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Municipality/Organization: Millville, MA
EPA NPDES Permit Number: MA R041138
MaDEP Transmittal Number: W-063418
Annual Report Number & Reporting Period: No. 7: April 2009-March 2010

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Helen Coffin Title: Executive Secretary
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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: Helen M. Coffin
Printed Name: Helen M. Coffin
Title: Executive Secretary
Date: June 7, 2010

Part II. Self-Assessment

The Town of Millville has continued implementing the measurable goals noted in Millville's Notice of Intent for coverage. Under the 2003 NPDES Small MS4 General Permit Millville is pleased to present the following summary describing Millville's success at implementing the seventh year of the Town's Comprehensive Stormwater Management Program, defined as April 2009 through March 2010. The Town continues to monitor the websites of regulatory agencies for the issuance of the 2010 Small MS4 General Permit. When this 2010 General Permit is issued, the Town will evaluate the new requirements and identify the highest priority compliance issues. The Town intends to prepare a Notice of Intent for coverage under the 2010 General Permit.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
1.1	Distribute Educational Materials	Conservation Commission	Distribute and display educational materials.	<p>Stormwater educational materials are displayed and made available at the Town Hall building, Senior Center, Library, and are distributed to residents homes. Copies of these materials are attached to this report.</p> <p>Available on the Town's website (www.millville.ma.org) is the BOH's schedule of recycling pickup, information about the Blackstone Valley Recycling Center, and the stormwater management permit application. Copies of these are attached to this report.</p>

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
2.1	Public Involvement	Board of Health / Conservation Commission	Town to participate in the Blackstone River Watershed Association Stream Team and Canoe Race.	Outfalls near the Blackstone River were periodically inspected.
2.2	Municipal Roads	Conservation Commission	Stencil Storm Drains within the Urbanized Area.	Town employees stenciled all storm drains prior to Permit Year 7. Town employees periodically inspected the storm drain system to see if re-stenciling was required. Any fading labels were identified and re-painted when necessary.
2.3	Watershed Organizations	Conservation Commission	Work with the Blackstone River Watershed Association to coordinate and implement additional public education and public outreach programs.	The Town communicated and coordinated with the Blackstone River Watershed Association regarding potential projects requiring stormwater management and located within the watershed within permit years 1 through 5.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
3.1	Stormwater System Mapping	Highway Department	Map outfalls, pipes, manholes and catch basins.	A total of 78 outfalls were located, inspected and mapped during Permit Years 1 through 5.
3.2	Regulatory Mechanism	Board of Health	Develop and implement ordinance.	The Board of Health developed a bylaw prohibiting non-stormwater discharges into the storm sewer system. The bylaw was adopted by the Town prior to Permit Year 7.
3.3	Illicit Discharge Plan	Highway Department / Board of Health	Develop illicit discharge plan.	Due to budgetary restrictions, no outfall inspections were performed within Permit Year 7. However, the Town of Millville and the DPW intend to restore illicit discharge inspection plans in Permit Year 8. The Board of Health developed a bylaw prohibiting non-stormwater discharges into the storm sewer system. The bylaw was adopted by the Town prior to Permit Year 7.
3.4	Post Removal Evaluation	Board of Health	Report on post removals.	The Town is prepared to report if any illicit discharges are discovered or eliminated in a given year.

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
4.1	Regulatory mechanism	Planning Board	Develop and implement ordinance.	The Board of Health developed a bylaw prohibiting non-stormwater discharges into the storm sewer system. The bylaw was adopted by the Town prior to Permit Year 7.
4.2	Site Plan Review Procedures	Planning Board	Preconstruction review of stormwater pollution prevention plan.	Reviews were conducted as required throughout Permit Year 7.
4.3	Site Inspection and Enforcement	Planning Board	Conduct construction site inspections.	Construction site inspections were conducted as required throughout Permit Year 7.

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 7 (Reliance on non-municipal partners indicated, if any)
5.1	Regulatory Mechanism	Planning Board	Develop and implement ordinance.	The Board of Health developed a bylaw prohibiting non-stormwater discharges into the storm sewer system. The bylaw was adopted by the Town prior to Permit Year 7.
5.2	Review BMP Designs	Planning Board	Preconstruction review of site designs.	The Town's Board of Selectmen formed a technical committee and has developed goals for construction site and post construction site runoff control bylaws. The technical committee is comprised of members of the Board of Selectmen, the Central Regional Planning Commission and the Town's attorney. Prior to Permit Year 7, the Committee drafted a proposed bylaw that was adopted by The Town, reviewed BMPs, and has created goals for sanctions.
5.3	Site Inspection and Enforcement	Planning Board	Conduct construction site inspections.	Construction site inspections were conducted as required throughout Permit Year 7.
5.4	Operation and Maintenance Procedures	Highway Department	Develop operation and maintenance procedures for BMPs.	<p>The responsibilities of the Highway Department Surveyor including road maintenance and supervision of street sweeping are available on the Town's website. A print out is attached to this report.</p> <p>The Highway Department hires a contractor to conduct street sweeping annually, and continued to do so in Permit Year 7.</p> <p>During Permit Year 7 The Highway Department inspected all catch basins in the spring and cleaned any that required cleaning (approximately 250 catch basins were cleaned).</p> <p>Records of street sweeping and catch basin cleaning are attached to this report.</p>

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)
6.1	Employee Training Program	Stormwater Management Team	Conduct spill reporting and response training.	<p>The Town's Fire Department is trained to respond to hazardous spills.</p> <p>Fire Department members did not attend workshops on Hazardous Material Issues within Permit Year 7, but training is scheduled for Fall 2010.</p>
6.2	Stormwater System Operation and Maintenance	Highway Department	Develop an inspection program.	The Highway Department inspected all catch basins and cleaned all that required cleaning (approximately 250 catch basins were cleaned).
6.3	Parks and Open Space	Parks Department	Develop application controls.	<p>The Veterans Park is the only area in town that is fertilized (3 times per year) and the service is provided through a contracted lawn service. A copy of the Town's contract with B&M Landscape Maintenance Inc. is attached to this report.</p> <p>The Town formalized an application reporting procedure for pesticides and fertilizers. The Town's Parks and Recreation Department is responsible for reporting any applications to the Town's Executive Secretary.</p>
6.4	Municipal Roads	Highway Department	Conduct street sweeping.	The Highway Department hires a contractor to conduct street sweeping every spring and this continued in Permit Year 7.

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>

There are no TMDLs in Millville.

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)