



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

1073
W041026
Transmittal Number

Facility ID (if known)

A. Instructions

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

John C. Curran, Mayor
Name
10 Common Street
Mailing Address
Woburn MA
City/Town State
(781) 932-4501 jcurran@ci.woburn.ma.us
Telephone Number Email (if available)

2. Municipality Name

City of Woburn, Massachusetts
City/Town

3. Legal Status:

Federal City/Town State Tribal Private
 Other public entity: _____
Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

Massachusetts Highway Department

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

yes pending no



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B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

yes pending no

Note:
Section C may be duplicated to accommodate a larger list of receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Horn Pond Name	<i>Unknown</i> Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Nutrients; Organic enrichment/Low DO; Specify
Philips Pond Name	Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Mill Pond Name	Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Whittenmore Pond Name	Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Fowle Brook Name	Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Aberjona River Name	Number	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Unionized ammonia; Organic enrichment; Pathogens Specify
Horn Pond Brook Name	Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Middlesex Canal Name	Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Halls Brook Name	Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Little Brook Name	Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Cummings Brook Name	Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Sucker Brook Name	Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Schneider Brook Name	Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify



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D. Stormwater Management Program Summary

1. Public Education:

1-1

BMP ID #

Continue Annual Earth Day

Specify Best Management Practice

Conservation Commission

Responsible Dept./Person Name

Event held annually in spring

Specify Measurable Goal

1-2

BMP ID #

Continue Annual Conservation

Day

Specify Best Management Practice

Conservation Commission

Responsible Dept./Person Name

Event held annually in spring

Specify Measurable Goal

1-3

BMP ID #

Continue Pet Waste Disposal

Practices

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

Maintenance of signs and

doggie mitt supply

Specify Measurable Goal

1-4

BMP ID #

Maintain Copies of

Environmental Awareness

Brochures

Specify Best Management Practice

Dept. of Public Works and

Conservation Commission

Responsible Dept./Person Name

Brochures available

Specify Measurable Goal

1-5

BMP ID #

Develop and Distribute

Stormwater Brochure

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

Brochure developed during

Year 1 and available for

distribution Years 2-5. City will

consider a mass-mailing by

the end of the Permit Term

Specify Measurable Goal

1-6

BMP ID #

DPW Staff Available for

Classroom Discussions/Tours

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

Schools notified of opportunity

in the Spring and Fall of every

Permit Year

Specify Measurable Goal

1-7

BMP ID #

Stormwater Bulletins Added to

Kiosks at Horn Pond

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

Bulletin developed during Year

1 & posted on Kiosk Years 2-5

Specify Measurable Goal

1-8

BMP ID #

Add Stormwater Information to

DPW's Website

Specify Best Management Practice

Dept. of Public Works

Responsible Dept./Person Name

Stormwater information

developed/added to website

during Year 2

Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

2. Public Participation:

2-1

BMP ID #

Comply with State Public Notification Guidelines
 Specify Best Management Practice

Planning Board and any City Department
 Responsible Dept./Person Name

Post notices on all applicable meetings
 Specify Measurable Goal

2-2

BMP ID #

Continue Used Oil Collection Program
 Specify Best Management Practice

Board of Health
 Responsible Dept./Person Name

Collection held monthly
 Specify Measurable Goal

2-3

BMP ID #

Continue Quarterly Collection of Household Hazardous Wastes
 Specify Best Management Practice

Board of Health
 Responsible Dept./Person Name

Collection held every three months
 Specify Measurable Goal

2-4

BMP ID #

Continue City-wide Recycling Program
 Specify Best Management Practice

Board of Health
 Responsible Dept./Person Name

Recyclables collected bi-weekly
 Specify Measurable Goal

2-5

BMP ID #

Continue Street Tree Planting Program
 Specify Best Management Practice

Dept. of Public Works
 Responsible Dept./Person Name

Number of trees planted
 Specify Measurable Goal

3. Illicit Discharge Detection and Elimination:

3-1

BMP ID #

Continue Inspection of New Construction for Correct Connection to the Sanitary Sewer
 Specify Best Management Practice

City Engineering Dept.
 Responsible Dept./Person Name

Continue inspection of new construction
 Specify Measurable Goal

3-2

BMP ID #

Complete Map of Outfalls and Receiving Waters
 Specify Best Management Practice

City Engineering Dept.
 Responsible Dept./Person Name

Map completed by the end of Year 2
 Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

3-3

BMP ID #

Complete Dry Weather
 Screening of Outfalls
 Specify Best Management Practice

City Engineering Dept.
 Responsible Dept./Person Name

All outfalls screened once
 during permit period
 Specify Measurable Goal

3-4

BMP ID #

Develop and Present Draft
 Stormwater Ordinance
 Specify Best Management Practice

City Engineering Dept.
 Responsible Dept./Person Name

Review current ordinances
 during Year 1. Draft new
 ordinance completed in Year
 2. Attempt to receive approval
 in years 3-5
 Specify Measurable Goal

3-5

BMP ID #

Develop and Implement
 System for Detection and
 Elimination of Illicit Discharges
 Specify Best Management Practice

City Engineering Dept.
 Responsible Dept./Person Name

Illicit discharge detection
 system developed during Year
 2 and implemented during the
 remainder of the permit term.
 Maintain records on the
 findings of the program.
 Specify Measurable Goal

4. Construction Site Runoff Control:

4-1

BMP ID #

Continue to Apply Standard 8
 of the Massachusetts
 Stormwater Policy
 Specify Best Management Practice

Conservation Commission
 Responsible Dept./Person Name

Standard 8 of the MSP applied
 Specify Measurable Goal

4-2

BMP ID #

Continue to Implement
 Procedures for Collection
 /Filing of Public Comments
 Specify Best Management Practice

City Engineering Dept.
 Responsible Dept./Person Name

Maintain existing procedure
 Specify Measurable Goal

4-3

BMP ID #

Continue Policy to Inspect and
 Enforce Erosion Control
 Measures at Construction
 Sites
 Specify Best Management Practice

City Engineering Dept.
 Responsible Dept./Person Name

Maintain existing policy
 Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

4-4

BMP ID #

Continue to Follow Existing Procedure for Control of Discarded Building Materials
Specify Best Management Practice

Board of Health and Building Department
Responsible Dept./Person Name

Maintain existing procedure
Specify Measurable Goal

4-5

BMP ID #

Amend the Subdivision Regulations to Require an Erosion and Sediment Control Plan for Sites Disturbing More than 1-acre
Specify Best Management Practice

City Engineering Dept.
Responsible Dept./Person Name

Amend existing rules and regulations by end of permit year 2. Attempt to receive approval in years 3-5.
Specify Measurable Goal

4-6

BMP ID #

Amend the Zoning Ordinance to Require an Erosion and Sediment Control Plan for Sites Disturbing More than 1-acre
Specify Best Management Practice

City Engineering Dept.
Responsible Dept./Person Name

Draft ordinance language by end of permit year 2. Attempt to receive approval in years 3-5.
Specify Measurable Goal

5. Post Construction Runoff Control:

5-1

BMP ID #

Continue to Implement Planning Board Rules and Regulations
Specify Best Management Practice

City Engineering Dept.
Responsible Dept./Person Name

Continue existing policy
Specify Measurable Goal

5-2

BMP ID #

Maintain Policy Ensuring Long-term Maintenance of Private Structural BMP's
Specify Best Management Practice

City Engineering Dept.
Responsible Dept./Person Name

Maintain existing policy
Specify Measurable Goal

5-3

BMP ID #

Review BMP #5-1 to Ensure that Standards 2,3,4,7 and 9 of the MSP are Applied to the Entire City
Specify Best Management Practice

City Engineering Dept.
Responsible Dept./Person Name

Review existing Rules and Regulations by the end of permit year 2. Attempt to receive approval in years 3-5.
Specify Measurable Goal



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6. Municipal Good Housekeeping:

6-1
BMP ID #

Continue to Sweep Streets
Two Times Annually
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Sweep all streets two times
annually
Specify Measurable Goal

6-2
BMP ID #

Continue Catchbasin Cleaning
Program
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Percentage of catchbasins
cleaned annually
Specify Measurable Goal

6-3
BMP ID #

Continue Salting and Snow
Removal Practices
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Continue existing practices
Specify Measurable Goal

6-4
BMP ID #

Continue Hazardous Waste
Response Program at DPW
Garage and Water Treatment
Plant
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Continue existing program
Specify Measurable Goal

6-5
BMP ID #

Continue Vehicle Washing
Practices
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Continue existing practices
Specify Measurable Goal

6-6
BMP ID #

Continue Vehicle Maintenance
Practices
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Continue existing practices
Specify Measurable Goal

6-7
BMP ID #

Continue Maintenance
Activities at Parks and Open
Space
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

Continue existing practices
Specify Measurable Goal

6-8
BMP ID #

Develop/Implement Employee
Education Program
Specify Best Management Practice

Dept. of Public Works
Responsible Dept./Person Name

4-hours of training for DPW
employees during permit term
Specify Measurable Goal



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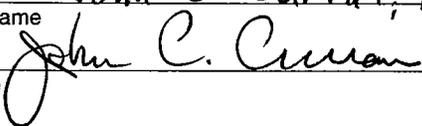
Facility ID (if known)

D. Stormwater Management Program Summary (Cont.)

7. BMPs for Meeting TMDL: N/A

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Printed Name John C. Curran, Mayor
Signature  Date 7/24/2003

