



Ann MAR041224

Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Watershed Management

**BRP WM 08A NPDES Stormwater General Permit**

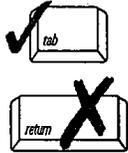
**Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)**

Transmittal Number

Facility ID (if known)

**A. Instructions**

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

**B. Applicant Information**

1. Small MS4 Operator/Owner Information:

Town of Sudbury, Dept. of Public Works  
Name

*William J. Blace, Dir. P.W.*

275 Old Lancaster Road

Mailing Address

**MUNICIPAL ASSISTANCE UNIT**

~~Sudbury~~

MA

City/Town

State

978-443-2209 x1390

placeb@town.sudbury.ma.us

Telephone Number

Email (if available)

2. Municipality Name

Town of Sudbury

City/Town

3. Legal Status:

Federal

City/Town

State

Tribal

Private

Other public entity:

Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

NONE AH

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

yes

pending

no

**B. Applicant Information (cont.)**





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1. Public Education:

|  |   |  |
|--|---|--|
| <u>1.1</u><br>BMP ID #   | <u>SUAsCo/Nancy Bryant</u><br>Responsible Dept./Person Name | <u>flyer to 75% of households and review of complied survey</u>  |
| <u>Send out Stormwater flyer to community residents</u>              |   |  |
| <u>1.2</u><br>BMP ID #   | <u>SuAsCo/N. Bryant</u><br>Responsible Dept./Person Name    | <u>develop &amp; distribute lesson plan &amp; teach 1+ class</u> |
| <u>Teach storm water lesson plan to 5<sup>th</sup> Grades</u>        |   |  |
| <u>1.3</u><br>BMP ID #   | <u>SuAsCo/N. Bryant</u><br>Responsible Dept./Person Name    | <u>flyer to 50%+ of business with them displaying the logo</u>   |
| <u>send storm water flyer to business community</u>                  |   |  |
| <u>1.4</u><br>BMP ID #   | <u>SuAsCo/N. Bryant</u><br>Responsible Dept./Person Name    | <u>media packet delivered &amp; 4 press releases issued</u>      |
| <u>hold storm water media campaign</u>                               |   |  |
| <u>1.5</u><br>BMP ID #   | <u>SuAsCo/N. Bryant</u><br>Responsible Dept./Person Name    | <u>show video at 1+ public meeting and 1+ cable airing</u>       |
| <u>show storm water video on local cable &amp; at local meetings</u> |   |  |

2. Public Participation:

|   |   |  |
|---|---|--|
| <u>2.1</u><br>BMP ID #  | <u>SuAsCo/Nancy Bryant</u><br>Responsible Dept./Person Name   | <u>3 months of display circulation &amp; posting in 3 public areas</u> |
| <u>circulate storm water traveling display</u>                        |   |  |
| <u>2.2</u><br>BMP ID #  | <u>SuAsCo, N. Bryant</u><br>Responsible Dept./Person Name     | <u>contest held, judged &amp; displayed</u>                            |
| <u>storm water poster contest for 5<sup>th</sup> grades</u>           |   |  |
| <u>2.3</u><br>BMP ID #  | <u>SuAsCo/N. Bryant</u><br>Responsible Dept./Person Name      | <u>contest held, entries judges &amp; displayed</u>                    |
| <u>hold storm water photo contest for high schoolers</u>              |   |  |
| <u>2.4</u><br>BMP ID #  | <u>SuAsCo/N. Bryant</u><br>Responsible Dept./Person Name      | <u>hold summit &amp; encourage attendance</u>                          |
| <u>hold local Storm Water Summit Specify Best Management Practice</u> |   |  |
| <u>2.5</u><br>BMP ID #  | <u>municipality/W. Place</u><br>Responsible Dept./Person Name | <u>participate in SSS, distribute self-test to 75% of residents</u>    |
| <u>participate in Storm water Super Summit (SSS)</u>                  |   |  |

**D. Stormwater Management Program Summary (Cont.)**



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3. Illicit Discharge Detection and Elimination:

3.1

BMP ID #

Form Stormwater Compliance  
Committee (SCC)

Town Manager

Responsible Dept./Person Name

Committee meets three times

Specify Measurable Goal

3.2

BMP ID #

Develop process to include  
new information in Plan

SCC/W. Place

Responsible Dept./Person Name

process developed to  
incorporate new data

3.3

BMP ID #

set up a sampling program  
Specify Best Management Practice

Bd. Health/R. Leupold

Responsible Dept./Person Name

Program established and  
sampling 50% completed

3.4

BMP ID #

Enforcement Bylaws  
developed

DPW/W. Place

Responsible Dept./Person Name

Bylaw presented to Town  
Meeting

3.5

BMP ID #

hold Hazardous Waste Day  
Specify Best Management Practice

Bd. Health/R. Leupold

Responsible Dept./Person Name

Hazardous Waste Day held  
Specify Measurable Goal

4. Construction Site Runoff Control:

4.1

BMP ID #

develop a method of  
coordinated permit review

DPW/W. Place

Responsible Dept./Person Name

Review process established  
for sites disturbing 1+ acres

4.2

BMP ID #

review fee and bond  
requirements for adequacy

Planning/Conservation

Responsible Dept./Person Name

new fee & bond structures  
adopted

4.3

BMP ID #

Procedures established for  
scheduling site inspections

DPW/W. Place

Responsible Dept./Person Name

adopted plan for scheduling  
priorities & routine visits

4.4

BMP ID #

Process for logging & racking  
public input & town response

DPW/W. Place

Responsible Dept./Person Name

process adopted

Specify Measurable Goal

4.5

BMP ID #

Bylaw proposed as necessary  
to establish BMP ID#C1-C5

Planning Board/J. Kablack

Responsible Dept./Person Name

Bylaw submitted to Town  
Meeting

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5. Post Construction Runoff Control:

|  |   |  |
|--|---|--|
| <u>5.1</u><br>BMP ID #   | <u>DPW/W. Place</u><br>Responsible Dept./Person Name            | <u>continuously up-to-date stormwater structure map</u>      |
| <u>Drainage structure map will be continuously updated</u>             |   |  |
| <u>5.2</u><br>BMP ID #   | <u>DPW/W. Place</u><br>Responsible Dept./Person Name            | <u>50% of structures inspected on annual basis</u>           |
| <u>continued proper functioning of new drainage systems</u>            |   |  |
| <u>5.3</u><br>BMP ID #   | <u>DPW/W. Place</u><br>Responsible Dept./Person Name            | <u>criteria established</u><br>Specify Measurable Goal       |
| <u>Identify criteria for determining when and SW3P is required</u>     |   |  |
| <u>5.4</u><br>BMP ID #   | <u>DPW/Planning Bd./ConCom</u><br>Responsible Dept./Person Name | <u>review completed &amp; revisions drafted as necessary</u> |
| <u>Review current bylaws for impervious surface %</u>                  |   |  |
| <u>5.5</u><br>BMP ID #   | <u>DPW/Planning Bd./ConCom</u><br>Responsible Dept./Person Name | <u>review completed &amp; revisions drafted as necessary</u> |
| <u>criteria for post-construction Oper. &amp; Maint. Plans updated</u> |   |  |

6. Municipal Good Housekeeping:

|  |  |  |
|--|--|--|
| <u>6.1</u><br>BMP ID #   | <u>DPW/W. Place</u><br>Responsible Dept./Person Name                 | <u>100% compliance with permits</u><br>Specify Measurable Goal |
| <u>Continued inspections Post-development structures</u>               |  |  |
| <u>6.2</u><br>BMP ID #   | <u>DPW/W. Place</u><br>Responsible Dept./Person Name                 | <u>Visibly reduced sedimentation in local waterways</u>        |
| <u>Continued inspections Post-development outfalls</u>                 |  |  |
| <u>6.3</u><br>BMP ID #   | <u>SCC/Town Manager</u><br>Responsible Dept./Person Name             | <u>complete review &amp; amend procedures as necessary</u>     |
| <u>Review progress, # of enforcement actions, &amp; results so far</u> |  |  |
| <u>6.4</u><br>BMP ID #   | <u>SCC/W. Place &amp; Town Mgr.</u><br>Responsible Dept./Person Name | <u>program funded 100%</u><br>Specify Measurable Goal          |
| <u>Funding sources for continued success of Program sought</u>         |  |  |
| <u>6.5</u><br>BMP ID #   | <u>SCC</u><br>Responsible Dept./Person Name                          | <u>Two seminars attended by key employees</u>                  |
| <u>attend seminars to learn pollution prevention measures</u>          |  |  |

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7. BMPs for Meeting TMDL:

|                           |  |   |   |
|---------------------------|--|---|---|
| <u>7.1</u><br>BMP ID #    | <u>Track Marlboro Easterly Sewage TTP phosphorous</u><br>Specify Best Management Practice                          | <u>Bd. Health/R. Leupold</u><br>Responsible Dept./Person Name         | <u>.01 limit on phosphorous</u><br>Specify Measurable Goal                            |
| <u>7.2</u><br>BMP ID #    | <u>follow through on BMP 3.3</u><br>Specify Best Management Practice   | <u>DPW/W. Place</u><br>Responsible Dept./Person Name                  | <u>detection of illicit discharges in receiving waters</u><br>Specify Measurable Goal |
| <u>7.3</u><br>BMP ID #    | <u>continue program to upgrade older catch basins w/grease &amp; gas traps</u><br>Specify Best Management Practice | <u>DPW/Place &amp; ConCom/Dineen</u><br>Responsible Dept./Person Name | <u>exceeding TMDL limits 25% upgrades by Year 3</u><br>Specify Measurable Goal        |
| <u>7.4</u><br>BMP ID #    | <u>educate abutters to waterways of the importance of vegetated buffers</u><br>Specify Best Management Practice    | <u>ConCom/Dineen</u><br>Responsible Dept./Person Name                 | <u>new brochure to abutters by Year 4</u><br>Specify Measurable Goal                  |
| <u>      </u><br>BMP ID # | <u>      </u><br>Specify Best Management Practice  | <u>      </u><br>Responsible Dept./Person Name                        | <u>      </u><br>Specify Measurable Goal  |

**E. Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Maureen G. Valente, Town Manager

Printed Name

*Maureen G. Valente*  
Signature

Date

*July 30, 2003*

