May 1, 2009

Ms. Glenda Velez
United States Environmental Protection Agency
1 Congress Street
Suite 1100 (CIP)
Boston, Massachusetts 02114

Annual Report - Reporting Period May 1, 2008 to May 1, 2009
Town of Burlington - Storm Water Management Program

To: Environmental Protection Agency

Attached to this transmittal letter is the Annual Report for the Town of Burlington's Storm Water Management Program for the reporting period May 1, 2008 to May 1, 2009. This report combined with this transmittal letter constitutes a self-assessment review of compliance with the permit conditions. The attached report is constructed in table format to facilitate review of the progress on each Best Management Practice. The table contains a(n):

- assessment of the appropriateness of the selected BMPs
- assessment of the progress toward achieving the measurable goals
- summary of results of any information collected to date
- discussion of activities for the next reporting cycle
- discussion of any changes in identified BMPs or measurable goals

The Town of Burlington accomplished the following activities during the 6th permit year:

- Implemented "standard" best management practices permit conditions to fully implement new erosion control (and post construction erosion control) bylaw. Site checklists have been developed to support bylaw implementation and enforcement of permit conditions.

- Installed an online reporting tool for the public to report incidents of illegal dumping into our stormwater system. The Town of Burlington makes it clear on its stormwater web page that illegal dumping into the stormwater system is a violation of the Clean Water Act and Burlington Bylaw Article XIV, Section 7.
Continued work on our Illicit Discharge and Detection Plan. We are planning to finish this plan during the next permit year.

Developed a Vegetation Management Plan and Yearly Operational Plan and applied for a permit from the MA Dept of Agricultural Resources with respect to the spraying of pesticides on roadway vegetation. The development of the Vegetation Management Plan allows pesticide application to only approved areas, limits spraying in sensitive areas, and requires that precautions be implemented to minimize excess pesticide runoff and discharge into our stormwater system.

If you have any questions or comments regarding the above or the attached annual report, please contact John Sanchez, DPW Superintendent, at Tel (781) 270-1670.

Sincerely yours,

Robert Mercier, Town Administrator
Town of Burlington, Massachusetts
<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>BMP Description</th>
<th>Measurable Goal</th>
<th>Progress Toward Achieving Goals</th>
<th>BMP Still Approp 'yes / no'</th>
<th>Activities for next Reporting Cycle</th>
<th>Changes Req'd in BMP 'Yes / No'</th>
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<tbody>
<tr>
<td>1 - 1</td>
<td>Develop brochure and / or fact sheet for homeowners</td>
<td>Final drafts - 1st yr; review by SWMC; distribute 2nd year</td>
<td>Extensive research done to identify resources materials. Pamphlet for homeowner has been drafted and reviewed by SWMC. Edits were incorporated. Brochure was mailed to all residents within Town.</td>
<td>Yes</td>
<td>None - completed</td>
<td>No</td>
</tr>
<tr>
<td>1 - 2</td>
<td>Develop brochure and fact sheet for sector businesses</td>
<td>Draft within 2nd year; review by SWMC; distribute 3rd year</td>
<td>Draft brochure for business sectors was reviewed by BOH staff for food service facilities and finalized. Brochure was formatted, printed, addressed and mailed to all businesses within the Town of Burlington.</td>
<td>Yes</td>
<td>None - completed</td>
<td>No</td>
</tr>
<tr>
<td>1 - 3</td>
<td>Collect / assemble educational materials for school use</td>
<td>Discuss with schools and collect materials</td>
<td>Efforts were made to identify educational materials for school use during 1st and 2nd permit years.</td>
<td>Yes</td>
<td>Additional search for resources will take place during the next reporting period.</td>
<td>Maybe</td>
</tr>
<tr>
<td>No.</td>
<td>Activity</td>
<td>Description</td>
<td>Status</td>
<td>Result</td>
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<tr>
<td>1 - 4</td>
<td>Place educational materials for BMPs 1-3 in library</td>
<td>If suitable materials found, discuss with library and place materials in library. Some materials identified. Additional materials will be researched as per BMP 1.3.</td>
<td>Yes</td>
<td>Implement BMP 1-3</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>1 - 5</td>
<td>Add storm water information and links to Town web site</td>
<td>Convert materials to pdf format in 4th yr; develop web pg 5th yr</td>
<td>Yes</td>
<td>Update web references and install on web site</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>1 - 6</td>
<td>Publicize SWMC meetings for public education opportunities</td>
<td>Conduct at least 4 public meetings in 5 years</td>
<td>Yes</td>
<td>Will continue</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

**Completed** - Researched, developed, and customized for Town of Burlington residents extensive materials for public education on the subject of storm water pollution prevention for businesses and homeowners for development of Storm Water Information web pages for the Town.

Developed, implemented, and launched Burlington Storm Water Management web page. The link may be found at [http://www.burlington.org/dpw/Stormwater/index.htm](http://www.burlington.org/dpw/Stormwater/index.htm). Materials were installed in pdf format for ready download by interested parties.

**Ongoing** - Intent was to place educational materials for children in library. If resources are identified, this will be done (as per BMP 1-3).

**Ongoing** - 5th and 6th Annual Meeting to be held in near future. Original 5 year permit committed to conducting 4 public meetings over the 5 year term. We have met that commitment.
### Public Involvement and Participation - Annual Report
Town of Burlington - Storm Water Management Program
Reporting Period: May 1, 2008 to May 1, 2009

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<thead>
<tr>
<th>BMP ID #</th>
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<th>Measurable Goal</th>
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<tbody>
<tr>
<td>2 - 1</td>
<td>Document existing public involvement opportunities</td>
<td>Summarize in 1st annual report</td>
<td>No activity</td>
<td>No</td>
<td>None</td>
<td>Yes</td>
<td><strong>Not continued</strong> - Summary of existing public involvement opportunities(BMP 2-1) is not useful, since these opportunities are now being created under the EPA permit (i.e., Annual SWMC meeting, hearings on new bylaws, etc). This BMP will not be continued.</td>
</tr>
<tr>
<td>2 - 2</td>
<td>Publicize participation opportunities with Shawsheen, Mystic River, and Ipswich Watershed Associations</td>
<td>Monitor publicity generated in local newspapers during permit term. Provide assistance to ensure publicity if needed.</td>
<td>No activity</td>
<td>Yes</td>
<td>Continue monitoring for publicity of appropriate events.</td>
<td>No</td>
<td><strong>No action needed</strong> - Activities of the Shawsheen, Mystic River, and Ipswich Watershed Associations are periodically publicized in the local newspaper. Further effort under this permit to publicize these activities is redundant and not needed. We will monitor to ensure that events are publicized and assist if needed.</td>
</tr>
<tr>
<td>2 - 3</td>
<td>Plan and implement projects with High School environmental group</td>
<td>Develop plan and implement projects during 4th and 5th years of permit</td>
<td>Made contact with Ms. Jill McInerny at the High School. A storm sewer stenciling project took place on April 21, 2007. Ten (10) students participated with DPW personnel who provided logistics and safety services. Plans are in place to also have the high school Environmental Club participate in a vernal pool workshop in Spring 08.</td>
<td>Maybe</td>
<td>Additional streets may be targeted for stormwater catch basin stenciling during subsequent permit year.</td>
<td>No</td>
<td><strong>Completed</strong> - The list of streets where storm sewers were stenciled include: - Spruce Hill - Valley - Shady Lane - Woodside - Pine Ridge - Partridge - Willow Way - Hickory Lane - Demone - Mark - Hope - Laurel Hill</td>
</tr>
<tr>
<td></td>
<td>Publicize SWMC meetings for opportunities for public involvement</td>
<td>Maintain copies of publicity in file over 5 year permit term</td>
<td><strong>4th</strong> Annual SWMC meeting held December 2007. Press releases were issued to local newspapers.</td>
<td>Yes</td>
<td>Press releases will continue to be issued.</td>
<td>No</td>
<td><strong>Ongoing</strong> – will publicize meeting when held.</td>
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<tr>
<td><strong>2 - 4</strong></td>
<td>Issue press releases when storm water materials in library</td>
<td>Maintain copies of publicity in file over 5 yr permit term</td>
<td>Efforts were made to identify educational materials for school use during 1st and 2nd permit year. These resources would also be placed in the library. Adequate resource materials not identified (except for EPA placemat and stickers). Additional efforts will be made to identify educational materials; delay until 5th year.</td>
<td>Yes</td>
<td>Press releases will be issued when materials for library is ready.</td>
<td>No</td>
<td><strong>Ongoing</strong> - See BMP 1-4</td>
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<tr>
<td>3 - 1</td>
<td>Map storm water system and outfall locations</td>
<td>Complete map and outfall database by end of 2nd permit year</td>
<td>The GIS mapping and outfall database is now complete.</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td><strong>Completed</strong> - during 2nd permit year. Work left on mapping such as corrections to flow direction and the addition of some outfall locations was finished.</td>
</tr>
<tr>
<td>3 - 2</td>
<td>Finish map database and assign names for tributaries that discharge into named waterbodies</td>
<td>Finalize database in 2nd year; submit revised waterbodies list to EPA / DEP as permit modification if needed; and update mapping database in 3rd and 5th years from manual checking selected data.</td>
<td>Completed - GIS mapping and outfall database is 100 percent complete.</td>
<td>Yes</td>
<td>Submit information as needed to EPA.</td>
<td>No</td>
<td><strong>Completed</strong> - GIS mapping and outfall database is 100 percent complete during 2nd permit year.</td>
</tr>
<tr>
<td>3 - 3</td>
<td>Develop sampling and analysis plan for dry weather flows</td>
<td>Plan completed in year 1.</td>
<td>Completed</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td><strong>Completed</strong> - A plan was developed during 1st permit year to sample 5 locations of dry weather flows detected during the mapping field verification. Two samples were collected from each location.</td>
</tr>
<tr>
<td>3 - 4</td>
<td>Visually inspect outfalls for dry weather flows</td>
<td>Selective inspection 1st &amp; 2nd year; spot inspection yrs 3-5, inspection records in program file</td>
<td>Town-wide inspection for first year was completed.</td>
<td>Yes</td>
<td>Selected inspections will be done if needed</td>
<td>No</td>
<td><strong>Completed</strong> - A field check of the entire town was completed as part of field verification to support the mapping activity. Five (5) outfalls were identified as having dry weather flows.</td>
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<tr>
<td>3 - 5</td>
<td>Conduct sampling at outfalls with dry weather flows</td>
<td>Conduct sampling - selected outfalls in 1st yr; selected additional sampling in years 3 &amp; 5 if needed; results in program file</td>
<td>Sampling and analysis activities were completed at 5 outfall locations during 1st permit year.</td>
<td>Yes</td>
<td>Additional sampling will be done if needed</td>
<td>No</td>
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<tr>
<td>3 - 6</td>
<td>Develop training materials for DPW / others for illicit discharge</td>
<td>Develop training materials in subsequent year</td>
<td>No activity during this year</td>
<td>Yes</td>
<td>Develop training materials in subsequent year</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>3 - 7</td>
<td>Review current bylaws / regs relevant to illicit discharge - Burlington and other towns</td>
<td>Review was completed in 1st year</td>
<td>Complete</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td></td>
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<tr>
<td>3 - 8</td>
<td>Develop bylaw to prohibit illicit discharge</td>
<td>Develop draft bylaw in 3rd year and brought to Town Meeting in 4th year for approval</td>
<td>Draft illicit discharge bylaw was presented to Planning Board, Board of Health, Conservation Commission, Board of Selectmen, and Town Bylaw Review Committee. Draft bylaw has also been reviewed by Town Counsel. Comments were incorporated. Presentation was made to September 2006 Town Meeting.</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
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<tr>
<td>3 - 9</td>
<td>Develop illicit discharge and detection plan</td>
<td>Plan to be finalized in next year.</td>
<td>Draft of Illicit Discharge and Detection Plan completed in previous year.</td>
<td>Yes</td>
<td>Final plan to be completed during the coming year</td>
<td>No</td>
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**Completed** - Each outfall location was sampled for bacteria, ammonia, surfactants, conductivity, and fluorides. Since no flowing water was occurring at 4 of 5 sites, samples of standing water at the mouth of pipe were taken. Based on these results, no illicit connections are believed to exist at these locations.

**Ongoing** - Rescheduled for completion in subsequent year.

**Completed** - Extensive effort was made during the 1sr permit year to identify bylaws in use by others districts (nationwide). Bylaws have been obtained that will serve as a model for Burlington's adoption and implementation of an illicit discharge bylaw. A review of these bylaws has been completed.

**Completed** - Comments by Town Boards and Committees have been incorporated. Meetings and public hearings were held with various Town Departments to arrive at a consensus on implementation logistics for a new bylaw. Review by Town Counsel was completed. Town meeting approved bylaw in 4th permit year at the September 2006 Town Meeting. Approval of this bylaw was subsequently obtained by the State Attorney General.

**Ongoing** - Finalization of illicit discharge plan has been rescheduled for the next year.
Although not explicitly planned, the Town of Burlington developed a Vegetation Management Plan and Yearly Operational Plan and applied for a permit from the MA Dept of Agricultural Resources with respect to the spraying of pesticides on roadway vegetation. However, we have installed an online reporting tool for the public to report incidents of illegal dumping into our stormwater system. The Town of Burlington makes it clear on this web page that illegal dumping into the stormwater system is a violation of the Clean Water Act and Burlington Bylaw Article XIV, Section 7.

The implementation of the Vegetation Management Plan will minimize pesticide application to only approved areas, limits pesticide application in sensitive areas, and requires that precautions be taken to limit excess pesticide runoff and discharge into our stormwater system.

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Complete Activity</th>
<th>Implementation</th>
<th>Required Action</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 - 10</td>
<td>Train DPW personnel to recognize illicit discharges</td>
<td>Train DPW / others in next year (which is after BMP 3-9 completed).</td>
<td>No activity scheduled for this reporting period.</td>
<td>Hold training sessions during next permit year</td>
<td>Yes</td>
</tr>
<tr>
<td>3 - 11</td>
<td>Implement discharge and detection plan</td>
<td>Plan will be implemented in next year and will be documented by records of activities relative illicit discharge and detection.</td>
<td>Vegetation Management Plan and Yearly Operational Plan has been implemented this year. Also, on-line reporting of illegal dumping activities through web installed on Stormwater Web site</td>
<td>Further activities may include sampling of impaired waters for coliform bacteria.</td>
<td>No</td>
</tr>
</tbody>
</table>

**Ongoing** - Delayed until next year since it depends on completing BMP 3-9.

**Ongoing** - Further activities on illicit discharge and detection has been scheduled for next year.
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<tr>
<td>4-1</td>
<td>Collect and summarize other towns' sedimentation and erosion control bylaws</td>
<td>Sample bylaws collected, will be put in file for review.</td>
<td>Other districts’ bylaws were found and reviewed.</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td><strong>Completed</strong> - Extensive effort was made to identify other districts' bylaws as a model has been completed. Review of these bylaws has been completed.</td>
</tr>
<tr>
<td>4-2</td>
<td>Summarize existing bylaws and regs within Burlington for evaluating storm water impacts</td>
<td>Summary memo to file (completed in 1st year)</td>
<td>Not completed</td>
<td>No</td>
<td>None scheduled</td>
<td>Yes</td>
<td><strong>Not continued</strong> - The MA State Wetlands Protection Act and Burlington's Bylaw Articles XIV (Wetlands Protection) are the main regulations that offer evaluation of storm water impacts. These regulations are well known to Town residents. An additional summary memo would not provide any significant additional value.</td>
</tr>
<tr>
<td>4-3</td>
<td>Conduct meetings with various stakeholders in Town to obtain input regarding erosion bylaw implementation</td>
<td>Notes summarizing the results of these meetings (completed in 1st or 2nd year) in the form of minutes of meeting taken during Annual SWMC meeting.</td>
<td>Discussions were held with various stakeholders in Town. Numerous public meetings were held.</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td><strong>Completed</strong></td>
</tr>
<tr>
<td>4-4</td>
<td>Develop sedimentation and erosion control bylaw and obtain final approval</td>
<td>Develop draft bylaw and brought to Town Meeting for approval</td>
<td>Draft erosion bylaw was presented to Planning Board, Board of Health, Conservation Commission, Board of Selectman, and Town Bylaw Review Committee in public meetings. Draft bylaw has also been reviewed by Town Counsel. Comments were incorporated. Presentation was made to September 2006 Town Meeting. Procedures, standard conditions and logistics were developed during 2007 / 2008 permit year. Bylaw is fully operational at this time.</td>
<td>Yes</td>
<td>Development of regulations to support bylaw.</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>4-5</td>
<td>Develop site inspection checklists to support bylaw implementation</td>
<td>Draft checklists completed in 5th year</td>
<td>Checklist completed in this reporting period</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

**Completed** - Comments by Town Boards and Committees have been incorporated. Meetings and public hearings were held with various Town Departments to arrive at a consensus on implementation logistics for a new bylaw. Review by Town Counsel was completed. Town meeting approved bylaw in 4th permit year at the September 2006 Town Meeting. Approval of this bylaw was subsequently obtained by the State Attorney General.

Procedures, standard bmp permit conditions and logistics were developed during 2007 / 2008 permit year. Bylaw is fully operational at this time.

Bylaw developed is relatively unique in Commonwealth. It features joint authority by Planning Board and Conservation Commission, and levels of permit / enforcement applicability based on size of land disturbance area proposed.

**Completed** - a site inspection checklist is available to support the implementation and enforcement of sedimentation and erosion control permits.
### Post Construction Stormwater Management - Annual Report

**Town of Burlington - Storm Water Management Program**  
**Reporting Period: May 1, 2008 to May 1, 2009**

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<tbody>
<tr>
<td><strong>5 - 1</strong></td>
<td>Collect and summarize other towns' sedimentation and erosion control bylaws for post construction control</td>
<td>Sample bylaws collected, will be put in file for review.</td>
<td>Other districts' bylaws were found and reviewed.</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td><strong>Completed</strong> - Extensive effort was made to identify other districts' bylaws as a model has been completed. Review of these bylaws has been completed.</td>
</tr>
<tr>
<td><strong>5 - 2</strong></td>
<td>Summarize existing bylaws and regs within Burlington for eval stormwater impacts for post construction control</td>
<td>Summary memo to file (completed in 1st year to be done with BMP 4-2)</td>
<td>Not completed</td>
<td>No</td>
<td>None scheduled</td>
<td>Yes</td>
<td><strong>Not continued</strong> - The MA State Wetlands Protection Act and Burlington's Bylaw Articles XIV (Wetlands Protection) are the main regulations that offer evaluation of storm water impacts. These regulations are well known to Town residents. An additional summary memo would not provide any significant additional value.</td>
</tr>
<tr>
<td><strong>5 - 3</strong></td>
<td>Conduct meetings with various stakeholders in Town to solicit input on implementing bylaw for post construction control</td>
<td>Notes summarizing the results of these meetings (completed in 1st or 2nd year) in the form of minutes of meeting taken during Annual SWMC meeting.</td>
<td>Discussions were held with various stakeholders in Town. Numerous public meetings were held.</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td><strong>Completed</strong></td>
</tr>
<tr>
<td>5 - 4</td>
<td>Develop draft sedimentation and erosion control bylaw and obtain final approval for post construction control</td>
<td>Develop draft bylaw and brought to Town Meeting in 4th year for approval</td>
<td>Draft erosion bylaw was presented to Planning Board, Board of Health, Conservation Commission, Board of Selectmen, and Town Bylaw Review Committee in public meetings. Draft bylaw has also been reviewed by Town Counsel. Comments were incorporated. Presentation was made to September 2006 Town Meeting. Procedures, standard conditions and logistics were developed during 2007 / 2008 permit year. Bylaw is fully operational at this time.</td>
<td>Development of regulations to support bylaw.</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>5 - 5</td>
<td>Develop site inspection checklists to support bylaw implementation for post construction control</td>
<td>Draft checklists completed in 5th year</td>
<td>Checklist completed in this reporting period</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
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**Completed -** Comments by Town Boards and Committees have been incorporated. Meetings and public hearings were held with various Town Departments to arrive at a consensus on implementation logistics for a new bylaw. Review by Town Counsel was completed. Town meeting approved bylaw in 4th permit year at the September 2006 Town Meeting. Approval of this bylaw was subsequently obtained by the State Attorney General.

Procedures, standard bmp permit conditions and logistics were developed during 2007 / 2008 permit year. Bylaw is fully operational at this time.

Bylaw developed is relatively unique in Commonwealth. It features joint authority by Planning Board and Conservation Commission, and levels of permit / enforcement applicability based on size of land disturbance area proposed.

**Completed -** a site inspection checklist is available to support the implementation and enforcement of sedimentation and erosion control permits.
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<tr>
<td>6 - 1</td>
<td>Summarize existing procedures within Burlington for preventing pollution from parks/open space, fleet, storage yards, roads/parking lots, and storm sewer maintenance activities</td>
<td>Summary memo to file to be completed.</td>
<td>Work has begun to identify and collect existing procedures.</td>
<td>Yes</td>
<td>None.</td>
<td>No</td>
<td>Completed - after interviewing various town personnel, existing written procedures were found to be non-existent. However, best practices were being followed in many instances.</td>
</tr>
<tr>
<td>6 - 2</td>
<td>Summarize existing Town of Burlington programs for preventing pollution (including Recycling, Haz Waste Collection, mercury recycling, activities of stream cleaning committee, and stream cleaning program)</td>
<td>Summary memo to file.</td>
<td>Work has begun to assemble materials for this activity.</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td>Completed - existing programs were identified and found to be documented in Annual Report and reported to the public in various public meeting forums of the Conservation Commission and Board of Health. No further documentation is needed.</td>
</tr>
<tr>
<td>6 - 3</td>
<td>Develop and promulgate procedures (as needed) for controlling pollutant discharges from the maintenance of parks and open space</td>
<td>Procedures to be developed in 5th permit year followed by implementation</td>
<td>Procedures were developed.</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td>Completed - Procedures were drafted, reviewed, and finalized based on input from all relevant town departments. Procedures were then published on web Burlington Storm Water web page.</td>
</tr>
<tr>
<td>6 - 4</td>
<td>Develop and promulgate procedures (as needed) for controlling pollutant discharges from the maintenance of vehicle fleet</td>
<td>Procedures to be developed in 5th permit year followed by initial implementation</td>
<td>Procedures were developed.</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td>Completed - Procedures were drafted, reviewed, and finalized based on input from all relevant town departments. Procedures were then published on web Burlington Storm Water web page.</td>
</tr>
<tr>
<td>6 - 5</td>
<td>Develop and promulgate implement procedures (as needed) for controlling pollutant discharges from the maintenance of storage yards</td>
<td>Procedures to be developed in 5th permit year followed by initial implementation</td>
<td>Procedures were developed.</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td>Completed - Procedures were drafted, reviewed, and finalized based on input from all relevant town departments. Procedures were then published on web Burlington Storm Water web page.</td>
</tr>
<tr>
<td>6 - 6</td>
<td>Develop and promulgate procedures (as needed) for controlling pollutant discharges from the maintenance of streets and parking lots</td>
<td>Procedures to be developed in 5th permit year followed by initial implementation</td>
<td>Procedures were developed</td>
<td>Yes</td>
<td>Develop vegetation management plan</td>
<td>No</td>
<td>Completed – Procedures were drafted, reviewed, and finalized based on input from all relevant town departments. Procedures were then published on web Burlington Storm Water web page.</td>
</tr>
<tr>
<td>6 - 7</td>
<td>Develop and promulgate procedures (as needed) for controlling pollutant discharges from the maintenance of storm sewer system</td>
<td>Procedures to be developed in 5th permit year followed by initial implementation</td>
<td>Procedures were developed</td>
<td>Yes</td>
<td>None</td>
<td>No</td>
<td>Completed – Procedures were drafted, reviewed, and finalized based on input from all relevant town departments. Procedures were then published on web Burlington Storm Water web page.</td>
</tr>
<tr>
<td>6 - 8</td>
<td>Develop training materials for controlling pollutant discharges from operation and maintenance activities by town personnel</td>
<td>Training materials to be drafted.</td>
<td>No activity. Not scheduled for this reporting period.</td>
<td>Yes</td>
<td>Draft training materials next year</td>
<td>No</td>
<td>Ongoing - Rescheduled for completion next year.</td>
</tr>
<tr>
<td>6 - 9</td>
<td>Finalize training materials and implement training sessions for controlling pollutant discharges from operation and maintenance activities by town personnel</td>
<td>Training materials to be finalized next year and training sessions implemented in subsequent year</td>
<td>No activity. Not scheduled for this reporting period.</td>
<td>Yes</td>
<td>Finalize training materials and implement training sessions for controlling pollutant discharges from operation and maintenance activities by town personnel during next permit year.</td>
<td>No</td>
<td>Ongoing - Rescheduled for completion in next year</td>
</tr>
<tr>
<td>BMP ID #</td>
<td>BMP Description</td>
<td>Measurable Goal</td>
<td>Progress Toward Achieving Goals</td>
<td>BMP Still Approp 'yes / no.'</td>
<td>Activities for Next Reporting Cycle</td>
<td>Changes Req'd in BMP 'Yes / No'</td>
<td>Comments, Notes, and/or Summary of Results</td>
</tr>
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<tr>
<td>7 - 1</td>
<td>Continue street sweeping program</td>
<td>Priority to be given in both frequency and priority to Butterfield Pond, Vine Brook, Sandy Brook, and Long Meadow Brook to reduce turbidity (implemented in all permit years); budget available for review</td>
<td>Ongoing</td>
<td>Yes</td>
<td>Continue program</td>
<td>No</td>
<td>Completed – will continue</td>
</tr>
<tr>
<td>7 - 2</td>
<td>Implement illicit discharge &amp; detection plan</td>
<td>Priority given to Long Meadow Brook and Sandy Brook areas which are impaired with pathogens and have TMDLs (to be implemented in 5th year). Records of activity to be placed in program file</td>
<td>On-line reporting of illegal dumping activities through web installed on Stormwater Web site</td>
<td>Yes</td>
<td>Initial activities may include sampling of impaired waters for coliform bacteria.</td>
<td>No</td>
<td>Ongoing effort – plan is not finished. However, we have installed an online reporting tool for the public to report incidents of illegal dumping into our stormwater system. The Town of Burlington makes it clear on its Stormwater Web page that illegal dumping into the stormwater system is a violation of the Clean Water Act and Burlington Bylaw Article XIV, Section 7.</td>
</tr>
<tr>
<td>7 - 3</td>
<td>Implement Control Measures 6-3 to 6-7 to reduce pathogen load and other pollutants contributed by storm sewers to Vine Brook, Sandy Brook and Long Meadow Brook. (repeat from above)</td>
<td>Procedures drafted and implemented in 5th year</td>
<td>Procedures drafted and finalized</td>
<td>Yes</td>
<td>None.</td>
<td>No</td>
<td>Completed</td>
</tr>
<tr>
<td>7 - 4</td>
<td>Develop surface water sampling plan (both source and in-stream) for fecal coliform on Vine Brook, Sandy Brook, and Long Meadow Brook</td>
<td>Develop plan in next year to be developed after EPA finalizes regulations for next general permit.</td>
<td>No activity.</td>
<td>Yes</td>
<td>Plan for surface water sampling of impaired waters for coliform bacteria, will be developed during next permit year.</td>
<td>No</td>
<td>Ongoing – rescheduled for completion next year</td>
</tr>
<tr>
<td></td>
<td>(impaired streams)</td>
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<tr>
<td>7 - 5</td>
<td>Implement surface water sampling plan</td>
<td>Conduct sampling in next year</td>
<td>No activity</td>
<td>Yes</td>
<td>Initial surface water sampling of impaired waters for coliform bacteria, will be done during next permit year.</td>
<td>No</td>
<td>Ongoing - rescheduled for completion next year</td>
</tr>
</tbody>
</table>