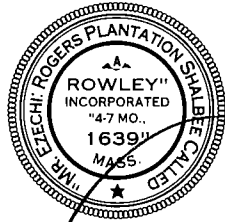


Received  
7-7-05



## Town of Rowley

P.O. Box 275 • 139 Main Street  
Rowley, MA 01969  
Fax: (978) 948-8202

Board of Selectmen  
(978) 948-2372

Town Administrator  
(978) 948-2705

June 29, 2005

Thelma Murphy  
Regional Storm Water Coordinator  
United States Environmental Protection Agency  
Region 1  
1 Congress Street  
Suite 1100  
Boston, MA 02114-2023

RE: ANNUAL REPORT

Dear Ms. Murphy:

Enclosed please find the Town of Rowley, Massachusetts Year Two Annual Report. If you have any questions, please contact me.

Sincerely,

Deborah Eagan  
Town Administrator

Enc. NPDES PII Small MS4 General Permit Annual Report – Rowley, MA

**Municipality/Organization:** Rowley

---

**EPA NPDES Permit Number:** MAR041218

---

**MaDEP Transmittal Number:** W- 03572

---

**Annual Report Number  
& Reporting Period:** March 04 – March 05

---

## NPDES PII Small MS4 General Permit Annual Report

### Part I. General Information

Contact Person: Deborah Eagan Title: Town Administrator

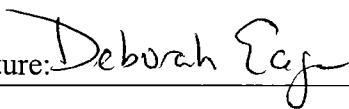
---

Telephone #: 978-948-2705 Email: selectmen@townofrowley.org

---

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

---

Printed Name: Deborah Eagan

---

Title: Town Administrator

---

Date: 06/24/05

---

**5. Post-Construction Stormwater Management in New Development and Redevelopment**

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 1 & 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
24 Revised	Evaluate existing drainage structures	Highway	Inventory existing catchbasins & other treatment facilities	List of catchbasins still incomplete.	Through purchase of a new GPS device, the ability to ascertain coordinates and upload data to a computerized program has greatly improved.
25 Revised	Develop and implement strategies which include structural & non-structural management practices	Highway	Prepare Best Management Practices Checklist	No progress made on this goal.	Will work on this goal in Year 3.
30 Revised	Establish Goals for Storm Water Runoff Quantity and Quality	Conservation Commission	Incorporate standards in plan approval	Goal complete. ConCom is following this practice on plan reviews	
31 Revised	Coordinate BMP with upstream and downstream municipalities	Sel/ConCom	Coordinate water quality goals with Georgetown and Ipswich	ConCom Agent has met with neighboring ConCom agents to discuss this matter, as well as other related topics.	ConCom Agent will set up official meetings with Georgetown and Ipswich agents and review all three towns' water quality goals.
Revised					
Revised					

**5a. Additions**

--	--	--	--	--	--

**6. Pollution Prevention and Good Housekeeping in Municipal Operations**

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Years 1 & 2 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 3
32 Revised	Inventory all municipal operations which may contribute to storm water runoff water quality	Highway	Prepare a list of municipal operations.	Highway Department has list. completed this task and has computerize lists.	Highway Department will create a computerize database of list.
34 Revised	Employee Training	Highway	Workshops/Posters	Highway Department supervisor has provided verbal instruction and training.	Supervisor will provide training for new employees and re-train current employees in proper storm water discharge. Will attempt to find funds to design and make posters.
36 Revised	Storage Facility Management	Fire Department	Inventory Stored Materials	Fire Chief has identified buildings containing stored materials	Fire Chief still must complete list of all materials stored in buildings on his list. He will be mailing a survey out to all relevant business in order to collect this data.
39 Revised	Spill Response Plan	Fire Department	Prepare plan and distribute to affected departments	Fire Chief has began working on this plan. He already has several emergency preparedness plans in place dealing with certain types of hazardous waste disasters. He will incorporate some of these into a new "Spill Response Plan" as part of compliance with Phase II.	Fire Chief still must complete the plan and distribute it to relevant departments.
Revised					
Revised					

**6a. Additions**
