NPDES PII Small MS4 General Permit
Annual Report

Part I. General Information

Contact Person: John A. Phillips II      Title: D.P.W. Director
Telephone #: 508-987-6006           Email: jphillips@town.oxford.ma.us

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: __________________________
Printed Name: Dennis A. Power
Title: Town Manager
Date: April 27, 2005
PART II – SELF ASSESSMENT

The Town of Oxford has completed its second year of its stormwater permit and I feel that major steps have been taken to comply with the goals outlined in the five-year plan. The Town of Oxford is in compliance with the conditions of the permit, except for the following items:

BMP 1. (A-E) PUBLIC EDUCATION AND OUTREACH

The various boards and Highway Department have not done a good job in public education or outreach. Money, time and part-time boards have prevented these goals from being completed.

BMP 2. PUBLIC INVOLVEMENT AND PARTICIPATION

As a result of not reaching the goals as stated in BMP 1 A-E, little or no progress was done in meeting the goals in BMP 2 A-F. I feel that both these goals go hand in hand.

BMP 3. ELICIT DISCHARGE AND ELIMINATION

3C. Develop illicit discharge detection and elimination plan and implement activities. Although no formal plan has been implemented, the catch basin cleaning crew has reported all irregularities when they do their yearly cleaning. Examples of their inspections have resulted in an illegal hookup to a catch basin for a washing machine and cat waste being a dumped into a catch basin. The Board of Health agent resolved both issues promptly.
### Part III. Summary of Minimum Control Measures

#### 1. Public Education and Outreach

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>BMP Description</th>
<th>Responsible Dept./Person Name</th>
<th>Measurable Goal(s)</th>
<th>Progress on Goal(s) – Permit Year 23 (Reliance on non-municipal partners indicated, if any)</th>
<th>Planned Activities – Permit Year 23</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.A</td>
<td>DEVELOP A HWY+ TOWN WEBSITE</td>
<td></td>
<td>STILL NOT COMPLETED</td>
<td>HAVE A WEBSITE ONLINE?</td>
<td></td>
</tr>
<tr>
<td></td>
<td>STORM WATER SECTION ON TOWN WEBSITE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.B</td>
<td>DEVELOP AND HWY+ CONSERVATION BROADCAST A STORM WATER VIDEO</td>
<td></td>
<td>NOT DONE</td>
<td>WILL TRY TO IMPLEMENT SOON</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.C</td>
<td>DISTRIBUTE BROCHURES HWY+ TO BUSINESSES, HOMES CONSERVATION MEETING</td>
<td></td>
<td>ONE FACT SHEET PASSED OUT A TOWN</td>
<td>REDUCE AGAIN THIS YEAR</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.D</td>
<td>DEVELOP A HWY+ CONSERVATION STORM WATER VIDEO TO TAKE HOME</td>
<td></td>
<td>NOT COMPLETED</td>
<td>?</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.E</td>
<td>DEVELOP A HWY+ CONSERVATION POSTER DISPLAY</td>
<td></td>
<td>NOT COMPLETED</td>
<td>?</td>
<td></td>
</tr>
</tbody>
</table>

1a. Additions
## 2. Public Involvement and Participation

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>BMP Description</th>
<th>Responsible Dept./Person Name</th>
<th>Measurable Goal(s)</th>
<th>Progress on Goal(s) – Permit Year 22</th>
<th>Planned Activities – Permit Year 23</th>
</tr>
</thead>
<tbody>
<tr>
<td>2A Revised</td>
<td>Mark Storm Water + Conservation Brains with Stencil</td>
<td>NOT STARTED</td>
<td>CONTINUE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2C Revised</td>
<td>Construct River, Hwy + Conservation Stream and Pond Cleanup</td>
<td>NOT DONE</td>
<td>?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2D Revised</td>
<td>Tree and Shrub, Hwy + Conservation Planting Program</td>
<td>NO FUNDS AVAILABLE</td>
<td>?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2E Revised</td>
<td>Establish Conservation Classroom Education Program</td>
<td>NO FUNDS AVAILABLE</td>
<td>?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2F Revised</td>
<td>Press, Hwy + Conservation Releases Conservation</td>
<td>DONE IN YEAR 1 AS NEEDED</td>
<td>?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2a. Additions

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
</table>
3. Illicit Discharge Detection and Elimination

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>BMP Description</th>
<th>Responsible Dept./Person Name</th>
<th>Measurable Goal(s)</th>
<th>Progress on Goal(s) – Permit Year</th>
<th>Planned Activities – Permit Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revised</td>
<td>DEVELOP A STORMWATER OUTFALL MAP</td>
<td>PLANNING</td>
<td>G.I.S. TECHNICIAN HIRED TO START</td>
<td>THIS PROGRAM – RESULTS IN YEAR 3</td>
<td></td>
</tr>
<tr>
<td>Revised</td>
<td>DEVELOP ILICIT PLANNING, HUNTINGTON DISCHARGE ORDINANCE</td>
<td>PLANNING</td>
<td>BY-LAW IN PLACE</td>
<td>OCTOBER 2004 TOWN MEETING</td>
<td></td>
</tr>
<tr>
<td>Revised</td>
<td>DEVELOP A M.ILLISIT DISCHARGE ELIMINATION PLAN IN PLACE</td>
<td>NO FORMAL PLAN</td>
<td>AS CATCH BASINS ARE CLEANED, AN CONNECTIONS FOUND AND REPORTED AT THIS TIME</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revised</td>
<td>ILICIT CONNECTIONS</td>
<td>BOARD OF HEALTH</td>
<td>PUBLIC EDUCATION</td>
<td>NOT COMPLETED</td>
<td></td>
</tr>
<tr>
<td>Revised</td>
<td>IDENTIFY DEPTS. HUNTINGTON</td>
<td>PLANNING</td>
<td>TO TAKE STORMWATER PLANNING IN PLACE</td>
<td>ONGOING</td>
<td></td>
</tr>
</tbody>
</table>

3a. Additions
### 4. Construction Site Stormwater Runoff Control

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>BMP Description</th>
<th>Responsible Dept./Person Name</th>
<th>Measurable Goal(s)</th>
<th>Progress on Goal(s) — Permit Year 1 (Reliance on non-municipal partners indicated, if any)</th>
<th>Planned Activities — Permit Year 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>4A</td>
<td>Devis/plan an action contng by law.</td>
<td>Planning Board</td>
<td>Completed</td>
<td>By law in place</td>
<td>As of October of 2004</td>
</tr>
<tr>
<td>Revised</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4B</td>
<td>Identify &amp; set up the contng to take stormwater calls</td>
<td></td>
<td>Completed</td>
<td>In place</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Revised</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4B</td>
<td>Construct &amp; set up the contng to take stormwater calls</td>
<td></td>
<td>In place</td>
<td>Part of the Planning Board &amp; Building Dept. Inspections</td>
<td></td>
</tr>
<tr>
<td>Revised</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 4a. Additions

| | | | | |
### 5. Post-Construction Stormwater Management in New Development and Redevelopment

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>BMP Description</th>
<th>Responsible Dept./Person Name</th>
<th>Measurable Goal(s)</th>
<th>Progress on Goal(s) – Permit Year</th>
<th>Planned Activities – Permit Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revised</td>
<td><strong>Develop BMP Planning Board</strong></td>
<td></td>
<td>By law in place</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Regulations + Hwy</td>
<td></td>
<td>Completed</td>
<td>October 2009</td>
<td></td>
</tr>
<tr>
<td>Revised</td>
<td><strong>Develop and In Place</strong></td>
<td></td>
<td></td>
<td>Ongoing</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Revised</td>
<td>Implement Inspections</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 5a. Additions
6. Pollution Prevention and Good Housekeeping in Municipal Operations

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>BMP Description</th>
<th>Responsible Dept./Person Name</th>
<th>Measurable Goal(s)</th>
<th>Progress on Goal(s) – Permit Year 2.3 (Reliance on non-municipal partners indicated, if any)</th>
<th>Planned Activities – Permit Year 2.3</th>
</tr>
</thead>
<tbody>
<tr>
<td>6A</td>
<td>CLEAN CATCH BASINS</td>
<td>HWY</td>
<td>100%</td>
<td>completed</td>
<td>same</td>
</tr>
<tr>
<td>6B Revised</td>
<td>SWEEP STREETS</td>
<td>HWY</td>
<td>completed</td>
<td></td>
<td>same</td>
</tr>
<tr>
<td>6C Revised</td>
<td>DEVELOP AN INSPECTION &amp; MAINT. PLAN</td>
<td>HWY</td>
<td>completed</td>
<td></td>
<td>same</td>
</tr>
<tr>
<td>6D Revised</td>
<td>GOOD HOUSEKEEPING PRACTICES</td>
<td>HWY</td>
<td>ONGOING</td>
<td>ongoing</td>
<td>ONGOING</td>
</tr>
<tr>
<td>6E Revised</td>
<td>VEHICLE WASHING OPTIONS</td>
<td>HWY</td>
<td>STILL UNDER REVIEW</td>
<td>No Chemicals or Pressure Washer Being Used</td>
<td>No Viable Alternatives As of Yet</td>
</tr>
<tr>
<td>6F Revised</td>
<td>EVALUATE MUNICIPAL FACILITIES</td>
<td>HWY</td>
<td>100%</td>
<td>COMPLETE</td>
<td>DONE</td>
</tr>
</tbody>
</table>

6a. Additions

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>BMP Description</th>
<th>Responsible Dept./Person Name</th>
<th>Measurable Goal(s)</th>
<th>Progress on Goal(s) – Permit Year 2.3 (Reliance on non-municipal partners indicated, if any)</th>
<th>Planned Activities – Permit Year 2.3</th>
</tr>
</thead>
<tbody>
<tr>
<td>6H</td>
<td>PROPER DISPOSAL OF HAZARDOUS WASTE</td>
<td>HWY</td>
<td>ONGOING</td>
<td>ONGOING</td>
<td>ONGOING</td>
</tr>
<tr>
<td>6I</td>
<td>WATER QUALITY</td>
<td>HWY</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6J CONDUCT EMPLOYEE TRAINING

NEXT YEAR?

NOT COMPLETED AT THIS TIME
### 7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>BMP Description</th>
<th>Responsible Dept./Person Name</th>
<th>Measurable Goal(s)</th>
<th>Progress on Goal(s) – Permit Year</th>
<th>Planned Activities – Permit Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>7A</td>
<td>Revised</td>
<td></td>
<td>$0.07</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7B</td>
<td>Revised</td>
<td></td>
<td>$0.07</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revised</td>
<td></td>
<td></td>
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<tr>
<td>Revised</td>
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<tr>
<td>Revised</td>
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<td></td>
</tr>
<tr>
<td>Revised</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 7a. Additions

|               |               |               |               |
|               |               |               |               |

#### 7b. WLA Assessment
Part IV. Summary of Information Collected and Analyzed

Part V. Program Outputs & Accomplishments (OPTIONAL)

Programmatic

| Stormwater management position created/staffed | (y/n) | No |
| Annual program budget/expenditures | ($) | 0 |

Only out of existing budget

Education, Involvement, and Training

| Estimated number of residents reached by education program(s) | (# or %) | 10% |
| Stormwater management committee established | (y/n) | No |
| Stream teams established or supported | (# or y/n) | No |
| Shoreline clean-up participation or quantity of shoreline miles cleaned | (y/n or mi.) | No |
| Household Hazardous Waste Collection Days |  | None |
| - days sponsored | (#) | 0 |
| - community participation | (%) |  |
| - material collected | (tons or gal) |  |
| School curricula implemented | (y/n) | Yes |
PART V-ACCOMPLISHMENTS

BMP 3, 4 AND 5

I feel great strides have been taken in complying with B.M.P. 3, 4 and 5. A G.I.S. Technician has been hired to help in mapping the stormwater system and ultimately identifying the true number of out falls within the Town's stormwater system.

The Town of Oxford at the 2004 October Town Meeting passed the required Stormwater Regulations (see attached), which will enable its Town Departments to properly regulate and enforce the stormwater and erosion issues that occur from time to time within the Town. I also feel that the Town has and has always had a good handle on its housekeeping duties and stormwater runoff controls. The Town of Oxford through its various Boards has always been diligent in its responsibilities toward water quality.
### Legal/Regulatory

<table>
<thead>
<tr>
<th>Regulatory Mechanism Status (indicate with “X”)</th>
<th>In Place Prior to Phase II</th>
<th>Under Review</th>
<th>Drafted</th>
<th>Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Illicit Discharge Detection &amp; Elimination</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>• Erosion &amp; Sediment Control</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>• Post-Development Stormwater Management</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Accompanying Regulation Status (indicate with “X”)</th>
<th>In Place Prior to Phase II</th>
<th>Under Review</th>
<th>Drafted</th>
<th>Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Illicit Discharge Detection &amp; Elimination</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>• Erosion &amp; Sediment Control</td>
<td></td>
<td></td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>• Post-Development Stormwater Management</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Mapping and Illicit Discharges

<table>
<thead>
<tr>
<th>Parameter</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outfall mapping complete</td>
<td>50%</td>
</tr>
<tr>
<td>Estimated or actual number of outfalls</td>
<td>31</td>
</tr>
<tr>
<td>System-Wide mapping complete</td>
<td>35%</td>
</tr>
<tr>
<td>Mapping method(s)</td>
<td></td>
</tr>
<tr>
<td>• Paper/Mylar</td>
<td>40%</td>
</tr>
<tr>
<td>• CADD</td>
<td>0%</td>
</tr>
<tr>
<td>• GIS</td>
<td>5%</td>
</tr>
<tr>
<td>Outfalls inspected/screened</td>
<td></td>
</tr>
<tr>
<td>Illicit discharges identified</td>
<td>0</td>
</tr>
<tr>
<td>Illicit connections removed</td>
<td></td>
</tr>
<tr>
<td>% of population on sewer</td>
<td>52%</td>
</tr>
<tr>
<td>% of population on septic systems</td>
<td>88%</td>
</tr>
</tbody>
</table>
### Construction

<table>
<thead>
<tr>
<th>Metric</th>
<th>Unit</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of construction starts (&gt;1-acre)</td>
<td></td>
<td>55</td>
</tr>
<tr>
<td>Estimated percentage of construction starts adequately regulated for erosion and sediment control</td>
<td>(%)</td>
<td>100%</td>
</tr>
<tr>
<td>Site inspections completed</td>
<td>(# or %)</td>
<td>30-50</td>
</tr>
<tr>
<td>Tickets/Stop work orders issued</td>
<td>(# or %)</td>
<td>0%</td>
</tr>
<tr>
<td>Fines collected</td>
<td>(# and $)</td>
<td>0</td>
</tr>
<tr>
<td>Complaints/concerns received from public</td>
<td>(#)</td>
<td>300</td>
</tr>
</tbody>
</table>

### Post-Development Stormwater Management

<table>
<thead>
<tr>
<th>Metric</th>
<th>Unit</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control</td>
<td>(%)</td>
<td>100%</td>
</tr>
<tr>
<td>Site inspections completed</td>
<td>(# or %)</td>
<td>?</td>
</tr>
<tr>
<td>Estimated volume of stormwater recharged</td>
<td>(gpy)</td>
<td>?</td>
</tr>
</tbody>
</table>

### Operations and Maintenance

<table>
<thead>
<tr>
<th>Metric</th>
<th>Unit</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average frequency of catch basin cleaning (non-commercial/non-arterial streets)</td>
<td>(times/yr)</td>
<td>1 TIME</td>
</tr>
<tr>
<td>Average frequency of catch basin cleaning (commercial/arterial or other critical streets)</td>
<td>(times/yr)</td>
<td>2 TIMES</td>
</tr>
<tr>
<td>Total number of structures cleaned</td>
<td>(#)</td>
<td>2100+</td>
</tr>
<tr>
<td>Storm drain cleaned</td>
<td>(LF or mi.)</td>
<td>0</td>
</tr>
<tr>
<td>Qty. of screenings/debris removed from storm sewer infrastructure</td>
<td>(lbs. or tons)</td>
<td>?</td>
</tr>
<tr>
<td>Disposal or use of sweepings (landfill, POTW, compost, recycle for sand, beneficial use, etc.)</td>
<td></td>
<td>Compost</td>
</tr>
<tr>
<td>Cost of screenings disposal</td>
<td>($)</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Metric</th>
<th>Unit</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average frequency of street sweeping (non-commercial/non-arterial streets)</td>
<td>(times/yr)</td>
<td>1 TIME</td>
</tr>
<tr>
<td>Average frequency of street sweeping (commercial/arterial or other critical streets)</td>
<td>(times/yr)</td>
<td>2 TIMES</td>
</tr>
</tbody>
</table>

All roads 1 TIME EACH YEAR
Double Pass
|Qty. of sand/debris collected by sweeping| (lbs. or tons) | 2000 - 2500 tons |
|Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.)| (location) | Compost |
|Cost of sweepings disposal| ($) | 0 |
|Vacuum street sweepers purchased/leased| (#) | None |
|Vacuum street sweepers specified in contracts| (y/n) | No |

### Reduction in application on public land of: ("N/A" = never used; "100%" = elimination)

<table>
<thead>
<tr>
<th>Category</th>
<th>(lbs. or %)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fertilizers</td>
<td>15%</td>
</tr>
<tr>
<td>Herbicides</td>
<td>N/A</td>
</tr>
<tr>
<td>Pesticides</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### Anti-/De-Icing products and ratios

<table>
<thead>
<tr>
<th>Product</th>
<th>% NaCl</th>
<th>% CaCl₂</th>
<th>% MgCl₂</th>
<th>% CMA</th>
<th>% Kac</th>
<th>% KCl</th>
<th>% Sand</th>
<th>(% or %)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
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<th>Technique Utilized</th>
<th>(y/n)</th>
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<td>Automatic or Zero-velocity</td>
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<td>Estimated net reduction in typical year salt application</td>
<td>(lbs. or %)</td>
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<td>Salt pile(s) covered in storage shed(s)</td>
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<td>Storage shed(s) in design or under construction</td>
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C. Names of (Presently Known) Receiving Waters (cont.)

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<th>Name</th>
<th>Number</th>
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<td>Swales to Lowes Brook</td>
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<tr>
<td>Name</td>
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<tr>
<td>Outfalls to wetland to Lowes Brook</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Name</td>
<td></td>
<td></td>
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<tr>
<td>Swale to intermittent stream to Buffumville Lake in the Town of Charlton</td>
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</tr>
<tr>
<td>Name</td>
<td></td>
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<tr>
<td>Outfall to unnamed wetland (Federal Hill Road near the airport by pole #54)</td>
<td></td>
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</tr>
<tr>
<td>Name</td>
<td></td>
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<tr>
<td>Outfall to unnamed wetland (Linwood Street at Colony Avenue)</td>
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<td></td>
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<tr>
<td>Name</td>
<td></td>
<td></td>
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<tr>
<td>Outfall to unnamed wetland (Industrial Park East on Town Forest Road at cul-de-sac)</td>
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<tr>
<td>Name</td>
<td></td>
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<tr>
<td>Outfalls to intermittent streams to Robinson Pond</td>
<td></td>
<td></td>
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D. Stormwater Management Program Summary

1. Public Education:

1A
BMP ID #
Develop Stormwater Section of Town Website
Specify Best Management Practice
Highway Department and Town Website Manager(s)
Measure number of hits annually.
Specify Measurable Goal

1B
BMP ID #
Develop and Broadcast Stormwater Presentation on Local Cable Network
Specify Best Management Practice
Highway Department and Conservation Commission
Cable TV tapes of shows.
Specify Measurable Goal

1C
BMP ID #
Distribute Brochures and Fact Sheets to Businesses and Residents
Specify Best Management Practice
Highway Department and Conservation Commission
Number of articles and copies of materials.
Specify Measurable Goal
D. Stormwater Management Program Summary (Cont.)

<table>
<thead>
<tr>
<th>ID</th>
<th>BMP ID #</th>
<th>Develop Stormwater Management Video Specify Best Management Practice</th>
<th>Highway Department and Conservation Commission Responsible Dept./Person Name</th>
<th>Number of rentals. Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1E</td>
<td></td>
<td>Develop a Poster Display Regarding Stormwater Issues Specify Best Management Practice</td>
<td>Highway Department and Conservation Commission Responsible Dept./Person Name</td>
<td>List of display locations. Specify Measurable Goal</td>
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</table>

2. Public Participation:

<table>
<thead>
<tr>
<th>2A</th>
<th>BMP ID #</th>
<th>Mark Storm Drains with Buttons or Stencils Specify Best Management Practice</th>
<th>Highway Department, Conservation Commission, and Volunteers Responsible Dept./Person Name</th>
<th>50% of storm drains marked by year 5 with door hangers placed in associated neighborhoods. Specify Measurable Goal</th>
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</thead>
<tbody>
<tr>
<td>2B</td>
<td></td>
<td>Establish a Storm Water Telephone Hotline Specify Best Management Practice</td>
<td>Highway Department and Town Website Manager(s) Responsible Dept./Person Name</td>
<td>Record number of phone calls to hotline, copies of articles. Specify Measurable Goal</td>
</tr>
<tr>
<td>2C</td>
<td></td>
<td>Conduct River, Stream, and Pond Cleanups Specify Best Management Practice</td>
<td>Highway Department, Conservation Commission, and Volunteers Responsible Dept./Person Name</td>
<td>Cleaner streams as documented by before and after photographs. Specify Measurable Goal</td>
</tr>
<tr>
<td>2D</td>
<td></td>
<td>Establish a Native Tree and Shrub Planting Program Specify Best Management Practice</td>
<td>Highway Department, Conservation Commission, and Volunteers Responsible Dept./Person Name</td>
<td>Record the number, location and kind of tree or shrub planted. Specify Measurable Goal</td>
</tr>
<tr>
<td>2E</td>
<td></td>
<td>Establish a Classroom Education Program Specify Best Management Practice</td>
<td>Conservation Commission Responsible Dept./Person Name</td>
<td>Classroom education program implemented by year 5. Specify Measurable Goal</td>
</tr>
<tr>
<td>2F</td>
<td></td>
<td>Prepare Press Releases Specify Best Management Practice</td>
<td>Highway Department and Conservation Commission Responsible Dept./Person Name</td>
<td>Copies of press articles. Specify Measurable Goal</td>
</tr>
</tbody>
</table>
D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

3A
BMP ID #
Develop Town Storm Drain Outfall Map
Specify Best Management Practice
Highway Department, Planner/Engineer, Outside Resources (possibly Worcester Polytech)
Responsible Dept./Person Name

All outfalls mapped by year 5.
Specify Measurable Goal

3B
BMP ID #
Develop Illicit Discharge Prohibition Ordinance
Specify Best Management Practice
Planning Board and Board of Health
Responsible Dept./Person Name
Obtain authorization to control inputs to the municipal drainage system. Bylaw at Town meeting by end of year 2.
Specify Measurable Goal

3C
BMP ID #
Develop Illicit Discharge Detection and Elimination Plan and Implement Activities
Specify Best Management Practice
Highway Department, Planning Board, and Board of Health
Responsible Dept./Person Name

All outfalls examined by year 4. Sources traced and conclusion documented within one year of discovery.
Specify Measurable Goal

3D
BMP ID #
Incorporate Information on Illicit Discharges into Public Education and Outreach Topics
Specify Best Management Practice
Board of Health
Responsible Dept./Person Name
Copies of materials.
Specify Measurable Goal

3E
BMP ID #
Identify Department to Take Stormwater Calls
Specify Best Management Practice
Highway Department and Board of Health
Responsible Dept./Person Name
Log of complaints and actions taken.
Specify Measurable Goal

4. Construction Site Runoff Control:

4A
BMP ID #
Develop Erosion Control Regulation
Specify Best Management Practice
Planning Board, Board of Health, and Conservation Commission
Responsible Dept./Person Name
Bylaw at Town meeting by end of year 3.
Specify Measurable Goal
D. Stormwater Management Program Summary (Cont.)

4B
BMP ID #
Conduct Inspections for Erosion Controls
Specify Best Management Practice
Planning Board, Highway Department, and Consultant Responsible Dept./Person Name Inspection checklist and documented inspections. Specify Measurable Goal

4C
BMP ID #
Identify Department to Take Stormwater Calls
Specify Best Management Practice
Planning Board and Highway Department Responsible Dept./Person Name Record number of phone calls to hotline, copies of advertisements. Specify Measurable Goal

5. Post Construction-Runoff Control:

5A
BMP ID #
Develop BMP Regulation
Specify Best Management Practice
Planning Board and Selectmen Responsible Dept./Person Name Bylaw at Town meeting by end of year 2. Specify Measurable Goal

5B
BMP ID #
Develop and Implement Inspection Program
Specify Best Management Practice
Planning Board, Highway Department, and Consultant Responsible Dept./Person Name Retain copies of maintenance reports received annually, plus records of inspections completed and results. Specify Measurable Goal

6. Municipal Good Housekeeping:

6A
BMP ID #
Clean Catch Basins
Specify Best Management Practice
Highway Department Responsible Dept./Person Name Clean all catch basins. Specify Measurable Goal

6B
BMP ID #
Sweep Streets in Town
Specify Best Management Practice
Highway Department Responsible Dept./Person Name Priority plan of sweeping based on water quality impact. Volume of sweepings collected. Specify Measurable Goal

6C
BMP ID #
Develop an Inspection and Maintenance Plan
Specify Best Management Practice
Highway Department Responsible Dept./Person Name Written schedule and records of inspections and maintenance. Specify Measurable Goal
### D. Stormwater Management Program Summary (Cont.)

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Activity Description</th>
<th>Responsible Dept./Person Name</th>
<th>Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>6D</td>
<td>Continue Existing Pollution Prevention and Good Housekeeping Practices at the Highway Garage</td>
<td>Highway Department</td>
<td>Ensure existing practices are continued. Specify Measurable Goal.</td>
</tr>
<tr>
<td>6E</td>
<td>Evaluate Alternative Vehicle Washing Options at the Highway Garage</td>
<td>Highway Department and Consultant</td>
<td>New method for handling vehicle wash water at the site by the end of year 2. Specify Measurable Goal.</td>
</tr>
<tr>
<td>6F</td>
<td>Evaluate Pollution Prevention BMPs for the Fueling Station at the Highway Garage</td>
<td>Highway Department and Consultant</td>
<td>As-built sketches or plans and photos. Specify Measurable Goal.</td>
</tr>
<tr>
<td>6G</td>
<td>Evaluate Municipal Facilities Throughout Town for Potential Stormwater Impacts</td>
<td>Highway Department and Consultant</td>
<td>As-built sketches or plans and photos. Specify Measurable Goal.</td>
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D. Stormwater Management Program Summary (Cont.)

7. BMPs for Meeting TMDL:

<table>
<thead>
<tr>
<th>7A</th>
<th>BMP ID #</th>
<th>Town Engineer &amp; Consultant</th>
<th>Responsible Dept./Person Name</th>
<th>Summary of existing pollution prevention efforts, future needs, and responsible parties. Copy of surface water quality strategic plan. Specify Measurable Goal</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Develop a Water Quality Strategy for 303d Waters</td>
<td>Responsible Dept./Person Name</td>
<td></td>
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<tr>
<td></td>
<td>Specify Best Management Practice</td>
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</table>

<table>
<thead>
<tr>
<th>7B</th>
<th>BMP ID #</th>
<th>Town Engineer, Consultant, &amp; Town Departments (to be determined)</th>
<th>Responsible Dept./Person Name</th>
<th>Photographs, logs, and BMP descriptions for completed efforts and water quality improvements. Specify Measurable Goal</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Implement BMPs from Water Quality Strategy</td>
<td>Responsible Dept./Person Name</td>
<td></td>
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<tr>
<td></td>
<td>Specify Best Management Practice</td>
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</table>

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Dennis A. Power, Town Manager

Signature

30 Jul 03 Date
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Ongoing under existing operations:

- 6A
- 6B
- 6C
- 6D
- 6E
- 6F
- 6G
- 6H

Town of Oxford, MA
NPDES Phase II Stormwater Program
Automatically Designated MS4 Areas
Oxford, Massachusetts

Town Population: 13,352
Regulated Population: 11,027

Area of Focus:

Oxford Town Boundary
Regulated Area (2000 Urbanized Area)

Data Sources: Urbanized Areas from US Census Bureau (2000). Political boundaries from MassGIS. Hydrography from NED. Transportation data from GDT at 1:24,000. Map Created: 11/19/02; US EPA: New England GIS Center L:\projects\stormwater\phase2\oxford\towns.html
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**BULK ITEMS**

**AIR CONDITIONERS**

**APPLIANCES**

**AUDIO EQUIPMENT**

**BEDS/MATTRESSES**

**BIKES**

**COMPUTERS**

**COPIERS**

**ELECTRONICS**

**FURNITURE**

**GRILLS**

**HOUSEHOLD ITEMS**

**LAWN MOWERS**

**PLEASE DRAIN FLUID**

**MICROWAVES**

**REFRIGERATORS**

**SCRAP METAL**

**STOVES**

**TABLES**

**TELEVISIONS**

**VCRS**

**NO**

************MUST HAVE PROOF OF RESIDENCY************

MORE INFORMATION CONTACT - OXFORD HIGHWAY DEPARTMENT

9:00 A.M. – 3:30 P.M. - 508-987-6006
GENERAL BY-LAWS
# TOWN OF OXFORD

## GENERAL BY-LAWS

### TABLE OF CONTENTS

<table>
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<tr>
<th>Chapter</th>
<th>Title</th>
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<tr>
<td>1</td>
<td>GENERAL PROVISIONS</td>
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<tr>
<td>2</td>
<td>TOWN MEETINGS</td>
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<td>3</td>
<td>ELECTIONS</td>
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<td>FINANCIAL AFFAIRS AND TOWN CONTRACTS</td>
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