



# TOWN OF PALMER

Palmer Town Building  
4417 Main Street  
Palmer, Massachusetts 01069

Telephone.: (413) 283-2603  
FAX (413) 283-2604

## INTERIM TOWN MANAGER

Patricia A. Kennedy

April 26, 2005

U.S. Environmental Protection Agency  
Water Technical Unit  
P. O. Box 8127  
Boston, MA 02114

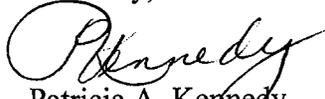
RE: NPDES Phase II Small MS4 General Permit

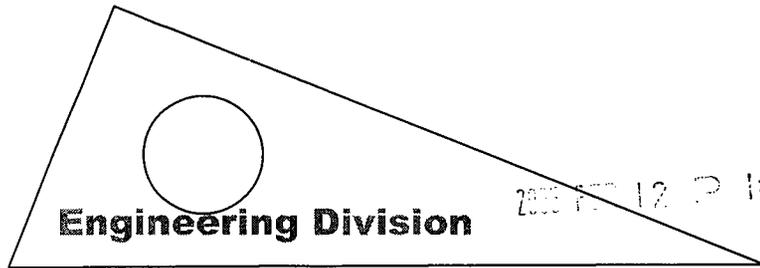
The Town of Palmer is seeking a 90-day extension to file the annual report for the permit year March 2004 to March 2005. Our form of government changed January 1, 2005 and we are still in transition. Our DPW has not yet been fully implemented.

Our new town manager will be starting his duties on May 16, 2005 and we are requesting this extension to allow him to review the requirements and submissions necessary for this report.

Please let us know as soon as possible if this is agreeable to you. Your cooperation is greatly appreciated.

Sincerely,

  
Patricia A. Kennedy,  
Interim Town Manager



2005 FEB 12 P 1:06

**Braintree Public Works**

Robert P. Campbell, PE, Town Engineer  
[Rcampbell@townofbraintreegov.org](mailto:Rcampbell@townofbraintreegov.org)  
John J. Morse, Assistant Town Engineer  
[Jmorse@townofbraintreegov.org](mailto:Jmorse@townofbraintreegov.org)

February 9, 2005

1029

✓ U. S. Environmental Protection Agency  
Water Technical Unit  
P. O. Box 8127  
Boston, MA 02114

Massachusetts Department of Environmental Protection  
Division of Watershed Management  
627 Main Street  
Worcester, MA 01608

Enclosed please find our NPDES Phase II Small MS4 General Permit Annual Report Number 1, covering the period of March of 2003 to March of 2004.

Very truly yours,

Robert P. Campbell, P. E.  
Town Engineer

# DEPARTMENT OF PUBLIC WORKS



Michael J. Madigan, P.E., Superintendent  
Pamela J. Martin, Office Manager

25 BROOK STREET  
AYER, MASSACHUSETTS 01432  
Tel. (978) 772-8240  
Fax (978) 772-8244

April 28, 2005

MAY 05 2005

MUNICIPAL ASSISTANCE UNIT

Thelma Murphy  
USEPA/New England  
1 Congress Street  
Suite 100 (CMU)  
Boston, MA 02114

Re: NPDES Phase II Stormwater Annual Report  
Town of Ayer

Dear Ms. Murphy:

I am writing to you regarding a situation which has arisen regarding the Town of Ayer, Massachusetts NPDES Phase II Stormwater Annual Report required to be submitted by May 1, 2005. The Town of Ayer has been actively involved in their NPDES Phase II Stormwater Program and the majority of the work completed has been documented and kept in a file by Anita Scheipers, Town Administrator. Unfortunately, Ms. Scheipers has gone on medical leave last week and is not expected back to work until approximately mid-May. For this reason, the Annual Report will be completed and submitted to EPA and MADEP no later than June 14, 2005.

If you have any questions regarding this matter, please contact me.

Very truly yours,

A handwritten signature in black ink that reads "Michael J. Madigan". The signature is written in a cursive style.

Michael J. Madigan, P.E.  
Superintendent  
Ayer Department of Public Works

Cc: Board of Selectmen  
Anita Scheipers, Town Administrator  
Linda Domizio, MADEP

# DEPARTMENT OF PUBLIC WORKS



Michael J. Madigan, P.E., Superintendent  
Pamela J. Martin, Office Manager

25 BROOK STREET  
AYER, MASSACHUSETTS 01432  
Tel. (978) 772-8240  
Fax (978) 772-8244

April 28, 2005

Linda Domizio  
MADEP (DWD)  
627 Main Street  
2<sup>nd</sup> Floor  
Worcester, MA 01608

MAY 05 2005

MUNICIPAL ASSISTANCE UNIT

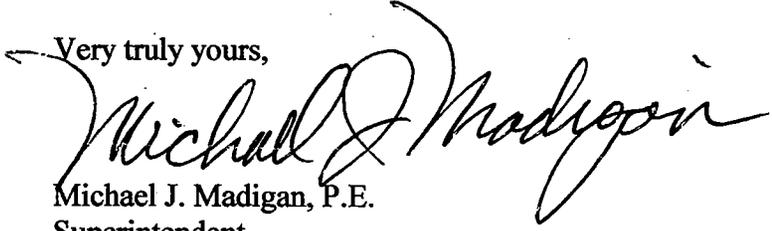
Re: NPDES Phase II Stormwater Annual Report  
Town of Ayer, MA

Dear Ms. Domizio:

I am writing to you to document our telephone conversation of April 26, 2005 regarding the Town of Ayer's NPDES Phase II Stormwater Annual Report required to be submitted by May 1, 2005. Specifically, I noted that the Town of Ayer has been actively involved in their NPDES Phase II Stormwater Program, and the majority of the work completed has been documented and kept in a file by Anita Scheipers, Town Administrator. Unfortunately, Ms Scheipers has gone on medical leave last week and is not expected back to work until approximately mid-May. For this reason, the Annual Report will be completed and submitted to EPA and MADEP no later than June 15, 2005.

If you have any questions regarding this matter, please contact me.

Very truly yours,

  
Michael J. Madigan, P.E.  
Superintendent

Ayer Department of Public Works

Cc: Board of Selectmen  
Anita Scheipers, Town Administrator  
✓Thelma Murphy, USEPA (New England)



PAUL GERE  
Commissioner

# City of Medford

DEPARTMENT OF PUBLIC WORKS

City Hall - Room 304  
85 George P. Hassett Drive  
Medford, Massachusetts 02155



Telephone  
(781) 393-2417  
FAX: (781) 393-2422  
TDD: (781) 393-2516

June 2, 2005

JUN - 7 2005

United States Environmental Protection Agency  
Water Technical Unit  
P.O. Box 8127  
Boston, MA 02114

RE: NPDES Phase II Permit Year 2 – Annual Report 2005  
Medford, Massachusetts  
**Permit Number: MA041049/MaDEP Transmittal Number: W 035578**

Dear Sir or Madam:

The City of Medford, Massachusetts is submitting this letter to notify the EPA Region 1 Coordinator for the NPDES MS4 Program, and the Massachusetts Department of Environmental Protection Division of Watershed Protection, that the City of Medford has had an unexpected delay in the submittal of the 2005 Annual Report.

The City of Medford has successfully completed the second year tasks as outlined in the 5-Year Municipal Stormwater Management Program Plan that was submitted in March of 2004, but has not prepared the Annual Report.

The Stormwater Management Program has been effectively managed by the Department of Public Works, with a former employee (Energy and Environmental Department Environmental Agent) acting as the lead for Program implementation and documentation. This second year has been productive with the development of Draft Ordinances for Illicit Discharge Detection and Elimination, Sedimentation and Erosion Control for Construction Activities, and Long Term Stormwater Management Operation and Maintenance. The awareness in the City in terms of stormwater management has increased due to the televised stormwater presentations, literature, and educational outreach activities.

The loss of the City's Environmental Agent coincided directly with the preparation/submittal schedule for the annual report and it was therefore not completed as originally planned by the Department. The City is dedicated to the Stormwater Management Program and has made great changes as documented in the 5-year plan.

The City has retained Vanasse Hangen Brustlin, Inc., the consulting firm that has assisted the City with the Stormwater Management Program development and implementation, to assist them with a rapid preparation of the Annual Report.

The City of Medford is committed to preparing and submitting a complete Annual Report as soon as possible. Please call us directly if there is any additional information that we should provide, or to discuss any concerns you may have associated with our delayed submittal.

Very truly yours,



Paul Gere, Commissioner  
Department of Public Works

JUN -7 2005

Cc: Bethany Eisenberg, VHB

Massachusetts DEP  
NYDES MS4 Coordinator  
Division of Watershed Management  
627 Main Street  
Worcester, MA 01608