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**TOWN OF SEEKONK
PUBLIC WORKS DEPARTMENT**

2004 MAY 17 A 11:49

May 10, 2004

United States Environmental Protection Agency
Water Technical Unit
P O Box 8127
Boston, MA 02114

Massachusetts Department of Environmental Protection
Division of Watershed Management
627 Main Street
Worcester, MA 01608

Reference: NPDEDS Permit MAR041156 - Town of Seekonk
First Annual Report

Dear Sir/Madam

The Town of Seekonk submitted a Phase II Notice of Intent (NOI). Part D, Stormwater Management Program Summary of the NOI clearly identified Seekonk's best management practices (BMPs) and associated measurable goals. Part F of the NOI detailed time frames during the first permit period (2003-2008) in which said BMP's would be implemented.

This report is a self assessment of our stormwater management program and is intended to assist us as a tool to improve and guide program delivery.

STORMWATER MANAGEMENT PROGRAM SUMMARY - SEEKONK

1. PUBLIC EDUCATION

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1A. Framed permanently mountable non point source pollution education posters were distributed and displayed at the Town Hall, Public Library, three public elementary schools, the Junior High School and the High School.

1B. Stormwater message for local cable was developed and distributed for airing on local access and government cable channels.

1C. Stormwater information was developed and posted on the Seekonk home web page. Additional links were provided to take visitors to other related sites supporting stormwater education.

1D. The town is in the process of target mailing information brochures to auto repair shops.

2. PUBLIC PARTICIPATION

2A. The Stormwater Advisory Committee formally established its mission and developed its goals. The Board of Selectmen formally acknowledged the goals and appointed the Stormwater Advisory Committee.

2B. Seekonk organized a household hazardous waste collection event in April of 2004. The voluntary collection was provided free to all residents.

2C. Seekonk, through the DPW, maintained a waste oil and antifreeze drop off site. Used oil and antifreeze were received from residents at no charge at the public works facility during normal business hours and on select Saturdays.

2D. The Town Administrator held public out reach information meetings in April, June, August and December of 2003 and in March 2004. Stormwater and non point source pollution information was available as well as an open question and answer period.

2E. In conjunction with Earth Day the town, through the Recycling Committee, sponsored a T-shirt design contest. The theme for 2003 was "Seekonk cares about keeping our town clean and free of litter". The them for 2004 was "If you're not recycling you're throwing it all away".

3. ILLICIT DISCHARGE DETECTION AND ELIMINATION

3A. Locating and mapping outfalls continued through 2003; Field location is approximately 15% complete at this time. Scale mapping of location outfall has not effectively begun.

3B. The SWAC has not formally begun to review existing by-laws or regulations.

3C. The SWAC has not undertaken illicit discharge detection and/or elimination at this time. The Department of Public Works and Board of Health routinely investigate suspected discharge and provide for enforcement to the extent possible, often correcting and/or eliminating said discharge.

3E. No new or modified by-laws or regulations have been developed.

4. CONSTRUCTION SITE RUNOFF CONTROL

*** No Action scheduled for this reporting period ***

5. POST CONSTRUCTION RUNOFF CONTROL

*** No Action scheduled for this reporting period ***

6. MUNICIPAL GOOD HOUSEKEEPING

6A. The Department of Public Works completed mechanical street sweeping of all town roads in the spring of 2003 and Spring of 2004. The sweeping program is underway at this time. Sweeping of connector and main roadway was conducted during the late fall and winter of 2003.

6B. The DPW contracted the mechanical cleaning of all catch basins town wide in the fall of 2003.

6C. A review of town facilities to identify existing practices has not begun.

6D. Routine training related to spill containment and MSDS are on going. Additional training is targeted in FY05 funding package.

6E. Follow-up to ensure compliance are not required at this time.

7. BMP'S FOR MEETING MTPL

7A. The water quality management project for the Runnins River is nearly complete. The Town's contractor has recently received extensions. The final report will be issued by the summer of 2004.

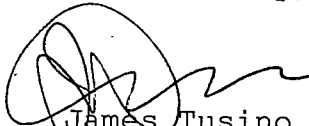
7B. An illicit discharge detection and elimination program is not yet established (see 3c).

7C. The SWAC has reviewed several possible solutions to water fowl ratification. Partnering with private land owners is being developed. The Public Works Department is experimenting with several non-hazardous iradication methods.

7D. The Department of Public Works maintains a regular street sweeping and catch basin cleaning program. Funding for FY05 is is programed.

If you have any questions or require additional infomation please do not hesitate to contact the Department of Public Works, 508-336-7407.

Respectfully,



James Tusino
Public works Superintendent

CC: SWAC Members
Board of Selectmen
File

Stormwater Management program Summary

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1. PUBLIC EDUCATION

BMP ID#	Best Management Practice	Measurable Goal	Status
1A	Distribute and post Nonpoint Source Pollution Posters.	Post in all Schools and Town buildings.	Completed
1B	Air stormwater message on Local Cable Access Channel.	Post Once per month.	Posted
1C	Add stormwater information to Town's website.	Update posting regularly.	Posted
1D	Obtain and distribute auto repair shop brochures.	Distribute to all impacted local businesses.	Underway

2. PUBLIC PARTICIPATION

BMP ID#	Best Management Practice	Measurable Goal	Status
2A	Form Stormwater Advisory Committee (SWAC).	Hold meetings twice a year.	Completed
2B	Hazardous Waste Collection.	Hold Hazardous Waste collection annually.	Completed
2C	Waste oil Collection	Collect waste oil monthly.	Completed
2D	Town Outreach Meetings.	Hold meeting quarterly.	Completed
2E	T-shirt Contest.	Hold Environmental contest annually.	Completed

3. ILLICIT DISCHARGE DETECTION AND ELIMINATION

BMP ID#	Best Management Practice	Measurable Goal	Status
3A	Map outfalls.	Complete mapping by end of fifth permit year.	Started
3B	Review existing bylaws and Regulations.	Determine if existing bylaws and regs fulfill EPA requirements.	Not started
3C	Develop illicit discharge detection and elimination plan.	Make recommendation for inclusion into proposed plan.	Not started
3D	Develop/modify general illicit discharge bylaw.	Propose recommendations for modifying/developing bylaw.	Not started
3E	Present bylaw for Town Meeting Action.	Make presentation to Town Meeting for action.	Not started

4. CONSTRUCTION SITE RUNOFF CONTROL

BMP ID#	Best Management Practice	Measurable Goal	Status
4A	Review existing site inspection practices.	Determine if existing practices fulfill EPA requirements.	Not started
4B	Develop/modify site inspection Program.	Make recommendation for modifying existing program.	Not started
4C	Review existing bylaws and regulations.	Determine if existing bylaws and regs fulfill EPA requirements.	Not started
4D	Develop/modify bylaws for Construction site runoff.	Propose recommendations for modifying/developing bylaw.	Not started
4E	Present bylaw for Town Meeting Action.	Make presentation to Town Meeting for action.	Not started

5. POST CONSTRUCTION RUNOFF CONTROL

BMP ID#	Best Management Practice	Measurable Goal	Status
5A	Review existing site inspection practices.	Determine if existing practices fulfill EPA requirements.	Not started
5B	Develop/modify inspection and maintenance practices.	Make recommendation for modifying existing practices.	Not started
5C	Review existing bylaws and regulations.	Determine if existing bylaws and regs fulfill EPA requirements.	Not started
5D	Develop/modify bylaws for post-construction site runoff.	Propose recommendations for modifying/developing bylaw.	Not started
5E	Present bylaw for Town Meeting Action.	Make presentation to Town Meeting for action.	Not started

6. MUNICIPAL GOOD HOUSEKEEPING

BMP ID#	Best Management Practice	Measurable Goal	Status
6A	Street sweeping program.	Sweep all streets once annually and mains and connectors three times per year.	Ongoing
6B	Catch basin cleaning program.	Clean and inspect all catch basins annually.	Completed
6C	Perform site visits to examine existing practices at facilities.	Target all applicable municipal facilities.	Not started
6D	Train municipal employees at each facility.	Target all applicable municipal facilities.	Started
6E	Perform follow-ups to ensure required practices are met.	Target all applicable municipal facilities.	Not started

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7. BMPs FOR MEETING TMDL

BMP ID#	Best Management Practice	Measurable Goal	Status
7A	Water quality management project for the Runnins River.	Samples and final report issued.	Pending
7B	Illicit discharge detection and elimination.	Implement BMPs identified in section 3 of the NOI	Not started
7C	Consider deterring waterfowl from Grist Mill Pond.	Memo to private property owner.	Not started
7D	Municipal good housekeeping.	Implement BMPs 6A and 6B identified in section 6 of the NOI.	Ongoing

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