

**Municipality/Organization: Town of West Boylston**

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**EPA NPDES Permit Number:**

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**MaDEP Transmittal Number: W-**

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**Annual Report Number  
& Reporting Period: APRIL 2006 – APRIL 2007**

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## **NPDES PII Small MS4 General Permit Annual Report**

### **Part I. General Information**

Contact Person: John K. Westerling

Title: Director of Public Works

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Telephone #: 508-835-4820

Email: [jwesterling@westboylston.com](mailto:jwesterling@westboylston.com)

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#### Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:

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Printed Name:

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Title:

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Date:

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## **Part II. Self-Assessment**

The town of West Boylston has contracted with Weston & Sampson Engineers of Peabody, MA to map its drainage infrastructure. The total cost of that work is \$28,000.00 and those funds were appropriated by Town Meeting in 2005. That work has begun and is expected to be completed by the end of calendar year 2007.

West Boylston has also completed a draft Stormwater Bylaw that is undergoing final review and approval by town Boards and Committees. That draft is attached hereto for reference.

West Boylston is committed to full compliance with its NOI.

Listed below are all of the activities that were required in the fourth year of the permit and the activities that have taken place. Activities that are not required at this time have not been listed. Details of those activities can be found in the Permit.

I thank the Town Administrator, the Board of Health, the DPW, the School Department, the DCR's Water Quality Department, and the rest of the Municipal Team and other individuals that have contributed to this program.

**Part III. Summary of Minimum Control Measures**

**1. Public Education and Outreach**

<b>BMP ID #</b>	<b>BMP Description</b>	<b>Responsible Dept./Person Name</b>	<b>Measurable Goal(s)</b>	<b>Progress on Goal(s) – Permit Year 4</b> (Reliance on non-municipal partners indicated, if any)	<b>Planned Activities – Permit Year 5</b>
1a	Air stormwater message on local cable channel	DPW	Air one new message for two weeks quarterly	Message is aired on local cable channel.	<ul style="list-style-type: none"> <li>➤ Continue to air messages.</li> <li>➤ The DPW will air “AFTER THE STORM” video on the local cable channel.</li> </ul>
1b	Add stormwater information to website	DPW	Complete update by the end of the second permit year	Links to DEP and EPA websites have been posted on the town’s Board of Health website.	Continue to post links.
1d	Inform residents of town recycling programs	DPW	Distribute program schedule to all town residents	<ul style="list-style-type: none"> <li>➤ The enclosed WEST BOYLSTON RECYCLING INFO was mailed to all town residents.</li> <li>➤ The DPW’s website contains information on recycling.</li> </ul>	Continue to mail the enclosed WEST BOYLSTON RECYCLING ONFO to all town residents.

## 2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
2a	Collect household hazardous waste from residents	DPW, Board of Health	Join in Holden’s hazardous waste collection day	<ul style="list-style-type: none"> <li>➤ One hazardous waste collection day was held in May 2006.</li> <li>➤ West Boylston is working with the DCR to site a year round hazardous waste collection center.</li> <li>➤ West Boylston participates in the Wachusett Recycled Resource Center as outlined in the attached flyer.</li> </ul>	Continue to work with the DCR to site a year round hazardous waste collection center.
2c	Develop storm drain stenciling program	DPW		Storm drains have been stenciled in the past.	Any faded stencils will be repainted by the DPW.
2d	Make SWMP available for public review/comment	DPW	Post SWMP on town website, in library, and in DPW	The SWMP is available for public review.	The SWMP will continue to be available for public review.

### 3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 4 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 5
3a	Map outfalls, receiving waters, and storm drain system	DPW	Complete mapping by end of fifth permit year.	<ul style="list-style-type: none"> <li>➤ Much of the mapping has been completed by Weston &amp; Sampson Engineers as part of the sewer construction design. \$28,000 was appropriated at Town Meeting and a contract was signed with Weston &amp; Sampson Engineers to map the town’s drainage infrastructure. That mapping is expected to be completed in the fall of 2007.</li> <li>➤ The DCR has mapped stormwater conveyance structures based on available plans.</li> <li>➤ The DPW and the Planning Board’s inspection engineer, VHB, monitored all subdivision construction and required developers to properly maintain erosion control measures and to take all necessary corrective actions during construction.</li> </ul>	Complete the mapping efforts.
3c	Review existing bylaws and regulations	DPW	Determine whether existing bylaws/regs are adequate	Subdivision Control Regulations were reviewed with the Planning Board and revisions were made to include NPDES compliance for all developments.	Continue to consider revisions.
3d	Develop/modify general illicit discharge bylaw	DPW	If necessary, propose recommendation for bylaw updates	The DPW created a draft Stormwater Bylaw that is being reviewed by town Boards and Committees. Final approval will take place at the Semi-Annual Town Meeting in October 2007.	Continue to fine tune the draft and seek approval.

#### 4. Constructio Site Runoff Control

<b>BMP ID #</b>	<b>BMP Description</b>	<b>Responsible Dept./Person Name</b>	<b>Measurable Goal(s)</b>	<b>Progress on Goal(s) – Permit Year 4</b> (Reliance on non-municipal partners indicated, if any)	<b>Planned Activities – Permit Year 5</b>
4a	Review existing bylaws and regulations	Planning/Zoning / Building/Sewer	Determine whether existing bylaws/regs are adequate	The DPW created a draft Stormwater Bylaw that is being reviewed by town Boards and Committees. Final approval will take place at the Semi-Annual Town Meeting in October 2007.	Continue to fine tune the draft and seek approval.
Revised					
4b	Develop/modify bylaws for construction site runoff	Planning/Zoning / Building/Sewer	If necessary, propose recommendations for bylaw updates	The DPW created a draft Stormwater Bylaw that is being reviewed by town Boards and Committees. Final approval will take place at the Semi-Annual Town Meeting in October 2007.	Continue to fine tune the draft and seek approval.
Revised					

## 5. Stormwater Management Program Summary

<b>BMP ID #</b>	<b>BMP Description</b>	<b>Responsible Dept./Person Name</b>	<b>Measurable Goal(s)</b>	<b>Progress on Goal(s) – Permit Year 4</b> (Reliance on non-municipal partners indicated, if any)	<b>Planned Activities – Permit Year 5</b>
5a	Review existing bylaws and regulations	Planning/Zoning / Building/Sewer	Determine whether existing bylaws/regs are adequate	The DPW created a draft Stormwater Bylaw that is being reviewed by town Boards and Committees. Final approval will take place at the Semi-Annual Town Meeting in October 2007.	Continue to fine tune the draft and seek approval.
Revised					
5b	Develop/modify bylaws for construction site runoff	Planning/Zoning / Building/Sewer	If necessary, propose recommendations for bylaw updates	The DPW created a draft Stormwater Bylaw that is being reviewed by town Boards and Committees. Final approval will take place at the Semi-Annual Town Meeting in October 2007.	Continue to fine tune the draft and seek approval.
Revised					

## 6. Pollution Prevention and Good Housekeeping in Municipal Operations

<b>BMP ID #</b>	<b>BMP Description</b>	<b>Responsible Dept./Person Name</b>	<b>Measurable Goal(s)</b>	<b>Progress on Goal(s) – Permit Year 4</b> (Reliance on non-municipal partners indicated, if any)	<b>Planned Activities – Permit Year 5</b>
6a	Sweep Streets	DPW	Sweep all streets	The DPW sweeps all of its 50 miles of public roads annually in the spring. The State also sweeps its roads in town.	Continue to sweep all public roads annually.
Revised					
6b	Clean catch basins	DPW	Clean all catch basins	The DPW cleans all of its catch basins annually after the streets have been swept.	Continue to clean all catch basins annually.
Revised					