



1084  
**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Watershed Management

W040721  
 Transmittal Number

**BRP WM 08A NPDES Stormwater General Permit**  
**Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**

Facility ID (if known)

**A. Instructions**

**Important:**  
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

**B. Applicant Information**

1. Small MS4 Operator/Owner Information:

Town of Winthrop, Massachusetts / William M. Robertson, P.E., Director of Public Works  
 Name  
 Public Facilities Building, 100 Kennedy Drive, Winthrop, MA 02152  
 Mailing Address  
 Winthrop MA  
 City/Town State  
 (617) 846-1341  
 Telephone Number Email (if available)

2. Municipality Name

Town of Winthrop, Massachusetts  
 City/Town

3. Legal Status:

Federal  City/Town  State  Tribal  Private  
 Other public entity: \_\_\_\_\_  
 Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

Logan Airport

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

yes  pending  no





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**D. Stormwater Management Program Summary**

1. Public Education:

<u>1a</u> BMP ID #	<u>DPW Director</u> Responsible Dept./Person Name	<u>Post in all schools and town buildings years 1 &amp; 3</u>
<u>Distribute/Post Nonpoint Source Pollution Posters</u>		
<u>1b</u> BMP ID #	<u>DPW Director</u> Responsible Dept./Person Name	<u>Post one message once per month years 1-5</u>
<u>Air Stormwater Message on Local Cable Channel</u>		
<u>1c</u> BMP ID #	<u>DPW Director</u> Responsible Dept./Person Name	<u>Distribute to all impacted local businesses years 1, 3, &amp; 5</u>
<u>Obatin/Distribute Auto Repair Shop and Similar Brochures</u>		
<u>1d</u> BMP ID #	<u>DPW Director</u> Responsible Dept./Person Name	<u>Update quarterly to for seasonal concerns years 1-5</u>
<u>Add Stormwater Information to Town's Website</u>		
<u>BMP ID #</u>	<u>Responsible Dept./Person Name</u>	<u>Specify Measurable Goal</u>
<u>Specify Best Management Practice</u>		

2. Public Participation:

<u>2a</u> BMP ID #	<u>DPW Director</u> Responsible Dept./Person Name	<u>Create in year 2; quarterly meetings in years 3-5</u>
<u>Maintain Stormwater Advisory Committee</u>		
<u>2b</u> BMP ID #	<u>DPW</u> Responsible Dept./Person Name	<u>Provide collection for residents once per month years 1-5</u>
<u>Encourage Public Participation in Hazardous Waste Collection</u>		
<u>2c</u> BMP ID #	<u>DPW Director</u> Responsible Dept./Person Name	<u>Stencil 25% of catch basins each years 2-5</u>
<u>Implement Catch Basin Stenciling Program</u>		
<u>2d</u> BMP ID #	<u>DPW Director</u> Responsible Dept./Person Name	<u>Once per year at each water resource years 2-5</u>
<u>Hold Water Resource Cleanup Days. Advertise Belle Isle Day</u>		
<u>BMP ID #</u>	<u>Responsible Dept./Person Name</u>	<u>Specify Measurable Goal</u>
<u>Specify Best Management Practice</u>		



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**D. Stormwater Management Program Summary (Cont.)**

3. Illicit Discharge Detection and Elimination:

<u>3a</u> BMP ID # Map Outfalls and Receiving Waters	<u>DPW Director</u> Responsible Dept./Person Name	<u>Map outfalls during years 2 &amp; 3</u>
<u>3b</u> BMP ID # Review Existing Bylaws and Regulations	<u>Planning Department</u> Responsible Dept./Person Name	<u>Determine if existing bylaws/regs adequate year 2</u>
<u>3c</u> BMP ID # Develop Illicit Discharge Detection & Elimination Plan	<u>Planning Department</u> Responsible Dept./Person Name	<u>Make recommendations for inclusion into SWMP year 2</u>
<u>3d</u> BMP ID # Develop/Modify General Illicit Discharge Bylaw	<u>Planning Department</u> Responsible Dept./Person Name	<u>Recommend modification/development of bylaw year 2</u>
<u>3e</u> BMP ID # Present Bylaw for Town Meeting Action	<u>Planning Department</u> Responsible Dept./Person Name	<u>Make presentations for Town Meeting Action year 3</u>

4. Construction Site Runoff Control:

<u>4a</u> BMP ID # Review Existing Site Inspection Practices	<u>Planning Department</u> Responsible Dept./Person Name	<u>Determine if existing practices fulfill EPA req. year 2</u>
<u>4b</u> BMP ID # Develop/Modify Site Inspection Program	<u>Planning Department</u> Responsible Dept./Person Name	<u>Recommend modification existing program year 2</u>
<u>4c</u> BMP ID # Review Existing Bylaws and Regulations	<u>Planning Department</u> Responsible Dept./Person Name	<u>Determine if existing bylaws/regs adequate year 2</u>
<u>4d</u> BMP ID # Develop/Modify Bylaws for Construction Site Runoff	<u>Planning Department</u> Responsible Dept./Person Name	<u>Recommend modification/development of bylaw year 2</u>
<u>4e</u> BMP ID # Present Bylaw for Town Meeting Action	<u>Planning Department</u> Responsible Dept./Person Name	<u>Make presentations for Town Meeting Action year 3</u>



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**D. Stormwater Management Program Summary (Cont.)**

5. Post Construction Runoff Control:

<u>5a</u>		
BMP ID #		
Review Existing Site Inspection Practices	Planning Department Responsible Dept./Person Name	Determine if existing practices fulfill EPA req. year 2
<u>5b</u>		
BMP ID #		
Develop/Modify Inspection & Maintenance Practices	Planning Department Responsible Dept./Person Name	Recommend modification of existing practices year 2
<u>5c</u>		
BMP ID #		
Review Existing Bylaws and Regulations	Planning Department Responsible Dept./Person Name	Determine if existing bylaws/regs. adequate year 2
<u>5d</u>		
BMP ID #		
Develop/Modify Bylaws for Post-Construction Site Runoff	Planning Department Responsible Dept./Person Name	Recommend modification/development of bylaw year 2
<u>5e</u>		
BMP ID #		
Present Bylaw for Town Meeting Action	Planning Department Responsible Dept./Person Name	Make presentations for Town Meetin Action year 3

6. Municipal Good Housekeeping:

<u>6a</u>		
BMP ID #		
Maintain Street Sweeping Program	DPW Responsible Dept./Person Name	Sweep all streets twice per year years 1-5
<u>6b</u>		
BMP ID #		
Maintain Catch Basin Cleaning Program	DPW Responsible Dept./Person Name	Check basins quarterly; clean up to twice per year years 1-5
<u>6c</u>		
BMP ID #		
Perform Site Visits to Examine Existing Practices at Facilities	DPW Director Responsible Dept./Person Name	Target all applicable municipal facilities year 3
<u>6d</u>		
BMP ID #		
Train Municipal Employees at Each Facility	DPW Director Responsible Dept./Person Name	Target all applicable municipal facilities year 3
<u>6e</u>		
BMP ID #		
Perform Follow-ups to Ensure Required Practices are Met	DPW Director Responsible Dept./Person Name	Target all applicable municipal facilities years 4 & 5
<u>        </u>		
BMP ID #	Specify Best Management Practice	



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**D. Stormwater Management Program Summary (cont.)**

7. BMPs for Meeting TMDL:

<u>7a</u> BMP ID #	<u>DPW Director</u> Responsible Dept./Person Name	<u>During years 2 &amp; 3</u> Specify Measurable Goal
Implement BMPs listed in Section 3		
<u>7b</u> BMP ID #	<u>DPW Director</u> Responsible Dept./Person Name	<u>Determine Winthrop contribution year 4</u>
Review Winthrop Bay Existing Water Quality Data		
<u>7c</u> BMP ID #	<u>DPW Director</u> Responsible Dept./Person Name	<u>Determine MWRA CSO contribution year 4</u>
Review Effect of MWRA CSO on Water Quality		
<u>7d</u> BMP ID #	<u>DPW Director</u> Responsible Dept./Person Name	<u>Begin plan during year 5</u> Specify Measurable Goal
Initiate Illicit Connection Detection and Elimination Plan		
<u>      </u> BMP ID #	<u>      </u> Responsible Dept./Person Name	<u>      </u> Specify Measurable Goal
<u>      </u> Specify Best Management Practice		

**E. Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

RONALD V. VECCHIA  
Printed Name

[Signature]  
Signature

10-2-03  
Date



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**F. Storm Water Management Program TIME FRAMES**

BMP ID #	PERMIT YEAR ONE				PERMIT YEAR TWO				PERMIT YEAR THREE				PERMIT YEAR FOUR				PERMIT YEAR FIVE			Next Permit		
	Spring 03	Summer 03	Fall 03	Winter 03-04	Spring 04	Summer 04	Fall 04	Winter 04-05	Spring 05	Summer 05	Fall 05	Winter 05-06	Spring 06	Summer 06	Fall 06	Winter 06-07	Spring 07	Summer 07	Fall 07		Winter 07-08	
1a																						
1b																						
1c																						
1d			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
2a			X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
2b																						
2c																						
2d					X	X																
3a																						
3b																						
3c																						
3d																						
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4c																						
4d																						
4e																						
5a																						
5b																						
5c																						
5d																						
5e																						
6a	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
6b	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
6c																						
6d																						
6e																						
7a																						
7b																						
7c																						
7d																						