

2004 MAY -3 P 11: 56

**STORM WATER MANAGEMENT PLAN  
ANNUAL REPORT 2004**

**TOWN OF SOUTHBOROUGH  
Southborough, Massachusetts**

**April 2004**



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**Municipality/Organization:** The Southborough Department of Public Works

**EPA NPDES Permit Number:** MAR041160

**MaDEP Transmittal Number:** W- 040764

**Annual Report Number  
& Reporting Period:** No. 1: March 03-March 04

## NPDES PII Small MS4 General Permit Annual Report

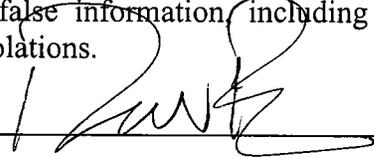
### Part I. General Information

Contact Person: John W. Boland Title: Superintendent of Public Works

Telephone #: (508)485-1210 Email: jboland@southboroughma.com

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:  Date: \_\_\_\_\_

Printed Name: David W. Parry Title: Chairman, Board of Selectmen

Signature:  Date: \_\_\_\_\_

Printed Name: Bonnie J. Phaneuf Title: Member, Board of Selectmen

Signature:  Date: \_\_\_\_\_

Printed Name: Willian J. Christensen Title: Member, Board of Selectmen

**STORM WATER MANAGEMENT  
ANNUAL REPORT 2004  
TOWN OF SOUTHBOROUGH**

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## **6.0 POST CONSTRUCTION STORM WATER MANAGEMENT**

### **6.1 Activities Conducted**

This information was not tracked this year. Activities conducted and their method of tracking will largely be determined by the regulatory mechanisms developed to address post-construction runoff controls.

### **6.2 Modifications to SWMP**

At this time, no changes to the SWMP are necessary.

### **6.3 Activities Planned Next Year**

Activities planned for next year are outlined in the SWMP. More detailed information will be gathered and presented in the next Annual Report.

## **7.0 POLLUTION PREVENTION/GOOD HOUSEKEEPING**

### **7.1 Public Works Overview**

The Southborough Department of Public Works consists of a Water Division, a Cemetery Division, a Tree Division, and a Highway Division. Available employees from all divisions are engaged in snow clearing. It is important to note that there are only five full time employees to conduct sign maintenance, street and sidewalk cleaning, catch basin cleaning, street maintenance (patching), and roadside mowing. These staff are engaged not only in snow clearing, but also are engaged in assisting in manning the transfer station (overtime), transporting refuse trailers from the transfer station to Wheelabrator Millbury, street striping, culvert maintenance, and responding to resident complaints. Excluding transfer station disposal costs and overtime, the operating budget for this fiscal year was just over \$786,000.

### **7.2 Employee Training Conducted**

Eighteen (18) Public Works staff, representing administrative, cemetery, highway, and water staff, attended training this year. The training included Right to Know, Hazard Communication, Spill Prevention and Response, and Storm Water Pollution Prevention training.

### **7.3 Street Sweeping**

DPW staff conducted continuous street sweeping. Each street was swept at least once during the year. Close to 520 tons of materials was collected. This year curb miles were not tracked.

#### 7.4 Catch Basin Cleaning

A total of 410 basins have been cleaned to date. This resulted in over 40 truckloads (over 60 tons estimated) of material removed.

#### 7.5 Preventive Maintenance

DPW staff conducted weekly inspections of: waste oil tanks, waste oil handling areas, gasoline dispenser, tank covers, and stage 2 vapor recovery systems.

#### 7.6 Complaint Responses

DPW staff responded to twelve (12) complaints involving blocked catch basins and swales. DPW staff also responded to fifteen (15) complaints concerning street flooding. Five litter complaints were resolved. Five complaints were associated with the drainage system involving wash outs and sink holes.

#### 7.7 Transfer Station

Over 5,100 tons of residential waste was collected at the Transfer Station and disposed at Wheelabrator Millbury.

Close to 500 tons of newspaper was collected. Over 300 tons of commingled materials were recycled. Close to 220 tons of white goods and scrap metal was recycled. 0.14 tons of batteries were reclaimed. 42 tons of CRTs were recycled. 0.005 tons of mercury containing items were properly disposed. Over 530 tons of leaves and brush were composted. Close to 2 tons of redeemable cans were donated to charity.

#### 7.8 Household Hazardous Waste Collection

Hazardous Waste Collection was conducted in October 2003. This was funded by the Town through a warrant article and conducted by the Board of Health. The following materials were collected and properly disposed: 856 gallons of pesticides, poisons, and cleaners; 275 gallons of paint; 160 gallons of alkaline batteries; 110 gallons of aerosol products; and 5 gallons of mercury containing devices.

#### 7.9 Modification to the SWMP

At this time, no changes to the SWMP are necessary.

#### 7.10 Activities Planned Next Year

Activities planned for next year are outlined in the SWMP. More detailed information will be gathered and presented in the next Annual Report.

**APPENDIX A**

**EDUCATION AND OUTREACH MATERIALS**

**APPENDIX B**

**COPIES OF PUBLIC NOTICES**

# Water hearing slated for tonight

## SOUTHBOROUGH

By Michelle Muellenberg  
 NEWS STAFF WRITER

SOUTHBOROUGH - Residents will soon see cleaner waterways surrounding their homes thanks to a five-year federal program which will be implemented locally over the next five years.

A forum tonight at 7:30 at Town Hall will give the public a chance to view how that will be accomplished.

Designed by the Environmental Protection Agency in 1999, the Phase II Storm Water program is intended to reduce pollution in waterways of more than 250 urban areas.

"Southborough is included in this because of our proximity to Boston to the east and Worcester to the west," said Peter Bemis, chairman of Southborough's storm water committee.

Urban areas are those near a community of 50,000 or more and have a population of 1,000 people per square mile. Tonight's forum is the last opportunity for public comment before the committee submits its plan to the EPA, Bemis said.

"We hope to get input and provide a better understanding of what the program is all

about," he said.

Bemis said each plan must identify six measures: public education and outreach, public involvement/participation, discharge detection and elimination, construction site runoff control, post construction runoff control and pollution prevention.

The most important out of the six is public education and outreach, Bemis said. Instead of cleaning up the pollution already in the water systems, the hope is to reduce the overall amount seeping into the water.

"Our waterways are one of the greatest assets of Southborough," Bemis said. "They are central to the core of the whole town. The first thing when people come to Southborough, they comment on the waterways."

The plan also increases the number construction projects subject to review by the EPA. Under Phase II, any construction activities disturbing one acre of land needs a permit.

Phase I of the EPA's storm water program established regulations for municipalities with populations of 100,000 or greater and with construction activities disturbing five or more acres, Bemis said.

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## LEGAL NOTICES

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NOTICE  
 Massachusetts  
 Court  
 Court Department  
 Division

FORENOON (10:00 AM) ON MARCH 26, 2003.  
 WITNESS, HON. BEVERLY WEINGER  
 BOORSTEIN, ESQUIRE, First Justice of said Court  
 at CAMBRIDGE this day, March 5, 2003.

John R. Buonomo  
 Register of Probate

AD#178693  
 MW 3/12/03

PUBLIC HEARING MARCH 19, 2003  
 LEGAL NOTICE  
 TOWN OF SOUTHBOROUGH  
 STORM WATER COMMITTEE  
 STORM WATER MANAGEMENT PLAN

The Town of Southborough Storm Water  
 Committee will be holding a public hearing on the  
 Town of Southborough's Storm Water Management  
 Plan on Wednesday, March 19, 2003 at 7:30 pm in  
 the Southborough Town House Hearing Room, 2nd  
 Floor, 17 Common Street, Southborough, MA.

Southborough Storm Water Committee

AD#178581  
 MW 3/12/03

RFP/Recreation Field Design Services  
 LEGAL NOTICE  
 Town of Sherborn  
 Request for Proposals  
 Recreation Field Design Services

The Town of Sherborn's Recreation Commission  
 requests proposals from qualified vendors for the  
 provision of design and engineering services for the

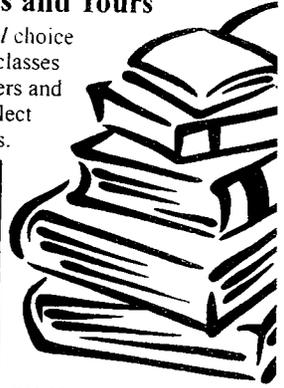
## ATTENTION Parents of 5th Graders!

Seats are still available for next year at  
**Framingham Community Charter School**

Residents from all towns welcome

### Parent Information Meetings and Tours

Learn more about this *free public school* choice  
 for middle school students with small classes  
 and project based learning. Meet teachers and  
 ask questions of school leaders. Collect  
 information and registration forms.



**Dates of Tours  
 and Information Meetings**  
 Thursday, March 13, 7:00 p.m.\*  
 Friday, March 14, 9:30 a.m.\*  
 Friday, March 14, 6:30 p.m.  
 \*Translation provided in Spanish and Portuguese

**REGISTRATION FORMS DUE AT FCCS BY MARCH 17, 9:00 A.M.**  
**THE LOTTERY WILL BE MARCH 17, 6:00 P.M. AT FCCS.**  
 For more information call 508-879-9000 or visit [www.framinghamcharter.org](http://www.framinghamcharter.org)

## DONATE TO YOUR LOCAL FOOD PANTRY!

Selectmen's Meeting Room of the Holliston Town  
 Hall, 100 Linden Street for the purpose of reviewing  
 proposed changes to the Planning Board Rules and  
 Regulations for the Subdivision of Land, which are  
 intended to address fees clearly submit  
 requirements and bonding. The following section  
 are proposed for revision: 5.4.2 Water, Appendix  
 Fees, and Form E Construction Cost Estimate. The  
 draft materials may be viewed in the Town Clerk  
 or Planning Board's office during regular business  
 hours. All are welcome to attend the hearing or off  
 written comments for the Board's consideration.

Phil Donovan, Chairman

AD#178691  
 MW 3/12, 3/19/03

73 MOUNT WAYTE AVE.  
 LEGAL NOTICE

The Framingham Conservation Commission v  
 conduct a Public Meeting in the Public Heari  
 Room at the Memorial Building, on March 19, 20  
 at 9:00 PM for a Notice of Intent filed by Mo  
 Wayte Realty, LLC for soil remediation in t  
 Riverfront Area of the Sudbury River and in its 1  
 year Floodplain at 73 Mount Wayte Ave.

Said proposed work may be subject to regulatio  
 under the Wetlands Protection Act, Chapter 1  
 Section 40, as amended, and Town of Framingh  
 Bylaws, Article V, Section 18, Framingh  
 Wetlands Protection Bylaw. All persons interes  
 may attend and be heard.

William Merram, Chairman

RECEIVED, FILED AND POSTED IN THE OFFICE OF THE TOWN CLERK MARCH 10, 2004 AT 12:15 PM

PAUL J. BERRY, TOWN CLERK



**MEETING OF PHASE II STORMWATER COMMITTEE**

Date: March 10, 2004

Meeting with Board of  
Selectmen

Paul J. Berry, Town Clerk  
Town House  
17 Common Street  
Southborough, MA 01772

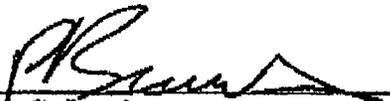
Dear Mr. Berry:

There will be a meeting of the Phase II Stormwater Committee on

Tuesday, April 6, 2004, at 7:00 PM, in Hearing Room  
(Day) (Date) (Time) (Room)

Town House, 17 Common Street, Southborough, MA  
(Building/Address)

Very Truly yours,

  
\_\_\_\_\_  
Peter S. Bemis  
Chairman