Staff	Include SWMP, general information, and links	<ul style="list-style-type: none"> Maintained information and links. SWMP download available for public review. 	<ul style="list-style-type: none"> Continue to maintain information and links. Amend site to include mechanism to count number of visitors to web site. Track # hits/visitors to Stormwater information.
1.c.	Distribution of posters, plan, and informative literature to various departments	Conservation Commission/C. Wordell	Distribution of materials to Town Hall	<ul style="list-style-type: none"> Posters and plan displayed in Town Hall (outside Conservation Commission, Building, Planning and Board of Health Office) and Library 	<ul style="list-style-type: none"> Information will remain on display.
1.d.	Inform Residents of Town's recycling programs and household hazardous waste.	Administrator's Office/G. Mandeville; Fire Department/S. Jepson	Distribute information to all residents by web site and cable access. Track # Visitors to web site; # messages/airtime on cable access. Due to current budget climate, delete direct mailing.	<ul style="list-style-type: none"> Information at Town web site, including Fall River disposal facility for used waste oil. Information packets issued to new residents by Town Hall to promote curbside recycling (contracted to Allied Waste) Information published about household hazardous waste day in Fall, 2008 Information published about DPW-run collection of electronic appliances in Spring 2009. 	<ul style="list-style-type: none"> Maintain web site information and update schedule when necessary. Include mechanism to track # hits/visitors to website Work with Administrator's office and Web Administrator to reformat web site to improve visibility and accessibility of information.

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6	Planned Activities
1.e.	Existing Practice: Presentation of environmental programs to local organizations and schools.	Conservation Commission/C. Wordell	Include Stormwater as a topic in environmental programs	<ul style="list-style-type: none"> Due to current staffing levels and workloads (Conservation Commission agent is also Board of Health agent), the Town has been reevaluating the ability of this task to be performed by Town Staff. 	<ul style="list-style-type: none"> Liaise with school department to explore inclusion of stormwater topic into environmental curriculum taught by teachers in the classroom. Contact non-profit organizations to perform environmental programs free of charge.

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6	Planned Activities
2.a.	Existing Practice: Household Hazardous Waste (HHW) Collection Days	Fire Department/S. Jepson	Secure funding to continue program	<ul style="list-style-type: none"> Department subsidized annual Hazardous Waste Collection Day in the Fall of 2008. 	<ul style="list-style-type: none"> Continue to seek funding to continue the program in the future.
2.b.	Collect and Recycle Waste Oil	Fire Department/S. Jepson	Collect waste oil on household hazardous waste collection days.	<ul style="list-style-type: none"> Waste Oil collected on annual HHW day. Residents informed that they may take waste oil to the Fall River DPW facility at 10 Lewiston Street on the 1st Saturday of every month (8-12) and every Tuesday (8-2). 	<ul style="list-style-type: none"> Continue to seek funding to continue the HHW program in the future.
2.c.	Stream/Beach Clean-up	Conservation Commission/C. Wordell	Hold volunteer-driven clean-up day once per year	<ul style="list-style-type: none"> Dominion Energy sponsored beach cleanup from Braga Bridge to Route 103 Bridge (Brayton Point) and cleanup of the Chace Preserve at the foot of Hawthorne Street. Somerset Power sponsored shoreline cleanup along their Montauk Station waterfront. 	<ul style="list-style-type: none"> Contact non-profit organizations (Taunton River Watershed Alliance, Boy Scouts, Garden Club) to help run future cleanup programs. DPW to measure tonnage weight or number of bags/large items of debris collected; # volunteers

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6	Planned Activities
2.d.	Storm Drain Stenciling Program	Highway Department/ Conservation Commission	Storm Drains Stenciled by 2010	<ul style="list-style-type: none"> 75% of storm drains stenciled by the end of Permit Year 6 	<ul style="list-style-type: none"> Remainder of Storm Drains to be stenciled by the end of Permit Year 7.
2.e.	Public review of Stormwater Management Plan	Administration/ G. Mandeville	Post SWMP on Town web site, in library, and at Highway Dept. Track #responses or comments received; visitors to website	<ul style="list-style-type: none"> Web site amended to include response form. No responses or comments received. 	<ul style="list-style-type: none"> Amend web site to include mechanism to track # hits/visitors to the site. Work with Administrator's office and Web Administrator to reformat web site to improve visibility and accessibility of information.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6	Planned Activities
3.a.	Mapping of Stormwater drainage system and outfalls	Highway Department/Fitzgerald & GIS/Paskov-Sirois	Map locations of all storm structures	Mapping of Stormwater Structures being implemented: 75% of Outfalls, Open Inlets/Outlets, Catch Basins, Curb Inlets and Manholes. Approximately 3,000 of 4268 of these structures mapped	<ul style="list-style-type: none"> Finalize Mapping in Year 7 Begin field inventory of storm drainage system, to obtain structure conditions, direction of flow, and other data in Year 8.
3.b.	Develop Illicit Discharge Detection/Elimination Plans	Highway Department/Fitzgerald	Work to set guidelines and measures for Illicit Discharge Detection/Elimination.	To be completed following completion of BMP ID #3.a (directional flow of storm drainage system)	Upon completion of BMP ID #3.a., develop plan.

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6	Planned Activities
3.c.	Review Existing By-laws and Regulations	Conservation Commission/ Planning Board and SRPEDD	Evaluate existing bylaws/regulations	<ul style="list-style-type: none"> Contracted Southeastern Regional Planning and Economic Development District through use of Municipal Assistance to complete this task. Due to reduction in planning staff this task has been delayed. 	<ul style="list-style-type: none"> Work with SRPEDD to complete this task.
3.d.	Develop/Modify General Illicit discharge By-law	Conservation Commission/ Planning Board and SRPEDD	Development of bylaw; Adoption at public hearing of Planning Board	<ul style="list-style-type: none"> To be completed following completion of BMP I.D. #3.c 	<ul style="list-style-type: none"> Conduct public hearing to adopt new by-law
3.e.	Present General Illicit Discharge By-law to Town Meeting (Special)	Conservation Commission/ Planning Board and SRPEDD	Town Meeting Adoption	<ul style="list-style-type: none"> To be completed following completion of BMP I.D. #3.d 	<ul style="list-style-type: none"> Present Illicit Discharge bylaw to Board of Selectman for placement at Town meeting.

Additional Activities: Town conducts fecal coliform sampling 1x/week during summer months at Pierce Beach and annually at 5 other locations: Brayton Point, Somerset Marina, foot of North Street, and Lees River.

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) Permit Year 6	Planned Activities –
4.a.	Review Existing bylaws and Regulations	Conservation Commission	Determine if existing bylaws are accurate	<ul style="list-style-type: none"> Completed 	<ul style="list-style-type: none"> N/A
4.b.	Develop/modify bylaws for Construction Site Runoff	Conservation Commission	Development of bylaw	<ul style="list-style-type: none"> New Conservation Bylaw developed. 	<ul style="list-style-type: none"> N/A
4.c.	Present bylaw for Town Meeting Action	Town Selectmen	Town Meeting Adoption	<ul style="list-style-type: none"> Conservation Bylaw voted down at Town Meeting. 	<ul style="list-style-type: none"> Reintroduce bylaw in future year

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) Permit Year 6	Planned Activities –
4.d.	Review Existing Site Inspection Practices	Conservation Commission	Practices Reviewed	Reviewed and determined to be adequate between the Conservation Agent and Building Inspector	<ul style="list-style-type: none"> • None

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) Permit Year 6	Planned Activities
5.a.	Review existing bylaws and regulations	Planning/GIS Staff/Highway	Determine if existing bylaws/regulations are adequate	<ul style="list-style-type: none"> • Due to reduction in planning staff this task has been delayed. 	<ul style="list-style-type: none"> • Contract with Consultant to perform this Task, with assistance by Planning/GIS/Highway and Planning Board.
5.b.	Develop/Modify bylaws for Post Construction Runoff	Planning/GIS Staff/Highway	Development of bylaw; adoption by appropriate board at public hearing	<ul style="list-style-type: none"> • To be completed following completion of BMP I.D. #5.a 	<ul style="list-style-type: none"> • Contract with Consultant to perform this Task, with assistance by Planning/GIS/Highway and Planning Board • Conduct appropriate public hearing(s).
5.c.	Present by law for Town Meeting Action (Special Town Meeting) if necessary	Board of Selectmen	Presentation and adoption at Special Town Meeting in Permit Year 5	<ul style="list-style-type: none"> • To be completed following completion of BMP I.D. #5.b 	<ul style="list-style-type: none"> • Present bylaw to Board of Selectman for placement at Town meeting.
5.d.	Review Existing Site Inspection Practices	TBD by Town			<ul style="list-style-type: none"> • Review site inspection practices.
5.e.	Develop/Modify Site Inspection Practices	TBD by Town			<ul style="list-style-type: none"> • Develop/modify site inspection practices.

Additional Activities: Culvert replaced in Labor-in-Vain Brook to increase salt water intrusion into brook to mitigate growth of invasive species (phragmites) within the Brook.

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) Permit Year 6	Planned Activities
6.a.	Existing Practice, Street Sweeping Program	Highway Department/T. Fitzgerald	Conduct street sweeping once per year, twice per year for streets near Lee/Taunton Rivers	<ul style="list-style-type: none"> Program completed for Permit Year 6. Over 90 miles of streets swept. 	<ul style="list-style-type: none"> Continue annual sweeping of streets; semiannual sweeping of streets near Lee/Taunton Rivers.
6.b.	Clean Catch Basins	Highway Department/T. Fitzgerald, C.Lima	Develop/implement cleaning schedule; Lee/Taunton Rivers, once per year.	<ul style="list-style-type: none"> All 2,460 catch basins cleaned in Permit Year 6; Future cleaning schedule developed (all streets to receive once per year cleaning). 	<ul style="list-style-type: none"> Continue annual catch basin cleaning program.
6.c.	Train Municipal Employees at each facility	Highway Department/T. Fitzgerald	# Employees Trained; # Facilities	<ul style="list-style-type: none"> Highway Employee (Lima) trained on Catch Basin cleaning/disposal. 	<ul style="list-style-type: none"> Additional training in summer of 2009.
6.d.	Perform Follow Ups to Ensure Required Practices are Met	Highway Department/T. Fitzgerald	Follow-up Activities	<ul style="list-style-type: none"> Highway Superintendent performed QAQC on CB Cleaning/SS Program. 	<ul style="list-style-type: none"> Annual follow-up to continue.
6.e.	Existing Practice: Highway Department: Monitoring/Inspection of Facility Oil/Water Separator	Highway Department/T. Fitzgerald	Annual inspection of oil/water separator	<ul style="list-style-type: none"> Inspection completed in Permit Year 6. 	<ul style="list-style-type: none"> Continue annual inspection program.

Additional Activities:

- 100 feet of leaking stormwater piping replaced along Pleasant Street
- Municipal agencies disposed of electronic appliances (TV's/computers) at DPW-sponsored trailers placed at their highway garage (annual collection)

Municipality/Organization: Town of Somerset, MA

EPA NPDES Permit Number: MAR041159

Annual Report Number

& Reporting Period: No. 7: May 1, 2009 – April 30, 2010

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Dennis F. Luttrell

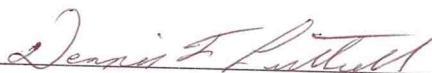
Title: Town Administrator

Telephone #: 508-646-2800

Email: dluttrell@town.somerset.ma.us

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: Dennis F. Luttrell

Title: Town Administrator

Date: February 8, 2011

Part II. Self-Assessment

The Town had developed a Stormwater Management Plan with program priorities for 2003-2008 including:

1. Achieving regulatory compliance, particularly EPA and DEP Phase II NPDES permit requirements;
2. Incorporating storm water protection measures into municipal activities;
3. Focusing activities on target pollution reduction (e.g. Section 303.d. waters and protecting the Town's water supply);
4. Ensuring that the Program is current and innovative; and
5. Providing Program administration.

The Water Quality Stewardship element of the program will focus on the protection of the local water supply and addressing the State's Section 303.d waters located within the Town. To this end, staff will continue to develop and improve the Program activities to reduce storm water pollution to the maximum extent practicable and eliminate prohibited non-storm water discharges, while facilitating understanding and involvement in storm water management by various Town departments. Program priorities will also focus on increased efforts to reduce target pollutants and restore local water bodies.

The Town is committed to working with local watershed associations and local businesses to advance their goals and objectives. Another high priority of staff will be to keep abreast of the latest technology and approaches to achieve storm water management. Program activities will also strive to encourage environmental stewardship and continue to build on partnerships with other agencies, neighboring towns, and the community for active participation in accomplishing the Program mission.

The activities performed during Permit Year Seven focused on using the Town's Geographic Information System to map the stormwater system (locations completed this permit year), encouraging volunteer efforts on shoreline cleanup (Dominion Energy, Somerset Power), and rehab of existing town infrastructure. Additionally, the Town added signage/trash barrels this year adjacent to Town boat ramps in an effort to increase awareness of pollution and encourage solid waste cleanup.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7	Planned Activities
1.a.	Air Stormwater message on cable, two weeks quarterly	Planning/GIS Staff	# messages aired; # weeks aired	Due to death of Town employee (G. Mandeville) this BMP was not completed this year.	<ul style="list-style-type: none"> Reestablish Stormwater messaging via cable access; achieve a minimum of four messages; 8 weeks air time, in Year 8.
1.b.	Add Stormwater Information to web site	Administrator's Office/Planning /GIS Staff	Include SWMP, general information, and links	Due to death of Town employee (G. Mandeville) this BMP was not completed this year.	<ul style="list-style-type: none"> Reestablish information and links. Amend site to include mechanism to count number of visitors to web site. Track # hits/visitors to Stormwater information.
1.c.	Distribution of posters, plan, and informative literature to various departments	Conservation Commission/C. Wordell	Distribution of materials to Town Hall	<ul style="list-style-type: none"> Posters and plan displayed in Town Hall (outside Conservation Commission, Building, Planning and Board of Health Office) and Library "No Pollution" Signs added this Permit Year at the following boat access locations: Broad Cove, Somerset Waterfront Park and Mallard Point 	<ul style="list-style-type: none"> Information will remain on display.

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6	Planned Activities
1.d.	Inform Residents of Town's recycling programs and household hazardous waste.	Administrator's Office/Fire Department/S. Jepson	Distribute information to all residents by web site and cable access. Track # Visitors to web site; # messages/airtime on cable access. Due to current budget climate, delete direct mailing.	<ul style="list-style-type: none"> • Due to death of Town Employee (G. Mandeville), links to website were not completed. • Information packets issued to new residents by Town Hall to promote curbside recycling (contracted to Allied Waste) • Information published about household hazardous waste day in Fall, 2009 • Information published about DPW-run collection of electronic appliances in Spring 2010. 	<ul style="list-style-type: none"> • Re-establish web site information. • Include mechanism to track # hits/visitors to website • Work with Administrator's office and Web Administrator to reformat web site to improve visibility and accessibility of information.
1.e.	Existing Practice: Presentation of environmental programs to local organizations and schools.	Conservation Commission/C. Wordell	Include Stormwater as a topic in environmental programs	<ul style="list-style-type: none"> • Due to current staffing levels and workloads (Conservation Commission agent is also Board of Health agent), the Town has been reevaluating the ability of this task to be performed by Town Staff. 	<ul style="list-style-type: none"> • Liaise with school department to explore inclusion of stormwater topic into environmental curriculum taught by teachers in the classroom. • Contact non-profit organizations to perform environmental programs free of charge.

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7	Planned Activities
2.a.	Existing Practice: Household Hazardous Waste (HHW) Collection Days	Fire Department/S. Jepson	Secure funding to continue program	<ul style="list-style-type: none"> • Department subsidized annual Hazardous Waste Collection Day in the Fall of 2009. 	<ul style="list-style-type: none"> • Continue to seek funding to continue the program in the future.

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7	Planned Activities
2.b.	Collect and Recycle Waste Oil	Fire Department/S. Jepson	Collect waste oil on household hazardous waste collection days.	<ul style="list-style-type: none"> Waste Oil collected on annual HHW day. Residents informed that they may take waste oil to the Fall River DPW facility at 10 Lewiston Street on the 1st Saturday of every month (8-12) and every Tuesday (8-2). 	<ul style="list-style-type: none"> Continue to seek funding to continue the HHW program in the future.
2.c.	Stream/Beach Clean-up	Conservation Commission/C. Wordell	Hold volunteer-driven clean-up day once per year	<ul style="list-style-type: none"> Dominion Energy sponsored beach cleanup from Braga Bridge to Route 103 Bridge (Brayton Point) and cleanup of the Broad Cove Area. Somerset Power sponsored shoreline cleanup along their Montauk Station waterfront. Town installed permanent trash barrels at the following locations: Broad Cove, Somerset Waterfront Park and Mallard Point 	<ul style="list-style-type: none"> Contact non-profit organizations (Taunton River Watershed Alliance, Boy Scouts, Garden Club) to help run future cleanup programs. DPW to measure tonnage weight or number of bags/large items of debris collected; # volunteers
2.d.	Storm Drain Stenciling Program	Highway Department/Conservation Commission	Storm Drains Stenciled by 2010	<ul style="list-style-type: none"> Completion of 100% of storm drains stenciled. 	<ul style="list-style-type: none"> Review condition of stenciling in Permit Year 8.
2.e.	Public review of Stormwater Management Plan	Administration/Highway Dept.	Post SWMP on Town web site, in library, and at Highway Dept. Track #responses or comments received; visitors to website	<ul style="list-style-type: none"> Web site links not maintained due to death of Town employee (G. Mandeville) No responses or comments received in previous public access. 	<ul style="list-style-type: none"> Re-establish website access; amend web site to include mechanism to track # hits/visitors to the site. Work with Administrator's office and Web Administrator to reformat web site to improve visibility and accessibility of information.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7	Planned Activities
3.a.	Mapping of Stormwater drainage system and outfalls	Highway Department/Fitzgerald & GIS/Paskov-Sirois	Map locations of all storm structures	Mapping of Stormwater Structures completed this Permit Year 7: 100% of Outfalls, Open Inlets/Outlets, Catch Basins, Curb Inlets and Manholes; 4268 of 4268 of known structures mapped	<ul style="list-style-type: none"> Begin field inventory of storm drainage system, to obtain structure conditions, direction of flow, and other data in Year 8.
3.b.	Develop Illicit Discharge Detection/Elimination Plans	Highway Department/Fitzgerald	Work to set guidelines and measures for Illicit Discharge Detection/Elimination.	To be completed following completion of BMP ID #3.a (directional flow of storm drainage system)	Upon completion of BMP ID #3.a., develop plan.
3.c.	Review Existing By-laws and Regulations	Conservation Commission/Planning Board and SRPEDD	Evaluate existing bylaws/regulations	<ul style="list-style-type: none"> Contracted Southeastern Regional Planning and Economic Development District through use of Municipal Assistance to complete this task. Due to reduction in planning staff this task has been delayed. 	<ul style="list-style-type: none"> Work with SRPEDD to complete this task.
3.d.	Develop/Modify General Illicit discharge By-law	Conservation Commission/Planning Board and SRPEDD	Development of bylaw; Adoption at public hearing of Planning Board	<ul style="list-style-type: none"> To be completed following completion of BMP I.D. #3.c 	<ul style="list-style-type: none"> Conduct public hearing to adopt new by-law
3.e.	Present General Illicit Discharge By-law to Town Meeting (Special)	Conservation Commission/Planning Board and SRPEDD	Town Meeting Adoption	<ul style="list-style-type: none"> To be completed following completion of BMP I.D. #3.d 	<ul style="list-style-type: none"> Present Illicit Discharge bylaw to Board of Selectman for placement at Town meeting.

Additional Activities: Town conducted fecal coliform sampling 1x/week during summer months at Pierce Beach and annually at 5 other locations: Brayton Point, Somerset Marina, foot of North Street, and Lees River.

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) Permit Year 7	Planned Activities –
4.a.	Review Existing bylaws and Regulations	Conservation Commission	Determine if existing bylaws are accurate	<ul style="list-style-type: none"> Completed 	<ul style="list-style-type: none"> N/A
4.b.	Develop/modify bylaws for Construction Site Runoff	Conservation Commission	Development of bylaw	<ul style="list-style-type: none"> New Conservation Bylaw developed. 	<ul style="list-style-type: none"> N/A
4.c.	Present bylaw for Town Meeting Action	Town Selectmen	Town Meeting Adoption	<ul style="list-style-type: none"> Conservation Bylaw voted down at Town Meeting. 	<ul style="list-style-type: none"> Reintroduce bylaw in Permit Year 9 (May, 2011)
4.d.	Review Existing Site Inspection Practices	Conservation Commission	Practices Reviewed	Reviewed and determined to be adequate between the Conservation Agent and Building Inspector	<ul style="list-style-type: none"> None

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) Permit Year 7	Planned Activities
5.a.	Review existing bylaws and regulations	Planning/GIS Staff/Highway	Determine if existing bylaws/regulations are adequate	<ul style="list-style-type: none"> Due to reduction in planning staff this task has been delayed. 	<ul style="list-style-type: none"> Contract with Consultant to perform this Task, with assistance by Planning/GIS/Highway and Planning Board.
5.b.	Develop/Modify bylaws for Post Construction Runoff	Planning/GIS Staff/Highway	Development of bylaw; adoption by appropriate board at public hearing	<ul style="list-style-type: none"> To be completed following completion of BMP I.D. #5.a 	<ul style="list-style-type: none"> Contract with Consultant to perform this Task, with assistance by Planning/GIS/Highway and Planning Board Conduct appropriate public hearing(s).

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) Permit Year 7	Planned Activities
5.d.	Review Existing Site Inspection Practices	TBD by Town			<ul style="list-style-type: none"> Review site inspection practices.
5.e.	Develop/Modify Site Inspection Practices	TBD by Town			<ul style="list-style-type: none"> Develop/modify site inspection practices.

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) Permit Year 7	Planned Activities
6.a.	Existing Practice, Street Sweeping Program	Highway Department/T. Fitzgerald	Conduct street sweeping once per year, twice per year for streets near Lee/Taunton Rivers	<ul style="list-style-type: none"> Program completed for Permit Year 7. Over 90 miles of streets swept. 	<ul style="list-style-type: none"> Continue annual sweeping of streets; semiannual sweeping of streets near Lee/Taunton Rivers.
6.b.	Clean Catch Basins	Highway Department/T. Fitzgerald, C.Lima	Develop/implement cleaning schedule; Lee/Taunton Rivers, once per year.	<ul style="list-style-type: none"> All 2,460 catch basins cleaned in Permit Year 7; Future cleaning schedule developed (all streets to receive once per year cleaning). 	<ul style="list-style-type: none"> Continue annual catch basin cleaning program.
6.c.	Train Municipal Employees at each facility	Highway Department/T. Fitzgerald	# Employees Trained; # Facilities	<ul style="list-style-type: none"> No Training conduct this Permit Year. 	<ul style="list-style-type: none"> Additional training in summer of 2010.
6.d.	Perform Follow Ups to Ensure Required Practices are Met	Highway Department/T. Fitzgerald	Follow-up Activities	<ul style="list-style-type: none"> Highway Superintendent performed QAQC on CB Cleaning/SS Program. 	<ul style="list-style-type: none"> Annual follow-up to continue.
6.e.	Existing Practice: Highway Department: Monitoring/Inspection of Facility Oil/Water Separator	Highway Department/T. Fitzgerald	Annual inspection of oil/water separator	<ul style="list-style-type: none"> Inspection completed in Permit Year 7. 	<ul style="list-style-type: none"> Continue annual inspection program.

Additional Activities:

- 100 feet of leaking stormwater piping replaced along High Street and Buffington Street
- Municipal agencies disposed of electronic appliances (TV's/computers) at DPW-sponsored trailers placed at their highway garage (annual collection)