

Municipality/Organization: Dalton

EPA NPDES Permit Number: MA041004

MaDEP Transmittal Number: W-036254

**Annual Report Number
& Reporting Period:** No. 6: March 08-March 09

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Ken Walto

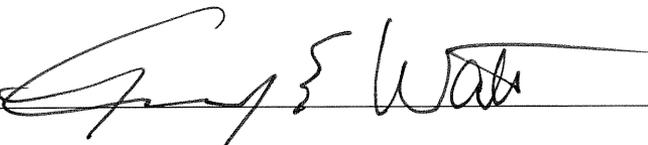
Title: Town Manager

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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: Ken Walto

Title: Town Manager

Date: 4/29/09

Part II. Self-Assessment

The Town of Dalton has completed the required self-assessment and has determined that our municipality is in compliance with all permit conditions.

Part III. Summary of Minimum Control Measures

The BMP, responsible party, and measurable goal information from the Town of Dalton’s NOI have been transcribed here. A description of the progress made toward achieving the measurable goals during the prior year and what activities are planned for next year are included in the last two columns, respectively. Changes that revise/replace or add components to the storm water management program as reflected in the Annual Report are included where applicable.

The implementation schedule included within the NOI has been revised and is included.

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)
1.1	Educational Brochures	Stormwater Committee	Develop and distribute brochures per attached plan	<ul style="list-style-type: none"> • Distributed materials through Building Inspectors Office • Continued development of the list of local contacts for stormwater outreach • Maintained list of publications and other education and outreach materials on Town web site
Revised				
1.2	Educational Display	Local School	Create display for Town Hall and town library	<ul style="list-style-type: none"> • Completed in prior year
Revised		HVA & Local School		

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)
2.1	Involve public in planning process	Select Board	Establish a Stormwater Committee	<ul style="list-style-type: none"> • Conducted monthly meetings of Stormwater Management Commission • Invited public to stormwater planning meetings
Revised		Stormwater Management Commission		
2.2	Storm drain labeling	Housatonic Valley Association	Label storm drains in defined neighborhoods	<ul style="list-style-type: none"> • Completed in prior year
Revised				
2.3	River clean-up	Housatonic Valley Association	Conduct semi-annual river clean-ups	<ul style="list-style-type: none"> • No river clean-up activities were identified as needed per community request or stormwater hotline report
Revised				

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)
3.1	Detect and eliminate illicit discharges	Public Works	See attached plan	<ul style="list-style-type: none"> • Maintained stormwater hotline • Organized and held household hazardous waste collection days • Implemented mail and phone contact processes for property owners with potential illicit discharges • Inspection certification process in place • Verified and updated record log
Revised		Public Works & Board of Health		
3.2	Storm system map	Public Works	Map 20% of outfalls per year	<ul style="list-style-type: none"> • Completed in prior year
Revised				
3.3	Prohibit non-stormwater discharges	Stormwater Committee	Develop bylaw	<ul style="list-style-type: none"> • Completed in prior year
Revised		Stormwater Management Commission & Board of Health		

3. Illicit Discharge Detection and Elimination Continued

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)
3.4	Illicit discharge training	Public Works/Stormwater Committee	See attached plan	<ul style="list-style-type: none"> • Opportunities for training in illicit discharge detection and elimination available • Received training through EPA lead webcasts and published materials on NPDES Phase II including IDDE • Educational brochure about the bylaw, program and requirements available on the Town website and through the Stormwater Management Commission
Revised				
3.5	Investigate non-stormwater discharges	Public Works	Collect data	<ul style="list-style-type: none"> • No non-stormwater discharges were reported
Revised				

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)
4.1	Regulate construction run-off	Stormwater Committee	Develop bylaw	<ul style="list-style-type: none"> • Issued a negative determination on a land disturbance permit for a gravel operation • Issued a land disturbance permit for a water storage tank
Revised		Stormwater Management Commission		
4.2	Promote the use of BMPs	Permit granting boards	Develop training and review procedures	<ul style="list-style-type: none"> • Opportunities were made available for board members to receive site plan/BMP training (NEMO) • Site plan review procedures in place in conjunction with Stormwater Management and Erosion Control Regulations • Provided information on stormwater BMPs through Building Inspectors Office
Revised		Stormwater Management Commission		
4.3	Enforce regulations	Building Inspector	Develop inspection and enforcement procedure	<ul style="list-style-type: none"> • Training made available to Stormwater Management Commission on NPDES Phase II regulations and requirements • Continued availability of the Berkshire Conservation Agent program to Con Com/permitting authorities to improve capacity for inspection and enforcement • Site inspection / enforcement procedures in place
Revised		Board of Health & Building Inspector		

4. Construction Site Stormwater Runoff Control Continued

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)
4.4	Sanctions	Building Inspector	Define penalties, fees, sanctions for non-compliance	<ul style="list-style-type: none"> • Appropriate penalties, fees, and sanctions for non-compliance defined • The use of sanctions for non-compliance approved • Cost of typical inspection process determined
Revised		Stormwater Management Commission		
4.5	Incorporate public input	Public Works/Building Inspector	Set-up Stormwater hotline	<ul style="list-style-type: none"> • Reassessed a contact person/department • Advertised stormwater hotline through website
Revised		Public Works/Emergency Management/Fire Department		

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)
5.1	Regulate post-construction run-off	Stormwater Committee/Planning Board	Develop or amend bylaws	<ul style="list-style-type: none"> • Passed Stormwater Management and Erosion Control Bylaw regulating stormwater management and sediment and erosion control to control/reduce runoff in all new and re-development sites \geq 1 acre • Established Stormwater Management Commission with representatives from the Select Board, Planning Board, Conservation Commission, and Board of Health. • Adopted Stormwater Management and Erosion Control regulations of the Stormwater Management Commission
Revised		Stormwater Management Commission		
5.2	Promote the use of BMPs	Permit granting boards	Develop training and review procedures	<ul style="list-style-type: none"> • Opportunities available for board members to receive site plan/BMP training (NEMO) • Site plan review procedures developed • Recommended BMPs and Performance Standards for Subdivision/Special Permit regulations
Revised		Stormwater Management Commission		
5.3	Require operation and maintenance plans	Stormwater Committee/Permit granting boards	Develop bylaw and record keeping system	<ul style="list-style-type: none"> • O&M plans required in regulations (see above) • Encouraged public reporting of problems and the use of stormwater hotline
Revised		Stormwater Management Commission		

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 6 (Reliance on non-municipal partners indicated, if any)
6.1 Revised	Reduce runoff from municipal operations	Public Works	Develop pollution prevention program	<ul style="list-style-type: none"> • Developed SWPPP for Highway Garage (prior permit year) • Established record-keeping for regular pollution prevention activities (prior permit year) • Developed a pollution prevention program for municipal buildings and parks, including contracted activities
6.2 Revised	Maintain and inspect public properties	Public Works	Adopt operation and maintenance program	<ul style="list-style-type: none"> • Cleaned and inspected catch basin at transfer station • Conducted annual inspection of highway garage and transfer station in accordance with SWPPP • Monitored transfer station catch basin quarterly • Adopted Operation and Maintenance plans for municipal buildings and parks • Inspected highway garage and transfer station annually in accordance with SWPPP
6.3 Revised	Municipal housekeeping training	Stormwater Committee	See attached plan	<ul style="list-style-type: none"> • Opportunities available for municipal employees and board members to pursue pollution prevention training

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>

This item is not applicable as Dalton does not have any MS4 discharges into a water body that has an approved total maximum daily load (TMDL).

Part IV. Summary of Information Collected and Analyzed

The Housatonic Valley Association (HVA) has conducted limited water quality monitoring of the East Branch of the Housatonic River during Year 6. HVA is currently in the process of summarizing water quality results and analyzing trends.

Part V. Program Outputs & Accomplishments (OPTIONAL)