

Municipality/Organization: Paxton, Massachusetts
EPA NPDES Permit Number: MAR04148
MassDEP Transmittal Number: W-
Annual Report Number & Reporting Period: **Year 7**
April 1, 2009 – March 31, 2010

Rec'd
5/3/10
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NPDES PII Small MS4 General Permit Annual Report (Due: May 1, 2010)

Part I. General Information


Contact Person: Charles T. Blanchard Title: Town Administrator

Telephone #: (508) 754-7638 Ext 20 Email: cblanchard@townofpaxton.net

Mailing Address: 697 Pleasant Street Paxton, MA 01612

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: Charles T. Blanchard

Title: Town Administrator

Date: April 30, 2010

Part II. Self-Assessment

The Town of Paxton completed our town-wide mapping of all outfalls (115) on paper with inspection logs and has located outfall waypoints in an electronic file stored on a CD. No illicit discharges were found.

The Town purchased a new state of the art street sweeper in 2006 which has improved our maintenance capabilities relating to our stormwater infrastructure.

The Town joined with five other communities, Wachusett Earthday and the DCR to establish a Regional Hazardous Waste and Recycling Collection Center to help prevent hazardous materials from being dumped into the watershed.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1 Revised	Develop and distribute educational brochures	DPW Superintendent		Provided information on stormwater issues, stenciling program, etc. on Town's website and at the Library.	Continue program
2 Revised	Create a Town website	Town Administrator	Create website, keep it current	Continue to place information on the website.	Continue program
3 Revised	Educate restaurants about grease traps, etc.	Board of Health	Quarterly reports required on grease trap maintenance, cleaning and grease disposal	Reports received and reviewed on schedule.	Continue program
4 Revised	Stenciling Storm Drains	DPW Superintendent	Stencil drains	Initially completed in 2009, re-stenciling done each year as needed	Continue program

5 Revised	Erect tributary signage	DPW Superintendent		Completed	Maintain signage as needed

1a. Additions

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1 Revised	Stormwater Control bylaw adopted in May, 2006	Town Administrator		Stormwater regulations adopted by Planning Board	Continue education on bylaw
2 Revised	Introduce "Adopt a Stream" program		Adopt program	No further progress	

2a. Additions

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1 Revised	Storm water system map	DPW Superintendent	Map completed	Map in use as a maintenance and inspection tool	Continue program
2 Revised	Regulatory mechanism prohibiting non-stormwater discharges into storm sewer system	Town Administrator	Adopted regulations	Educate public on Stormwater Bylaw and regulations	Continue program
3 Revised	Education of Town employees, businesses and the public on the hazards of illegal discharges and improper waste disposal	DPW Board of Health		Discussions and training held with DPW workers during year	Continue program

Revised							
Revised							

3a. Additions

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1	Bylaw requiring implementation of BMP on construction sites	Town Administrator DPW Superintendent Planning Board	Adoption of Bylaw	Continue Education of public, developers	Continue program
Revised					
2	Establish procedures for site inspections	Town Administrator DPW Superintendent Planning Board	Adopt procedures	Continue program	Continue program
Revised					
3	Methods and penalties to ensure compliance	Planning Board	Adopt procedures	Continue program	Continue program
Revised					

Revised								
Revised								
Revised								

4a. Additions

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1 Revised	Post Construction Controls included in Stormwater management by law	Planning Board DPW	Controls in place	Continue program	Continue program
2 Revised	Review Open Space Plan for BMP strategies	Open Space Committee	BMP's adopted	Completed	
3 Revised	Stormwater controls as part of Master Plan	Master Plan Steering Committee	Master Plan completed	Master Plan Implementation Committee formed	Implement goals of Master Plan

Revised								
Revised								
Revised								

5a. Additions

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1	Procedures and documentation for scheduled maintenance of catch basins, detention basins and other drainage structures	Town Administrator DPW Superintendent	Adopt procedures	Continue program	Continue program
Revised					
Revised					
Revised					

Revised							
Revised							
Revised							

6a. Additions

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) << if applicable >>

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)	Planned Activities
Revised					
Revised					
Revised					

Revised							
Revised							
Revised							

7a. Additions

7b. WLA Assessment

Part IV. Summary of Information Collected and Analyzed

Part V. Program Outputs & Accomplishments (OPTIONAL)

(Since beginning of permit coverage unless specified otherwise by a **, which indicates response is for period covering April 1, 2009 through March 31, 2010)

Programmatic

	(Preferred Units)	Response
Stormwater management position created/staffed	(y/n)	n
Annual program budget/expenditures **	(\$)	n/a
Total program expenditures since beginning of permit coverage	(\$)	n/a
Funding mechanism(s) (General Fund, Enterprise, Utility, etc)		

Education, Involvement, and Training